

Charity number 1197159

BURNDILL BRIDGE SOCIETY
(A Charitable Incorporated Organisation)

Annual Report and Accounts

31st December, 2022

BURNDILL BRIDGE SOCIETY
(A Charitable Incorporated Organisation)

Report and Accounts

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BURNDILL BRIDGE SOCIETY
(A Charitable Incorporated Organisation)

**Report of the Trustees for the period 16th December, 2021 to 31st
December, 2022**

Members of the Trustee Board at 31st December, 2021

| | |
|-------------------|---|
| Chair | Andrew Saunders |
| Secretary | James Gadd |
| Treasurer | Richard Boulter |
| Individual Member | Allen Misselbrook |
| Individual Member | Andy Kuhler (from 23 rd February 2022) |
| Individual Member | Roger Thomson (Resigned February 2022) |

Independent Examiner (Not required as income under £ 25,000)

Bankers

Lloyds Bank plc
Business Banking
PO Box 1000
BX1 1LT

Registered Office

c/o 31 Downview Close
Yapton
Arundel
West Sussex
BN18 0LD
(burndellbridgesociety@gmail.com)

Registered Charity Number

1197159

Report of the Trustees

The Trustee Board presents its report for its first reporting period of 16th December, 2021 through to 31st December, 2022.

Structure, Governance and Management

Burndell Bridge Society is a Charitable Incorporated Organisation, and was registered by the Charity Commission on 16 December, 2021. It has a Trustee Board which was appointed by the five founding Trustees, who are ultimately accountable for the conduct of the organisation.

Burndell Bridge Society's Objects according to its Constitution agreed on 16th December, 2021 are as follows:

- (1) To promote for the benefit of the public the preservation, restoration, improvement, enhancement, and maintenance of the historical and architectural heritage of the Portsmouth & Arundel Canal within the Arun District of West Sussex, including Burndell Bridge;
- (2) To advance the education of the public in the history and architecture of the heritage of the Portsmouth & Arundel Canal working with local educational institutions to enhance the history of the Canal heritage in and around Yapton.

The delivery of these Objects is the responsibility of the existing five Trustees, three of them concurrently acting as the Executive Committee of Burndell Bridge Society through holding the three Executive positions of BBS: Chairman, Secretary, and Treasurer.

Following discussions with a local community group, the Friends of the Old Ford to Hunston Canal, the Society has agreed with the Friends that the name of Burndell Bridge Society should be changed to "Ford to Hunston Canal Society ", and its Objects should be extended to include activities in both Arun District Council and Chichester District Council areas, with the overall objective to merge the current activities of the two institutions.

These changes, and others discussed below, are conditional on the Charity Commission approving both the change of name, and the change in the Objects in terms of geographic reach (ie. both Chichester as well as Arun Districts) of Burndell Bridge Society early in 2023.

Aims and Objectives

Burndell Bridge Society (BBS) has the explicit purpose of saving and restoring Burndell Bridge, Yapton, West Sussex, and subsequently helping to maintain such heritage assets in Yapton area.

Related aims and objectives include restoring the bridge to its former glory whilst if possible also creating a useable pathway underneath it linking Navigation Drive to Downview Road for all users.

Aims and objectives will be updated with agreement of executives and trustees to reflect the conclusion of discussions with The Friends of the old Ford to Hunston Canal during the current year, 2023.

Activities and Achievements

Our pre-incorporation and early activities included obtaining Charity Commission registration, opening a bank account, registering for Gift Aid, and obtaining advice from Voluntary Action Arun & Chichester and the Inland Waterways Association.

A second field visit to Burndell Bridge from experts from the Inland Waterways Association (IWA) was achieved in January, 2022, and a revised plan for restoration work was created, entitled "The Addendum" to the original IWA report.

Initial low-key fund-raising was commenced, leading to the current situation in funds of the Society totalling £ 1,300 in credit as at 31st December, 2022.

Discussions between the Society and the Bridge landowners, Emerald Gardens (Yapton) Management Company Ltd (EGYMC), did not progress at all during 2021 and 2022, although EGYMC were able to separately achieve their main objective, tackling the anti-social behaviour around the bridge site. We have continued to make ourselves available, and expressed this publicly and privately in multiple available forums.

The year ended on a more hopeful note, with Yapton Parish Council taking a key mediation role in attempting to take forward the aim of restoring the bridge through encouraging all parties to work together. All but one councillors support restoration.

In respect to future plans, BBS is in the process of agreeing jointly a Statement of Aims and Objectives with the Executives of the Friends of the Old Ford to Hunston Canal, and these will contribute to plans and activities for the re-naming of BBS to Ford to Hunston Canal Society. These plans and activities will be implemented by the Executive Officers of Ford to Hunston Canal Society, to be confirmed later in 2023, overseen by the Board of Trustees.

I would like to take this opportunity to send my thanks to my fellow Trustees, the many Burndell Bridge Society supporters who attend our meetings and contribute regularly to our Facebook page, and hope that you will continue to support us during the coming year.

Public benefit

The Burndell Bridge Society Trustees have regard to the Charity Commission's guidance on how BBS provides "public benefit", and in particular to the requirements of the Charities Act & Charity Reporting Regulations.

In 2022, Burndell Bridge Society continued to lay the foundations for promoting conservation and preservation work by local people in Arun District, and Yapton in particular. BBS participated in events such as Yapton & Ford Local History Group's exhibition in August, and alongside the Chichester Ship Canal Trust's bicentenary walk from Ford to Barnham, organised by the Friends of the Old Ford to Hunston Canal in May.

BBS also organised meetings involving elected members from Yapton Parish Council, Arun District Council, and the UK Parliament. These meetings were held with the objective of highlighting the industrial heritage of the canal age, centred on Burndell Bridge in Yapton, and on the other remains of the Canal in the village.

Financial Review

The financial accounts for the period ending 31st December 2022 are set out on page 8. These show an income of **£ 1,300** comprising individual donations, and a £ 50 donation from Yapton Parish Council. In addition to these sources, a Gift Aid payment will be payable during 2023 from donations in 2021-2022. No expenditure took place in the period, so Reserves also comprise £ 1,300, plus Gift Aid still due, estimate £ 300.

Statement of Trustees' responsibilities

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year, and of the surplus or deficit of the Charity. In preparing those financial statements the Trustees are required to:-

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the Charities' Statement of Recommended Practice (SORP);
- State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its work.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity, and which are sufficient to show and explain the Charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006/Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of Burndell Bridge Society's constitution.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees of Burndell Bridge Society on X date in March, 2023.

(Signed)

Andrew Saunders

Chair

Burndell Bridge Society CIO
Statement of Financial Activities

Receipts & Payments Account for Period ending 31st December, 2022

| | Note | £ |
|--------------------------------------|------|----------------|
| Receipts | 1 | |
| Donations: | | |
| Directors' Donations | 2 | 250 |
| Other Individual Donations | | 1,000 |
| Grant from Yapton Parish Council | 3 | 50 |
| Total Cash at Period End | | £ 1,300 |
| Estimated Gift Aid to be applied for | | |
| from HMRC | 4 | £ 300 |
| Total Assets | | £ 1,600 |
| Payments | 5 | £ Nil |
| TOTAL ASSETS AT YEAR END | | £ 1,600 |

Statement of assets and liabilities at 31st December, 2002

Cash Assets

Bank Account £ 1,300

Gift Aid to be applied for (HMRC) £ 300

Liabilities Nil

These financial statements are accepted on behalf of the charity by: Signed

_____ Dated _____

Andrew Saunders, Chairman & Trustee

Burndell Bridge Society CIO

Notes to the Accounts for the period ended 31st December, 2022 **Receipts & Payments Account for Period ending 31st December, 2022**

1. Receipts & Payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through the CIO bank account.

2. Directors' Donations

During the first year of the CIO's activities, the Directors donated £ 50 each, in addition to one Director donating the equivalent amount in kind, through covering the costs of a publicity leaflet at the time of the Yapton Fair in August 2022.

3. Grants

During the first year, Yapton Parish Council made a donation of £ 50 towards the costs of the Canal exhibition held at Yapton & Ford Parish Hall in August, 2022.

4. Gift Aid

In March, 2022 Burndell Bridge Society applied for and successfully obtained an HMRC Charities Reference Number (ZD15917), which will be used to claim eligible Gift Aid payments during 2023 and onwards. The Charity has up to 4 years to apply for this Gift Aid payments.

5. Trustees' Remuneration & CIO Expenditure

Trustees received no expenses, remuneration or benefits in this period, and there was no expenditure by the CIO during this first year, with any modest costs being covered by Directors and other supporters.

24th February, 2023 (Version 3, Draft)

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