



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Nidderdale Museum Society CIO

Charity registration number: 1197116

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The CIO's objects are to advance the education of the public by maintaining a museum in the Nidderdale area to collect, preserve and exhibit items of archaeological, historical, industrial, educational and community interest. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The CIO operates Nidderdale Museum, which is open to the public for a small fee on a regular basis, so that they can be informed about the social history of Nidderdale. Talks and visits are occasionally organised.</p> <p>In order to become more resilient, the CIO applied for and was awarded a grant from the National Lottery Heritage Fund. This resilience project started in July 2021 and continued officially until 30 June 2024. The project included preparing documentation for submission to The Arts Council in order to achieve national accreditation. This was submitted in September 2024 and full accreditation was awarded in November 2023</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees of the CIO have had regard to all guidance issued by the Charity Commission regarding public benefit. |

Achievements and Performance

| | | |
|---|-----------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The CIO has continued to collect, conserve and display items of interest from the social history of the people of Nidderdale.</p> <p>The Museum continues to attract visitors who learn more about local history and how it has affected their current lives.</p> <p>Several local groups have been given talks and guided tours and local schools have been assisted with projects. The achievement of accreditation ensures that the CIO is in a more robust position and more attractive to supporting and funding bodies so that its future and ability to help the local and wider community is increased.</p> |
|---|-----------|--|

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>On 31 March 2024, the CIO held funds of £62910.94, being £31,202.35 in bonds with the United Trust Bank, £32,744.45 in a current account, £37.67 in the project account and £171.04 in cash.</p> <p>The project account is almost empty as the NLHF project was completed during the year and its funds spent.</p> <p>There were debtors of £2755.43 and a pre-payment of a grant of £4000 to be spent on projects during 2024/25</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | <p>Reserves are held by the charity in order to cover any shortfall between income (from grants, donations and visitors) and expenditure, particularly on premises.</p> <p>There is no guaranteed income, so reserves are needed for general expenses as well as larger projects.</p> |
| Amount of reserves held | Para 1.22 | The Society normally keeps around £50,000 in reserves to cover unexpected expenditure or reduced income |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | As long as North Yorkshire Council continues to support the Museum financially by paying its rent and utilities there are no concerns about the charity as a going concern. There is no indication that this support will cease. |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | None |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Elections at each Annual General Meeting. Up to 7 Trustees elected by the membership, with 2 others that may be appointed by the trustees so that identified required skills can be represented on the board. These appointments will then be ratified by members at the Annual General Meeting. |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Nidderdale Museum Society CIO |
| Other name the charity uses | Nidderdale Museum |
| Registered charity number | 1197116 |
| Charity's principal address | Nidderdale Museum The Old Workhouse King Street Pateley Bridge HG3 5LE |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | Susan Welch | Chairman | | Nidd Museum Society CIO Members |
| 2 | Marie-Anne Hintze | Secretary | | CIO Members |
| 3 | Heather Andrew | Treasurer | | CIO Members |
| 4 | Susan Hickson | | 1/4/23 to 31/1/24 | CIO Members |
| 5 | Joanna Moody | | 1/4/23 to 31/10/23 | CIO Members |
| 6 | Barbara Breckon | | 1/4/23 to 31/10/23 | CIO Members |
| 7 | Jane Simpson | | | CIO Members |
| 8 | Susan Hockey | | 1/4/23 to 31/10/23 | CIO Members |
| 9 | Charles Andrew | | | CIO Members |
| 10 | John Hayton | | 25/11/23 to present | CIO Members |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------|----------------|
| Signature(s) | S Welch | J.H. Andrew |
| Full name(s) | Susan Welch | Heather Andrew |
| Position (eg Secretary, Chair, etc) | Chairman | Treasurer |
| Date | 28 November 2024 | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Nidderdale Museum Society Charitable Incorporated Organisation (CIO)

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1197116

Set out on pages

1-5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M Pearson

Date:

4/11/2024

Name:

MARTIN PEARSON

Relevant professional
qualification(s) or body
(if any):

—

Address:

3A LOW LANE, DARLEY, HG3 2QN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RECORD-KEEPING IS CURRENTLY ADEQUATE BUT COULD BE IMPROVED THROUGH THE ADDITION OF MORE DETAIL ON SOME EXPENSES (ESPECIALLY EXPENSE CLAIMS AND SALARY-RELATED COSTS). THIS SHOULD HELP WITH THE PREPARATION AND CHECKING OF ACCOUNTS AND ENSURE THAT THE ACCOUNTING RECORDS "SHOW AND EXPLAIN" THE TRANSACTIONS CLEARLY.

Nidderdale Museum Society CIO Income & Expend

End of Year 2023/24

INCOME

| | Receipts |
|-----------------------|-----------------|
| Cash Admission | 8937.00 |
| Card Admission | 10450.00 |
| Membership | 1010.30 |
| Donations | 732.92 |
| Group Admission | 870.00 |
| Grants (Note 1) | 10200.00 |
| 700th | 125.00 |
| Shop Sales | 886.00 |
| Payment for research | 225.00 |
| Local Lottery | 108.00 |
| Evening event revenue | 110.00 |
| Gift Aid (2 years) | 807.90 |
| TOTAL | 34462.12 |

| | |
|------------------|------------------------|
| Interest on bond | <u>827.21</u> |
| TOTAL | <u>35289.33</u> |

EXPENDITURE

| | Payments |
|-------------------------------|----------|
| Rates | 409.63 |
| Telephone/ Broadband | 575.52 |
| Card system support | 180.00 |
| Card payments commission | 244.93 |
| Insurance | 1426.70 |
| Cleaner | 822.00 |
| Maintenance & Improvement | 3282.77 |
| Computer Equipment | 5945.60 |
| Other Equipment | 608.06 |
| Affiliation fees | 220.00 |
| Salaries and associated costs | 10946.97 |
| Misc Office exps | 882.03 |
| Shop stock | 0.00 |
| Publicity | 3281.64 |
| Monument Project | 6283.22 |
| 700th Anniversary Project | 0.00 |
| Events | 449.04 |
| Sundry | 966.15 |
| Conservation Materials | 683.85 |
| Rent & utilities (Note 2) | 0.00 |

| | |
|----------------------|------------------------|
| Total expend. | 37208.11 |
| deficit | -1918.78 |
| Total | <u>35289.33</u> |

NOTES

1. Grants

£5000 grant received in previous year for spend in 23/24

£2500 due for 23/24 arriving late

£2700 grant from Museum Development Yorkshire rec and spent in 23/24

and

£4000 received from YDMT for spending in 24/25 is within the balance sheet

2. Current lease cost is £11,000 per year, which is covered by North Yorkshire Council, along with utilities costs

This has not been demanded by NYC

Nidderdale Museum Society CIO Project Acct April 2023 to Mar 2024

| INCOME | Receipts | EXPENDITURE | Payments |
|------------------------|----------------|-------------------------------|-----------------|
| NHLF ¹ | 5480.00 | | |
| NMS input ² | 1600.00 | Salaries | 3734.55 |
| | | Consultancy | 2250.00 |
| | | Staff expenses & travel | 83.45 |
| | | Volunteer exp,travel,training | 615.90 |
| | | Computer equipment | 6010.17 |
| | | Other equipment | 404.86 |
| | | Events General & Publicity | 88.80 |
| | | VAT | 1334.61 |
| | | Total expend. | 14522.34 |
| | | deficit | -7442.34 |
| Total Income | 7080.00 | Total | 7080.00 |

| BALANCE Sheet | | |
|---------------|----------------|--|
| From end 2022 | 7480.01 | |
| Deficit | <u>7442.34</u> | |
| Balance | 37.67 | |

Notes

1. Final instalment of grant from National Lottery Heritage FUND
2. Contribution from Nidderdale Museum Society CIO main account

Nidderdale Museum Society CIO Balance Sheet at 31 March 2024

| | 2024 | | 2023 | | |
|--------------------------|-----------|----------|-----------|----------|----------|
| Fixed Assets | | | | | |
| Current Assets | Main Acct | Project | Main | Project | |
| Cash at Bank | 32744.45 | 37.67 | 40366.33 | 7480.01 | |
| Bonds | 31202.35 | | 30375.14 | | |
| Cash in hand | 171.04 | | 171.04 | | |
| Totals | 64117.84 | 37.67 | 70912.51 | 7480.01 | |
| Plus | | | | | |
| Debtors | | | 423.54 | | |
| AONB re Proj | 2500.00 | | | | |
| HMRC credit ¹ | 255.43 | | | | |
| | 66873.27 | | 71336.05 | | |
| Less Current liabilities | | | | | |
| Rec in advance | 4000.00 | | 5000.00 | | |
| accruals | 0.00 | | 1544.00 | | |
| | | | 6544.00 | | |
| Totals | 62873.27 | 37.67 | 64792.05 | 7480.01 | |
| TOTAL | 62910.94 | | 72272.06 | | |
| Represented by | | | | | |
| Bal from 2023 | 64792.05 | 7480.01 | from 2022 | 66224.32 | 12473.37 |
| Deficit | -1918.78 | -7442.34 | Deficit | -1432.27 | -4993.36 |
| | 62873.27 | 37.67 | | 64792.05 | 7480.01 |
| Total | 62910.94 | | Total | 72272.06 | |

Note 1

Overpayment of NI to HMRC as government employment allowance not originally taken into account
 Payments corrected during the year



Section A

Independent Examiner's Report

| | | | |
|---------------------------------------|--|------------------------|---------|
| Report to the trustees/ members of | Nidderdale Museum Society Charitable Incorporated Organisation (CIO) | | |
| On accounts for the year ended | 31 March 2024 | Charity no (if any) | 1197116 |
| Set out on pages | 1-5 | | |

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Name: MARTIN PEARSON

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| | | Events General & Publicity | 88.80 |
| | | VAT | 1334.61 |
| | | Total expend. | 14522.34 |
| | | deficit | -7442.34 |
| Total Income | 7080.00 | Total | 7080.00 |

| BALANCE Sheet | | |
|---------------|----------------|--|
| From end 2022 | 7480.01 | |
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