



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2023
Period end date

Period start date To March 2024

Charity name: Long Buckby Green Spaces at Cotton End Park

Charity registration number: 1197110

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment through the development and maintenance of community gardens and community nature reserves at Cotton End Park, Long Buckby. 2) To promote for the benefit of (but not limited to) the inhabitants of Cotton End, Long Buckby the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said people.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To maintain and develop Cotton End Park as a green space that is a haven for wildlife and a place for recreation and wellbeing for the inhabitants of Long Buckby and the surrounding villages.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had sight of the guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers contribute approximately 1600+ hours per year.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ol style="list-style-type: none"> 1.Completion of the refurbishment of the play equipment, Phase 2, with the installation of a slide and climbing frame. 2. Installation of new picnic tables and a bench dedicated to the memory of HM Queen Elizabeth 11. 3. On-going maintenance work: mowing of meadows, clearing ditches, mowing paths, winter pruning of the Community Orchard, and other repair work. 4. Apples and Pears Day in October 2023, run jointly with the Long Buckby & District Gardening Club. 5. The park is host to a number of uniformed and non-uniformed youth groups that use the green space for educational and recreational activities. 6. The park continues to be used by families and people of all ages as a place for relaxation, exercise and wellbeing. Access to the park is free.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above.
Performance of fundraising activities against objectives set	Para 1.41	We are not a fundraising organisation, though we rely on a maintenance grant from Long Buckby Parish Council, and donations from members of the public.

Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position is sound and we operate within our annual budget.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a Business Saver account, as a fund to be used in unexpected emergencies, such as urgent repairs to prevent a health and safety issue, e.g. a broken or damaged bench or picnic table.
Amount of reserves held	Para 1.22	£1,048.11
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds is the annual maintenance grant from Long Buckby Parish Council, plus any donations we receive from members of the public.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	We need to increase the size of our volunteer base in the long-term.
Other		Our charity continues to be successful and the park is highly valued by members of the wider community.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Prospective Trustees are invited to join by the existing Trustees, and have usually served on the management committee for several years, so they are familiar with the activities and procedures of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees have already acquired familiarity with the procedures and activities of the charity as volunteers. The Chair circulates guidance from the Charity Commission to the Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has a Chair, Park Manager, Secretary, Minutes' Secretary, Treasurer and members of the management committee. This committee (which includes the Trustees) meets regularly every 6-8 weeks to review our activities and to plan ahead. Minutes are taken of all meetings and circulated to the Trustees and members of the management committee.
Relationship with any related parties	Para 1.51	On our committee we have a representative of Long Buckby Parish Council and the United Charities' Trust (a local charity).
Other		N/A

Reference and Administrative details

Charity name	Long Buckby Green Spaces at Cotton End Park
Other name the charity uses	
Registered charity number	1197110

Charity's principal address	Northampton Road, Long Buckby, Northamptonshire. NN6 7PJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Tabor	Chair		All Trustees
2	Nicholas Roberts	Park Manager		
3	Gina Booth	Treasurer		
4	Diana Lawrence	Secretary		
5	Julie Davies	Minutes' Secretary		
6	Adam Webb	Footpaths & play equipment		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

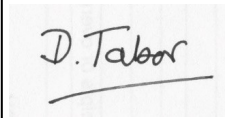
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		Diana Lawrence
Full name(s)	Daniel Charles Tabor	Diana Jean Lawrence
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	21.11.2024	

Long Buckby Green Spaces			Play Equip
Accounts for the Financial Year:			
<i>Starting</i>	1-Apr-2023	Change annually	
<i>Ending</i>	31-Mar-2024	Change annually	
A/C No	33613206		
		General	Ring-fenced F
Headings		General & Maintenance Contractors Toilet Servicing Water Play Eq, Safety, Insurance Reserve funds Equipment Fund-raising Website & Publicity Donations & Grants Sheep Sub-Total	Orchard and Trees Play CCTV
General & Maintenance Contractors Toilet Servicing Water Play Eq, Safety, Insurance Reserve funds Equipment Fund-raising Website & Publicity Donations & Grants Sheep Sub-Total			
Orchard and Trees Play Equipment phase two CCTV			

Receipts

Payments

Current Account		A/C No	33613206		
Balance b/f from previous year			18,522.35		
<u>Receipts</u>				<u>Payments</u>	
General & Maintenance	3,193.23			General & Maintenance	5,392.72
Contractors	0.00			Contractors	0.00
Toilet Servicing	0.00			Toilet Servicing	30.00
Water	0.00			Water	71.39
Play Eq, Safety, Insurance	0.00			Play Eq, Safety, Insurance	339.85
Reserve funds	0.00			Reserve funds	0.00
Equipment	0.00			Equipment	534.00
Fund-raising	400.00			Fund-raising	0.00
Website & Publicity	0.00			Website & Publicity	53.06
Donations & Grants	635.00			Donations & Grants	0.00
Sheep	0.00			Sheep	0.00
Orchard and Trees	0.00			Orchard and Trees	89.90
Play Equipment phase two	10,209.55			CCTV	158.39
CCTV	0.00	13,402.78			6,669.31
				Less unrepresented cheques	252.38
					6,416.93
				Balance c/f to next year	18,522.35
<u>Total</u>		24,939.28		<u>Total</u>	24,939.28
					0.00
Business Saver Account		A/C No	33634181		
Balance b/f from previous year			1,029.69		
<u>Receipts</u> : Interest			4.52	<u>Withdrawals</u>	
				Balance c/f to next year	
				1,034.21	
<u>Total</u>		1,034.21		<u>Total</u>	1,034.21
Cash Transactions					
Balance b/f from previous year			10.76		
<u>Cash Receipts</u>			0.00	<u>Cash Payments</u>	
				Balance c/f to next year	
				10.76	
<u>Total</u>		10.76		<u>Total</u>	10.76
Totals All Accounts		25,984.25			25,984.25

Long Buckby Green Spaces
Accounts for the Financial Year:
Starting 1-Apr-2023
Ending 31-Mar-2024
A/C No 33613206

Payments

Date	Paid To	Detail	Chq #	R/Inv	£ Amount	Rec'n Date	£ Reconcil	Gen Main	Contn	Toile	Water	Play Insur	Reser	Equip	Fundn	Web	Donat	Shee	Subtr	Orch	Play two	CCTV	Total
31-Mar-23	Anglian Water	Water Supply	373	373	45.87	28-Apr-23	45.87				45.87								45.87				45.87
31-Mar-23	Nick Roberts	Expenses	374	374	206.51	28-Apr-23	206.51	206.51											206.51				206.51
1-Jun-23	D Tabor	Toilet Servicing	375	375	30.00	1-Jun-23	30.00			30.00									30.00				30.00
7-Aug-23	Nick Roberts	Expenses	376	376	353.60	5-Sep-23	353.60	353.60											353.60				353.60
6-Sep-23	Nick Roberts	petrol and machine hire	377	377	224.00	5-Oct-23	224.00	50.00					174.00						224.00				224.00
6-Sep-23	Wicksteed	Play Equipment	378	000822671	17,620.13	5-Oct-23	17,620.13												0.00		17,620.13		17,620.13
6-Sep-23	ROSPA	Inspection	379	71760	98.40	5-Oct-23	98.40					98.40							98.40				98.40
7-Oct-23	D Tabor	Toilet Servicing	380	2023	30.00	5-Nov-24	30.00			30.00									30.00				30.00
7-Oct-23	Nick Roberts	Expenses	381	381	492.00	5-Nov-24	492.00	492.00											492.00				492.00
5-Dec-24	Zurich Insurane	Zurich Insurance	383	383	227.42	5-Jan-24	227.42					227.42							227.42				227.42
5-Dec-23	D Tabor	ICO	385	385	40.00	5-Feb-24	40.00	40.00											40.00				40.00
30-Dec-23	Nick Roberts	Webhosting	387	387	85.63	5-Feb-24	85.63									85.63			85.63				85.63
30-Dec-23	Nick Roberts	Expenses	389	389	402.11	5-Feb-24	402.11	402.11											402.11				402.11
23-Dec-24	D Tabor	Toilet Servicing	390	2025	30.00	5-Feb-24	30.00			30.00									30.00				30.00
19-Jan-24	P Bland	Mowing	392	392	840.00	5-Feb-24	840.00	840.00											840.00				840.00
																			0.00				
																			0.00				0.00
Totals					20,725.67		20,725.67	2,384.22		90.00	45.87	325.82	0.00	174.00	0.00	85.63	0.00	0.00	3,105.54	0.00	17,620.13	0.00	20,725.67

2022/23

Balances Carried Forward

Set at Start of year

End of Year All calculated

Current	£18,522.35 = Previous Yr Tab: Balance c/f	£3,061.69 = Yr End: Balance c/f
Reserve	£1,034.21 = Previous Yr Tab: Balance c/f	£1,048.11 = Yr End: Balance c/f
Cash	£10.76 = Previous Yr Tab: Balance c/f	£10.76 = Yr End: Balance c/f
Orchard	£1,300.11 Paste Values from last year's Monthly Tab	£1,300.11
Play Equipment Phase Two	£17,065.05	£494.92
CCTV	£441.61	£441.61

Receipts

General	Ring-fenced Funds	Total
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Date	Received From	Detail	PIB #	I/R#	£ Amount	Rec'n Date	£ Reconcil	Gene Maint	Contr	Toilet	Wate	Play Insur	Rece	Equip	Fund	Webs	Dona	Shee	Sub	Orch	Play two	CCTV	Total	
4-Apr-23	LB WI	Donation	83	83	50.00	28-Apr-23	50.00	2,800.00											0.00		50.00		50.00	
24-Apr-23	Adam M&S	Donation	84	84	120.00	28-Apr-23	120.00											120.00		120.00			120.00	
17-Jul-23	LB Feast	Grant	85	85	1,000.00	5-Aug-23	1,000.00													0.00		1,000.00		1,000.00
17-Jul-23	LB Parish Council	Grant	86	86	2,800.00	5-Aug-23	2,800.00													2,800.00				2,800.00
17-Aug-23	Muddy Toes	Donation	87	87	15.00	5-Sep-23	15.00											15.00		15.00				15.00
17-Oct-23	Gina Booth	Plant Sales Gardening Club	88	88	77.80	5-Dec-24	77.80		77.80											77.80				77.80
17-Oct-23	Gina Booth	Apples and Pears Day	89	89	302.21	5-Dec-24	302.21		302.21											302.21				302.21
7-Nov-24	LB Baptist Church	Donation	90	90	500.00	5-Dec-24	500.00											500.00						500.00
16-Feb-24	Peephole	Calandar income	91	91	400.00	5-Feb-24	400.00									400.00				400.00				400.00
																			0.00				0.00	
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Receipts

Payments

Current Account A/C No 33613206

Balance b/f from previous year 18,522.35

Receipts

General & Maintenance	3,180.01	
Contractors	0.00	
Toilet Servicing	0.00	
Water	0.00	
Play Eq, Safety, Insurance	0.00	
Reserve funds	0.00	
Equipment	0.00	
Fund-raising	400.00	
Website & Publicity	0.00	
Donations & Grants	635.00	
Sheep	0.00	
Orchard and Trees	0.00	
Play Equipment phase two	1,050.00	
CCTV	0.00	5,265.01

Total 23,787.36

Payments

General & Maintenance	2,384.22	
Contractors	0.00	
Toilet Servicing	90.00	
Water	45.87	
Play Eq, Safety, Insurance	325.82	
Reserve funds	0.00	
Equipment	174.00	
Fund-raising	0.00	
Website & Publicity	85.63	
Donations & Grants	0.00	
Sheep	0.00	
Orchard and Trees	0.00	
CCTV	0.00	
Play Equipment phase two	17,620.13	20,725.67
Less unrepresented cheques	0.00	0.00

Balance c/f to next year 3,061.69

Total 23,787.36 0.00

Business Saver Account A/C No 33634181

Balance b/f from previous year 1,034.21
 Receipts: Interest 13.90

Total 1,048.11

Withdrawals 0.00
 Balance c/f to next year 1,048.11

Total 1,048.11

Cash Transactions

Balance b/f from previous year 10.76
 Cash Receipts 0.00

Total 10.76

Cash Payments 0.00
 Balance c/f to next year 10.76

Total 10.76

Long Buckby Green Spaces
Reimbursement of Expenses

<i>Date</i>	<i>Item</i>	<i>Cost</i>	<i>R/Inv</i>
8-Apr-22	D Stoddard CCTV	118.39	355
	Total	118.39	

Reimbursed to D Stoddard Cheque # 355

Long Buckby Green Spaces

Accounts for the Financial Year:

Starting

1-Apr-2023

A/C No 33634181

Ending

31-Mar-2024

Business Reserve

Date	Received from	Amount	Paid to	Amount	Balance	Notes	Rec'n Date £ Reconcil
1-Apr-22	Balance B/F	1,034.21			1,034.21		
30-Apr-22	Interest	0.81			1,035.02		
29-May-22	Interest	1.01			1,036.03		
1-Jan-00	Interest	0.98			1,037.01		
31-Jul-22	Interest	1.17			1,038.18		
28-Aug-22	Interest	1.24			1,039.42		
30-Sep-22	Interest	1.20			1,040.62		
30-Oct-22	Interest	1.32			1,041.94		
30-Dec-22	Interest	1.24			1,043.18		
31-Dec-22	Interest	1.20			1,044.38		
29-Jan-23	Interest	1.37			1,045.75		
26-Feb-23	Interest	1.20			1,046.95		
31-Mar-23	Interest	1.16			1,048.11		
Totals	Receipts	13.90	Payments	0.00	13.90		

Long Buckby Green Spaces

Accounts for the Financial Year:	Starting	Ending
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1-Apr-2023
31-Mar-2024

Cash Transactions

Date	Received from	Income	Paid to	Expenditure	Doc?	Balance	Reconcil	Date
1-Apr-20	Balance B/F	10.76				10.76		
Totals	Receipts	0.00	Payments	0.00		10.76		

Long Buckby Green Spaces		
Financial Report for:		05 March 2024
1. Current Account		
Last Statement (reconciled)	7,312.05	
Receipts (unreconciled)	0.00	
Payments (unreconciled)	573.67	
Effective Balance (including recent transactio	6,738.38	
General Maintenance		4,501.74
Orchard and Trees		1,300.11
Play Equipment phase two		494.92
CCTV		441.61
2. Business Reserve	1,048.11	
3. Petty Cash	10.76	
Total	7,797.25	

Long Buckby Green Spaces		
Financial Report for:		05 March 2024
1. Current Account		
Last Statement (reconciled)	7,312.05	
Receipts (unreconciled)	0.00	
Payments (unreconciled)	573.67	
Effective Balance (including recent transactio	6,738.38	
General Maintenance		4,501.74
Orchard and Trees		1,300.11
30-Dec-99		0.00
2. Business Reserve	1,048.11	
3. Petty Cash	10.76	
Total	7,797.25	

Long Buckby Green Spaces		
Financial Report for:		05 March 2024
1. Current Account		
Last Statement (reconciled)	7,312.05	
Receipts (unreconciled)	0.00	
Payments (unreconciled)	573.67	
Effective Balance (including recent transactio	6,738.38	
General Maintenance		4,501.74
Orchard and Trees		1,300.11
30-Dec-99		0.00
2. Business Reserve	1,048.11	
3. Petty Cash	10.76	
Total	7,797.25	