



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup>. October 2023    Period start date    To 30<sup>th</sup>. September 2024  
Period end date

**Charity name: Northwich Community Support**

**Charity registration number: 1197106**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty in Northwich and the surrounding area through the distribution and provision of donated surplus food and the provision of linked support, services and advice to individuals and families in financial need.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The charity runs three food hubs in our community for food distribution collected from local supermarkets, thus reducing the amount of usable food going to landfill and helping people with cost of living challenges.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I can confirm that all Trustees have read the Charity Commission's guidance on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Our main achievements in the last year were the operation and maintenance of 3 hubs in different parts of our community that enabled us to reach people through the help of our dedicated unpaid volunteers. We regularly supply surplus food to approximately 200 people in our area every week.</b></p> <p><b>Wider usage of our van has enabled us to reduce the number of volunteer car journeys in the transportation of surplus food, reducing our area's CO2 emissions.</b></p> <p><b>We have also further streamlined our operation to further reduce waste food going to landfill by increased use of smallholders.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity had a turnover of £62,307 for the financial year ending 30<sup>th</sup> September 2024. Expenditure was £50,784, giving a modest operating profit of £11,523. However, after applying depreciation of £5,776, we had a reduced overall profit of £5,747. We had a carry-over from the previous financial year of £66,598. Our fixed assets after depreciation were £25,491 with a cash position of £47,214 (less £360 for creditors). This means the charity's net fixed assets are £72,345.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity holds cash reserves in addition to our planned expenditure of two community projects per year, equivalent to 4 months' expenditure. This is held as a safety buffer and allows the Trustees to react quickly if we suddenly had a further reduction in income.</b>
Amount of reserves held	Para 1.22	<b>£12,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>We have no deficits.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The Trustees currently have no uncertainties about the charity continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>The charity is an unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The charity holds an AGM every year where the membership nominates volunteers to be their Trustees and officers of the charity. Only those present at the AGM have a vote, and in order to vote, the voters must be a member of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Northwich Community Support</b>
Other name the charity uses	<b>NCS</b>
Registered charity number	<b>1197106</b>
Charity's principal address	<b>Surestore Northwich, Units 1&amp;2 Chester Way Retail Park Northwich Cheshire CW9 5JF</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Knight	Trustee	Resigned 6/11/22	
2	Linda Green	Secretary	Resigned 19/11/22	
3	Sam Newey	Trustee	Resigned 19/11/22	
4	Nick Abbott	Trustee	Resigned 19/11/22	
5	Hazel Simpson	Trustee	Resigned 19/11/22	
6	Lee Burstow	Chairman	Resigned 19/11/22	
7	Brian Johnston	Secretary then Chairman	Appointed 19/11/22	
8	Jennifer Johnston	Trustee	Appointed 19/11/22	
9	Louise Sherratt	Trustee then Secretary	Appointed 19/11/22 resigned 26/10/24	
10	Gary Williams	Trustee	Appointed 7/12/22 resigned 10/06/23	
11	Adam Wordsworth	Chairman	Appointed 7/12/22, resigned 22/9/23	
12	Susan Butters	Trustee	Appointed 4/5/23, resigned 30/09/23	
13	Sarah Beard	Trustee	Resigned 16/06/23	
14	Adrian Morgan	Treasurer	Resigned 1/9/23	
15	Jason Endress	Trustee	Appointed 21/10/23	
16	Lynn Stocks	Trustee	Appointed 16/05/24	
17	Aileen Robinson	Trustee	Appointed 13/06/24	

## Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jason Endress

Jason Endress	
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Position (eg Secretary,  
Chair, etc)

Chairman

Chairman	
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Date

15/05/25

15/05/25
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## **Independent Examiner's Report**

To the members of Northwich Community Support.

I report on the accounts of the charity for the year ended 30<sup>th</sup> September 2024, which are set out in the attached page.

### **Respective responsibilities of officers and examiners**

The charity's constitution states that they are responsible for the preparation of accounts and that an independent examination of the accounts is required.

It is my responsibility to:

- examine the accounts to ensure that they have been prepared in accordance with the relevant accounting principles and standards.
- state whether any particular matters have come to my attention.

### **Basis of independent examiner's report**

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - i) to keep accounting records and
  - ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the charity have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Neil P Whittaker-Siddall FCA (1331668)  
on behalf of Burton Beavan

22<sup>nd</sup> October 2024



**Northwich Community Support**  
**Statement of Financial Activities**  
for period 1st October 2023 to 30th September 2024

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Income from</b>						
Hub Donations	41,585		41,585	49,042		49,042
Company/Organisation	3,700		3,700	5,071		5,071
Individual's Donations	780		780	9,231		9,231
Government Organisations	0		0	0		0
Easter/Christmas	16,243		16,243	2,132		2,132
Events	0		0	40		40
<b>TOTAL INCOME</b>			<u>62,307</u>			<u>65,516</u>
<b>Expenditure on</b>						
Legal/Licencing & Insurance	870		870	776		776
Room Hire/Storage	24,328		24,328	33,289		33,289
Easter/Christmas	17,064		17,064	8,259		8,259
Sundry Expenses	2,299		2,299	6,522		6,522
Food & Equipment	2,817		2,817	6,873		6,873
Motor Expenses	3,348		3,348	5,451		5,451
Projects	0		0	510		510
Misc	0		0	0		0
Courses/DBS checks	58		58	1,339		1,339
Events	0		0	1,621		1,621
Depreciation charge	5,776		5,776	6,566		6,566
<b>TOTAL EXPENDITURE</b>			<u>56,560</u>			<u>71,206</u>
<b>NET INCOME FOR YEAR</b>			<u>5,747</u>			<u>-5,690</u>
<b>NET INCOME BROUGHT FORWARD</b>			66,598			72,288
<b>TOTAL</b>			<u>72,345</u>			<u>66,598</u>
<b>Bank Reconciliation as at 30th September 2024</b>						
Bank balance as at 30th September 2024			47,034			37,502
Hub Floats			180			180
plus Cash to be banked			0			154
less Cheques to clear						
<b>Balance</b>			<u>47,214</u>			<u>37,836</u>
<b>Trade Creditors</b>			<u>-360</u>			<u>-2,506</u>
<b>Fixed Assets</b>						
Plant and Machinery at Cost			8,605			8,784
Less depreciation			-3,046			-2,432
Net Book Value			<u>5,559</u>			<u>6,352</u>
Motor Vehicles at Cost			38,930			38,930
Less depreciation			-18,998			-14,015
Net Book Value			<u>19,932</u>			<u>24,915</u>
<b>Net Book Value of Fixed Assets</b>			<u>25,491</u>			<u>31,267</u>
<b>TOTAL NET ASSETS</b>			<u>72,345</u>			<u>66,598</u>

I certify that the accounts for Northwich Community Support are accurate to the best of my knowledge and belief

Signed

Paul Billington

Date:

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