

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	April	2024		31	March

Section A Reference and administration details

Charity name	BYB@Blackrod
Other names charity is known by	N/A
Registered charity number (if any)	1197101
Charity's principal address	Blackrod Primary School Manchester Road Blackrod Bolton Postcode BL6 5SY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Dryburgh	Chair	n/a	BYB@Blackrod
2	Martin Banks	Trustee	n/a	BYB@Blackrod
3	Rachael Littlefair	Trustee	n/a	BYB@Blackrod
4	Julie Ramsden	Treasurer	n/a	BYB@Blackrod
5	Katherine Mead	Trustee	n/a	BYB@Blackrod
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

BYB@Blackrod is an independent registered Charitable Incorporated Organisation which is managed by a board of ex-officio trustees aligned to Blackrod Primary School.

- The Head Teacher
- Deputy Head Teacher
- Business Manager
- Governor Representative
- Community Representative

The Headteacher, Deputy Headteacher, Business Manager and Governor Representative of Blackrod Primary School (each, the office holder) shall automatically (ex officio) be a charity trustee, for as long as they hold that office and the community representative is appointed.

These trustee members are supported by Associate Member Trustees who are important members of our community bringing expertise, experience and challenge but who do not have voting rights. All trustees are provided with the trustee induction pack prior to become a member and the Associate Member Trustees are volunteers.

BYB@Blackrod have policies and procedures which are managed and monitored by trustees on a regular basis, including:

- Safeguarding and child protection
- Reserves policy
- Complaints policy
- Volunteers policy
- Trustees code of conduct
- Health and safety policy
- Financial policy

There is also a process of internal management for all externally funded projects to ensure both accountability and internal auditing of finances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance in life and relieve needs of young people up to the age of 18 through: a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society.

Throughout the year activities have taken place which have helped children and young people of different ages which have given the opportunity to develop their skills, capacities and capabilities. Throughout all activities, trustees have had due regard to the charity commissions public benefit guidance and have taken into account both the guidance and the objects of the charity.

Activities throughout the course of the year have included the provision of recreational and leisure time activities designed to help children and young people across the four quadrants of:

- Environment
- Skills
- Community cohesion and social capital
- Health and wellbeing

Activities include:

- Awards for All funded cooking up connections project, a growing and cooking project for the community.
- Tesco – Stronger Starts bid / Blackrod Breaking Frontiers
- Bolton’s Fund Micro Grant -Community Growing Project

In addition we have worked in collaboration with Blackrod Primary School to deliver community based activities including:

- Heritage Lottery Fund / Blackrod Remembered – a community and school based history project
- ASDA Foundation / Under 18 Better Starts funding in collaboration with Blackrod PTFA to support All Starts
- Greater Manchester Opening School Facilities fund – which supported the opening of school activities to the wider community
- Tesco – provision of a sensory garden on the school site
- National Lottery ‘Children’s Discovery Nature Trail & Summer Workshops.
- Greater Manchester Green Space – Community Garden

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We would like to thank all volunteers for their valued contribution to the development of BYB@Blackrod and would like to thank all partners for their continued support.

As we continue our strategic development for the year ahead we will continue to focus on the objects of the constitution and to further develop activities in each of the four quadrants of:

- Environment
- Skills
- Community cohesion and social capital
- Health and wellbeing

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have specified our main activities above, which we also agree to be our main achievements. Throughout the course of the year we have generated positive outcomes for 313 children from Blackrod Primary School, and over 140 children, young people and families in the Blackrod locality, some of which have benefited from multiple opportunities. We have benefited from volunteer time greater than 226 hours.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO complies with the requirements of the charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of accounts, and to the preparation of annual reports and returns. The reserves are kept to meet needs relating to contingency, cash-flow, commitment conservation, and closure. We have an active policy on reserves which is updated annually.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure has helped us to achieve the key objects of the CIO. All monies are accounted for through achievement of the project outcomes. We have not used income for investment purposes.

The principal sources of funding for BYB@Blackrod through the course of this year has been:

- Tesco
- Awards for All | National Lottery Fund Income
- Bolton's Fund Micro Grant 'Community Growing Project'
- Greater Manchester Greenspace.


Section F	Other optional information
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Section G	Declaration
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The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Martin Banks	
Position (eg Secretary, Chair, etc)	Trustee	
Date	September 2025	