



Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 1	Month Jan	Year 2023	Day 31	Month Dec	Year 2023
From					To		

Section A Reference and administration details

Charity name	Botley NeighbourCare
Other names charity is known by	
Registered charity number (if any)	1197097
Charity's principal address	The Botley Centre
	High Street
	Botley
Postcode	SO30 2ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Spencer	Chair		
2	Pamela Hoskins			
3	Marcus Rogers			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Botley NeighbourCare (BNC) is a volunteer group providing a variety of support services to people of all ages in the community of Botley when there is nobody else they can call upon for help. BNC was established in 1992 and exists within the framework of Good Neighbours Network, which is a collection of Hampshire-based, self-funding groups run by local people for local people all offering a helping hand to others in their community. The groups each provide both practical help, with tasks and emotional help through befriending schemes and an expanding range of social activities, from lunch clubs to social outings. Each group is unique and operates autonomously. Many offer much needed transport to medical appointments or a hand with the shopping. All of the groups aim to reach out to isolated people and deliver what is needed in their community. Good Neighbours Network provides help and guidance with the creation, development and organisation of the groups, and arranges group-wide support with training, insurance and legal advice, as required by and paid for by each self-funded local group.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To advance any exclusively charitable project for the relief of residents in need, by reason of age, ill-health, disability, financial hardship or other disadvantage in the geographical area defined as Botley (Hampshire) and the surrounding area;
2. To provide a Community Transport facility (known as Botley Minibus) for local non-profit making organisations and groups, in order to enhance their social and cultural activities for the benefit of the neighbourhood.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities undertaken by Botley NeighbourCare (BNC) are listed below. All the activities are available to all residents of the local area and are undertaken for free. Any donations received help offset BNC costs, including reimbursing volunteer drivers for their motoring costs.

Personal transport
The core activity of BNC is taking 'clients' to medical appointments. On average approximately 40 trips are undertaken per month to all the area hospitals and medical centres. Most clients do give a modest donation, if they are able, but BNC are indebted to our team of volunteers to provide this service.

Botley Lunch Club
BNC runs and subsidises a Lunch Club in the heart of the village at which local residents enjoy a good meal and, crucially, the company of others. Transport to and from the lunch club is provided using the Botley Minibus and, if oversubscribed, by volunteers' private cars. Those who participate frequently tell us these simple events reduce loneliness and their feeling of isolation within the community.

Botley Minibus
In addition to use by BNC for local residents, the minibus is also available for hire on a non-profit making basis. The Botley Minibus can be seen around the village used by various local groups and societies.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During 2023, BNC continued to restart our activities which were seriously restricted during the Covid pandemic. Although the number of volunteers has reduced from earlier years, BNC have been able to provide transport to medical appointments.

In collaboration with The Dolphin Public House, BNC have successfully run a lunch club. This provides welcome social contact for our clients.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is to retain 2 years expenditure reserves where possible.
The charity has some funds ringfenced by a donor for future replacement of our minibus.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are

- Local individual donations
- Legacy Trust donations
- Local Parish Diocese donation
- Local Parish Authority donation

Funds support our key objectives via

- Operational cost running transport and minibus services.
- Social activities for village residents
- Volunteer support supplies and equipment
- Publication and awareness activities to promote local awareness of the charity's services and activities.

Funds are held in the Charity's current and savings bank accounts.

Section F

Other optional information

Unfortunately, BNC are experiencing a continued reduction in both the number of volunteers and the time available from our volunteers. We are continuing to fulfil our primary objectives, but expansion is proving impossible.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J D Spencer	
Full name(s)	John	Spencer
Position (eg Secretary, Chair, etc)	Chair	
Date	27-Sep-24	

Botley Neighbourcare Year End Accounting Report 2023

2023		2022	
<u>INCOME</u>		<u>INCOME</u>	
Grants	£0.00	Grants	£1,000.00
Donations	£7,619.71	Donations	£2,889.10
Misc	£1,718.50	Misc	£440.00
Cash Receipts	£0.00	Cash Receipts	£422.02
MiniBus	£1,858.56	MiniBus	£1,823.86
		Medical Transport Services	£3,927.50
<u>TOTAL</u>	<u>£11,196.77</u>	<u>TOTAL</u>	<u>£10,502.48</u>
<u>EXPENDITURE</u>		<u>EXPENDITURE</u>	
Cash Payments	£0.00	Printing, Post & Stationery	386.59
Printing, Post & Stationery2	£664.28	Transport	0.00
Lunch Club	£723.58	30th Anniversary	657.46
Telephone & Internet	£84.00	Lunch Club	819.73
Catering	£86.77	Telephone & Internet	107.00
Computing Expenses	£144.00	Computing Expenses	393.55
Premises Expenses	£14.00	Premises Expenses	28.00
Equipment Purchases	£495.53	Equipment Purchases	0.00
Medical Transport	£3,785.50	Catering	228.57
Miscellaneous	£112.30	Misc.	53.00
MiniBus	£2,055.72	MiniBus	2,226.96
		Medical Transport Services	3,927.50
<u>TOTAL</u>	<u>£8,165.68</u>	<u>TOTAL</u>	<u>£8,828.36</u>
<u>SURPLUS / (DEFICIT) FOR YEAR</u>	<u>£3,031.09</u>	<u>SURPLUS / (DEFICIT) FOR YEAR</u>	<u>£1,674.12</u>
Reserves Brought Forward (Less cash carried over)	£20,582.49	Reserves Brought Forward	£19,475.39
Reserves Carried Forward	<u>£23,613.58</u>	Reserves Carried Forward	<u>£21,149.51</u>
<u>REPRESENTED BY:</u>		<u>REPRESENTED BY:</u>	
Held in Lloyds Current Account	£23,550.98	Held in Lloyds Current Account	£20,582.49
Cash Carried Forward	£62.60	Cash Carried Forward	£567.02
Creditors	£0.00	Creditors	£0.00
Toal Cash Balance	<u>£23,613.58</u>	Toal Cash Balance	<u>£21,149.51</u>

BNC MiniBus Ledger 2023

2023		2022	
<u>INCOME</u>		<u>INCOME</u>	
Invoices	£1,754.87	Invoices	£1,527.49
Grants	£41.09	Grants	£151.37
Donations	£0.00	Donations	£0.00
Cash Payments	£62.60	Cash Payments	£145.00
<u>TOTAL</u>	<u>£1,858.56</u>	<u>TOTAL</u>	<u>£1,823.86</u>
<u>EXPENDITURE</u>		<u>EXPENDITURE</u>	
Fuel	675.64	Fuel	533.31
Tax/Ins	£1,051.32	Tax/Ins	1,028.43
Maintenance	£328.76	Maintenance	665.22
Admin	£0.00	Admin	0.00
Miscellaneous	£0.00	Miscellaneous	0.00
<u>TOTAL</u>	<u>£2,055.72</u>	<u>TOTAL</u>	<u>£ 2,226.96</u>
<u>SURPLUS / (DEFICIT) FOR THE YEAR</u>	<u>-£197.16</u>	<u>SURPLUS / (DEFICIT) FOR THE YEAR</u>	<u>-£403.10</u>