



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 14	Month Dec	Year 2021	Day 31	Month Dec	Year 2022
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

<b>Charity name</b>	Botley NeighbourCare
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1197097
<b>Charity's principal address</b>	The Botley Centre
	High Street
	Botley
<b>Postcode</b>	SO30 2ES

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Spencer	Chair		
2	Pamela Hoskins			
3	Marcus Rogers			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Botley NeighbourCare (BNC) is a volunteer group providing a variety of support services to people of all ages in the community of Botley when there is nobody else they can call upon for help. BNC was established in 1992 and exists within the framework of Good Neighbours Network, which is a collection of Hampshire-based, self-funding groups run by local people for local people all offering a helping hand to others in their community. The groups each provide both practical help, with tasks and emotional help through befriending schemes and an expanding range of social activities, from lunch clubs to social outings. Each group is unique and operates autonomously. Many offer much needed transport to medical appointments or a hand with the shopping. All of the groups aim to reach out to isolated people and deliver what is needed in their community. Good Neighbours Network provides help and guidance with the creation, development and organisation of the groups, and arranges group-wide support with training, insurance and legal advice, as required by and paid for by each self-funded local group.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To advance any exclusively charitable project for the relief of residents in need, by reason of age, ill-health, disability, financial hardship or other disadvantage in the geographical area defined as Botley (Hampshire) and the surrounding area;
2. To provide a Community Transport facility (known as Botley Minibus) for local non-profit making organisations and groups, in order to enhance their social and cultural activities for the benefit of the neighbourhood.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken by Botley NeighbourCare (BNC) are listed below. All the activities are available to all residents of the local area and are undertaken for free. Any donations received help offset BNC costs, including reimbursing volunteer drivers for their motoring costs.

**Personal transport**

The core activity of BNC is taking 'clients' to medical appointments. On average approximately 100 trips are undertaken per month to all the area hospitals and medical centres. Most clients do give a modest donation, if they are able, but BNC are indebted to our team of volunteers to provide this service.

**Social contact**

BNC arrange outings to local places of interest or shopping centres. These trips make use of the Botley minibus and, if oversubscribed, additional transport is provided by volunteer's private cars.

**Botley Lunch Club**

BNC runs and subsidises a Lunch Club in the heart of the village at which local residents enjoy a good meal and, crucially, the company of others. Those who participate frequently tell us these simple events reduce loneliness and their feeling of isolation within the community.

**Botley Minibus**

In addition to use by BNC while providing social contact for local residents, the minibus is also available for hire on a non-profit making basis. The Botley Minibus can be seen around the village used by various local groups and societies.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our main achievement during 2022 was to restart our activities to support our clients in the Botley neighbourhood. During the previous 2 years, many of our activities were seriously restricted by the Covid pandemic. In addition to ensuring that our clients were able to attend medical appointments, we also started to redress the balance to compensate for the lack of social contact for our clients during the pandemic.

Botley NeighbourCare also participated in local village events e.g. Platinum Jubilee celebrations, seniors socials that included voluntary help with promotion, transportation, raffles etc.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity's policy is to retain 2 years expenditure reserves where possible.  
The charity has some funds ringfenced by a donor for future replacement of our minibus.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are

- Local individual donations
- Legacy Trust Donations
- Local Parish Diocese Donation
- Local Parish Authority Grant

Funds support our key objectives via

- Operational cost running transport and minibus services.
- Social activities for village residents
- Volunteer support supplies and equipment
- Publication and awareness activities to promote local awareness of the charity's services and activities.

Due to very poor savings returns the charity currently holds all its funds in its bank account. Should interest rates improve our policy will be reviewed.

## Section F

## Other optional information

Unfortunately, during this post-pandemic period, we have noticed a reduction in both the number of volunteers and the time available from our volunteers. We are rebuilding our numbers, but it is expected that some of our activities may have to be scaled down in 2023.

To compensate for this possible reduction in activity, we are collaborating with a local social provider (The Dolphin Public House). We use the Dolphin as our lunch club venue and support the very successful outings and events run by the pub that are attended by our clients.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J D Spencer	
Full name(s)	John	Spencer
Position (eg Secretary, Chair, etc)	Chair	
Date	18-Sep-23	

# BOTLEY NEIGHBOUR CARE

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2022

None MiniBus (BNC) Virtual Account			
	2022		2021
<b>INCOME</b>			
Grants	£1,000.00		£3,150.00
Other Donations	£3,439.10		£1,640.00
Misc	£440.00		£246.88
Transport Services	£3,927.50		£5,000.00
<b>TOTAL</b>	<b>£8,806.60</b>	<b>88%</b>	<b>£10,036.88</b>
<b>EXPENDITURE</b>			
Printing, PostStationery	386.59		264.50
Transport	£0.00		£215.00
EquipmentPurchases	£0.00		£725.28
30th BNCAnniversary	£657.46		
Lunch Club	£819.73		£244.60
Telephone& Internet	£107.00		£210.66
ComputingExpenses	£393.55		£128.40
PremisesExpenses	£28.00		£60.70
Catering	£228.57	<b>69.90%</b>	£327.00
Misc.	£748.00	<b>174.84%</b>	£427.83
Medical Transport Service:	£3,927.50		£5,000.00
<b>TOTAL</b>	<b>£7,296.40</b>	<b>96%</b>	<b>£7,603.97</b>
<b>SURPLUS / (DEFICIT) FOR YEAR</b>	<b>£1,510.20</b>	<b>99%</b>	<b>£2,432.91</b>
Reserves Brought Forward	£7,840.08		£5,407.17
Reserves Carried Forward	<b>£9,350.28</b>	<b>143%</b>	<b>£7,840.08</b>
<b>REPRESENTED BY:</b>			
Held in Lloyds Current Ac	£9,350.28		£5,407.17
Lloyds Current Acct 31-12			
Cash Float	£569.62		£204.12
Cash Float Lunch Club	£0.00		£62.60
Creditors	£0.00		£0.00
<b>Toal Cash Balance</b>	<b>£9,919.90</b>		<b>£5,673.89</b>

BNC MiniBus Virtual Account (BNCMB)			
	2022		2021
<b>INCOME</b>			
Grants/Donations	£195.37		£96.23
Rental income	£1,628.49		£309.50
<b>TOTAL</b>	<b>£1,823.86</b>		<b>£405.73</b>
<b>EXPENDITURE</b>			
Fuel	£533.31		£134.22
Tax/Ins	£1,028.43		£1,460.68
Admin	£0.00		£0.00
RunningCosts	£665.22		£570.52
Misc.	£0.00		£0.00
<b>TOTAL</b>	<b>£2,226.96</b>		<b>£ 2,165.42</b>
	<b>-£403.10</b>		<b>-£1,759.69</b>
	<b>£11,635.31</b>		<b>£13,395.00</b>
Reserves CFWD	<b>£11,232.21</b>		<b>£11,635.31</b>
<b>REPRESENTED BY:</b>			
Held in Lloyds	£11,232.21		£11,635.31
	<b>£11,232.21</b>		<b>£11,635.31</b>

YE Lloyds Current Account Balance	£20,582.49
BNC Net Book Assets (MiniBus)	£15,174.72
BNC Debtors	£0.00
BNC Total Asset Value	£35,757.21