



# North Avenue Youth Centre

Reg Charity No.1125028

Reg Charity No.1197085

## Trustees Annual Report and Accounts for the year ended 31 December 2022

**Address:** North Avenue, Chelmsford CM1 2AL

**Trustees:** Rev Kenneth Thom (Chair)\* to 22 June 2022  
Trevor Andrews //  
Peter Bardwell (Chair from September 2022) //  
Janet Cassels (Secretary)  
Graham Handscomb // from 24 September 2022  
Gabrielle Horton to 22 June 2022  
Jane Humphreys (Treasurer)\* //  
Jung Youn (also known as Maria) Lee\* to 22 June 2022  
Rebecca Mabey  
Martin Solder#  
Yvonne Spence  
Moira O'Sullivan to 22 June 2022

\* Appointed by the United Reformed Church for charity 1125028

// Nominated by the United Reformed Church for charity 1197085

# Appointed by Essex Youth Trust for both charities

Other trustees are elected/re-elected at the Annual General Meeting (AGM); those co-opted between AGMs stand for election at the next AGM

**Custodian Trustees:** The United Reformed Church (Eastern Province) Trust are the custodian trustees of the premises

**Bankers:** Cooperative Bank Plc  
Miller Street  
Manchester M60 0AL

**Independent Examiner:** Roger Louth FCCA

**Governing document:** Constitution agreed 07.09.2000 for 1125028  
Constitution agreed 07.07.2021 for 1197085

## **Change in charity structure**

At the 2021 Annual General Meeting a new constitution was agreed for North Avenue Youth Centre as a Charitable Incorporated Organisation. This charity was recognised by the Charity Commission and registered on 13 December 2021 with number 1197085.

At the Annual General Meeting held on 22 June 2022 it was resolved by the trustees and members of North Avenue Youth Centre Registered Charity Number 1125028 that all activities of the charity since 1 January 2022 be deemed to have been undertaken by North Avenue Youth Centre Registered Charity Number 1197085. The trustees of charity number 1125028 are not absolved from responsibilities for that charity.

## **Objectives and activities**

The aims and objectives of the North Avenue Youth Centre (NAYC) remain unchanged by the move from an unincorporated charity to a charitable incorporated organisation. They are to help boys and girls (age 8-25) through their leisure time activities so to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and as members of society, and that their conditions of life may be improved.

In order to achieve this, a full-time Centre Manager, part-time youth workers, a combined administrator and fundraiser have been appointed. The grants awarded to NAYC allow it to run a varied programme of out-of-school activities for young people from the local area, which is one of great social deprivation. NAYC has the use of purpose-built facilities which include a sports hall and an outside all-weather play space.

In their role of guiding and monitoring the planning and delivery of these activities, the NAYC Trustees (known as the Management Committee) have regard to the Charity Commission's guidance on public benefit.

## **Achievements and performance**

Since January 2022 the Centre has been fully open for business.

The detached work in the community has been run with limited delivery due to staffing issues. However a new senior worker has been appointed and is working hard to get to know the young people and the different areas covered.

The young people met on these detached visits said that they felt they were viewed negatively due to the behaviour of some. After some discussions, it was decided that they should create a large work of wall

art. This was carried out over an extended period and is bright, colourful with many positive comments painted on it.

NAYC won a community award from Morrisons – the “Moments of Hope Award”- recognising outstanding contributions to the community.

Despite numbers being limited due to staffing, 97 young people attended summer events. These included a five day residence in Wales with EBGC, a day out to Adventure Island, and a junior Sports Day and sleepover led and managed by the young leaders. Also held were a baking and craft session with products being sold afterwards to raise funds for a Go-Karting session, rock climbing, and Seniors BBQ and sleepover.

Following receipt of funding, NAYC has started to deliver a programme of offsite week-end trips every other Saturday for six months.

Just before Christmas, the young people and their families were able to attend the Winter Family Day, funded by Active Essex. This had some very positive feed back from parents and young people.

The Club runs sessions for Juniors (age 8 to end of Year 6) Seniors (Year 7 to age 15) and Olders (age 15 to 18) and some 18+. At all of these sessions as well as physical activities and crafts, young people are encouraged to discuss items such as fairness, power, conflict and resolution, communication and compromise. The Youth Centre Manager also reports the increase in young people with mental health and safeguarding issues. She works with the relevant organisations for these issues. The Friday senior session now focuses on planning, preparing and clearing away a simple meal – important life skills in a community where it is often a struggle to provide a nutritious hot meal. YCM feels that they are beginning to relate these discussions to other areas of their day-to-day life.

A new initiative was launched by one of the volunteers in August. A weekly coffee afternoon is held to provide time for parents and carers to meet, and to share experiences with staff. This group also organised a bingo evening which raised nearly £300.

At the end of 2022 there was a fulltime Centre Manager, one part time senior lead worker, two youth support workers and three volunteers. There is also an Administrator and Fund Raiser working 20 hours per week. It is hoped to employ another senior worker and a youth support worker in the near future.

## **Financial Review**

NAYC continues to rely primarily on grant funding to operate. In 2022 we were again grateful to Essex Youth Trust for funding of £16,000 towards our core costs. We secured an additional £37,521 in grants. Our thanks go to Essex Community Foundation, Chelmsford City Council, Essex

County Council, Essex Council for Voluntary Youth Services, and Essex Boys and Girls Clubs/ Active Essex. We also received a number of donations including from Chelmsford Round Table, and European Metal Recovery. Total unrestricted income for the year at £59,033 was £7646 less than in 2021. Unrestricted expenditure of £68,487 was £14,425 more than in 2021.

Restricted funds: Spending of £251 in respect of specific young people concluded the funding received in 2018 and 2019. We were pleased once again that our young people were able to enjoy awards from the Jack Petchey Foundation with two awards spent and a third award planned to be used in early 2023.

This was the first year since 2019 when NAYC was able to run a wide range of activities which is reflected in the expenditure. However, the change of personnel in the fundraising position limited our ability to seek funds at the same time as running activities. As a result, overall expenditure in 2022 of £69,254 was £9,620 more than total income. The total assets of the charity therefore fell to £57,723.

We were required to open a new bank account with the Co-operative Bank for the new registered charity. We closed the interest-bearing account in February with the intention of opening a new one attracting a better rate which would link with the new current account. However the protracted process of opening the new account, and the repeated need to change account signatories, delayed the process of opening a new interest-bearing account beyond the year end.

All assets of the old charity have been transferred to the new charity.

The reserves policy of NAYC is to hold sufficient cash to cover six to nine months' expenditure. At the end of 2022, unrestricted cash held totalled £54,282, equivalent to around 6 months' planned expenditure of £102,832 for 2023.

## **Looking forward**

Our primary aim is to maintain at least three sessions at the centre each week during school terms, plus detached sessions. We will also plan specific activities to take place in school holidays, and still hope to implement the online platform. It is hoped to be able to offer:

- Daytime provision for young people not in school full time
  - Taking part in the 5:50:5 Challenge run by EBGC for those aged 16+
  - Mental health sessions.

The Trustees consider that NAYC remains a going concern and applications for grant funding based on current and planned activities will continue to allow NAYC to carry out its valuable work.

## **Declaration**

This report and the accounts were approved by the Trustees at their meeting on 14th April 2023

Signed: *P. Bardwell.*

Position: Chair

**NORTH AVENUE YOUTH CENTRE**  
Charity Number 1197085

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted general funds £	Unrestricted designated funds £	Restricted income funds £	Total 2022 £	Total 2021	Former charity 2021 £
	1						
<b>INCOME FROM:</b>							
Donations, grants and legacies	2	56104	0	600	56704	0	67946
Charitable activities	3	2924	0	0	2924	0	1727
Investments	4	5	0	0	5	0	6
<b>Total</b>		<b>59033</b>	<b>0</b>	<b>600</b>	<b>59633</b>	<b>0</b>	<b>69679</b>
<b>EXPENDITURE ON:</b>							
Raising funds	5	3383	0	0	3383	0	2837
Charitable activities	6,7	65104	0	767	65871	0	54950
<b>Total</b>		<b>68487</b>	<b>0</b>	<b>767</b>	<b>69254</b>	<b>0</b>	<b>57786</b>
<b>Net income/(expenditure)</b>		<b>-9453</b>	<b>0</b>	<b>-167</b>	<b>-9620</b>	<b>0</b>	<b>11893</b>
<b>Transfers between funds</b>				0	0	0	0
<b>Net movement in funds</b>		<b>-9453</b>	<b>0</b>	<b>-167</b>	<b>-9620</b>	<b>0</b>	<b>11893</b>
<b>Transfer of funds from charity number 1125028</b>		<b>65073</b>	<b>310</b>	<b>1961</b>	<b>67343</b>	<b>0</b>	<b>55450</b>
<b>Total funds carried forward</b>		<b>55619</b>	<b>310</b>	<b>1794</b>	<b>57723</b>	<b>0</b>	<b>67343</b>

NORTH AVENUE YOUTH CENTRE

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	Unrestricted general funds £	Unrestricted designated funds £	Restricted income funds £	Total 2022 £	Total 2021	Former charity 2021 £
<b>Fixed assets</b>							
Tangible assets	8	490	0	0	490	0	315
<b>Total fixed assets</b>		490	0	0	490	0	315
<b>Current assets</b>							
Debtors and prepayments	9	1069	0	0	1069	0	8703
Cash at bank and in hand	10	54282	310	2094	56686	0	58542
<b>Total current assets</b>		55352	310	2094	57755	0	67245
<b>Liabilities</b>							
Creditors: amounts falling due within one year	11	223	0	300	523	0	216
<b>Net current assets/(liabilities)</b>		55129	310	1794	57232	0	67029
<b>Total assets less current liabilities</b>		55619	310	1794	57722	0	67344
<b>Funds of the Charity</b>							
Restricted income funds	12			1794	1794	0	1961
Unrestricted funds		55619	310		55929	0	65382
<b>Total funds</b>		55619	310	1794	57723	0	67343

APPROVED by the Trustees and signed on their behalf by

Pete Bardwell  
Chairman

## **NORTH AVENUE YOUTH CENTRE**

### **Notes to the Statement of Financial Activities for the year ending 31 December 2022**

#### **1a. FORMATION OF CHARITY**

North Avenue Youth Centre was registered as a Charitable Incorporated Organisation registration number 1197085 on 13 December 2021. At the AGM held on 22 June 2022 it was resolved by the trustees and members of North Avenue Youth Centre Registered Charity Number 1125028 that all activities of the charity since 1 January 2022 be deemed to have been undertaken by North Avenue Youth Centre Registered Charity Number 1197085

#### **1b. ACCOUNTING POLICIES**

##### **Basis of accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 - FRS 102) issued by the Charity Commission, and the Charities Act 2011. The accruals basis of accounting has been adopted, and the principal accounting policies set out below are applied consistently.

The charity constitutes a public benefit entity as defined by FRS 102.

##### **Income**

Income is recognised in the Statement of Financial Activities when the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be established with sufficient reliability

Grants are recognised when the general recognition criteria are met, and any applicable performance conditions are met

Grant money unspent at the end of the period is considered to be a liability if repayment is probable.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report

##### **Expenditure and liabilities**

Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered.

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

##### **Tangible fixed assets**

The premises used by NAYC are owned by the United Reformed Church (Eastern Province) Trust with whom NAYC has an agreement for use of the premises until 2046 in the first instance.

Tangible assets with a purchase value over £100, other than those purchased wholly by a specific grant, are depreciated over a period of 5 or more years.



**NORTH AVENUE YOUTH CENTRE**  
**Notes to the Statement of Financial Activities for the year ended 31 December 2022**

	Unrestricted general funds	Unrestricted designated funds	Restricted income funds	Total 2022 £	Total 2021
<b>2: Donations, grants and legacies:</b>					
Donations and gifts	2,583	-	-	2,583	29
Grants	53,521		600	54,121	62,440
Government grants for Covid-19				0	5,477
<b>Total</b>	<b>56,104</b>	<b>-</b>	<b>600</b>	<b>56,704</b>	<b>67,946</b>
<b>3: Charitable activities:</b>					
entrance money	1,425	-	-	1,425	492
YC activity receipts	1,409	-	-	1,409	621
Payments for services	90			90	615
<b>Total</b>	<b>2,924</b>	<b>-</b>	<b>-</b>	<b>2,834</b>	<b>1,727</b>
<b>4: Income from investments:</b>					
Interest income	5	-	-	5	6
<b>Total</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>6</b>
<b>5: Expenditure on raising funds:</b>					
Incurred seeking grants	3,383	-	-	3,383	2,837
<b>Total</b>	<b>3,383</b>	<b>-</b>	<b>-</b>	<b>3,383</b>	<b>2,837</b>
<b>6: Expenditure on charitable activities</b>					
<b>Staff costs:</b>					
Salaries	44,698		-	44,698	35,571
Training	240			240	15
Travel etc expenses	31			31	10
Recruitment	-			-	200
<b>Youth Centre activities</b>	<b>9,301</b>	<b>-</b>	<b>767</b>	<b>10,068</b>	<b>7,549</b>
<b>Building costs:</b>					
Rent	12			12	12
<b>Charity administration:</b>					
Insurance	876			876	838
Communications	709			709	839
Subscriptions	-			-	-
Payroll services	245			245	601
Sundry costs	567			567	1,052
<b>Support costs:</b>					
Independent examiner's fee	-			-	-
Contribution to North Avenue Christian Centre	8,250			8,250	8,000
Depreciation	175			175	263
<b>Total</b>	<b>65,104</b>	<b>-</b>	<b>767</b>	<b>65,871</b>	<b>54,950</b>

**7: Staff and Trustee Costs**

Salaries and wages	47,367
Social security costs	2,883 fully reimbursed by NI allowance
Pension costs	693
Total staff costs	<u>50,943</u>

No employees had employee benefits in excess of £60,000

NAYC has arranged with the NEST pension scheme for eligible employees to be enrolled

The charity trustees were neither paid nor received any other benefits from employment with NAYC in the year neither were they reimbursed expenses during the year

No charity trustee received payment for professional or other services supplied to the charity

The trustees are the key management personnel of the charity

The average monthly head count was 4 employees

**8: Tangible assets**

Equipment since 2017, value at 1 January 2022	315
Additions	350
Depreciation allowed in year	-175
Carried forward 31 December 2022	<u>490</u>

**9: Analysis of debtors**

	Unrestricted general funds	Unrestricted designated funds	Restricted income funds
Grant payments due			
Interest due			

2022 £	2021 £
0	8,000
0	1

Refunds due	340		
Insurance in advance	730		
	1,070	0	0

	340	44
	730	657
<b>Total</b>	1,070	8,703

10: Cash at bank and in hand

	Unrestricted general funds	Unrestricted designated funds	Restricted income funds
COIF deposit account			
Co-operative Bank current account	54211	310	2094
Floats	71		
	54,282	310	2,094

2022	2021
£	£
	36727
56615	21,710
71	105
<b>Total</b>	56,686

#### 11: Analysis of Creditors

Amounts falling due within one year:

	Unrestricted general funds	Unrestricted designated funds	Restricted income funds
Pay costs for December	223		
Recruitment checks			
Repayment of grant			300
<b>Total</b>	223	-	300

2022	2021
£	£
223	136
	80
300	
<b>Total</b>	523

#### 12: Funds and grants

The Jack Petchey Foundation makes grants and awards that are Restricted in terms of their use and time availability

In 2018 the ECF Chrysalis Fund awarded £900 to enable a young person to have specialist training

In 2019 further funding was granted by the Chrysalis Fund and the Essex and Southend Sports Charitable Fund

In 2019 Chelmsford City Council made a grant of £18250 for a community defibrillator, improved lighting and equipment.

In 2020 Essex County Council topped up the defibrillator grant to cover a shortfall in installation costs

In 2021 Active Essex through EBGC awarded £2500 for use with families to cope after the winter of Covid-19

Movement on Restricted grants during the year:

	Jack Petchey	ECF Chrysalis	Defibrillator	Winter Covid
Balance b/fwd 1 January 2022	250	251	348	1112
Receipts	600	0	0	
Expenditure	-516	-251	0	
Balance c/fwd 31 December 2022	334	0	348	1112

2022	2021
£	£
1,961	2685
600	3000
- 767	-3724
<b>Total</b>	1,794

Funding from other bodies which is not for core running costs is Designated for specific purposes. These are currently the purchase of equipment.

Movements on Designated Funds:

	Equipment
Balance b/fwd 1 January 2022	310
Receipts	0
Expenditure	0
Balance c/fwd 31 December 2022	310

2022	2021
£	£
310	310
-	0
-	0
<b>Total</b>	310



Section A

Independent Examiner's Report

**Report to the trustees**

Charity Name

North Avenue Youth Centre

**On accounts for the year  
ended**

31<sup>st</sup> December 2022

**Charity no  
(if any)**

1197085

**Set out on pages**

5 pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

2<sup>nd</sup> May 2023

**Name:**

Roger Louth

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Association of Chartered Certified Accountants (retired)

**Address:**

18 St Vincents Road, Chelmsford, CM2 9PS