

Trustees' Annual Report for the period

		Period start date			Period end date		
From	1st	January	2023	To	31st	December 2023	

Section A Reference and administration details

Charity name Cocoon – Care After Care

Other names charity is known by Cocoon

Registered charity number (if any) 1197058

Charity's principal address Oriel House

26 The Quadrant

Richmond Upon Thames

Postcode

TW9 1DL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emilia Marshall	Treasurer	resigned 31/12/2023	
2	Ewen Mitchell	Secretary		
3	Florida Yacob			
4	Zoe Sargent			
5	Whitney Clark			
6	Joyce Akpogheneta			
7.	Dorivaldo Ernesto		resigned 12/09/2023	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Trustee Board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity became a registered charity, number 1197058, on 13 December 2021. The Charity is constituted as a charitable incorporated organisation (CIO) and governed by a CIO foundation model constitution dated 12 December 2021. The trustees met 5 times during the period. New trustees are appointed by the existing trustees. During the period, two new trustees were appointed. New trustees are appointed for a term of three years by a resolution passed at a meeting of the Charity's trustees. Trustees are eligible for reappointment at the end of their current term.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of the Charity is to provide support to and relieve the hardship of young adults who are, or have been, in local authority care, particularly in the south-east of England, and especially in the London Boroughs of Richmond Upon Thames, Kingston Upon Thames and Hounslow. The Charity provides support by a) providing items that will improve living conditions, support aspirations and contribute to their (and their children's) health; b) offering practical assistance via volunteers; c) providing guidance and support to access other services; d) social events to reduce isolation including the annual Cocoon Christmas Day.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustee's carry out the above charitable objects by:

- Providing items and covering costs to contribute to care-experienced young adults' personal and educational development. This year we have financed vocational courses, driving lessons, study equipment, musical instruments and sports clothing and equipment.
- Improving the accommodation of care-experienced young adults by providing new flooring, white goods, furniture, household appliances and home repairs.
- Providing bicycles, baby or child essential items, basic essential winter clothing.
- Hosting an annual Christmas Day Dinner in the borough of Richmond Upon Thames for more than 50 care experienced young adults on 25th December.
- Providing short and long-term practical help with tasks they find challenging to do alone including making applications, liaising with agencies, dealing with debt, accessing additional services to support their health and wellbeing and making home improvements.

Applications for assistance are granted on a case-by-case basis in line with our application policy.

The trustees confirm that they have considered the Charity Commission's guidance on public benefits when planning the Charity's activities and reviewing applications.

Additional details of objectives and activities (Optional information)

The Charity has an application sub-committee who are responsible for reviewing applications against our applications policy. The sub-committee report back regularly to the full board of trustees.

The trustees would like to thank all our volunteers who have helped make our work possible this year, and all individuals and businesses who donated items throughout the year.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the period, Cocoon – Care After Care has provided items and covered costs for 116 young adults who did not have the means to provide for themselves. Our support has had an impact on their quality of life by providing immediate relief from hardship; increasing their education and employment prospects and removing financial barriers to activities that improve health and well-being.

Through feedback that we routinely collect from beneficiaries we know that the support they have received from Cocoon – Care After Care has made a significant difference to their mental health, helped to reduce feelings of isolation and increased their support and social network.

During the period, the Charity has provided for:

- ✓ Flooring for 36 properties
- ✓ 86 large household items (furniture and white goods)
- ✓ 54 small household items and appliances
- ✓ 23 bikes for college students
- ✓ 200 hours of driving lessons
- ✓ As well as study equipment, sports kit, musical instruments, emergency dental treatment and winter clothing, school uniform and swimming lessons.

Our small team of volunteers provided practical assistance to 22 individuals. Tasks including painting and decorating; assembling furniture; deep cleaning a property; referrals to food, hygiene and baby bank; advocating on their behalf with councils, utility companies, bailiffs and housing providers; accompanying to hospital appointments; referrals to other supporting agencies (including Homestart parenting support and ARC drug and alcohol service).

In 2024, a priority is to recruit more volunteers so we can extend our offer of practical support as there is a clear need for this service.

Christmas Day Event

The Charity hosted the Christmas Day Event 2023 for more than 50 care-experienced young adults and their 10 children from the London Boroughs of Richmond Upon Thames, Kingston Upon Thames, and Hounslow.

The Christmas Day Event is an all-day event, with all guests receiving a full Christmas meal and a wide variety of entertainment and activities to get involved with throughout the day. Each guest also received high-quality Christmas presents and a hamper of essential food and toiletry items.

The Charity strives to get as much of the food, hampers, presents and entertainment donated as possible through the generous support of the local community. During the reporting period, Cocoon incurred payments of £13,486 in relation to the Christmas Day Event, this included £5,582 costs which came in in January 2023, relating to the 2022 Christmas Event. It is anticipated that costs in the region of £5,000 relating to the 2023 Christmas Day Event will be received in January 2024.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of the period, the Charity had reserves of £106,652, of which £10,292 were restricted.

The Charity's reserves fluctuate throughout the calendar year as most fundraising activity (including donations and grant income) happens during the last quarter of the calendar year, October to December. The reserves policy for the period set out that reserves must be maintained at a minimum of £35,000 throughout the period, to ensure the Charity can meet all commitments. The charity's cost base is flexible, with few fixed costs and therefore the minimum amount of reserves needed to continue as a going concern is low. The reserves policy set a target of £30,000 to £45,000 for the end of period, knowing that reserves would increase in the last quarter of 2023 and to enable the charity to continue its charitable activities through the first of 9 months of 2024 when receipts are lower.

The Charity's actual level of reserves of £106,652 at the end of the period exceeded the target level because of higher than forecast receipts in the last quarter of 2023, and some payments forecast to be incurred in 2023, falling into early 2024. The higher level of reserves will allow the Charity to fund more charitable activity in 2024. The charity is planning to employ a CEO in 2024 which will be partially funded from reserves with the remainder coming from grant applications.

Details of any funds materially in deficit

Further financial review details (Optional information)

- You **may choose** to include additional information, where relevant about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives including any ethical investment policy adopted.

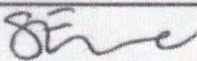
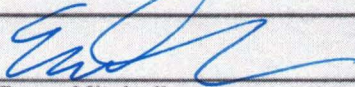
Section F

Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sharon Eyre	Ewen Mitchell
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	31/10/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Cocoon Care After Care

No (if any)
1197868

Receipts and payments accounts



CC16a

For the period from	Period start date	To	Period end date
	01/01/2023		31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	51,937	6,135	-	58,072	109,357
Grants	33,000	11,000	-	44,000	36,000
Fundraising events	5,538	-	-	5,538	1,934
Other receipts	549	-	-	549	827
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	91,024	17,135	-	108,159	148,118
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,024	17,135	-	108,159	148,118
A3 Payments					
Charitable activities (excluding Christmas Day Dinner)	57,958	8,837	-	66,795	50,140
Christmas Day Dinner 2022 (2021)	5,582	-	-	5,582	4,265
Christmas Day Dinner 2023 (2022)	4,898	3,006	-	7,904	9,847
Overhead and administrative expenses	2,617	-	-	2,617	2,475
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	71,055	11,843	-	82,898	66,727
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,055	11,843	-	82,898	66,727
Net of receipts/(payments)	19,969	5,292	-	25,261	81,391
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	76,391	5,000	-	81,391	-
Cash funds this year end	96,360	10,292	-	106,652	81,391

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Bank Account	96,630	10,292	-
	Total cash funds	96,630	10,292	-
	(agree balances with receipts and payments account(s))			
		Adjustment Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
B3 Investment assets				
B4 Assets retained for the charity's own use				
	Laptops			
B5 Liabilities				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		SHARON EIRE	29/10/2024	
		EWEN MITCHELL	29/10/2024	



Section A

Independent Examiner's Report

Report to the trustees

Cocoon - Care After Care

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1197058

Set out on pages

Form CC16a as signed on 29th October 2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent
examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30 | 10 | 2024

Name:

Mital Vinodrai Dwarkadas

Relevant professional
qualification(s) or body

Association of Chartered Certified Accountants (ACCA)

(if any):

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Address:

Withheld for privacy reasons

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

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