



**1st Fenstanton & Hilton
Scout Group**

**Trustees' Annual Report
September 2025**

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1. Introduction - Chair's Report

It's been another exciting and rewarding year for our Group, and as Chair of the Trustees, I am proud to reflect on what we've achieved together. Our leaders, helpers, and trustee members have once again shown remarkable dedication, without their energy and time, we would not have been able to achieve so much. This year John Raine and myself joined Jamie, Heather, Cathy and Ian to form our group of Trustees. Our focus has been on the financial, safe, legal and sustainable running of the group. This has included looking at the possibility of one day having our own HQ building, ensuring we comply with the Scouting regulations and guidelines, approval and monitoring of the budget (see the Treasurer's Report for more information) overseeing fundraising and ensure the groups longevity.

On behalf of the Trustees, I want to extend my thanks to every volunteer, parent, guardian and supporter who has helped our Group thrive this year. Scouting is a team effort, and our success is down to you all.

Many thanks

Charlotte Harrison
Chair

2. Group Lead Volunteer's Report

What an extraordinary year it has been for 1st Fenstanton and Hilton Scouts, and what better way to mark our 55th birthday than by reflecting on all we have accomplished together! This milestone year has been packed with challenges, adventure, growth and fun, thanks to the energy and dedication of every single member of our Scouting family.

All the young people in our Group have embraced every opportunity to push themselves, work together, and learn new skills:

🏕️ We spent 20 unforgettable nights away from home, sleeping in tents, hammocks, in Gulliver's land, and a secret nuclear bunker under the stars

🔦 Our young people earned 837 badges this year, recognising achievements in everything from kayaking and climbing to science, navigation, photography, and pioneering

★ We also presented 14 Chief Scout's awards, the highest award a Squirrel, Beaver, Cub or Scout can earn - everyone who achieved this should be very proud of themselves!

None of these achievements would be possible without the enthusiasm and commitment of our young people, who throw themselves into every activity and challenge we offer. Thank you also to parents and carers - your ongoing support, encouragement, and tireless badge sewing (!) make such a difference.

This year was particularly special as we welcomed Squirrels, our new section for children aged 4–6. Bringing the adventure of Scouts to our youngest members is a huge step forward, and the excitement and joy they have brought to the group is already making a difference. Our Squirrel Drey already has 20 members and is supported by a fantastic team of seven new volunteers. A big thank you to everyone who has made this happen - we look forward to seeing Squirrels continue to grow and thrive!

Finally, I'm hugely grateful to every one of our volunteers, from seasoned Scouters to the many new faces who have joined the fun this year, across every section and behind-the-scenes on our Trustee board. Your dedication, creativity, and willingness to give your time and skills ensures that Scouts continues to thrive in our community and we can offer all the opportunities we do to young people and adults alike.

We are always in need of more support to ensure our Group continues to thrive. Many hands make light work, and we have tasks that will suit you, your skills and other commitments so please do just reach out - but in particular we need some help with:

- maintaining and organising our equipment
- admin support, e.g. taking notes at meetings, managing membership records, or supporting our section teams with behind-the-scenes tasks
- helping to organise our involvement at community and fundraising events
- organising and running activities for our young people (even if just as a one-off)

Maybe you could help us out or know someone who could? We are open to all offers and always happy to chat – please do drop me a message.

Looking forward, every section has an exciting programme planned for the new term, and it promises to be another full and busy year ahead for our Squirrels, Beavers, Cubs and Scouts. Thank you once again for all your support in our 55th year - and here's to many more years of Scouting adventures!

Jamie Ward
Group Lead Volunteer

3. Treasurer's Report

The following report covers the accounts for the 2024-25 financial year (year ending 31st March 2025). Please see appendix A and B of this document for the full breakdown of the accounts and the scrutineer's report.

Income

Subs have been held at £16 per month for another year. With a total of £14,576 collected, these make up the largest proportion of our income.

We have obtained further funds of £1,104.34 from Community Grants, which has been used to fund the initial set up of the Squirrels Drey.

We were also able to claim £3,501.81 in Gift Aid for 2023/2024. We would like to encourage all parents and carers that haven't already signed up for Gift Aid to consider doing so, as it allows us to claim up to an extra £48 per child each year, at no extra cost to the taxpayer.

Fundraising during the year raised £573.12. The scouting presence at village events is not only an opportunity to have fun and raise funds, it also publicises the group to potential new members and volunteers.

Expenditure

In 2024/25 we were able to increase the budget for the weekly programme and other events. This means that the children were able to experience more activities without the need to charge parents and carers any additional fees.

Having increased our numbers by introducing the Squirrels Drey, the cost of the UK Scout Association membership for the year has increased to £4,930.

£1,266 was spent on the training of volunteers. This year we invested in rifle shooting training, which means that these skills can be used during the meetings to give the children new experiences.

Investments

As of 31/3/25 there was £123,309.97 invested in savings accounts, which includes monies from Legacies, Land Grants and Reserves. The interest received was £4,891.23.

Independent scrutiny of the accounts has been completed.

Heather Bevan
Treasurer

4. Squirrel's Annual Report

What a great start to the new opening of the Squirrel unit.

Our opening term saw us getting to know each other, becoming scientists, get creative and have plenty of Christmas fun.

Straight back after Christmas welcoming even more squirrels to the drey. The adventures of spring term included creating stories and foxes, pancake day (someone please remind me to check when pancake day actually is this year!), our first hike, planting flowers, meeting different animals and Easter craft!

After a well needed break we returned after Easter to a session on Earth Day, a trip to the play barn, sports day and our first Squirrel camp in tents which was space themed! The term continues with a community hike and a joint session with the Scouts learning about cooking on fires!!

We have seen lots of badges earnt including 3 Chief Scout Acorn awards with a few really close to finishing in the upcoming terms.

The unit is growing nicely with a fantastic team of leaders. We are soon approaching our first birthday; I can't wait to see what adventures we can have this year

Rachael Clowery
Squirrel's Team Leader

5. Beavers Annual Report

The Beavers have had brilliant, busy and fun year!



The Autumn term always means a change in the weather and darker nights, but we don't let that stop us. As well as busy evenings at the hall, we had visits to the St Ives Food bank, where the Beavers did a great job of sorting out lots of baked beans, we had fun Den building and ten pin bowling.

In the spring, we learnt how to do a few different knots, we also completed our disability badges – learning about what we can do to help people with different disabilities and how small things can impact someone's life. The highlight of the term, though, was our sleepover at Gulliver's Land, followed by the term closing with a chocolate Pokémon themed Eggimon hunt.





The summer term is always busy as we try to get out and about most weeks. Beavers explored new places and a favourite with archery, enjoyed a competitive Sports Day, and water themed games night. There was also the annual Beavers in Tents district camp, which gave us chance to camp, meet children from across the district and take part in lots of fun challenges.

We ended with a 'thank you' to all the Leaders, Young Leaders (who put in way more than 'just an hour a week') and to our parents, who continue to support us via the parent rota or who come along and share their specific skills and expertise with our young people.

A big thank you to Emma (Ladybird) who stepped down from running Beavers, although she can't leave us properly as she has too much fun and you'll still see her helping with some sessions.

Here's to another busy year of Beaving in 2025-26.

Amy Taylor
Beaver Team Leader

6. Cubs Annual Report

Summary

It has been another fantastic year for our cub pack. To pick out specific photos and memories to share has been a challenge because of how much we have achieved in the past year. As always, what we have achieved as a pack, with the skills and adventures we have been able to equip your young people with could not have happened without our awesome team of leader volunteers.

This year we welcomed another new adult volunteer to our leadership team with Claire Parker taking on the role of Ziggy. Claire brings a wealth of Scouting experience with her after a successful 5 years as a beaver leader and has settled into our team immediately. Alongside Claire, we also had a new young leader join the team, Finley Riddoch, in the role of Rama. I remember Finley as a cub and he has continued to represent our group and develop his Scouting career through Scouts and explorers and brings with him a vast knowledge of Scouting, especially at 1st Fenstanton and Hilton. He also, as most cubs will tell you, runs a 'take no prisoners game' of splat. Finally in terms of changes to our leadership team, Summer 2025 was Alice McMenamins last term with us as she turned 18 and has decided to leave the group to attend university in Belfast. She has offered so much to the pack over the last 2 years as a young leader in cubs, and before that with our Scout troop, and we wish her all the best for the future.

A big thank you then goes to the rest of our amazing volunteer team (who do give much more than just the 1.5 hours a week that your children spend time with us). A huge heartfelt thank you to Carly Harrison, Gareth Burrows, Georgia Graveling, Jamie Ward, Julianne Ince and Robin Evans.

During the year we said goodbye to eleven cubs, most of whom continued their journey into Scouts. With these places available we welcomed 5 new young people into the pack, taking one young person from the waiting list and giving them an introduction to Scouting. We ended slightly below our usual pack size of 30 but with 4 new starters joining us in September 2025 and then more to join next year, we will be back to our maximum pack size of 30 cubs before we know it.

This year we had the pleasure to present three Cubs with their Chief Scout Silver Award, the highest award a Cub can achieve, and a massive well done and shout out should go to Max Wilde, Evelyn Harris and Samuel Ince.

In total this year we awarded a total of 270 badges which is a 23% decrease compared to 2024 but a 3% increase on 2023 and still a very large number of badges so a big well done to all. If your young people do want to work towards earning more badges, there is lots they can do through badges at home and if we don't complete all badge elements in an evening, we will normally send home some additional material to be completed and uploaded quickly and easily.

Autumn Term 2023



Our Autumn term was a busy one with another 2-day camp at Copley in St Ives where we undertook teamworking challenges including orienteering, bridge building, hiking and tenpin bowling. Later in the term we had a visit from a police officer, some activities developing our money skills, celebrated fireworks night and worked on other badges including communicator and road safety. Robin spent 2 evenings helping the cubs build wooden Christmas trees with our winning three displayed at the Xmas tree festival at the reformed church in Fenstanton. As always, we ended the term with our three Xmas themed evenings; Ice skating, card making for a local care home and Christmas carolling in Fenstanton.

Spring Term 2024



Alongside our annual pantomime trip, our spring term started with 2 teams representing our pack at the district water carnival where over 100 cubs participated in a variety of water activities and races. One of our teams placed 2nd overall across all the events and the other team won 1st place in the end of competition special event, The Ann Nicol Cup. A really great result and super proud of all of them.

Jacala led an evening helping the cubs celebrate the Chinese New Year and then Baloo returned to us to go through some knots before Chil helped us put the knots to good use by making giant catapults. Rasksha took us to Bar Hill Tesco where we undertook a supermarket community challenge, donating food to foodbanks. We also had visits from the Fenstanton Morris dancers, made pancakes to celebrate pancake day and took a trip to Inflatabounce for a private session with our Scout troop.

Amidst all of that, I think the highlight this term for most was our visit and sleepover at the Secret Nuclear Bunker in Essex. With a fish and chip tea, a private tour of the bunker and an experience on high ropes the following day, it was another exciting one-day camp for our cubs and a truly special experience.



Summer Term 2024

Summer term is often considered the most fun by our young people (and leadership team too) as we can get outdoors and enjoy the longer evenings and better weather more often. This summer term was no different.

We helped our cubs with their gardener badge before spending an evening in Cambridge with our Dinky Doors and college tours walk. Alongside this we had our cub district sausage sizzle, an orienteering evening at Hinchbrook park, a nature hike at Knapwell as well as archery and pond dipping split evenings at Meadow Lodge Farm.

We got some time on the water with our own private evening at Holt Island for the Weekend on the Water event and then had a great time with the Scouts at Little Paxton Aqua Park. Closing off the term with a lesson in bowls at Fen Drayton Bowls Club.

You would think that was enough fun but amongst all of that we also had our summer camp at Thirftwood Scouting Centre in Essex and for a lot of our cubs this was their first 2-night camp. With peddle karts, axe throwing, crate stacking, fire lighting, and pioneering it was a jam-packed camp full of fun and adventure.



In Closing

It has been another fantastic year of Scouting within our cub pack, and I am so grateful for all the support our parents have given us as this year we enacted a parent rota. As I said, we have achieved a huge amount across the year and that couldn't be done without the awesome leadership team we have. Our young people have made a lot of memories and thrown themselves into a lot of different challenges and experiences they would normally never have done. Sleeping with mannequins, high ropes and some of our water activities as well as a 2 night camp were some milestones our cubs had challenges with yet but were able to overcome without trouble. I am sure I speak on behalf of all the leadership team when I say it is an absolute pleasure working with your children and seeing them grow and develop each week.

With three cub camps already being planned and discussed for 2026, as well as a mapped out autumn term working towards an air ambulance challenge badge with our usual end of term Christmas festivities, I am looking forward to what the next year of cubs has in store for us all.

Yours in Scouting,

Dave Bevan/Akela

P.S. Please feel free to get in touch with me directly if you want to join the team 😊 While we have an awesome bunch of people already supporting the pack, many hands make light work, and we are always on the lookout for more volunteers.

7. Scouts Annual Report

Another busy and enjoyable year for the Scout troop in 2024/25.

We started the autumn term at Paxton lakes building rafts using logs, barrels and ropes, and then taking them out on the water. When building a raft the goal is generally to make it robust so that falling in is not inevitable. But somehow most of the Scouts ended up in the lake even if their raft did stay in one piece.

At the end of September, we went on camp for the weekend at John's Lee Wood campsite near Leicester. We slept in hammocks and tents, cooked all of our meals on campfires, and did caving,

shooting, peddle korting and bushcraft activities.



Later in the term we spent an evening at Fenstanton Parish Church, where we learned all about the history of the church, the vestments and accoutrements used throughout the year, the organ (some Scouts showed off their keyboard skills), bell ringing, and a tour of the bell tower. Very many thanks to Rosie and the team at the church for hosting us and providing such an interesting evening. Thanks also to young leader Cameron who organised this event.



Another highlight of the term was an evening learning how to paint watercolours, led by local artist Chris Lockwood. We also managed to pack in a troop forum, bonfire night, a creepy ghost tour in Cambridge, night hike, careers night, first aid and ice skating with the cubs.



In October a number of our Scouts joined a Cromwell Mountaineering Club (CMC) trip to Yr Hafod in North Wales, where they had the opportunity to do some more

challenging hiking and navigation than we're able to offer here in Cambs.

We held our indoor winter camp this year at the Leslie Sell campsite. On arrival Scouts were divided into teams and earned points by erecting flag poles. On Saturday morning the Scouts competed in an orienteering competition, and in the afternoon in the "pizza challenge": Each team designed their own pizza, shopped for ingredients, designed a pizza box, and then made the pizzas which we cooked in a wood-fired oven.

During the spring term our Monday meetings included making and flying rockets, an electronics evening, learning about the sorts of food to take hiking, a team challenge competition, a treasure hunt around St Ives, campfire cooking and our end of term treat at InflateBounce. We also had a visit from volunteers from Cambridgeshire Search and Rescue, who told us all about





what they do and taught the Scouts how to use defibrillators.

Other activities outside of our Monday meetings included going to a panto, a CMC day trip to Norfolk and a CMC weekend trip to Beddgelert in North Wales. In February Neil, Jess and David attended an NSRA training course so that we can run air rifle shooting activities.

We entered three teams into the Forward Hike this year, which is excellent. Team A were unchaperoned, and so had to navigate a 10 mile course and complete challenges along the way without help. Teams B and C were accompanied by Caitlin and David. All three teams completed the course and did really well, with Team A coming 5th in the competition. (Hoping for a win in 2026!)

During the summer term we took full advantage of the light and warmth to do lots of outdoor activities. Our programme included an athletics evening; a pioneering challenge (building a bridge over a ditch); navigation training; sailing at Paxton lakes; cycling; archery; litter picking; campfire cooking and our ever popular visit to the water park. (Parents I strongly recommend joining in with this one if we do it again next year – it is so much fun!)



In June we camped at Two Mile Bottom in Thetford forest. While the younger Scouts practised camp skills, cooked meals, played games and did archery and shooting, the older Scouts undertook the Expedition Challenge Hike. This is a two day hike carrying full kit in a rucksack: Clothing, toiletries, food and drink, stove, fuel, tent, bedding and first aid kit. The Scouts must complete training beforehand, complete the hike as a team and then report back to the troop afterwards. Many congratulations to Lewis, James, IslaE, Lola, IslaR and Dan for completing the challenge. Extra congratulations to IslaE who then completed her Chief Scouts Gold Award, which takes a lot of hard work and dedication, and is the highest award in Scouts.



In June we also attended Weekend On Water: A day of water activities organised by the 2nd St Ives Sea Scouts, with kayaking, coracling, paddle boarding and tomahawk throwing. And finally several Scouts and leaders joined a weekend CMC trip to the Peak District.



All of this happens thanks to the support of a hard working team, all of whom are volunteers. Very many thanks to the Scout leaders Jess, Paul, Neil, Caitlin and Poppy; to our young leaders Greg and Cameron, to Jamie (GSL) and the other section leaders, and to the board of trustees and other supporters. And thank you, parents, for your help.

If anyone is interested in joining in the fun we would very much welcome having another adult and/or young leader. Please get in touch!

David Riddoch
Scout Leader

8. Other Information

8.1 Communication

Alongside using OSM (onlinescoutmanager.co.uk) to contact you, we have individual email addresses for our Group, which can be used if you need to contact the sections or members of the executive committee directly. These are as follows:

Squirrels - squirrels@1st-fenstantonandhilton-scouts.org.uk

Beavers - beavers@1st-fenstantonandhilton-scouts.org.uk

Cubs - cubs@1st-fenstantonandhilton-scouts.org.uk

Scouts - scouts@1st-fenstantonandhilton-scouts.org.uk

Group Lead Volunteer - gsl@1st-fenstantonandhilton-scouts.org.uk

Trustees Chair – chair@1st-fenstantonandhilton-scouts.org.uk

Treasurer - treasurer@1st-fenstantonandhilton-scouts.org.uk

Membership - membership@1st-fenstantonandhilton-scouts.org.uk

Communications - comms@1st-fenstantonandhilton-scouts.org.uk

Working with so many different families, we do appreciate that the way we communicate works really well for some families and less well for others, whilst acknowledging that whatever we do (with this or indeed anything else) we are unlikely to please everyone. We use OSM as our primary communication channel. Please make sure all your details are up to date by regularly “checking in” and please do check your email and spam filters to ensure important information about events and activities doesn’t get missed.

If you have any suggestions for consideration (about this or any other topic) please do raise them directly to gsl@1st-fenstantonandhilton-scouts.org.uk

8.2 Volunteering Opportunities Available

You look like a role model!

At 1st Fenstanton and Hilton Scouts, we LOVE doing what we do – empowering young people with skills for life, helping them make friends for life and starting them on the adventurous journey through Scouting – which can last for life.

But with more than 50 children waiting to join our Squirrels, Beavers, Cubs and Scouts sections, we need your support. Could you be one of our amazing volunteers who can guide the next generation through their Scouting journey?



With roles to fit around your skills and commitments, volunteering with us is a hugely rewarding experience – and looks great on your CV too!

To find out more about starting or continuing your Scouting journey with us, visit our Facebook page: <https://www.facebook.com/1stFenHilScouts>, or email us at comms@1st-fenstantonandhilton-scouts.org.uk.



#SkillsForLife

Appendix A – Accounts for 2024-2025

Year start date

Year end date

01/04/2024

To

31/03/2025

Receipts and payments

	2024/25 £	2023/24 £
Receipts		
Donations, legacies and similar income		
Membership subscriptions + programme extras	£14,576.00	£16,923.31
Events/Camp income	£7,906.55	£7,451.00
Donations	£201.47	£1,358.08
Gift Aid	£3,501.81	£3,193.65
Uniform income	£0.00	£180.00
Group income	£0.00	£899.40
Sub total	£26,185.83	£30,005.44
Grants		
Huntingdon Futures Grant	£880.00	£0.00
Fen Drayton Community Café Grant	£224.34	£0.00
Sub total	£1,104.34	£0.00
Fundraising events (gross)		
EasyFundraising	£42.78	£64.92
Big Picnic	£0.00	£331.00
Village Fun Day	£376.50	£205.70
Badge Sewing	£43.50	£21.00
Christmas Lights	£146.42	£197.37
Equipment Hire	£40.00	
Sub total	£649.20	£819.99
Investment income		
Bank interest	£4,891.23	£3,090.50
Sub total	£4,891.23	£3,090.50
Total Gross Income	£32,830.60	£33,915.93
Asset and investment sales, etc.	£0.00	£0.00
Total receipts	£32,830.60	£33,915.93

Receipts and payments

	2024/25 £	2023/24 £
Payments		
Charitable Payments		
Membership subscriptions	£4,930.00	£4,266.00
Youth programme and activities	£5,243.57	£4,290.01
Squirrels Set Up	£769.35	£0.00
Events/Camps	£9,656.00	£5,537.70
Rent	£2,039.88	£1,606.30
Badges, woggles, neckers	£1,263.69	£1,293.43
Insurance	£506.95	£457.01
Equipment	£1,871.30	£1,350.45
Group expenses	£1,199.78	£3,007.22
Discretionary Fund	£0.00	£120.00
Uniforms	£683.53	£995.52
Activity Day/AGM	£0.00	£380.49
Training	£1,266.03	£0.00
OSM costs	£224.00	£218.66
Bank Charges	£317.74	£72.00
Sub total	£29,971.82	£23,594.79
Fundraising expenses		
Big Picnic	£0.00	£19.00
Village Fun Day	£59.77	£20.00
Christmas Lights	£16.31	
Sub total	£76.08	£39.00
Total Gross Expenditure	£30,047.90	£23,633.79
Asset and investment purchases, etc.	£0.00	£0.00
Total payments	£30,047.90	£23,633.79
Net of receipts/(payments)	£2,782.70	£10,282.14
Cash funds last year end	£125,630.94	£115,059.30
Cash funds this year end	£128,413.64	£125,341.44

Statement of assets and liabilities at the end of the year

	2024/25	2023/24
	£	£
Cash funds		
Bank current account	£4,814.17	£30,341.44
Bank deposit account	£123,309.97	£95,000.00
Cash/Floats	£289.50	£289.50
Total cash funds	£128,413.64	£125,630.94
Total net assets	£128,413.64	£125,630.94

Appendix B – Accounts scrutineer's report

Scrutineer's Report to the Trustees of 1st Fenstanton and Hilton Scouts]

I report on the accounts of the Group/District for the year ended 31 March 2025.....

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ...1..... to1.....

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name:Keith White.....

Address:49 Pitfield Close.....

.....Fenstanton.....

.....PE28 9FE.....

.....

Date:23/08/25.....

Appendix C – Annual Report

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A	Reference and administration details
Charity name	1st Fenstanton and Hilton Scout Group
Other names the charity is known by	
Registered charity number (if any)	1 1 9 7 0 3 7
HQ registration number	
Charity's principal address	<div>Ashcroft, The Fen</div> <div>Fenstanton</div> <div>Huntingdon</div> <div>Postcode P E 2 8 9 J T</div>

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Charlotte Harrison	Chair	
2	Heather Bevan	Treasurer	
3	Jamie Ward	Group Lead Volunteer	
4	Cathy Fewtrell	Trustee	
5	Ian Hucklesby	Trustee	
6	John Raine	Trustee	
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B	Structure, governance and management
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1 LT700001 (27 February 2024)

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair Treasurer and 4 Trustees (including 1 Ex Officio Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1)</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group does not own any property and rents meeting spaces for section meetings from third-parties (local village hall and local school). These meeting places are covered by independent insurance held by the third parties. The Group has sufficient contents insurance in place to mitigate against permanent loss, and is covered by the Public Liability insurance of the Scout Association.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions, Gift Aid, and fundraising. The group holds sufficient reserves to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently, if required.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2)</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group delivers a programme of fun, challenging and adventurous activities through weekly section meetings, day trips, and nights away, which are all run in accordance with the Policies, Organisation and Rules (POR) of the Scout Association. The programme is delivered by adult volunteers and is shaped by young people through their input of ideas and age-appropriate peer leadership roles.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Section D	Achievements and performance
Summary of the main achievements of	Established a Squirrels section for young people age 4 to 6,

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the charity during the year plus continued to run successful Beavers, Cubs and Scouts sections. Maintained a healthy youth membership of 84 young people (as of Scout Census in January 2025) (2024: 75 youth members). The Group has also recruited and retained a strong team of adult volunteers who have successfully worked together to deliver the programme in a safe and sustainable manner (2025: 23 adult volunteers, 2024: 23 adult volunteers).

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 3 months running costs, circa £5000.</p> <p>The Group held reserves of approximately £5000 against this at year end. This is at the level required to cover operating expenses in the event of a shortfall in income. The Group also has significant additional funds ringfenced for other purposes to secure the long-term future of the group (see Section F below).</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; 	<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>

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• investment policy and objectives;

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

A significant proportion of the Group's capital funds are ringfenced for the potential development of a Scout Hut on land which is due to be leased to the Group from the Parish Council (subject to securing the lease agreement). These funds were raised through a generous grant following the closure and disposal of the former Literary Institute in Fenstanton.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

C Harrison

C Harrison

Full name(s)

Charlotte Harrison

Position (eg Secretary, Chair)

Chair

Date

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