

## Eynsham Museum and Heritage Centre Trustees Report to the Charities Commission for 16 May 2024 to 15 May 2025

**Summary of the main activities undertaken for the public benefit in relation to the charity's objectives. The trustees have had regard to the guidance issued by the Charity Commission.**

Our first temporary exhibition on *Eynsham's Lost Railway* was such a success that we decided to extend it to July 2024, after which we curated a temporary exhibition on *Rural Eynsham*. The working model railway of Eynsham Station and its environs was retained, partly because the coming of the railway undoubtedly contributed to the gradual decline in the rural character of the village but also because of the popularity of the model with residents who remembered the railway with affection, with model and railway enthusiasts from far and wide, and with young people.



The exhibition looked at farming methods in the medieval era, the open fields of ridge and furrow, the impact of enclosure, rural life in the 19<sup>th</sup> and early 20<sup>th</sup> centuries, the coming of light industry, improved transport facilities, and new housing estates.

A new notice board was gifted to us by the parish council and a new sign crafted by a local woodworker, Mark Watson.

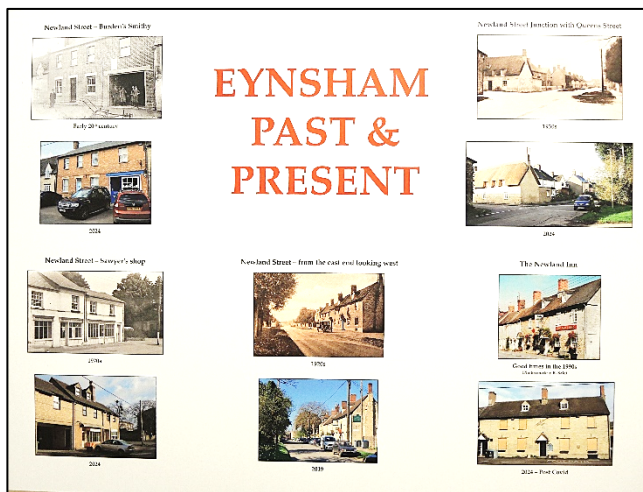
A video was compiled by Father Martin Flatman (Trustee) on the survival of agricultural buildings in Eynsham and played on a loop on a monitor given to us by Bob McIntire a local resident. Agricultural and rural life items relevant to Eynsham were donated and loaned to the museum and posters devised by Sara Rees. We are grateful for the support of many people in the village for the museum project.

### **Additional details of objectives and activities.**

Fundraising included a weekend book and cake sale which raised £800, sales of books, cards, and jewellery every day we are open and donations to the museum from visitors. Hiring the ground floor space for other community uses helped with our running costs including utilities and insurance.

We expanded our 'Friends' group and put on the first walks and talks of historic Eynsham and our first 'Friends' social.

Website – <https://eynshammuseum.org.uk> - and social media accounts were added to regularly.



A Doris Field Trust grant enabled us to purchase a new display cabinet.



A new, professionally printed photographic exhibition of *Eynsham Past and Present* was installed in the lower room.

### Outreach included:

Talks to the Eynsham History Group, Witney Probus, Marcham Society, East Hanney History Group.

Interviews with Witney Community Radio and Radio Cherwell.

Articles in the Eynsham News and the Eynsham Record. Launch of a regular newsletter to all who were happy to receive by email.

Stall at the annual flower festival in July and a stall at the annual Parish Meeting in March 2025

### Donations included:

A Middle Bronze Age Spearhead, Roman brooches and a seal box, tiles from Eynsham Abbey, clay pipes, Eynsham bottles and stoneware jars, a 1920s shop sign and a Soviet map of Eynsham.



### Plans for 2025/6:

Replace the lighting in the first-floor display area.

Plan and set up our permanent upstairs exhibition.

Apply for more grants for display cabinets.

Apply for loans of Eynsham material from other museums.

Encourage younger people to become involved in the administration and organisation of the museum.



### **Summary of main Achievements of the charity for the period.**

Our exhibitions continued to attract interest not just from the local community but from many parts of the Home Counties and even further afield. Comments in the visitor's book and to stewards were 100% positive and congratulatory.

We have successfully managed the building leased from the parish council, remaining financially viable.

We have built up sufficient reserves to enable us to be ready to set up our permanent exhibition, looking at the development of the village from prehistory to the 21<sup>st</sup> century.



# EYNSHAM MUSEUM & HERITAGE CENTRE

Registered Charity Number 1197006

## RECONCILIATION

16 May 2024 to 15 May 2025

FINAL at 15/05/2025

### Income

FRIENDS DONATIONS	1115.00
OTHER DONATIONS	959.59
SALES	882.14
HIRER FEES	2231.00
GRANTS & SPONSORS	1400.00
FUND RAISING	871.70
GIFT AID	159.12
TALKS, EVENTS, EXHIBITIONS	0.00
OTHER	20.00
Total Income	7638.55

### Expenditure

RENT, HIRE & RATES	49.00
INSURANCE	693.52
UTILITIES	1008.16
OFFICE & OTHER EXPENSES	418.16
MAINTENANCE OF EQUIPMENT	518.41
MAINTENANCE OF BUILDING	139.33
CLEANING	0.00
BOOK SALES EXPENSES	250.50
FOR EXHIBITIONS	4094.57
PRINTING & PUBLICATIONS	0.00
Total Expenditure	7171.65

### Balance for year

Income	7638.55
Expenditure	7171.65
Balance	466.90

### Accounts

Current account	12411.21
Less cheques, DDs uncleared	
Plus standing orders, automatic payments due	0.00
Adjusted Current Account	12411.21
Petty cash box	75.45
Floats at Museum	50.00

### Ongoing Overall Balance

Balance B/F from 15/05/24	12069.76
Balance of income/expenditure for year	466.90
New Balance	12536.66

Total in Accounts	12536.66
Less FUNDS & RESERVES	11271.00
Surplus/Deficit	1265.66

Signed by Chair of Trustees:- *S F Parrinder*

15 May 2025

Name:- STEPHEN F PARRINDER

CONTRIBUTION TO FUNDS	This year	Spent from fund	Total in FUNDS & RESERVES at end of year	(Previous year)
Museum fitting out. £500 Grant EPC added (£1179 spending so far deducted- deposit)	500.00	1179.00	9321.00	10000.00
Major Repairs & Decorating	800.00		1600.00	800.00
RESERVES				
General Reserve	350.00		350.00	0.00
TOTAL	1650.00	1179.00	11271.00	10800.00

Note on the Accounts Balance- The accounts currently show a Balance of £12536 available for spending on our charitable purposes. We are a new museum and are preparing bids for funding to enable us to fit out the Museum with displays, cabinets, lighting etc for permanent collections and changing exhibitions. We will need to contribute a percentage of the costs ourselves. We reserved £10,000 of our funds for this. Part of this expenditure is already committed for the next financial year. We have placed an order and paid a deposit, this year, of £1179 for "Exhibition Plinths" plinths and display cabinets. The balance for the cabinets will be £4716 with a contingency for extras of £500 due in August 2025. We have accepted a quotation of £2812 for fitting new museum lighting. In addition we estimate the printing of interpretation and display boards and a timeline will cost around £600.

Spending on fitting out the Museum	Paid- accounts 2024/25	Committed in next financial year 2025/26	Total
Deposit to "Exhibition Plinths" PAID	1179		
Balance due for Plinths and cabinets		4716	
Contingency		500	
Lighting		2812	
Estimated display/timeline printing		600	
Sub totals	1179	8628	9807



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Eynsham Museum and Heritage Centre

**On accounts for the year  
ended**

Period 16 May 2024 to 15 May 2025

**Charity no  
(if any)**

1197006

**Set out on pages**

Income for the year £7,638.55 Expenditure for the year £7,171.65

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 15/05/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

23/01/2026

**Name:**

Jennifer Clarke

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)

**Address:**

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Eynsham

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