



Eynsham Museum and Heritage Centre

Registered Charity No. 1197006

www.eynshammuseum.org.uk

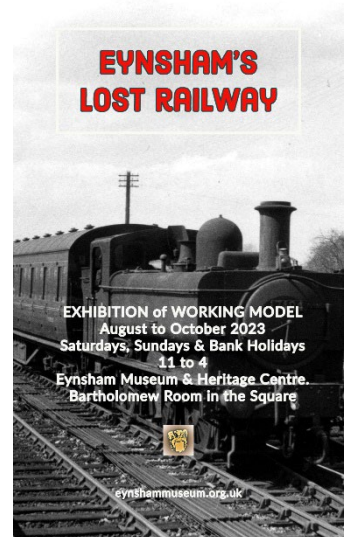
Eynsham Museum and Heritage Centre Trustees Report to the Charities Commission for 16 May 2023 to 15 May 2024

Summary of the main activities undertaken for the public benefit in relation to the charities objectives. The trustees have had regard to the guidance issued by the Charity Commission.

Our main activity was the setting up and running of our first major exhibition on 'Eynsham's Lost Railway' which ran from August to November 2023 and March to May 2024 in the upstairs room. We opened at weekends and Bank Holidays 11 – 4. The exhibition consisted of: a working model of Eynsham Railway Station and its environs as they were in 1958; a rolling video of the last passenger train from Eynsham to Fairford and back in June of 1962; a display



of the history of the railway from 1861 to its closure and final destruction after 1970: artefacts from Eynsham Station donated or loaned by local residents and, for younger visitors, a jigsaw of the model railway. For those unable to cope with stairs we provided an i-pad, with a rolling video of the exhibition, downstairs.



A photographic exhibition was set up in the downstairs room, 'Eynsham Then and Now' - old pictures and their modern equivalents. It stimulated a lot of interest.



Eynsham Then and Now exhibition in the ground floor room

Additional details of objectives and activities.

Outreach included:

- Talks to: Eynsham's older people's group (The Monday Club) 27 and Witney Probus x 2
- Liaison with the local primary school and opening the museum during the week for year 5 to view the exhibition

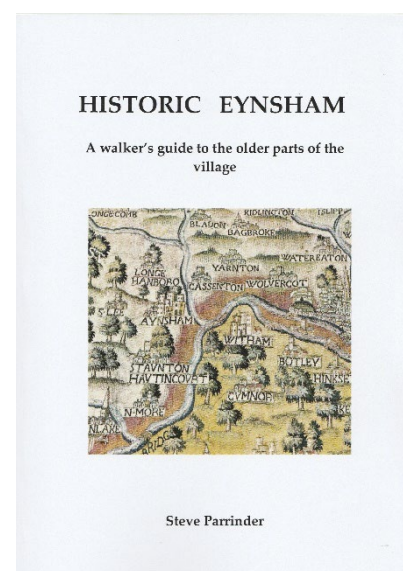
Eynsham Primary School visit the Museum – December 2023



- Broadcast on BBC Radio Oxford 13 August 2023 about the new museum
- Articles in 'Eynsham News' and the 'Eynsham Record'
- Annual Parish Council public presentation March 2024
- Walks around 'Historic Eynsham.' Production and sales of a book to accompany talks

Policies agreed and updated on:

- Reserves,
- Health and Safety,
- Conflict of Interest,
- Internal Charity Financial Controls & Procedures,
- Trustee Expenses.



The website and social media accounts were kept up to date and managed by local volunteers.

25 volunteers for stewarding. Rota organised to cover opening hours.

'Friends' of the museum established and recruiting members.

Museum quality UV filters and blinds fitted.

Planning and discussions with museum designers: Arty Bon Bon and Inspiring Heritage

Repair of the Heritage 'cairn' in Abbey Street with the aid of a grant from our County Councillor.

Summary of main Achievements of the charity for the period.

'Eynsham's Lost Railway' exhibition was a major success, over 2,500 visitors, not just from Eynsham but further afield. Very positive evaluations and donations and sales of books, cards and prints amounted to more than £1000

Successfully managing the building leased from the parish council and involving other community groups in the museum and in the use of the downstairs room by the Country Market and art exhibitions. We remain financially viable.

Website developed and managed- eynshammuseum.org.uk

Acquisitions Catalogue extended with more donations and bequests.

Planning our second exhibition on 'Rural Eynsham' opening in the summer of 2024.

EYNSHAM MUSEUM & HERITAGE CENTRE

16/05/23 to 15/05/24

RECONCILIATION

Income	
DONATIONS	3071.18
SALES	1046.25
HIRER FEES	1824.50
HIRER DEPOSITS	0.00
GRANTS & SPONSORS	450.00
FUND RAISING	0.00
GIFT AID	715.86
TALKS, EVENTS, EXHIBITIONS	0.00
Total Income	7107.79

Expenditure	
RENT & RATES	20.57
INSURANCE	646.23
UTILITIES	1863.34
OFFICE & OTHER EXPENSES	813.92
MAINTENANCE OF EQUIPMENT	321.60
MAINTENANCE OF BUILDING	303.07
CLEANING	200.00
BOOK SALES EXPENSES	327.00
FOR EXHIBITIONS	1629.01
PRINTING & PUBLICATIONS	139.92
Total Expenditure	6264.66

Balance for year

Income	7107.79
Expenditure	6264.66

Balance

843.13

Ongoing Overall Balance

Balance B/F from 15/05/23	11226.63
Balance of income/expenditure for year	843.13
New Balance at 15/05/24	12069.76

Signed by Chair of Trustees:-

S. F. Parrinder

Date:- 26/02/25

Name:- STEPHEN F PARRINDER

FUNDS	Contribution this year
Museum fitting out	10,000
Major repairs & decorating	800
RESERVES	
General Reserve	0
TOTAL	10,800

Total in FUNDS and RESERVES at end of year

10,000
800
0
10,800

Note on the Accounts Balance- The accounts currently show a Balance of £12069.76 available for spending on our charitable purposes. We are a new museum and are preparing bids for major funding to enable us to fit out the Museum with displays, cabinets, lighting etc for permanent collections and changing exhibitions. We will need to contribute a percentage of the costs ourselves. We are reserving £10,000 of our funds for this. The remainder of our balance is for current and longer term spending commitments and our Reserve against unforeseen events (1st contribution will be next year).



Registered Charity Number 1197006



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Eynsham Museum and Heritage Centre

**On accounts for the
period**

Period 16 May 2023 to 15 May 2024

**Charity no
(if any)**

1197006

Income and Expenditure

Income for the period £7,107.79 Expenditure for the period £6,264.66
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 16.5.23 to 15.5.24.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/2/25

Name:

Jennifer Clarke

**Relevant professional
qualification(s) or body
(if any):**

ACA (ICAEW)

Address:

22 Falstaff Close

Eynsham

OX29 4QA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.