

EYNESHAM MUSEUM AND HERITAGE CENTRE

England & Wales · Charity number 1197006

Details

Other names EMHC

Status Registered

Legal form CIO

Registered 2021-12-08

Register [View on the Charity Commission register](#)

Contact

Address 7 Abbey Farm Barns Station Road
Eynsham
Witney
Oxon
OX29 4FA

Phone 01865880976

Email info@eynshammuseum.org.uk

Website eynshammuseum.org.uk

Activities

Objects: THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT IN THE HISTORY OF EYNESHAM BY ESTABLISHING AND OPERATING A MUSEUM.

Activities: Eynsham Museum and Heritage Centre, located in the old market hall at the centre of Eynsham, is established to showcase some of the wonderful objects that bring to life Eynsham's long and distinguished history. The Museum will nurture pride in the community for its roots and inspire future generations. We are working on its design and creation and aim to open in Autumn 2023.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-15	£7,639	£7,172	-	-
2024-05-15	£7,107	£6,264	-	-
2023-05-15	£12,050	£824	-	-

Trustees

Name	Role	Appointed
Stephen Frank Parrinder MA	Chair	2021-05-15
Andrew Raymond Mosson MSc		2022-01-25
Dr Timothy Charles Jordan PhD		2021-05-15
Eleanor Mahalah Deverell Chance		2021-05-15
Katherine Ann Francoise Howells		2023-11-08
Malcolm Douglas Dodds		2022-01-25
Rev Martin Edward Flatman BA		2023-05-10

EYNESHAM MUSEUM AND HERITAGE CENTRE

England & Wales - Charity number 1197006

Accounts

Eynsham Museum and Heritage Centre Trustees Report to the Charities Commission for 16 May 2024 to 15 May 2025

Summary of the main activities undertaken for the public benefit in relation to the charity's objectives. The trustees have had regard to the guidance issued by the Charity Commission.

Our first temporary exhibition on *Eynsham's Lost Railway* was such a success that we decided to extend it to July 2024, after which we curated a temporary exhibition on *Rural Eynsham*. The working model railway of Eynsham Station and its environs was retained, partly because the coming of the railway undoubtedly contributed to the gradual decline in the rural character of the village but also because of the popularity of the model with residents who remembered the railway with affection, with model and railway enthusiasts from far and wide, and with young people.



The exhibition looked at farming methods in the medieval era, the open fields of ridge and furrow, the impact of enclosure, rural life in the 19th and early 20th centuries, the coming of light industry, improved transport facilities, and new housing estates.

A new notice board was gifted to us by the parish council and a new sign crafted by a local woodworker, Mark Watson.

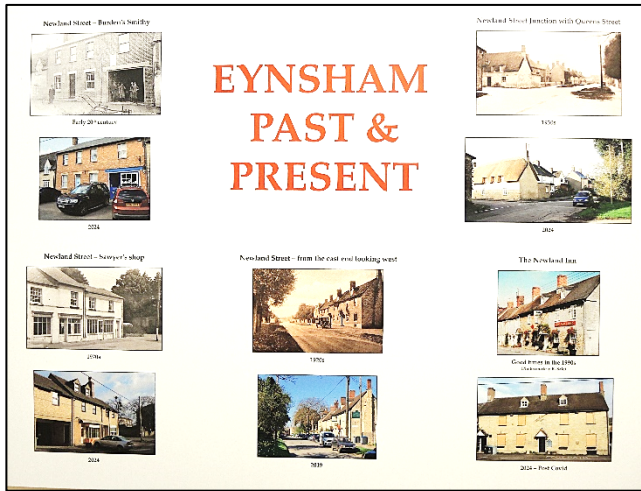
A video was compiled by Father Martin Flatman (Trustee) on the survival of agricultural buildings in Eynsham and played on a loop on a monitor given to us by Bob McIntire a local resident. Agricultural and rural life items relevant to Eynsham were donated and loaned to the museum and posters devised by Sara Rees. We are grateful for the support of many people in the village for the museum project.

Additional details of objectives and activities.

Fundraising included a weekend book and cake sale which raised £800, sales of books, cards, and jewellery every day we are open and donations to the museum from visitors. Hiring the ground floor space for other community uses helped with our running costs including utilities and insurance.

We expanded our 'Friends' group and put on the first walks and talks of historic Eynsham and our first 'Friends' social.

Website – <https://eynshammuseum.org.uk> - and social media accounts were added to regularly.



A Doris Field Trust grant enabled us to purchase a new display cabinet.



A new, professionally printed photographic exhibition of *Eynsham Past and Present* was installed in the lower room.

Outreach included:

Talks to the Eynsham History Group, Witney Probus, Marcham Society, East Hanney History Group.

Interviews with Witney Community Radio and Radio Cherwell.

Articles in the Eynsham News and the Eynsham Record. Launch of a regular newsletter to all who were happy to receive by email.

Stall at the annual flower festival in July and a stall at the annual Parish Meeting in March 2025

Donations included:

A Middle Bronze Age Spearhead, Roman brooches and a seal box, tiles from Eynsham Abbey, clay pipes, Eynsham bottles and stoneware jars, a 1920s shop sign and a Soviet map of Eynsham.



Plans for 2025/6:

Replace the lighting in the first-floor display area.

Plan and set up our permanent upstairs exhibition.

Apply for more grants for display cabinets.

Apply for loans of Eynsham material from other museums.

Encourage younger people to become involved in the administration and organisation of the museum.



Summary of main Achievements of the charity for the period.

Our exhibitions continued to attract interest not just from the local community but from many parts of the Home Counties and even further afield. Comments in the visitor's book and to stewards were 100% positive and congratulatory.

We have successfully managed the building leased from the parish council, remaining financially viable.

We have built up sufficient reserves to enable us to be ready to set up our permanent exhibition, looking at the development of the village from prehistory to the 21st century.



EYNSHAM MUSEUM & HERITAGE CENTRE

Registered Charity Number 1197006

RECONCILIATION

16 May 2024 to 15 May 2025

FINAL at 15/05/2025

Income		Expenditure	
FRIENDS DONATIONS	1115.00	RENT, HIRE & RATES	49.00
OTHER DONATIONS	959.59	INSURANCE	693.52
SALES	882.14	UTILITIES	1008.16
HIRER FEES	2231.00	OFFICE & OTHER EXPENSES	418.16
GRANTS & SPONSORS	1400.00	MAINTENANCE OF EQUIPMENT	518.41
FUND RAISING	871.70	MAINTENANCE OF BUILDING	139.33
GIFT AID	159.12	CLEANING	0.00
TALKS, EVENTS, EXHIBITIONS	0.00	BOOK SALES EXPENSES	250.50
OTHER	20.00	FOR EXHIBITIONS	4094.57
Total Income	7638.55	PRINTING & PUBLICATIONS	0.00
		Total Expenditure	7171.65
Balance for year		Accounts	
Income	7638.55	Current account	12411.21
Expenditure	7171.65	Less cheques, DDs uncleared	
		Plus standing orders, automatic payments due	0.00
Balance	466.90	Adjusted Current Account	12411.21
		Petty cash box	75.45
		Floats at Museum	50.00
Ongoing Overall Balance		Total in Accounts	12536.66
Balance B/F from 15/05/24	12069.76	Less FUNDS & RESERVES	11271.00
Balance of income/expenditure for year	466.90	Surplus/Deficit	1265.66
New Balance	12536.66		

Signed by Chair of Trustees: *S F Parrinder* 15 May 2025
 Name:- STEPHEN F PARRINDER

CONTRIBUTION TO FUNDS	This year	Spent from fund	Total in FUNDS & RESERVES at end of year	(Previous year)
Museum fitting out. £500 Grant EPC added (£1179 spending so far deducted- deposit)	500.00	1179.00	9321.00	10000.00
Major Repairs & Decorating	800.00		1600.00	800.00
RESERVES				
General Reserve	350.00		350.00	0.00
TOTAL	1650.00	1179.00	11271.00	10800.00

Note on the Accounts Balance- The accounts currently show a Balance of £12536 available for spending on our charitable purposes. We are a new museum and are preparing bids for funding to enable us to fit out the Museum with displays, cabinets, lighting etc for permanent collections and changing exhibitions. We will need to contribute a percentage of the costs ourselves. We reserved £10,000 of our funds for this. Part of this expenditure is already committed for the next financial year. We have placed an order and paid a deposit, this year, of £1179 for "Exhibition Plinths" plinths and display cabinets. The balance for the cabinets will be £4716 with a contingency for extras of £500 due in August 2025. We have accepted a quotation of £2812 for fitting new museum lighting. In addition we estimate the printing of interpretation and display boards and a timeline will cost around £600.

Spending on fitting out the Museum	Paid- accounts 2024/25	Committed in next financial year 2025/26	Total
Deposit to "Exhibition Plinths" PAID	1179		
Balance due for Plinths and cabinets		4716	
Contingency		500	
Lighting		2812	
Estimated display/timeline printing		600	
Sub totals	1179	8628	9807



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Eynsham Museum and Heritage Centre

**On accounts for the year
ended**

Period 16 May 2024 to 15 May 2025	Charity no (if any)	1197006
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Set out on pages

Income for the year £7,638.55 Expenditure for the year £7,171.65
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 15/05/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J Clarke

Date:

23/01/2026

Name:

Jennifer Clarke

**Relevant professional
qualification(s) or body
(if any):**

ACA (ICAEW)

Address:

22 Falstaff Close

Eynsham

OX29 4QA

EYNESHAM MUSEUM AND HERITAGE CENTRE

England & Wales - Charity number 1197006

Accounts



Eynsham Museum and Heritage Centre

Registered Charity No. 1197006

www.eynshammuseum.org.uk

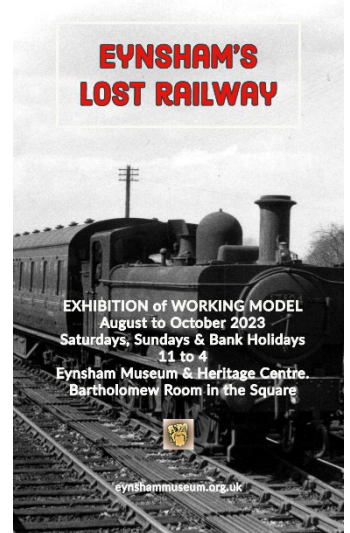
Eynsham Museum and Heritage Centre Trustees Report to the Charities Commission for 16 May 2023 to 15 May 2024

Summary of the main activities undertaken for the public benefit in relation to the charities objectives. The trustees have had regard to the guidance issued by the Charity Commission.

Our main activity was the setting up and running of our first major exhibition on 'Eynsham's Lost Railway' which ran from August to November 2023 and March to May 2024 in the upstairs room. We opened at weekends and Bank Holidays 11 – 4. The exhibition consisted of: a working model of Eynsham Railway Station and its environs as they were in 1958; a rolling video of the last passenger train from Eynsham to Fairford and back in June of 1962; a display



of the history of the railway from 1861 to its closure and final destruction after 1970: artefacts from Eynsham Station donated or loaned by local residents and, for younger visitors, a jigsaw of the model railway. For those unable to cope with stairs we provided an i-pad, with a rolling video of the exhibition, downstairs.



A photographic exhibition was set up in the downstairs room, 'Eynsham Then and Now' - old pictures and their modern equivalents. It stimulated a lot of interest.



Eynsham Then and Now exhibition in the ground floor room

Additional details of objectives and activities.

Outreach included:

- Talks to: Eynsham's older people's group (The Monday Club) 27 and Witney Probus x 2
- Liaison with the local primary school and opening the museum during the week for year 5 to view the exhibition

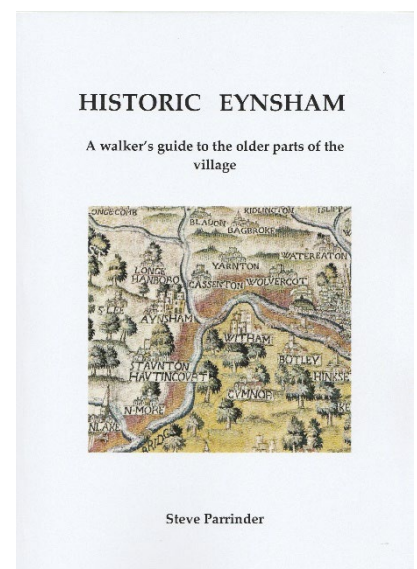
Eynsham Primary School visit the Museum – December 2023



- Broadcast on BBC Radio Oxford 13 August 2023 about the new museum
- Articles in 'Eynsham News' and the 'Eynsham Record'
- Annual Parish Council public presentation March 2024
- Walks around 'Historic Eynsham.' Production and sales of a book to accompany talks

Policies agreed and updated on:

- Reserves,
- Health and Safety,
- Conflict of Interest,
- Internal Charity Financial Controls & Procedures,
- Trustee Expenses.



The website and social media accounts were kept up to date and managed by local volunteers.

25 volunteers for stewarding. Rota organised to cover opening hours.

'Friends' of the museum established and recruiting members.

Museum quality UV filters and blinds fitted.

Planning and discussions with museum designers: Arty Bon Bon and Inspiring Heritage

Repair of the Heritage 'cairn' in Abbey Street with the aid of a grant from our County Councillor.

Summary of main Achievements of the charity for the period.

'Eynsham's Lost Railway' exhibition was a major success, over 2,500 visitors, not just from Eynsham but further afield. Very positive evaluations and donations and sales of books, cards and prints amounted to more than £1000

Successfully managing the building leased from the parish council and involving other community groups in the museum and in the use of the downstairs room by the Country Market and art exhibitions. We remain financially viable.

Website developed and managed- eynshammuseum.org.uk

Acquisitions Catalogue extended with more donations and bequests.

Planning our second exhibition on 'Rural Eynsham' opening in the summer of 2024.

EYNSHAM MUSEUM & HERITAGE CENTRE

16/05/23 to 15/05/24

RECONCILIATION

Registered Charity Number 1197006

Income		
DONATIONS	3071.18	20.57
SALES	1046.25	646.23
HIRER FEES	1824.50	1863.34
HIRER DEPOSITS	0.00	813.92
GRANTS & SPONSORS	450.00	321.60
FUND RAISING	0.00	303.07
GIFT AID	715.86	200.00
TALKS, EVENTS, EXHIBITIONS	0.00	327.00
Total Income	7107.79	1629.01
Expenditure		
RENT & RATES		
INSURANCE		
UTILITIES		
OFFICE & OTHER EXPENSES		
MAINTENANCE OF EQUIPMENT		
MAINTENANCE OF BUILDING		
CLEANING		
BOOK SALES EXPENSES		
FOR EXHIBITIONS		
PRINTING & PUBLICATIONS		
Total Expenditure		6264.66

Balance for year		
Income	7107.79	
Expenditure	6264.66	11979.48
Balance	843.13	0.00
Ongoing Overall Balance		
Balance B/F from 15/05/23	11226.63	12069.76
Balance of income/expenditure for year	843.13	10800.00
New Balance at 15/05/24	12069.76	1269.76

Signed by Chair of Trustees:-

*S. F. Parrinder*Date:- 26/02/25
Name:- STEPHEN F PARRINDER

FUNDS	Contribution this year	Total in FUNDS and RESERVES at end of year
Museum fitting out	10,000	10,000
Major repairs & decorating RESERVES	800	800
General Reserve	0	0
TOTAL	10,800	10,800

Note on the Accounts Balance- The accounts currently show a Balance of £12069.76 available for spending on our charitable purposes. We are a new museum and are preparing bids for major funding to enable us to fit out the Museum with displays, cabinets, lighting etc for permanent collections and changing exhibitions. We will need to contribute a percentage of the costs ourselves. We are reserving £10,000 of our funds for this. The remainder of our balance is for current and longer term spending commitments and our Reserve against unforeseen events (1st contribution will be next year).



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Eynsham Museum and Heritage Centre

**On accounts for the
period**

Period 16 May 2023 to 15 May 2024

**Charity no
(if any)**

1197006

Income and Expenditure

Income for the period £7,107.79 Expenditure for the period £6,264.66
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 16.5.23 to 15.5.24.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 24/2/25

Name: Jennifer Clarke

**Relevant professional
qualification(s) or body
(if any):**

ACA (ICAEW)

Address:

22 Falstaff Close

Eynsham

OX29 4QA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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EYNESHAM MUSEUM AND HERITAGE CENTRE

England & Wales - Charity number 1197006

Accounts

Trustees Report to the Charities Commission For 8 December 2021 to 15 May 2023

Summary of the main activities undertaken for the public benefit in relation to the charities objectives. The trustees have had regard to the guidance issued by the Charity Commission.

18 months negotiations with the Parish Council for a lease to establish a museum for the village in the old Market Hall.

In conjunction with Oxfordshire's Museums Resources Centre: planning the Eynsham Heritage Day, March 19 2022 including: four temporary exhibitions, a local buildings quiz, talks on the layout of Eynsham Abbey and Historic Eynsham, object handling and artefact identification, children's activities.

Ongoing exhibition set up: 'Eynsham as it was – in pictures'

Annual Parish Council public presentations, March 2022 and 2023.

Liaison with the local primary school and running a workshop with year 3. The school sent a group of 'Saxon' children to the unveiling of the Aelfric plaque.

In conjunction with Oxfordshire Blue Plaque Board: Blue plaque to Aelfric, first abbot of Eynsham, installed on the Market Hall, July 2022

Stall at the Eynsham Flower festival for 4 days, July 2022

10 talks to local organisations

Broadcast on Witney Community Radio

Social media accounts established

Working on the development of a website

Developing a local history library

Additional details of objectives and activities.

Registered with HMRC

Agreed policies on: Privacy, Safeguarding, Lone workers, Complaints, Health and Safety, Fire Evacuation, Acquisitions.

Free legal advice given by local resident Richard Bell.

Free Design advice given by local resident Paul Luna.

Free design and technical expertise for the website provided by local residents Sarah and Rolando Medina

Sales of books, cards, and fees for talks

Summary of main Achievements of the charity for the period.

25-year internal repair lease at a peppercorn rent signed by EMHC and Eynsham Parish Council, 1 March 2023, on the Market Hall in the centre of the village to establish a museum.

Eynsham Heritage Day was a major success, over 640 visitors, very positive evaluations and donations and sales amounted to £600. Award for 'Engagement and/or Collaboration Project' presented by the Society for Museum Archaeology a Nottingham University, September 2022.

Website launched March 2023

Acquisitions Catalogue started.

Planning our first exhibition.

EYNSHAM MUSEUM & HERITAGE CENTRE

Treasurer's Report
8 Dec 2021 - 15 May 2023

FOR CHARITY COMMISSION RETURN (due 15/3/24)

Income

DONATIONS	11218.30
SALES	387.00
HIRER DEPOSITS	200.00
HIRER FEES	245.00
GRANTS & SPONSORS	0.00
FUND RAISING	0.00
GIFT AID	0.00
TALKS, EVENTS, EXHIBITIONS	0.00
Total Income	12050.30

Balance for year

Income	12050.30
Expenditure	823.67
Balance	11226.63

Ongoing Overall Balance

Balance B/F from 08/12/21	0.00
Balance of income/expenditure for year	11226.63
New Balance at 15/05/23	11226.63

Approved by Committee:-
Signed *SF Parrinder*

Chair of Eynsham Museum & Heritage Centre Trustees
Name Stephen F Parrinder

Date 31 January 2024

Expenditure

RENT & RATES	1.00
INSURANCE	192.67
UTILITIES	251.80
OFFICE & OTHER EXPENSES	165.80
MAINTENANCE OF EQUIPMENT	0.00
MAINTENANCE OF BUILDING	0.00
CLEANING	0.00
BOOK SALES EXPENSES	0.00
FOR EXHIBITIONS	0.00
PRINTING & PUBLICATION	212.40
Total Expenditure	823.67

Accounts

Current account	11195.08
Petty cash box	31.55
	11226.63