



St Stephen's Church Preston

Registered Charity 1196971

Annual Report of the Parochial Church Council for the year ended 31 December 2022

Introduction

St Stephen's Church is situated in the Broadgate area and is part of the Deanery of Preston in the Diocese of Blackburn. The Parochial Church Council (PCC) is a corporate body established by the Church of England under the Parochial Church Council Powers Measure and a charity subject to the Charities Act 2011 (registered number: 1196971).

The postal address of the PCC is St Stephen's Church, Bird Street, Preston, PR1 8DY.

St Stephen's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Centre complex of St. Stephen's, Bird Street, Preston.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship with us and to become part of our parish community of St. Stephen's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Parish Centre of St. Stephen's.

Structure, Governance, and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met 6 times during 2022.

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members who have served from 1 January 2022 until the date of this report are:

Clergy:	Reverend Dave Hanson (Incumbent and PCC Chair)
	Reverend Barbara Houghton (Assistant Curate)
	Reverend Augustine Omavuebe

Reverend Omavuebe is ordained in the Church of Nigeria and is a member of this PCC by virtue of being a clerk in holy orders with permission to officiate.

Wardens:	Mr Andrew Pratt
	Mr David Rankin

Deanery Synod:	Mrs Mel Hollaway
	Mrs Stephanie Rankin

Elected Members	Miss Fiona Duncan (elected 15 May 2022)
	Mr Tim Fenna
	Mrs Lesley Garstang

Mrs Hannah Gaskell
Mrs Louise Harlow
Mr Andrew Hiron
Miss Valerie Kay
Mrs Patricia Pinder
Mrs Sarah Woolford (PCC Vice Chair and Treasurer)

Other Ex-Officio Members

Mrs Natalie Cox

Mrs Cox is an elected member of Diocesan Synod and therefore an ex-officio member of this PCC.

Mrs Stephanie Briggs, Church Operations Administrator is the appointed PCC Secretary.

Deanery Synod

Two members of the PCC sit on the Deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. The PCC received reports from the synod meetings and was able to ask questions about what took place.

Worship and Prayer

The PCC aims to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our usual pattern is to hold services at 10.30am on Sunday morning and at 6.00pm on Sunday evening as well as extra services for Ash Wednesday, Maundy Thursday, Good Friday, Ascension Day, Christmas Eve, Christmas Day and St Stephen's Day.

All are welcome to attend all our services. On 31 December 2022, there were 94 parishioners on the Church Electoral Roll (compared with 93 on December 2021).

In addition to the services, members belong to small groups which meet for fellowship, prayer and Bible study. There is also a monthly prayer meeting.

We were also pleased to be able to conduct 5 baptisms.

There have been 2 funerals.

Review of the Year – Reverend David Hanson writes:

Our Mission Action Plan (MAP) has five strands: making disciples, growing leaders, being witnesses, inspiring and actively engaging children and young people and joining in with God's mission. So how are we doing in these five areas?

Making disciples: Reading the Bible is an important part of being a disciple and this year we chose to focus on the Bible and encourage everyone to read it through in a year. Many people took up the challenge and a WhatsApp group was formed where questions could be asked, and insights shared. We also started a new Sunday morning series in January entitled 'The Big Story of the Bible' and the Growth Groups used material from the Bible Society to discuss the theme of the Sunday service. We also had the joy of seeing others take the next step in journey of discipleship when 4 were baptised and 11 confirmed by Bishop Jill in April 2022.

Growing Leaders: We have been able to achieve our aim to work with two other parishes to run the Growing Leaders Course. Eight people from St Stephen's joined with others from our partner parishes in September and the course will end in May 2023. One of our church family completed her ALM Training with a focus on ministry with young people and is now engaged with the young people's work in the church and in the wider parish. Another one of our church family has started her Licenced Lay Ministry Training (LLM). Our curate Barbara was priested in the summer, and we were pleased to offer a placement to Kathryn, an ordinand training for ordination. M:Power (urban ministry training) has begun running a Preston cohort from St Stephen's, and we are pleased that two of our church family are undertaking the training. We are so pleased to see new leaders emerge and existing ones being better equipped through these various opportunities for leadership training.

Being Witnesses: At St Stephen's we recognise that most of the time, we are not in church, but in the workplace, the places where we volunteer or at home and we believe we are called to be witnesses in these places. But there are also opportunities to be witnesses through the groups we run at church. The Holy Book Club had to stop during the pandemic but was able to restart in July 2022. The idea behind this group is that women from church and our local mosque gather once a month and talk about a prophet who is mentioned in both of their respective Holy Scriptures. What the women have discovered is that when you take time to listen to someone else explaining their faith you have the opportunity then to explain yours. This has been a great way to be a witness cross culturally and there are many friendships being built as well. Another example of being intentional about our faith is in Lunch Club. Lunch Club Plus also restarted in April 2022 and a new team took the opportunity to introduce some changes. This includes a short Bible reading and reflection between courses and this has been well received by the guests. In addition, a social activity is offered after the meal and it is usually led by someone from our local community. Numbers attending have doubled over the year.

We planned an outside All Age Service (café style) with a BBQ for the Queens Platinum Jubilee but had to move inside due to the weather. We were pleased to welcome 30 new people to that morning service and realised the potential of a café style service in being both welcoming and accessible.

We also believe that we have a responsibility to care for God's creation and one of the practical ways we can express this is by reducing the amount of plastic waste we produce. In response to this a couple from church started the 'Fill Up Station' where people can bring bottles to top up with shower gel, shampoo etc. thus reducing the use of plastic.

Another part of our witness is to be a welcoming community where everyone can belong. We were pleased to be involved in supporting a Ukrainian family to move to the parish and to help them settle into life in the UK. We also raised £3000 for their home church in Ukraine who are involved in supporting people who are impacted by the invasion.

Inspiring and actively engaging children and young people: We have seen a growth in the number of children attending Junior Church and the Youth Group. Some of this is related to new families joining the church and in the youth group members inviting friends to join them on a Tuesday evening. At the other end of the age scale, we are pleased to see the Toddler group flourishing and this is another example of where we are being intentional about our faith with a Bible story and a related activity for the children each week.

The Open the Book team continue to go into St Stephen's School and St Matthew's Schools once a month and the children love to see Bible stories brought to life. Barbara and I go into school weekly to take an assembly and pupils from St Stephens came to church for both Easter and Christmas Experiences. The headteacher wrote these words in an email following Christmas Experience, 'It was good to see the awe and joy on the children's faces and hear their reflections. I hope the children grow in faith because of the church and school link'.

Joining in God's mission: At the beginning of the 2022 I was asked to be Area Dean, and this brought about an unexpected opportunity in the parish. In recognition that this role would take some of my time away from parish ministry we were offered funding to employ someone for the benefit of the parish. The PCC agreed that we should employ a community worker for 15 hours a week who could help us serve our community and build stronger relationships with families and individuals with a particular focus on the Hartington Road area. We were delighted to appoint Kate Traynor to this role, an experienced youth and community worker who had moved from London to Preston with her family. Kate's brief was to spend time listening to the community and finding out what they perceived as their needs, and this led to a 3 day 'Summer Fun' event in Hartington Road Courts. We were amazed to see over 150 adults and children coming each afternoon and to get to know over 50 new families. 'Summer Fun' morphed into 'Family Fun' and continued to meet one afternoon a week after school until it was too cold to meet outside. A small group continued to meet in the chapel once a week. Numbers dropped but it was still an opportunity to meet new families and provide a welcoming space where parents and children could have fun together and learn of God's love in Jesus. After the

chapel was closed due to repairs, we were left again without anywhere to meet. However, an enquiry to Preston City Council about the possibility of using the Pavilion on Hartington Courts received a positive response and we are waiting to receive the licence to enable us to run Family Fun once again. We hope and pray that this will be the beginning of a new congregation.

During 2022 we have seen a growing number join our church family from Iran, Nigeria, Nepal and India. It has been great to worship together on a Sunday morning but also have an opportunity for groups to worship or study in their own language. The Nepali Fellowship meets on Saturday morning and the Nigerian Fellowship on Sunday afternoon. On a Monday evening there is a Farsi/English Bible study group. We are exploring how we can make our shared worship reflect our congregation and it was great to have an African and Nepali Service led services.

Finally, I'd like to say thank you to everyone for all that you do in serving our community and encouraging one another. Recently our lives in the parish have been disrupted by the re-building of the flood defences by the river. This has reminded us how important foundations are in our own lives and how the daily disciplines of prayer, reading the Bible and meeting with other Christians can strengthen us. Recently our foundations have been tested as some of our church family have experienced unexpected changes and loss in their lives. We grieve for those we have lost but we do not grieve as those who have no hope, and we continue to build on the one solid foundation, the Lord Jesus Christ.

Fabric Report

The church building on the whole is in a good state of repair. The Quinquennial Report was completed during 2022 and some of the highlighted work has already been carried out and some remains scheduled for action.

We are grateful for the support of all who contribute to the life of the church and the work of Stephanie in the office and Becky cleaning the church are a real blessing to us all.

As Church wardens we seek to support our clergy and in particular Dave our vicar. We give thanks for God's blessing to us as a Church family.

Andy Pratt and Dave Rankin - Wardens

Finances

Our unrestricted fund income in the year to 31 December 2022 was £100,697 (2021 £94,458). Total income including restricted funds in the year was £115,525 (2021 £97,765). During the year ended 31 December 2022 a total of £101,170 (2021 - £97,280) was spent from the unrestricted fund to provide Christian Ministry from St Stephens Church. Total expenditure from all funds was £119,755 (2021 £103,438). Overall, unrestricted fund expenditure before transfers exceeded income by £473 (2021 a deficit of £2,822). The equivalent figure for all funds was a deficit of £4,230 (2021 a deficit of £5,673).

Looking at the General Fund on its own, expenditure exceeded income by £513 before transfers (2021 - deficit of £2,825). Voluntary income in the year increased by £4,300 (6%) and we now have 24 donors signed up to the Parish Giving Scheme as well as 17 donors continuing to give by standing order. However, the costs of the quinquennial inspection were higher than anticipated.

The largest element of our costs was £57,537 (2021 - £54,783) on our Diocesan Parish Share, which provides for the cost of clergy stipends and housing. The Diocese calculates the amount that each individual parish needs to contribute according to a formula, which considers several factors, including church attendance and socio-economic factors within the parish.

Our other expenditure related to other ministry costs, staff salaries, the costs of maintaining and using our Parish Centre and the cost of our activities as a church. We remain committed to giving 10% of all our voluntary income to a range of charities.

General and Designated Fund Reserves on 31 December 2022 were £91,984, of which £21,558 represents the residual balance of proceeds from the sale of 10 Tyne Street (The Snape Fund), £31,922 is the general reserve and £32,304 is the Audio-visual reserve.

We continue to be very grateful to everyone who can support the work of the church financially and trust that voluntary income will increase in the coming year. However, 2023 is going to be financially challenging. Expenses continue to rise, and we can expect significant increases in the cost of utilities. Our gas and electricity bills alone are expected to increase from £3,300 in 2022 to possibly as much as £7,000 in 2023. The PCC has therefore approved a budget for 2023 that anticipates a general fund deficit that could be as much as £6,000 without taking action to reduce costs. Measures that have been agreed include potentially changing suppliers for some items, not renewing some inessential contracts and generally keeping a very close eye on costs. We also plan to use some of the Snape Fund to support General Fund expenditure on our mission activities.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to around £25,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £31,922 which is comfortably higher than this target. It is policy to invest short-term investment funds in a deposit account.

Risk Management

The PCC regularly reviews the major risks to which it may be exposed and has established a range of measures and procedures to manage those risks. This includes ensuring appropriate health and safety and safeguarding procedures are in place and working effectively.

Banker

HSBC
49a Fishergate
Preston
Lancashire
PR1 8BQ

Approved by the PCC and signed on their behalf by Reverend Dave Hanson, PCC Chairman.

30th April 2022

Independent Examiner's Report

Independent Examiner's Report to the members/trustees of St. Stephen's Church, Preston, Parochial Church Council.

I report on the accounts for the year ended 31st December 2022 which are set out on pages 8 to 17.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act, or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Debbie Hale ACMA, CGMA
Stillwaters
2 Langton Brow
Longridge
Preston
PR3 3XH

Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	Total £	2021 £
<i>Incoming resources</i>				
Voluntary income	77,582	6,662	84,244	76,306
Church activities	22,966	8,147	31,112	21,112
Activities for generating funds	0	0	0	315
Income from investments	40	0	40	3
Other incoming resources	110	18	128	30
Total income	100,697	14,827	115,525	97,765
<i>Resources used</i>				
Costs of generation of voluntary income	0	0	0	0
Church Activities	101,170	18,584	119,755	103,438
Total expenditure	101,170	18,584	119,755	103,438
Net income /(expenditure) resources before transfers	(473)	(3,757)	(4,230)	(5,673)
<i>Transfers</i>				
Gross transfers between funds - in	98	1,352	1,450	32,093
Gross transfers between funds - out	(1,320)	(130)	(1,450)	(32,093)
Other recognised gains/losses				
Net movement in funds	(1,695)	(2,535)	(4,230)	(5,673)
<i>Reconciliation of funds</i>				
Total funds brought forward	55,175	41,039	96,214	101,886
Total funds carried forward	53,480	38,504	91,984	96,214
<i>Represented By</i>				
Unrestricted				
General Fund	31,922	0	31,922	32,433
Designated				
Snape Fund	21,558	0	21,558	22,742
Restricted				
Agency	0	0	0	0
AV Fund	0	32,304	32,304	36,325
Covid 19 Fund	0	0	0	771
Discretionary Fund	0	3,194	3,194	2,048
Flowers	0	0	0	8
Refill Station	0	147	147	91
Children and Youth Minister	0	0	0	32
Lunch Club	0	1,298	1,298	1,063
Parish Weekend	0	(201)	(201)	(1)
Special Collections	0	1,498	1,498	426
Toddler Group	0	265	265	204
Women's Ministry	0	0	0	114
Men's Ministry	0	0	0	(42)
	53,480	38,504	91,984	96,214

Balance Sheet

	31/12/22	31/12/21
	£	£
Fixed Assets		
Boiler	10,105	10,711
AV System	31,956	35,950
Total Fixed Assets	42,061	46,662
Current Assets		
Current Account	16,217	26,975
Deposit Account	23,177	23,137
Soldo Account	3,029	115
Lunch Club Current Account	962	1,063
Miscellaneous Accounts	0	47
Accounts Receivable	8,677	925
Prepayments	1,169	801
Total Current Assets	53,232	53,063
Total Liabilities	3,309	3,511
Net Asset Surplus / (Deficit)	91,984	96,214
Reserves		
Surplus / (Deficit) for Year	(4,230)	(5,673)
Starting Balances	96,214	101,886
Total Reserves	91,984	96,214

Approved by the PCC and signed on their behalf by Reverend Dave Hanson, PCC Chairman.

30th April 2023

Movement of Funds

	Balances Brought Forward	Incoming	Outgoing	Transfers	Balances Carried Forward
	£	£	£	£	£
Unrestricted					
General Fund	32,433	100,658	101,170	1	31,922
Designated					
Snape Fund	22,742	40	0	(1,223)	21,558
Restricted					
Agency	0	287	287	0	0
AV Fund	36,325	0	4,021	0	32,304
Children and Youth Minister	32	0	0	(32)	0
Community Worker	0	5,402	6,658	1,256	0
Covid 19 Fund	771	0	0	(771)	0
Discretionary Fund	2,048	350	505	1,301	3,194
Flowers	8	0	0	(8)	0
Lunch Club	1,063	2,147	1,912	0	1,298
Parish Weekend	(1)	0	200	0	(201)
Refill Station	91	437	380	0	147
Special Collections	426	5,922	4,231	(620)	1,498
Toddler Group	204	103	42	0	265
Women's Ministry	114	180	348	54	(0)
Men's Ministry	(42)	0	0	42	(0)
	96,214	115,525	119,755	(0)	91,984

Notes to the Accounts

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. These statements have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The statements have been prepared under the historic cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor to those that are informal gatherings of church members.

FUNDS

Restricted funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Unrestricted funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

Designated funds are general funds which have been designated by the PCC for specific purposes. However, balances remaining on these funds can be reallocated by the PCC.

There are no **Endowment funds**.

ASSETS

Consecrated and Benefice Property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property, listed in the church's inventory. For inalienable property acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £2,000. They are valued at cost or valuation, over their estimated useful lives.

INVESTMENTS

Short term deposits represent the cash held on deposit at the bank.

2. INCOME

	Unrestricted Funds	Restricted Funds	Total	2021
	£	£	£	£
Incoming resources				
Voluntary income				
Planned giving: Standing Orders	21,202	210	21,412	51,683
Parish Giving Scheme	39,562	0	39,562	6,250
Tax Recoverable	12,870	18	12,887	14,024
Other			0	0
Collections: (Open Plate)	2,456	0	2,456	519
Tax Recoverable	614	0	614	130
Sundry Donations Donations	703	1,683	2,386	2,777
Tax Recoverable	175	0	175	570
Donations, appeals etc	0	4,465	4,465	354
	77,582	6,375	83,957	76,306
Church Activities				
Fees	179	0	179	0
Recurring Grants	21,522	0	21,522	0
One Off Grants	0	6,402	6,402	20,860
Church Hall Lettings; PCC Objects	330	0	330	0
Payments for events	0	265	265	161
	22,031	6,667	28,697	21,021
Activities for generating funds				
Lunch Club Income	0	1,147	1,147	0
Refill Station	0	418	418	0
Payments for books	0	0	0	115
Church Hall lettings - fund raising	850	0	850	200
Trading Income	0	0	0	91
Other	0	0	0	30
	850	1,565	2,415	436
Income from investments	40	0	40	3
	40	0	40	3
Other incoming resources	110	305	415	0
	110	305	415	0
Total income	100,612	14,912	115,525	97,765

3. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total £	2021 £
Resources used				
Costs of Generation of Voluntary Income				
Card Charges	92	31	123	7
Church Activities				
Giving Missionary	3,140		3,140	3,060
Relief and Development	2,369	3,000	5,369	2,340
Uk Christian	2,259		2,259	2,129
Discretionary Fund		671	671	271
Special collections		903	903	441
Agency Payments		287	287	1,036
	7,769	4,861	12,630	9,277
Parish Share	57,538	0	57,538	54,783
Costs of Employment	10,844	5,180	16,024	11,263
Other Ministry Costs	6,171	72	6,244	6,521
Parish Training	18	24	42	24
Church Service Costs	182	0	182	129
Mission and Church Groups	2,320	1,379	3,699	3,570
Cost of events	0	0	0	518
Equipment and Furniture	35	429	464	207
IT Costs and Licences	2,650	568	3,218	2,973
Church Maintainance and other Running Costs	8,011	1,654	9,665	5,490
Utilities	4,962	0	4,962	3,920
Depreciation on Equipment	4,601	0	4,601	4,601
Other	0	364	364	0
	97,332	9,671	107,002	93,999
Total Resources Expended	105,192	14,563	119,755	103,283

4. Paid Employees

There are three part-time employees of the PCC: a cleaner, an administrator and a Community Support Worker. The equivalent number of full-time employees on 31 December 2022 was 0.99 FTE.

	Year Ended 31 December 2022			Year Ended 31 December 2021		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Salaries	10,734	5,110	15,844	11,263	0	11,263
Other Costs of Employment	110	70	180	0	0	0
Total Staff Costs	10,844	5,180	16,024	11,263	0	11,263

5. Tangible Fixed Assets.

A new audio-visual system was installed in December 2020 and is being depreciated over its estimated useful economic life of 10 years from January 2021, chargeable to the Audio-visual Fund.

	Fixtures, Fittings and Equipment £	Total £
Cost or valuation		
Balance brought forward	57,407	57,407
Additions	0	0
Disposals	0	0
Impairment	0	0
Balance carried forward	57,407	57,407
Accumulated Depreciation		
Balance brought forward	10,745	10,745
Depreciation charge for the year	4,601	4,601
Disposals	0	0
Balance carried forward	15,346	15,346
Net Book Value		
Brought forward	46,662	46,662
Carried forward	42,061	42,061

Grant making

	2022		2021	
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
	£	£	£	£
Missionary Societies				
Wycliffe Bible Translators	1,600	0	1,560	0
Church Mission Society	1,170	0	1,140	0
Operation Mobilisation	370	0	360	0
	3,140	0	3,060	0
Relief and Development				
Orphahids	1,580	0	1,560	0
Tear Fund	790	0	780	0
	2,369	0	2,340	0
UK				
Street Pastors	1,115	0	960	0
Cedar House	1,115	0	960	0
British Legion	30	0	0	0
To Be Allocated	0	0	209	0
	2,259	0	2,129	0
Special Collections				
Discretionary Fund Collections	0	1,019	0	580
Covid19 Fund Collections	0	0	0	471
Agency Collection for Food market	0	287	0	308
Ukraine Relief	0	3,000	0	0
Defibrillator project	0	505	0	0
Prison Project	0	50	0	0
	0	4,861	0	1,359
Totals	7,769	4,861	7,529	1,359

These donations include PCC donations as our commitment to give away 10% of our income (a tithe) from giving and tax refunds. The charities benefitting from this and the amounts donated are as shown above.

6. Debtors and Prepayments

	Year Ended 31 December 2022			Year Ended 31 December 2021		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Tax Refunds	1,283	0	1,283	900	25	925
Grant income	2,143	5,252	7,394	0	0	0
Prepayments	919	250	1,169	801	0	801
Total	4,345	5,502	9,846	1,701	25	1,726

7. Creditors and Accruals

	Year Ended 31 December 2022			Year Ended 31 December 2021		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Charitable Giving 2020	0	0	0	990	0	990
Charitable Giving 2021	255	0	255	266	0	266
Charitable Giving 2022	419	0	419	0	0	0
Accruals / PAYE	599	248	848	2,256	0	2,256
Deferred Income	1,787	0	1,787	0	0	0
Total	3,060	248	3,309	3,511	0	3,511

8. Restricted and Designated Income Funds

Fund Name	Type	Purpose and Restrictions
Agency	Restricted	Funds received and paid out on behalf of another organisation. During 2021 this included donations to the Community Connectors Food market and an online teaching session on the Book of Revelation hosted on behalf of Preston Deanery.
Audio-Visual Fund	Restricted	Funding related to the audio-visual equipment purchased in 2020, including donations specifically for this purpose.
Children and Youth Minister	Restricted	For the project costs in connection with the employment of a Children and Youth Minister between June 2012 and June 2015. The fund is now closed and the balance transferred to the Community Worker Fund.
Community Worker	Restricted	Funds Received from the Diocesan Ministry Fund and used to employ a Community Worker, plus occasional small grants from local charities to support this work
Covid19 Fund	Restricted	Holds church family contributions given to enable the incumbent and PCC support individuals or organisations affected by the Covid19 pandemic. During 2022 it was agreed to close this fund and transfer the balance to the Discretionary Fund
Discretionary Fund	Restricted	Holds church family contributions given for the PCC or incumbent to make available to help people in individual need.
Men's Ministry	Restricted	Income and expenditure related to Men's Ministry events.
Flowers	Restricted	Funding Received for church flowers. This fund was absorbed into the General Fund during 2022.
Women's Ministry	Restricted	Income and expenditure related to Women's Ministry events.

Fund Name	Type	Purpose and Restrictions
The Snape Fund	Designated	Holds the balance of funds from the sale of 10 Tyne Street and is named after Miss Amy Snape, whose legacy made the original purchase possible. The fund will be used to further the mission objectives of St Stephens.
"Teapot" - Special Collections	Restricted	Special Collections for charities are held from time to time. The income is restricted and is all sent to the charity or purpose for which it is collected.
Lunch Club	Restricted	All income raised and expenditure incurred in respect of the Lunch Club is restricted to that purpose.
Parish Weekend	Restricted	Income and expenditure related to the bi-annual parish weekend away.
Toddler Group	Restricted	Income and expenditure from the weekly toddler group
Refill Station	Restricted	Income and expenditure related to the bi-monthly refill shop.

9. Transfers between funds

The main transfers between funds in 2022 were:

- £1,223 from the Snape Fund to the Community Worker Fund to support the cost of activities in that project.
- £771 from the Covid Fund to the Discretionary Fund.
- £530 from Special Collections to the Discretionary Fund at the request of the donors.

There were also some minor transfers to clear balances on funds that are no longer active.

10. Related parties

A total of £2,643 (2021: £1,779) was paid out to PCC members (or their close family members) as reimbursement for various parish expenses. This does not include expenses paid to the incumbent, a small immaterial portion of which may have related to his services as chairman of the PCC.

No other payments or expenses were paid to any other PCC member, persons closely related to them or related parties.