

# Movema

## Board of Trustees Report and Financial Statements For the year ended 31 March 2024

Registered charity number 1196951  
Registered company number 7031968

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## Reference and Administrative Details

Registered name	Movema
Company Number	7031968
Charity Number	1196951
Registered Office	The Bluecoat, 8 School Lane, Liverpool, L1 3BX

## Trustees

Trustees, who are also directors under Company law, who served during the year and up to the date of this report were as follows:

- Michael Joseph David Cunningham (appointed 22/07/21, resigned 27/07/23)
- Kofi Afari Ohene-Djan (appointed 22/07/21, resigned 15/10/23)
- Fiona Darling
- Win Lawlor
- Archana Shastri
- Tara Sheldon
- Maxine Sims
- Dawn Taylor – Chair (appointed as Chair July 23)
- Milkah Kuria (appointed 23/11/23)
- Melissa Bosoboe (appointed 23/11/23)

Secretary – Penny Caffrey

## Key Management Personnel

- Maria Malone - CEO
- Penny Caffrey – Director of Bristol
- Pei Tong - Director of Finance and Operations

Bankers - HSBC

Independent Examiner	Julie Guinan FCCA Harvey Guinan LLP Chartered Certified Accountants Unit 17 Mersey House, The Matchworks Estate, 140 Speke Road, Liverpool Merseyside L19 2PH.
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## Trustee Report

The trustees present their report and accounts for the year ended 31/03/2024.

The 'Reference and administration details' set out on page 1 and 2 form part of this report.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees intend that this report also serves as the Statutory Directors' Report.

The charity is a company limited by guarantee, incorporated 28 September 2009 and registered as a Charity 6 December 2021. The company was established under a Memorandum of Association which established objects and powers of the charity, and it is governed under its Articles of Association last dated November 2021.

## Principal Purpose

The principal activity of the charity in the year under review was to advance Art and Education and promote Equality and Diversity.

## Objectives

The charity's objectives are set out in the company's Memorandum of Association to:

- advance the arts through the creation and performance of dance or other artistic performances
- advance education by encouraging the understanding and appreciation of the performing arts, particularly the art of dance
- promote equality and diversity by promoting activities to foster understanding between people from diverse backgrounds

## Ensuring our work delivers our aims

We review our aims, objectives and activities each year, looking at what we have achieved and the outcomes of our work in the previous 12 months. It considers the success of each key activity and the benefits they have brought to those people that we are set up to help. The review also helps to ensure that our aims, objectives and activities remain focused on our stated purposes. As part of this, we consult with service users, staff, volunteers and external partners.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running a Charity (PB2)'.

## How our activities deliver public benefit

Movema connects people and communities, helping nurture a safer and more understanding and tolerant world. Using dance and arts we give value and support to people who are often overlooked or marginalised in society.

### Achievements and performance

We delivered across four key workstreams;

- Cultural Communities
- Creative Pathways
- Creative Productions
- Children & Young People

Across all of these, in 2023-24 we worked with over 15,000 community participants and 155 emerging and professional dance practitioners, of whom approximately 56% were from the global majority.

Our work focused on diverse communities including projects for women, families from disadvantaged communities, primary schools, vulnerable migrants and people from refugee backgrounds.

We delivered 120 workshops for children, 83 workshops for families, 223 workshops for adults, 28 performances/ events and 22 training sessions.

Across all our events our combined audiences were approximately 100,000 people.

### Projects and services

Some highlights for 2023-24 include:

#### ***Liverpool region***

- In partnership with Cheshire Dance, we completed the second year of the Wildfire Rising programme, a unique development programme for five individual professional artists from diverse ethnic, cultural and artistic backgrounds.
- In partnership with NHS Trust Mersey Care, we continued to develop our 10-year relationship by delivering 2-4 sessions per week at 5 hubs as part of The Life Rooms adult community health services. The Life Rooms provides free courses to increase recognition, understanding and self-management relating to symptoms such as anxiety, depression, psychosis and self-esteem.
- We delivered approximately 20 dance and music workshops as part of music and arts festivals including Mandela 8 and Africa Oyé (curating the Oyé Active Zone for the 15<sup>th</sup> year). These festivals were free and open all ages and backgrounds, providing enriching workshops and performances from the African Diaspora for the wider NW community, improving social cohesion and tolerance.
- We delivered 'Stronger Together', a project for women with a particular focus on refugees and vulnerable migrants, funded by the National Lottery's Awards For All fund and Elizabeth Rathbone Foundation.
- Global Folk brought together 25 professional and community performers to co-create and celebrate diversity in the UK, exploring the rich history of cultures from around the world featuring English, Indian and Ukrainian dance.

- Performed at the Eurovision Parade in Liverpool in 2023, featured as a highlighted organisation on the BBC, audiences of 400,000....
- 3 of Movema's professional artists performed 'Taking Flight', an outdoor touring piece based on stories of migration and displacement, as part of the Birkenhead Park 150th anniversary and International Day of Dance.
- Movema hosted masterclasses with leading artists including Hawiyya Dance Company (Arabic Dabke) and Boss Morris (English Folk).
- Lunar New Year events in partnership with Liverpool City Council, (delivered annually for 14 years), with public performances showcasing East and Southeast Asian culture to audiences of around 5000 people.

### ***Bristol region***

- Throughout the year we provided weekly classes with guest teachers and regular performance opportunities through our 'World Fusion' adult community class. Blocks included Afrobeats during Black History Month, Bollywood leading up to Diwali, and Afro Caribbean styles performed as part of 'All Things Dance'.
- We raised £6,000 to continue running 'Everybody Dance Now' for families in Knowle West, a free to access programme including weekly dance and craft activities, attended by over 30 participants aged 0-55years. It included performances at Bristol Museum to celebrate Lunar New Year, and 'Lights, Lights, Lights' at Christmas.
- We piloted a programme of after school activities for children and their grown-ups in partnership with Trinity Community Arts in Lawrence Hill, as well as running an Easter school for children from the neighbourhoods around Trinity Community Centre.
- We had another great year supporting diversity and inclusion at a number of festivals. In June we hosted 'Celebrate with Me' for the second time, as part of the Bristol Refugee Festival, developing our partnership with The Nest at Page Park, South Gloucestershire Council and South Gloucestershire Race Equality Network (SGREN). The event provided opportunities for resettled communities to make friendships and feel welcomed by local people, including 10 dance and music performances and workshops, with many involving people with lived experience of seeking refuge in the UK. The event was attended by approximately 700 people. In July we performed at St Paul's Carnival and Bristol Pride and in August, ran workshop activities as part of Valley Fest and Forwards Festival.
- Funded by SGREN, we ran a 6-week project focused on South Asian culture in a North Bristol school, which developed into a performance to launch South Gloucestershire Council's 'Tackling Inequalities' plan.
- For the third year, we ran 'All Things Dance', a conference and networking event strengthening and providing visibility for unrepresented dance communities in the region. Providing paid opportunities for 30+ contributors and facilitators and building a strong partnership with the Diverse Artists Network (DAN). With attendance of approximately 200 people, the event focused on the needs of the dance community (including discussions around funding, spaces for dance, support for freelance artists) and celebrating world dance with performances of Indian Bollywood and Bharatanatyam, Afro Fusion, Ballet, Belly dance, Native American Hoop Dance, Latin dance, East African and youth dance.
- Building on the success and relevance of Wildfire Rising in NW, we launched the programme in Bristol, recruiting three Associate Artists of the Global Majority, funded by the Art's Council.

### **Nationally**

- We supported 20 public festival/events across the Liverpool and Bristol regions, including Black History Month, Diwali, St Patrick's Day and St Paul's Carnival, providing workshops and performances involving 500 performers, employing 25+ artist, with audiences of over 50,000.
- Our work was also recognised through multiple nominations, including shortlisting for the 2023 National Diversity Awards in the Community Award category for Race, Religion and Faith, (as shown on ITV).

### **Partnership working**

Partnership working is fundamental to our ethos, and we collaborate with partners across community, statutory and corporate sectors to maximise the impact of our work. Over the past year we have continued to work closely with a number of partners, including joint project delivery with Milap, Cheshire Dance, Africa Oyé, Diverse Artists Network, Trinity Community Arts, The Bluecoat, and South Gloucestershire Race Equality Network. We look forward to continuing to develop and extend these going forward.

### **Funding**

Grant funding from a range of Trusts, national funders and local authorities remains our primary income stream, although we continue to successfully develop our earned income. For a small arts-based charity, we are particularly successful in this area and see this as core in managing our sustainability.

Grants in 2023-24 included core funding from Foyle Foundation, continuation funding from Arts Council England as well as multiple smaller grants including Elizabeth Rathbone, UK Shared Prosperity Fund, Liverpool City Council, South Gloucestershire Council.

### **Workforce development**

The Executive Team comprises the CEO, Director of Finance and Operations and Director for Bristol (Interim CEO May 2023-May 2024), who oversee, manage and deliver the day-to-day operations of the organisation. Our team comprises practitioners (freelance and employed), administrative and marketing support.

Volunteers continue to be a valuable and important part of our work. Approximately 30 active volunteers have made valuable contributions at festivals, events and across our programmes.

We want to extend our thanks and gratitude to all the staff and volunteers who have shown such commitment and dedication in ensuring that we continue to provide consistent and high-quality services.

### **Equality Diversity and Inclusion**

Movema continues to keep Equality, Diversity and Inclusion at the heart of our organisation, developing the charity as a fair and equitable place to work, volunteer and participate.

As part of our commitment, we hold monthly facilitated conversations and training for staff, volunteers and Trustees, shining a light on issues our communities may experience, and exploring ways to make our programmes and processes more accessible and inclusive.

## Financial review

### Financial summary

The results for the year and the charity's position on 31 March 2024 are shown in the attached financial statements.

Total incoming resources were £189,053 (2023 £264,695) and total resources expended were £250,883 (2023 £241,161) resulting in net outgoing resources for the year of £61,830 (2023 Incoming resources £23,534).

Net movements on unrestricted funds (including designated) were £26,005 outgoing resources which were funded from the designated reserve (2023 £30,608 net incoming resources) and on restricted funds £35,825 net outgoing resources (2023 £7,074 net outgoing). Total funds on the Balance Sheet on 31 March 2024 were £91,154 (2023 £152,984) being £70,852 designated funds (2023 £96,857), general unrestricted funds £19 (2023 £19) and £20,283 (2023 £56,108) restricted funds.

### Reserves Policy

Movema retains a Reserves Policy to; help inform the way we manage our cash, liquid assets and debt, assist when planning and explaining our approach to stakeholders to provide assurances that the charity is well managed and that it has, when appropriate, a strategy for building up reserves; and ensure that our reserves level matches the charity's needs at the time.

Movema will hold reserves of 3.5 months operating costs to provide financial stability and meet potential need such as a potential drop in income, consolidation costs and /or in exceptional circumstances, safely close the activities of the charity taking into account all beneficiaries (including service users and staff). Where reserves are below this level, Movema will actively work to increase these to this level. Where this is the case, the Board will be informed at the earliest opportunity proportionate to any risk.

Following a review the board approved a reduction in the reserves policy, previously set at 4.5 months operating costs, for this financial year. From our research of comparable companies this is in line with good practice and appropriate for a small company with few long-term commitments.

Approval to use these funds must be provided by the Trustees. The Finance subgroup will review the level of reserves quarterly to assess adequacy and make recommendations accordingly to the Board.

### Fundraising approach

Movema is committed to adhering to the Code of Fundraising Practice produced by the Fundraising Regulator, which sets out the responsibilities that apply to fundraising carried out by charitable institutions in the UK. Movema follow their four values to ensure our fundraising is; legal, open, honest and respectful.

Our fundraising effort mainly involve; applying to trusts and foundations, applying for commission opportunities and working with partners to develop meaningful programmes where our objectives align.

During the year, we received bid-writing support from LCVS Liverpool Charity and Voluntary Services.

We received no complaints relating to fundraising in the financial year.

Movema acknowledge all complaints within five days and respond in full within 20 days. Complaints are dealt with in-line with our Complaints Policy. The most serious complaints are escalated to the CEO or Chair of the Board of Trustees.

### Statement on going concern

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. The main risk to the organisation's ability to continue as a going concern is the loss of significant funding. To mitigate this risk, the organisation has implemented an income generation plan which works to diversify our income streams.

Grant income is significant for the organisation and, recognising the often short-term nature of such funding, Movema prepares in advance to secure relevant ongoing grant income. We have a proven track record for excellent service delivery, and a strong relationship with funders. Movema also has increasing success in generating earned income, helping to diversify income. Movema's structure is designed to accommodate the periods of expansion and contraction that many charities experience over their life cycle. Whilst the strategy is to maintain or grow the levels of service delivery in response to need and demand, were contraction to be required, this can be implemented in such a way that service delivery on secured grants would not be adversely affected, and unrestricted reserves are sufficient to cover any associated costs.

## Structure, governance and management

### Governing document

Movema is a company limited by guarantee and charity registered with Charity commission, governed by its Memorandum and Articles of Association dated 28/09/2009 and amended 03/11/2021.

### Appointment of Trustees

Trustees are elected by members of the charity or co-opted and elected at General Meetings. All Trustees are appointed for a term of fixed term of four years and may serve up to a maximum of two consecutive terms.

### Trustee induction and training

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.



## Organisation

Movema seeks to have a diverse Board of Trustees with a wide range of skills and experience. The maximum number of Trustees is ten and the minimum three. Skills audits of board members are conducted regularly with the outcomes addressed through recruitment and training.

The Board of Trustees normally meets quarterly. In addition, the Board operates the following subgroups; Finance and HR; Business Development and Operational Delivery and Income Generation.

The Chief Executive Officer (CEO) and her 2 Co-Directors are appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO and her co-Directors have delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery.

## Trustees' responsibilities

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and Applicable Law).

Under Company Law the trustees must not approve the financial statements until they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Related parties and co-operation with other organisations**

No Trustees receive remuneration for their work as Trustees/Directors with the charity except for one Trustee who received remuneration from Movema in 2023-24 for work over and above the normal and reasonable Trustee duties. This was agreed and authorised under provisions contained within Movema's governing document.

Dawn Taylor (Trustee and Chair) was contracted, (November 2022 to Jan 2024) to provide line management and supervision for the members of the Executive team on an ongoing basis (with regular review). Since February 2024, Dawn has continued to provide this on a voluntary basis. The decision for a Trustee to do this rather than someone external was due to the need for someone who both understands Movema's multiple services, is familiar with the work of the organisation and has a good understanding of both Charity good practice and Movema's HR and financial systems. Dawn recuses herself from all discussions relating to the contract and the Treasurers and CEO monitored the contract in 2023-24, reporting to the Board quarterly.

Any connection between a Trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. As part of the recruitment process all Trustees complete Conflict-of-Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Details of Trustees' expenses and related party transactions are disclosed in the notes to the accounts.

### **Pay policy for senior staff**

The pay of the senior staff is reviewed annually, along with that of all employees, and normally increased in accordance with inflation and annual earnings. Pay benchmarking is carried out as part of the recruitment of new posts.

### **Risk management**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis at all subgroup and Board of Trustees meetings.

### **Safeguarding statement**

Movema is committed to safeguarding and promoting the welfare of children, young people and adults at risk from harm. The welfare of all children and adults at risk is paramount, and safeguarding is everyone's business. The Movema Safeguarding policy is in line with the Children Act 1989 and 2004. Section 17 and 47 of the 1989 Act imposed a positive duty to safeguard and promote the welfare of children.

All agencies have a statutory responsibility to safeguard children, young people and adults at risk, who have the right to protection regardless of gender, ethnicity, disability, sexuality, or beliefs. Our 'Safeguarding Policy' document sets out Movema's overall approach to protecting children and adults at risk from abuse. Policies are supported by detailed procedures which explain how this policy is to be carried out by the team. A copy of the Safeguarding policy and procedure is made available to all practitioners, staff, volunteers and partners, and a version of the policy and flow charts for reporting a concern or incident is also available on our website.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 24/10/2024.



Dawn Taylor (Chairperson)

## Independent Examiner's Report to the Trustees of Movema

I report on the accounts of the company for the year ended 31/03/2024 .

### RESPONSIBILITIES AND BASIS OF REPORT

As the Charity's Trustees of the company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the accounts of the company are not required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act).

### INDEPENDENT EXAMINERS STATEMENT

The company's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that: accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Julie Guinan FCCA, Independent Examiner

Date: 24/10/2024

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House  
Matchworks Estate, 140 Speke Road  
Liverpool, L19 2PH

## Statement of Financial Activities

for the year ended 31/03/2024

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Income from charitable activities	104,857	84,196	189,053	264,695
<b>Total Income</b>	<b>104,857</b>	<b>84,196</b>	<b>189,053</b>	<b>264,695</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Raised funds	-	-	-	809
Expenditure on Charitable activities	130,862	120,021	250,883	240,352
<b>Total Expenses</b>	<b>130,862</b>	<b>120,021</b>	<b>250,883</b>	<b>241,161</b>
<b>Net Income</b>	<b>(26,005)</b>	<b>(35,825)</b>	<b>(61,830)</b>	<b>23,534</b>
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>(26,005)</b>	<b>(35,825)</b>	<b>(61,830)</b>	<b>23,534</b>
Total funds brought forward	96,876	56,108	152,984	129,450
<b>Net funds carried forward</b>	<b>70,871</b>	<b>20,283</b>	<b>91,154</b>	<b>152,984</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

## Balance Sheet

AT 31/03/2024

	Notes	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	4	19	19
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	5	3,585	21,535
Cash at bank and in hand		96,770	172,071
		100,355	193,606
<b>CREDITORS: Amounts falling due within one year</b>	6	9,220	40,641
<b>NET CURRENT ASSETS</b>		91,135	152,965
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		91,154	152,984
<b>RESERVES</b>			
<b>Unrestricted funds</b>	8		
General fund		19	19
Designated funds		70,852	96,857
<b>Restricted funds</b>	9	20,283	56,108
		91,154	152,984

For the year ending 31/03/2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 24/10/2024 and signed on their behalf by**

Dawn Taylor  
Chairperson

## Notes to the Accounts

FOR THE YEAR ENDED 31/03/2024

### 1. ACCOUNTING POLICIES

#### 1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### 1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

#### 1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

#### 1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

#### 1g. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

#### 1h. Turnover

Turnover represents income as stated below. The company is not registered for vat.

**1i. Debtors Policy**

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

**1j. Policy For Income Recognition**

Items of income are recognised and included in the accounts when all of the following are met: (1) The charity has entitlement to the funds; (2) Any performance conditions attached to the income have been met or are fully within the control of the charity; (3) There is sufficient certainty that receipt of the income is considered probable and (4) The amount can be measured reliably.

**1k. Cash At Bank And In Hand Policy**

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1l. Creditors And Provisions Policy**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

**1m. Financial Instruments Policy**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1n. Policy For Preparing Accounts**

The directors believe that the company is experiencing good levels of income growth and that it is well placed to manage its business risks successfully. Accordingly they have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.



## 2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

	2024	2023
	£	£
Employee costs during the year amounted to:		
Wages and salaries	115,713	134,974
Social security costs	4,734	6,445
Pension costs	2,338	3,005
	<u>122,785</u>	<u>144,424</u>

The average weekly numbers of employees during the year were as follows:

	2024	2023
	No.	No.
Management and administration	6	7
	<u>6</u>	<u>7</u>

During the year ended 31 March 2024 the company employed 6 (2023 7) Part time employees.

## 3. EMPLOYEES

	2024	2023
	No.	No.
Average number of employees	6	7

During the year ended 31 March 2024 the company employed 6 (2023 7) Part time employees.

## 4. PENSION CONTRIBUTIONS

	2024	2023
	£	£
Pension contributions	2,338	3,005
	<u>2,338</u>	<u>3,005</u>

## 5. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<b>Cost</b>		
At 01/04/2023	5,407	5,407
At 31/03/2024	<u>5,407</u>	<u>5,407</u>
<b>Depreciation</b>		
At 01/04/2023	5,388	5,388
At 31/03/2024	<u>5,388</u>	<u>5,388</u>
<b>Net Book Amounts</b>		
At 31/03/2024	<u>19</u>	<u>19</u>
At 31/03/2023	<u>19</u>	<u>19</u>

<b>6. DEBTORS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Trade debtors	3,585	21,535
	<u>3,585</u>	<u>21,535</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Taxation and social security	1	2,933
Other creditors	9,219	37,708
	<u>9,220</u>	<u>40,641</u>

Included in Other Creditors is Deferred Income being income in advance of £2,600 (2023 £28,386) comprising Moving Minds in Life Rooms £2,200 (2023 £22,766) and Monkton Nursery £400 (2023 £420).

**8. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £10, to the company should it be wound up. At 31/03/2024 there were 6 members.

**9. UNRESTRICTED FUNDS**

	<b>Brought forward</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Transfers</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	19	104,857	(130,862)	26,005	19
Designated Reserve Fund	96,857	-	-	(26,005)	70,852
	<u>96,876</u>	<u>104,857</u>	<u>(130,862)</u>	<u>-</u>	<u>70,871</u>

**Designated Reserve Fund**

Funds to reflect the trustees' plan to build designated reserve for resilience and to ensure that the activities are sustainable

## 10. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
Foyle Foundation	-	20,000	(20,000)	-	-
Elizabeth Rathbone Charitable Trust	-	1,500	(1,500)	-	-
Arts Council England - Elevate	12,000	-	(10,800)	-	1,200
Abderrahim Crickmay Charitable Settlement	-	800	(800)	-	-
Arts Council England - Project Grants	9,148	32,313	(41,461)	-	-
National Lottery Awards for All	9,960	19,583	(10,460)	-	19,083
Liverpool City Council	-	10,000	(10,000)	-	-
Garfield Weston	15,000	-	(15,000)	-	-
Postcode Lottery	10,000	-	(10,000)	-	-
	<u>56,108</u>	<u>84,196</u>	<u>(120,021)</u>	<u>-</u>	<u>20,283</u>

### Foyle Foundation

Funds for core programme of activities.

### Elizabeth Rathbone Charitable Trust

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

### Arts Council England – Elevate

Arts Council funding for company development.

### Abderrahim Crickmay Charitable Settlement

Funds for the Wildfire Rising Bristol global majority artist development programme.

### Arts Council England - Project Grants

Grants for community co-creation and an artist training programme for global majority.

### National Lottery Awards for All

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

### Liverpool City Council

Funds to support annual Movema dance programmes in Merseyside.

### Garfield Weston

Funding for the core programme of activities.

### Postcode Lottery

Funding for the core programme of activities and community projects.

## 11. TAX STATUS

Movema is a registered charity and all the activity is in furtherance of our charitable objects therefore we claim exemption from corporation tax.

## 12. NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	19	-	19
Net Current Assets	70,852	20,283	91,135
	<u>70,871</u>	<u>20,283</u>	<u>91,154</u>

## 13. ANALYSIS OF RESOURCES EXPENDED

	2024	2023
Direct Charitable Expenditure		
Direct Project Costs	84,879	63,951
Administration	17,659	11,286
Finance	104	239
Marketing	5,588	4,178
Premises	13,268	13,831
Staff	122,785	144,424
	<u>244,283</u>	<u>237,909</u>
Governance Accountancy, Board Expenses	6,600	3,252
	<u>6,600</u>	<u>3,252</u>
Total Resources Expended	<u>250,883</u>	<u>241,161</u>

## 14. DETAILS OF INCOME

	2024	2023
Sundry Grants and Donations	229	63
Grants: Arts Council England	32,313	85,313
Grants: National Lottery Platinum Jubilee Fund	-	9,793
Grants: Awards For All	19,583	9,960
Grants: Postcode Lottery	-	24,983
Grants: Foyle Foundation	20,000	-
Grants: Bristol City Council	-	4,471
Grants: Garfield Weston	-	20,000
Grants: Liverpool City Council	10,000	-
Grants: Elizabeth Rathbone Charitable Trust	1,500	-
Grants: Abderrahim Crickmay Charitable Settlement	800	-

Generated Income: Workshops, Education, Services, Fees and Merchandise	104,630	110,112
	<u>189,055</u>	<u>264,695</u>

**15. RELATED PARTY TRANSACTIONS**

The remuneration of 3 key personnel in total was £67,435. No individual was paid a salary of more than £60,000. During the year Dawn Taylor was paid £5,112 for professional services as described in the Trustees' Annual Report. No Trustee received any remuneration for their services as a Trustee.

**16. GENERAL INFORMATION**

Movema is a private company limited by guarantee, registered as a Charity and incorporated in England. Its registered office is The Bluecoat, 108 School Lane, Liverpool, L1 3BX

The financial statements are presented in Sterling, which is the functional currency of the company.

**17. REVENUE RECOGNITION**

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

**Incoming Resources**  
**for the year ended 31/03/2024**

		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>Incoming resources</b>			
<b>Incoming resources from generated funds</b>			
<b>Grants</b>			
Miscellaneous Income	10	-	
Donations	229	63	
Merchandise: Other	789	310	
Grants: Elizabeth Rathbone	1,500	-	
Grants: National Lottery Platinum Jubilee Fund	-	9,793	
Grants: Foyle Foundation	20,000	-	
Grants: Bristol City Council	-	4,471	
Grants: National Lottery Awards for All	19,583	9,960	
Grants: Garfield Weston	-	20,000	
Grants: Other	10,800	-	
Grants: Arts Council England	32,313	85,313	
Grants: Postcode Lottery	-	24,983	
		85,224	154,893
<b>Charity Income</b>			
Service/Fee Income: World Dance Workshop	31,784	42,768	
Service/Fee Income: Per Head	3,356	3,023	
Service/Fee Income: Performance	6,925	16,995	
Service/Fee Income: Contract	26,761	25,953	
Service/Fee Income: Project/ Commission	33,245	19,400	
Billable Expense Income	1,758	1,663	
		103,829	109,802
		<u>189,053</u>	<u>264,695</u>
		<u>189,053</u>	<u>264,695</u>

**Movema**

**Expenses  
for the year ended 31/03/2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Costs Of Generating Voluntary Income</b>		
Purchases	-	809
	-	809
	-	809
<b>Charitable Activities</b>		
<b>Cultural Community</b>		
<b>Education through dance</b>		
Advertising and sales promotion	-	398
Marketing	3,754	1,968
Website costs	1,834	1,812
Travel	6,333	4,184
Postage and Packaging	-	19
Rent or Lease of Buildings	13,268	13,831
Resources	1,739	4,208
Salaries	115,713	134,974
NIC employer (wages and salaries)	4,734	6,445
Pension contributions	2,338	3,005
Training	6,639	1,328
Equipment Consumables	1,265	144
Evaluation	1,265	-
Access costs	6,851	-
Freelancers	67,349	52,038
Insurance	1,380	1,309
Legal and Professional fees	8,683	6,425
Costumes and Accessories	-	2,083
Volunteer Expenses	76	485
Office Expenses	387	600
Telephone	339	1,093
Subscriptions	232	511
Bank charges	104	239

Sundry expenses	-	1
	<u>244,283</u>	<u>237,100</u>

**Expenses**  
**for the year ended 31/03/2024**

<b>Governance Costs</b>	<b>2024</b>	<b>2023</b>
Resources Expended Governance Costs Professional Fees	2,376	2,100
Governance Costs - Board Expenses	<u>4,224</u>	<u>1,152</u>
	<u>6,600</u>	<u>3,252</u>
	<u>250,883</u>	<u>241,161</u>