

Movema

Board of Trustees Report and Financial Statements For the year ended 31 March 2023

Registered charity number 1196951

Registered company number 7031968

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Reference and Administrative Details

Registered name	Movema
Company Number	7031968
Charity Number	1196951
Registered Office	The Bluecoat, 8 School Lane, Liverpool, L1 3BX

Trustees

Trustees, who are also directors under Company law, who served during the year and up to the date of this report were as follows:

- Michael Joseph David Cunningham (appointed 22/7/21)
- Ngozi Isabel Ekaete Ikoku (appointed 22/7/21, resigned 1/10/22)
- Rory James Harrison Taylor (appointed 22/7/21, resigned 17/11/22)
- Kofi Afari Ohene-Djan (appointed 22/7/21)
- Fiona Darling (appointed 18/03/22)
- Win Lawlor (appointed 18/03/22)
- Archana Shastri (appointed 18/03/22)
- Tara Sheldon (appointed 18/03/22)
- Maxine Sims (appointed 18/03/22)
- Dawn Taylor (appointed 18/03/22)

Secretary - Penelope Caffrey

Key Management Personnel

- Maria Malone - CEO
- Penny Caffrey – Director of Bristol
- Pei Tong - Director of Finance and Operations
- Ithalia Forel – Director of HR and EDI

Bankers - HSBC

Independent Examiner	Julie Guinan FCCA Harvey Guinan LLP Chartered Certified Accountants Unit 17 Mersey House, The Matchworks Estate, 140 Speke Road, Liverpool L19 2PH
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Trustee Report

The trustees present their report and accounts for the year ended 31/03/2023.

The 'Reference and administration details' set out on page 1 and 2 form part of this report.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees intend that this report also serves as the Statutory Directors' Report.

The charity is a company limited by guarantee, incorporated 28 September 2009 and registered as a Charity 6 December 2021. The company was established under a Memorandum of Association which established objects and powers of the charity and it is governed under its Articles of Association last dated November 2021.

Principal Purpose

The principal activity of the charity in the year under review was to advance Art and Education and promote Equality and Diversity.

Objectives

The charity's objectives are set out in the company's Memorandum of Association to:

- advance the arts through the creation and performance of dance or other artistic performances
- advance education by encouraging the understanding and appreciation of the performing arts, particularly the art of dance
- promote equality and diversity by promoting activities to foster understanding between people from diverse backgrounds

Ensuring our work delivers our aims

We review our aims, objectives and activities each year, looking at what we have achieved and the outcomes of our work in the previous 12 months. It considers the success of each key activity and the benefits they have brought to those people that we are set up to help. The review also helps to ensure that our aims, objectives and activities remain focused on our stated purposes. As part of this, we consult with service users, staff, volunteers and external partners.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running a Charity (PB2)'.

How our activities delivers public benefit

Movema connects people and communities, helping nurture a safer and more understanding and tolerant world. Using dance and arts we give value and support to people who are often overlooked or marginalised in society.

Achievements and performance

We delivered across four key workstreams;

- Cultural Communities
- Creative Pathways
- Creative Productions
- Children & Young People

Across all of these, in 2022-23 we worked with over 12,000 community participants and 102 emerging and professional dance practitioners, of whom approximately 25% were from the global majority.

Our work focused on diverse communities including projects for women, families from disadvantaged communities, primary schools, vulnerable migrants and people from refugee backgrounds.

We delivered 112 workshops for children, 97 workshops for families, 204 workshops for adults, 32 performances/ events and 16 training sessions.

Across all our events our combined audiences were over 20,000 people.

Projects and services

Some highlights for 2022-23 include:

Liverpool region

- In partnership with Cheshire Dance, we completed the first year and began the second year of the WildFire Rising programme, a unique development programme for five individual professional artists from diverse ethnic, cultural and artistic backgrounds.
- In partnership with NHS Trust Mersey Care, we continued to develop our 10 year relationship by delivering 2-4 sessions per week at 5 hubs as part of The Life Rooms adult community health services. The Life Rooms provides free courses to increase recognition, understanding and self management relating to symptoms such as anxiety, depression, psychosis and self esteem.
- We delivered approximately 20 dance & music workshops as part of music and arts festivals including Mandela 8 and Africa Oyé (curating the Oyé Active Zone for the 13th year). These festivals were free and open all ages and backgrounds.
- We delivered 'Stronger Together', a project for women with a particular focus on refugees and vulnerable migrants, funded by the National Lottery's Awards For All fund and Elizabeth Rathbone Foundation.
- We developed 'SILK', a co-created dance and music piece devised by our adult community members and 4 professional dancers with composer and singer Laura Wright, through a new partnership with the Jockey Club. The piece was performed at the Grand National event at Aintree and the Weights Lunch held at the prestigious St George's Hall.

- 3 of Movema professional artists performed 'Taking Flight', an outdoor touring piece based on stories of migration and displacement, as part of the Birkenhead Park 150th anniversary and International Day of Dance.
- Movema & Milap Associate Artist, Sheetal Maru, developed 'Onus', supported by the Wildfire Rising programme which was featured in an episode of BBC Dance Passion. Onus is an original digital film work featuring classical Indian and contemporary movement.
- Movema hosted masterclasses with leading artists including Hawiyya Dance Company (Arabic Dabke) and Boss Morris (English Folk).
- We began preparing and rehearsing with our adult community participants to be part of the Eurovision Song contest Parade.

Bristol region

- For the second year, we ran 'All Things Dance', a conference and networking event to support dance infrastructure in the region, providing paid opportunities for 20 contributors and facilitators and building a strong partnership with the Diverse Artists Network (DAN). The event was attended by approximately 200 people focusing on the needs of the dance community (including discussions around funding, spaces for dance, support for freelance artists) and celebrating world dance with performances including Capoeira, Afro Cuban, Latin, Tibetan and Colombian dance.
- We raised £7k to continue running 'Everybody Dance Now' for families in Knowle West. The programme includes weekly dance and craft activities, which were attended by over 40 participants aged 0-55years, with four performances, including one at the Bristol Museum to celebrate Lunar New Year.
- We piloted a programme of activities for children in partnership with Trinity Community Arts and 3 local schools in Lawrence Hill. During the year we also delivered 30 schools sessions reaching approximately 70 children, and commenced planning for an Easter school and a series family sessions.
- We provided weekly classes, guest teachers and regular performance opportunities through our 'World Fusion' adult community class. Performances included a Malaysian Pop choreography at the South Gloucestershire Lunar New Year celebrations, a Caribbean and Afrobeat choreography during Black History Month, and Afro Cuban choreography as part of All Things Dance.
- We developed 'Celebrate with Me' as part of the Bristol Refugee Festival with The Nest at Page Park, South Gloucestershire Council and South Gloucestershire Race Equality Network. The all day event featured 10 dance and music performances and workshops, including performers and volunteers with lived experience of seeking refuge in the UK. The event was attended by approximately 400 people. We also commenced planning for the second year with increased wrap around activities and extended our partners to include Refugee Women of Bristol, Mingle Bristol and SGS College amongst others.

Nationally

- Movema professional artists performed 'Taking Flight', at 6 outdoor festivals including the launch of Shakespeare North, Oldham SpareParts Festival and Maidenhead Kite festival.
- Professional and Community dancers performed 'Shakti' at the National Diversity Awards aired on ITV. Shakti is a choreography inspired by Indian dance forms and female energy.

Movema received multiple nominations for the One Dance UK Community Champions Award, and were shortlisted to the top 3. The Awards celebrate people from across the dance sector, recognising and rewarding people who have made an impact on the UK dance landscape. After performing at the awards in 2022, Movema also received multiple nominations for the 2023 National Diversity Awards in the Community Award category for Race, Religion and Faith, which was televised on ITV later in the year.

Partnership working

Partnership working is fundamental to our ethos and we collaborate with partners across community, statutory and corporate sectors to maximise the impact of our work. Over the past year we have continued to work closely with a number of partners, including joint project delivery with Milap, Cheshire Dance, Africa Oyé, and Diverse Artists Network to deliver high quality projects. We have also developed new partnerships including Trinity Community Arts, The Bluecoat, and South Gloucestershire Race Equality Network. We look forward to continuing to develop and extend these going forward.

Funding

Grant funding from a range of Trusts, national funders and local authorities remains our primary income stream, although we continue to successfully develop our earned income stream. For a small arts based charity, we are particularly successful in this area and see this as core in managing our sustainability.

Grants in 2022/23 included core funding from Garfield and Weston and Postcode Lottery Trust, continuation funding from Arts Council England as well as multiple smaller grants including; Anthony Walker Foundation, Liverpool City Council, Bristol City Council, South Gloucestershire Council, National Lottery Awards for All, English Folk Dance and Song Society.

Workforce development

The Executive Team comprises the CEO, Director of Finance and Operations, Director for Bristol and Director of HR and EDI, who oversee, manage and deliver the day-to-day operations of the organisation. Our team comprises practitioners (freelance and employed), administrative and marketing support.

Volunteers continue to be a valuable and important part of our work. Approximately 30 active volunteers have made valuable contributions at festivals, events and longer programmes.

We want to extend our thanks and gratitude to all the staff and volunteers who have shown such commitment and dedication in ensuring that we continue to provide consistent and high-quality services clients.

Equality Diversity and Inclusion

Movema continues to keep Equality, Diversity and Inclusion at the heart of our organisation, developing the charity as a fair and equitable place to work, volunteer and participate.

As part of our commitment, we hold monthly facilitated conversations and training for staff, volunteers and Trustees, shining a light on issues our communities may experience, and exploring ways to make our programmes and processes more accessible and inclusive.

Financial review

Financial summary

The results for the year and the charity's position at 31 March 2023 are shown in the attached financial statements.

Total incoming resources were £264,695 (2022 £327,051) and total resources expended were £241,161 (2022 £202,917) resulting in net incoming resources for the year of £23,534 (2022 £124,134).

Net movements on unrestricted funds (including designated) was £30,608 and on restricted funds £7,074. Total funds on the Balance Sheet at 31 March 2023 were £96,857 designated funds (see reserves policy), £19 general unrestricted funds, and £56,108 restricted funds.

Reserves Policy

Movema retains a Reserves Policy to; help inform the way we manage our cash, liquid assets and debt, assist when planning and explaining our approach to stakeholders to provide assurances that the charity is well managed and that it has, when appropriate, a strategy for building up reserves; and ensure that our reserves level matches the charity's needs at the time.

Movema will hold reserves of 6 months operating costs to provide financial stability and meet potential need such as a potential drop in income, consolidation costs and /or in exceptional circumstances, safely close the activities of the charity taking into account all beneficiaries (including service users and staff). Where reserves are below this level, Movema will actively work to increase these to this level. Where this is the case, the Board will be informed at the earliest opportunity proportionate to any risk.

Approval to use these funds must be provided by the Trustees. The Finance subgroup will review the level of reserves quarterly to assess adequacy and make recommendations accordingly to the Board.

Fundraising approach

Movema is committed to adhering to the Code of Fundraising Practice produced by the Fundraising Regulator, which sets out the responsibilities that apply to fundraising carried out by charitable institutions the UK. Movema follow their four values to ensure our fundraising is; legal, open, honest and respectful.

Our fundraising effort mainly involve; applying to trusts and foundations, applying for commission opportunities and working with partners to develop meaningful programmes where our objectives align.

During the year, we received bid-writing support from LCVS Liverpool Charity and Voluntary Services.

We received Nil complaints relating to fundraising in the financial year.

Movema acknowledge all complaints within five days and respond in full within 20 days. Complaints are dealt with in-line with our Complaints Policy. The most serious complaints are escalated to the CEO or Chair of the Board of Trustees.

Statement on going concern

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. The main risk to the organisation's ability to continue as a going concern is the loss of significant funding. To mitigate this risk, the organisation has implemented a fundraising plan which works to diversify our funding streams.

Movema has secured £125,024 of budgeted income for the 2023/24 financial year.

Grant income is significant for the organisation and, recognising the often short-term nature of such funding, Movema prepares in advance to secure relevant ongoing grant income. We have a proven track record for excellent service delivery, and a strong relationship with funders.

Movema also has increasing success in generating earned income, helping to diversify income.

Movema's structure is designed to accommodate the periods of expansion and contraction that many charities experience over their life cycle. Whilst the strategy is to maintain or grow the levels of service delivery in response to need and demand, were contraction to be required, this can be implemented in such a way that service delivery on secured grants would not be adversely affected, and unrestricted reserves are sufficient to cover any associated costs.

Structure, governance and management

Governing document

Movema is a private company limited by guarantee governed by its Memorandum and Articles of Association dated 28/09/2009. It is a charity registered with the Charity Commission.

Appointment of Trustees

Trustees are elected by members of the charity or co-opted and elected at General Meetings.

All Trustees are appointed for a term of fixed term of four years, and may serve up to a maximum of two consecutive terms with the exception of the following who were the Trustees (Directors) of the charity on the date of adoption of the November 2021 articles and are appointed for the following fixed terms:

- a) Ngozi Ikoku for a fixed term of up to one year from the date articles were adopted;
- b) Michael Cunningham for a fixed term of up to two years from the date articles were adopted;
- c) Kofi Ohene-Djan for a fixed term of up to two years from the date articles were adopted; and
- d) Rory Taylor for a fixed term of up to four years from the date articles were adopted.

All of the Trustees (Directors) listed above may serve one further consecutive four-year term.

Trustee induction and training

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

Movema seeks to have a diverse Board of Trustees with a wide range of skills and experience. The maximum number of Trustees is ten and the minimum three. Skills audits of board members are conducted regularly with the outcomes addressed through recruitment and training.

The Board of Trustees normally meets quarterly. In addition, the Board operates the following subgroups; Finance and HR; Business Development and Operational Delivery, Inclusion and Relevance and Board Development and Recruitment.

The Chief Executive Officer (CEO) and her 3 Co-Directors are appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO and her co-Directors have delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery.

Trustees' responsibilities

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Company Law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and Applicable Law).

Under Company Law the trustees must not approve the financial statements until they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Related parties and co-operation with other organisations

No Trustees receive remuneration for their work as Trustees/Directors with the charity with the exception of one Trustee who received remuneration from Movema in 2022/23 for work over and

above the normal and reasonable Trustee duties. This was agreed and authorised under provisions contained within Movema's governing document.

Dawn Taylor (Trustee and Treasurer) was contracted, (November 2022 onwards) to provide line management and supervision for the four members of the Executive team on an ongoing basis (with regular review). The decision for a Trustee to do this rather than someone external was due to the need for someone who both understands Movema's multiple services, is familiar with the work of the organisation and has a good understanding of both Charity good practice and Movema's HR and financial systems. Dawn recuses herself from all discussions relating to the contract and the Chair and CEO monitored the contract in 2022/23, reporting to the Board quarterly.

Any connection between a Trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. As part of the recruitment process all Trustees complete a Conflict-of-Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Details of Trustees' expenses and related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff

The pay of the senior staff is reviewed annually, along with that of all employees, and normally increased in accordance with inflation and annual earnings. Pay benchmarking is carried out as part of the recruitment of new posts.

Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis as part of the rolling timetable at all subgroup and Board of Trustees meetings.

Safeguarding statement

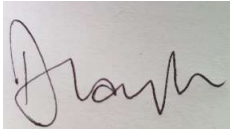
Movema is committed to safeguarding and promoting the welfare of children, young people and adults at risk from harm. The welfare of all children and adults at risk is paramount, and safeguarding is everyone's business. The Movema Safeguarding policy is in line with the Children Act 1989 and 2004. Section 17 and 47 of the 1989 Act imposed a positive duty to safeguard and promote the welfare of children.

All agencies have a statutory responsibility to safeguard children, young people and adults at risk, who have the right to protection regardless of gender, ethnicity, disability, sexuality, or beliefs. Our 'Safeguarding Policy' document sets out Movema's overall approach to protecting children and

adults at risk from abuse. Policies are supported by detailed procedures which explain how this policy is to be carried out by team. A copy of the Safeguarding policy and procedure is made available to all practitioners, staff, volunteers and partners, and a version of the policy and flow charts for reporting a concern or incident is also available on our website.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 02/11/2023

A handwritten signature in black ink, appearing to read 'Dawn Taylor', is shown on a light-colored background.

Dawn Taylor (Chairperson)

Independent Examiner's Report to the Trustees of Movema

I report on the accounts of the company for the year ended 31/03/2023 .

RESPONSIBILITIES AND BASIS OF REPORT

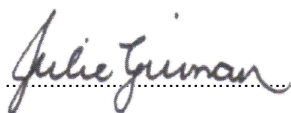
As the Charity's Trustees of the company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the accounts of the company are not required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act).

INDEPENDENT EXAMINERS STATEMENT

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that: accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Julie Guinan FCCA, Independent Examiner

Date: 02/11/2023

Harvey Guinan LLP
Chartered Certified Accountants
Unit 17 Mersey House
Matchworks Estate, 140 Speke Road
Liverpool, L19 2PH

Statement of Financial Activities

for the year ended 31/03/2023

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Income				
Income from generated funds				
Income from charitable activities	110,175	154,520	264,695	327,051
Total Income	110,175	154,520	264,695	327,051
Expenses				
Costs of generating funds				
Expenditure on Raised funds	809	-	809	-
Expenditure on Charitable activities	78,758	161,594	240,352	202,917
Total Expenses	79,567	161,594	241,161	202,917
Net Income	30,608	(7,074)	23,534	124,134
Net movement in funds:				
Net income for the year	30,608	(7,074)	23,534	124,134
Total funds brought forward	66,268	63,182	129,450	5,316
Net funds carried forward	96,876	56,108	152,984	129,450

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

Balance Sheet

AT 31/03/2023

	Notes		2023 £	2022 £
FIXED ASSETS				
Tangible assets	5		19	19
CURRENT ASSETS				
Debtors (amounts falling due within one year)	6	21,535	12,184	
Cash at bank and in hand		172,071	173,189	
		193,606	185,373	
CREDITORS: Amounts falling due within one year	7	40,641	55,942	
NET CURRENT ASSETS			152,965	129,431
TOTAL ASSETS LESS CURRENT LIABILITIES			152,984	129,450
RESERVES				
Unrestricted funds				
General fund	9		19	66,268
Designated funds			96,857	-
Restricted funds	10		56,108	63,182
			152,984	129,450

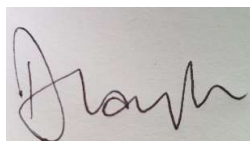
For the year ending 31/03/2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 02/11/2023 and signed on their behalf by



Dawn Taylor
Chairperson

Notes to the Accounts

FOR THE YEAR ENDED 31/03/2023

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

1g. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

1h. Turnover

Turnover represents income as stated below. The company is not registered for vat.

1i. Debtors Policy

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

1j. Policy For Income Recognition

Items of income are recognised and included in the accounts when all of the following are met: (1) The charity has entitlement to the funds; (2) Any performance conditions attached to the income have been met or are fully within the control of the charity; (3) There is sufficient certainty that receipt of the income is considered probable and (4) The amount can be measured reliably.

1k. Cash At Bank And In Hand Policy

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1l. Creditors And Provisions Policy

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

1m. Financial Instruments Policy

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1n. Policy For Preparing Accounts

The directors believe that the company is experiencing good levels of income growth and that it is well placed to manage its business risks successfully. Accordingly they have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

Employee costs during the year amounted to:

	2023	2022
	£	£
Wages and salaries	137,074	135,241
Social security costs	6,445	5,207
Pension costs	3,005	2,407
	<u>146,524</u>	<u>142,855</u>

The average weekly numbers of employees during the year were as follows:

	2023	2022
	No.	No.
Management and administration	<u>7</u>	<u>8</u>
	<u>7</u>	<u>8</u>

During the year ended 31 March 2023 the company employed 7 (2022 8) Part time employees.

3. EMPLOYEES

	2023	2022
	No.	No.
Average number of employees	7	8

During the year ended 31 March 2023 the company employed 7 (2022 8) Part time employees.

4. PENSION CONTRIBUTIONS

	2023	2022
	£	£
Pension contributions	<u>3,005</u>	<u>2,407</u>
	<u>3,005</u>	<u>2,407</u>

5. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
Cost		
At 01/04/2022	<u>5,407</u>	<u>5,407</u>
At 31/03/2023	<u>5,407</u>	<u>5,407</u>
Depreciation		
At 01/04/2022	<u>5,388</u>	<u>5,388</u>
At 31/03/2023	<u>5,388</u>	<u>5,388</u>
Net Book Amounts		
At 31/03/2023	<u>19</u>	<u>19</u>
At 31/03/2022	<u>19</u>	<u>19</u>

6. DEBTORS

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	21,535	12,184
	<u>21,535</u>	<u>12,184</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Taxation and social security	2,933	2,325
Other creditors	37,708	53,617
	<u>40,641</u>	<u>55,942</u>

Included in Other Creditors is Deferred Income being income in advance of £28,386 (2022 £24,500) comprising £22,766 (2022 £24,500) Merseycare for Dance in Life Rooms, Monkston Nursery £420 (2022 £nil) part of a 3 month contract spanning the year end, Bristol City Council £1,200 (2022 £nil) for a refugee project, Filwood Community Centre £1,000 (2022 £nil) and South Gloucester Race £3,000 (2022 £nil),

8. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £10, to the company should it be wound up. At 31/03/2023 there were 8 members.

9. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	66,268	110,175	(79,567)	(96,857)	19
Designated Reserve Fund	-	-	-	96,857	96,857
	<u>66,268</u>	<u>110,175</u>	<u>(79,567)</u>	<u>-</u>	<u>96,876</u>

Designated Reserve Fund

Funds to reflect the trustees' plan to build designated reserve for resilience and to ensure that the activities are sustainable

10. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
LCVS	7,183	-	(7,183)	-	-
Our Liverpool	1,500	-	(1,500)	-	-
Arts Council England - Elevate	15,000	45,000	(48,000)	-	12,000
Quartet Community Foundation	5,000	-	(5,000)	-	-
Arts Council England - Project Grants	30,000	40,313	(61,165)	-	9,148
Arts Council England - Taking Flight	1,499	-	(1,499)	-	-
Stronger Together	3,000	9,960	(3,000)	-	9,960
Bristol City Council	-	4,471	(4,471)	-	-
Garfield Weston	-	20,000	(5,000)	-	15,000
Postcode Lottery	-	24,983	(14,983)	-	10,000
National Lottery Community Fund	-	9,793	(9,793)	-	-
Platinum Jubilee Fund	-	-	-	-	-
	63,182	154,520	(161,594)	-	56,108

LCVS	Artist support and training grant
Our Liverpool	Grant for refugee and vulnerable migrants training programme
Arts Council England – Elevate	Arts Council funding for company development
Quartet Community Foundation	Grant for Everybody Dance Now, a community dance project
Arts Council England - Project Grants	Grants for community co-creation and an artist training programme for global majority
Arts Council England - Taking Flight	Grant for outdoor performance exploring birds and humans' desire for freedom and flight project
Stronger Together	Grants from Awards for All (2023) and Granada Foundation, Rathbone Trust and Mersey Sport (all 2022) for weekly dance activities for refugees, people seeking asylum and other migrants
Bristol City Council	Funds for charity's core dance activities
Garfield Weston	Funding for the core programme of activities
Postcode Lottery	Funding for the core programme of activities and community projects
National Lottery Community Fund	Funding for community projects to celebrate the Queen's jubilee in an inclusive and empowering way reflecting the diversity of Britain
Platinum Jubilee Fund	

11. TAX STATUS

Movema is a registered charity and all the activity is in furtherance of our charitable objects therefore we claim exemption from corporation tax.

12. NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	19	-	19
Net Current Assets	96,857	56,108	152,965
	96,876	56,108	152,984

13. ANALYSIS OF RESOURCES EXPENDED

	2023	2022
Direct Charitable Expenditure		
Direct Project Costs	63,951	29,132
Administration	11,286	16,095
Finance	239	360
Marketing	4,178	1,412
Premises	13,831	12,728
Staff	144,424	141,190
	<u>237,909</u>	<u>200,917</u>
Governance Accountancy, Board Expenses	3,252	2,000
	<u>3,252</u>	<u>2,000</u>
Total Resources Expended	<u>241,161</u>	<u>202,917</u>

14. DETAILS OF INCOME

	2023	2022
Sundry Grants and Donations	63	26,982
Grants: Arts Council England	85,313	189,062
Grants: National Lottery Platinum Jubilee Fund	9,793	-
Grants: Awards For All	9,960	-
Grants: Postcode Lottery (2023), WEA (2022)	24,983	19,807
Grants: Community Fund	-	13,833
Grants: Bristol City Council	4,471	-
Grants: Garfield Weston	20,000	-
Generated Income: Workshops, Education, Services, Fees and Merchandise	110,112	77,367
	<u>264,695</u>	<u>327,051</u>

15. GENERAL INFORMATION

Movema is a private company limited by guarantee, registered as a Charity and incorporated in England. Its registered office is The Bluecoat, 108 School Lane, Liverpool, L1 3BX

The financial statements are presented in Sterling, which is the functional currency of the company.

16. REVENUE RECOGNITION

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

Detailed Statement of Financial Activities

Incoming Resources for the year ended 31/03/2023

		2023	2022
		£	£
Incoming resources			
Incoming resources from generated funds			
Grants			
Donations	63	-	
Merchandise	-	866	
Merchandise: Other	310	322	
HMRC CJRS grant	-	3,319	
Grants: National Lottery Platinum Jubilee Fund	9,793	-	
Grants: Bristol City Council	4,471	-	
Grants: National Lottery Awards for All	9,960	-	
Grants: Garfield Weston	20,000	-	
Grants: Other	-	23,663	
Grants: Arts Council England	85,313	189,062	
Grants: Postcode Lottery	24,983	19,807	
		154,893	237,039
Charity Income			
Grants: Community Funds	-	13,833	
Service/Fee Income: World Dance Workshop	42,768	30,940	
Service/Fee Income: Per Head	3,023	4,540	
Service/Fee Income: Performance	16,995	11,270	
Service/Fee Income: Contract	25,953	19,301	
Service/Fee Income: Project/ Commission	19,400	3,325	
Billable Expense Income	1,663	6,803	
		109,802	90,012
		<u>264,695</u>	<u>327,051</u>
		<u>264,695</u>	<u>327,051</u>

Expenses
for the year ended 31/03/2023

	2023	2022
	£	£
Expenses		
Costs of generating funds		
Costs Of Generating Voluntary Income		
Purchases	809	-
	<u>809</u>	<u>-</u>
	<u>809</u>	<u>-</u>
Charitable Activities		
Cultural Community Education through dance		
Advertising and sales promotion	398	168
Marketing	1,968	192
Hospitality	-	1,052
Website costs	1,812	-
Travel	4,184	2,674
Postage and Packaging	19	26
Community Consultation Work	-	(3,000)
Rent or Lease of Buildings	13,831	12,728
Resources	4,208	2,334
Salaries	134,974	133,241
NIC employer (wages and salaries)	6,445	5,207
Pension contributions	3,005	2,407
Training	1,328	335
Equipment Consumables	144	4,476
External Evaluation	-	2,000
Outdoor Production	-	(6,000)
Freelancers	52,038	30,113
Insurance	1,309	920
Legal and Professional fees	6,425	7,405
Costumes and Accessories	2,083	1,915
Board Recruitment	-	(1,500)
Volunteer Expenses	485	240
Office Expenses	600	502
Telephone	1,093	1,266
Direct Project costs	-	1,530
Subscriptions	511	326
Bank charges	239	264
Bank interest	-	96
Sundry expenses	1	-
Governance Cost	3252	2000
	<u>237,100</u>	<u>200,917</u>