

# MOVEMA

England & Wales - Charity number 1196951

## Details

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Status	Registered
Legal form	Charitable company
Company number	<a href="#">07031968</a>
Registered	2021-12-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	The Bluecoat 8 School Lane Liverpool L1 3BX
Phone	07548365869
Email	<a href="mailto:info@movema.co.uk">info@movema.co.uk</a>
Website	<a href="http://www.movema.co.uk">www.movema.co.uk</a>

## Activities

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**Objects:** FOR THE PUBLIC BENEFIT:1. TO ADVANCE THE ARTS THROUGH THE CREATION AND PERFORMANCE OF DANCE OR OTHER ARTISTIC PERFORMANCES2. TO ADVANCE EDUCATION BY ENCOURAGING THE UNDERSTANDING AND APPRECIATION OF THE PERFORMING ARTS, PARTICULARLY THE ART OF DANCE3. TO PROMOTE EQUALITY AND DIVERSITY BY PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS

**Activities:** To advance and promote, for the public benefit, the performing arts generally and, in particular, dance.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, The General Public/mankind

## Geography

- Throughout England

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£192,623	£204,670	-	-
2024-03-31	£189,053	£250,883	-	-
2023-03-31	£264,695	£241,161	-	-

## Trustees

Name	Role	Appointed
Archana Shastri		2022-03-18
Fiona Darling		2022-03-18
Hiten Mistry		2025-07-24
Jessica Chioma Ariwa		2026-01-29
Margaret Mary Houlston		2025-07-24
Maxine Sims		2022-03-18
Melissa Bosoboe		2023-11-23
Milkah Kuria		2023-11-23
Tara Sheldon		2022-03-18

**MOVEMA**

England & Wales - Charity number 1196951

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# Accounts

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Registered number: 7031968

Charity number: 1196951

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**Movema**

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**ACCOUNTS**

**FOR THE YEAR ENDED 31/03/2025**

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**Prepared By:**

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House  
Matchworks Estate, 140 Speke Road  
Liverpool  
Merseyside  
L19 2PH

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES**

Fiona Darling  
Win Lawlor (resigned 24/10/2024)  
Margie Houlston (appointed 24/07/2025)  
Deanna Roberts (appointed 24/07/2025)  
Archana Shastri  
Tara Sheldon  
Maxine Sims  
Dawn Taylor (appointed Chair 27/07/23, resigned 24/10/2024)  
Melissa Bosoboe  
Milkah Kuria  
Hiten Mistry (appointed 24/07/2025)

**SECRETARY**

Penelope Claire Zarah Caffrey

**REGISTERED OFFICE**

The Bluecoat  
8 School Lane  
Liverpool  
Merseyside  
L1 3BX

**COMPANY NUMBER**

7031968

**CHARITY NUMBER**

1196951

**BANKERS**

HSBC

**INDEPENDENT EXAMINER Julie Guinan FCCA**

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31/03/2025**

Matchworks Estate, 140 Speke Road  
Liverpool  
Merseyside  
L19 2PH

**ACCOUNTS  
FOR THE YEAR ENDED 31/03/2025**

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**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

The trustees present their report and accounts for the year ended 31/03/2025

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees intend that this report also serves as the Statutory Directors' Report

The charity is a company limited by guarantee, incorporated 28 September 2009 and registered as a Charity 6 December 2021. The company was established under a Memorandum of Association which established objects and powers of the charity and it is governed under its Articles of Association last dated November 2021.

**COMPANY INFORMATION**

Reference and administrative details are set out on page 1 and form part of this report.

**PRINCIPAL ACTIVITIES**

The principal activity of the charity in the year under review was to advance Art and Education and Promote Equality and Diversity .

**OBJECTIVES**

The charity's objectives are set out in the company's Memorandum of Association to:

advance the arts through the creation and performance of dance or other artistic performances, to advance education by encouraging the understanding and appreciation of the performing arts, particularly the art of dance, and to promote equality and diversity by promoting activities to foster understanding between people from diverse backgrounds.

**POLICY FOR OBJECTS**

Ensuring our work delivers our aims:

We review our aims, objectives and activities each year, looking at what we have achieved and the outcomes of our work in the previous 12 months. The review considers the success of each key activity and the benefits they have brought to those people that we are set up to help. The review also helps to ensure that our aims, objectives and activities remain focused on our stated purposes. As part of this, we consult with service users, staff, volunteers and external partners.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance Public Benefit: Running a Charity (PB2).

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

How our activities deliver public benefit:

Movema connects people and communities, helping nurture a safer and more understanding and tolerant world. Using dance and arts we give value and support to people who are often overlooked or marginalised in society.

**KEY MANAGEMENT PERSONNEL**

The key personnel are:

- Maria Malone - CEO
- Penny Caffrey - Director of Bristol
- Pei Tong - Director of Finance and Operations

**ACHIEVEMENTS AND PERFORMANCE**

We delivered across four key workstreams;

- Cultural Communities
- Creative Pathways
- Creative Productions
- Children & Young People

Across all of these, in 2024-25 we offered 12,000 dance experiences for over 6,000 participants. Working with 104 emerging professional dance practitioners, of whom approximately 70% were from the global majority.

Our work focused on diverse communities including projects for women, families from disadvantaged communities, primary schools, vulnerable migrants and people from refugee backgrounds.

We delivered 413 workshops for groups of children, families and adults, 30 performances/ events and 20 training sessions.

Across all our events our combined audiences were approximately 13,000 people.

Projects and services

Some highlights for 2024-25 include:

Liverpool region

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

- We delivered approximately 20 dance and music workshops as part of music and arts festivals including Mandela 8 and Africa Oye (curating the Oye Active Zone for the 16th year). These festivals were free and open to all ages and backgrounds, providing enriching workshops and performances from the African Diaspora for the wider NW community, improving social cohesion and tolerance.
- We produced our 5th flagship event Big Union reaching over 500 people from 40 countries with free cultural activities and food.
- We sustained delivery of 'Stronger Together' a project for women with a particular focus on refugees and vulnerable migrants, for the 6 year running, funded by the National Lottery's Awards For All fund and Elizabeth Rathbone Foundation.
- We co-created a performance with women from Asylum Seeker and Refugee backgrounds for in International Day for the Elimination of Violence Against Women in partnership with 4Wings.
- We organised Lunar New Year events in partnership with Liverpool City Council, (delivered annually for 14 years), with public performances showcasing East and Southeast Asian culture to audiences of 5000+ people plus performances and workshops over 15 events around the North West region.

Bristol region

- We delivered the third year of Wildfire Rising Artist Development Programme, in Bristol, creating a unique development opportunity for three individual professional artists from diverse ethnic, cultural and artistic backgrounds.
- Throughout the year we provided weekly classes with guest teachers and regular performance opportunities through our 'World Fusion' adult community class. Blocks included Afro Fusion during Black History Month, SWANA dance, Brazilian, Bollywood and Afro Caribbean styles.
- We continued to run Everybody Dance Now for families in Knowle West, a free to access programme including weekly dance and craft activities, attended by over 30 participants aged 0-55 years. This included performances at Bristol Museum to celebrate Lunar New Year.
- We delivered the first year of Cultural Alliance programme in partnership with Trinity Community Arts. Providing weekly creative dance session in 2 inner city schools in Lawrence Hill,
- In partnership with Trinity we delivered two days per week of Afterschool clubs as well as holiday provision in Easton primary schools.
- In June we hosted Celebrate with Me for the third time, as part of the Bristol Refugee Festival, developing our partnership with The Nest at Page Park, South Gloucestershire Council and South Gloucestershire Race Equality Network (SGREN). The event provided opportunities for resettled communities to make friendships and feel welcomed by local people, including 10 dance and music performances and workshops, involving many people with lived experience of seeking refuge in the UK. The event was attended by approximately 700 people.

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

- In July we produced a one day programme for the Dance Tent at Bristol Harbour Festival engaging 2000 people with diverse dance forms including Kuchipudi, Champeta, Capoeira, East African Mask dances.

**Nationally**

We had another great year supporting diversity and inclusion at 20 public festival/events across the Liverpool and Bristol regions, including Black History Month, Diwali, St Patrick's Day, Lunar New year.

We were invited to present at Arts For Social Change online conference by Collective Encounters' Centre for Excellence in Participatory Theatre.

- We were invited to, choreographed for and spoke at the National Youth Dance Festival UDance run by national dance body OneDanceUK.

**Partnership working**

Partnership working is fundamental to our ethos, and we collaborate with partners across community, statutory and corporate sectors to maximise the impact of our work. Over the past year we have continued to work closely with a number of partners, including joint project delivery with Milap, Cheshire Dance, Africa Oye, Diverse Artists Network, 4Wings, Trinity Community Arts, Bluecoat, and South Gloucestershire Race Equality Network. We look forward to continuing to develop and extend these going forward.

**Funding**

Grant funding from a range of Trusts, national funders and local authorities remains our primary income stream, although we continue to successfully develop our earned income. For a small arts-based charity, we are particularly successful in this area and see this as core in managing our sustainability.

Grants in 2024-25 included core funding from the Arts Council England, as well as multiple grants including Eleanor Rathbone Charitable Trust, Garfield Weston Foundation, Liverpool Charity and Voluntary Services, South Gloucestershire Council, Kingswood Town Council, John Moores Foundation, National Lottery Awards For All, Community Foundation Merseyside, PH Holt Foundation and Quartet Community Foundation.

We launched our Crowdfunder in January and reached our target 5 days ahead of schedule with 90 supporters.

We received £5,100 + estimated £742.25 in Gift Aid. The Crowdfunder.co.uk profile remains as a great portal for people to donate all year round and find out more about our work.

**Workforce development**

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

The Executive Team comprises the CEO, Director of Finance and Operations and Director for Bristol, who oversee, manage and deliver the day-to-day operations of the organisation. Our team comprises practitioners (freelance and employed), administrative and marketing support.

Volunteers continue to be a valuable and important part of our work. Approximately 30 active volunteers have made valuable contributions at festivals, events and across our programmes.

We want to extend our thanks and gratitude to all the staff and volunteers who have shown such commitment and dedication in ensuring that we continue to provide consistent and high-quality Services.

**Equality Diversity and Inclusion**

Movema continues to keep Equality, Diversity and Inclusion at the heart of our organisation, developing the charity as a fair and equitable place to work, volunteer and participate.

As part of our commitment, we hold regular facilitated conversations and training for staff, volunteers and Trustees, shining a light on issues our communities may experience, and exploring ways to make our programmes and processes more accessible and inclusive.

**FINANCIAL REVIEW**

The results for the year and the charity's position at 31 March 2025 are shown in the attached financial statements. Total incoming resources were £192,623 (2024 £189,053) and total resources expended were £204,670 (2024 £250,883) resulting in net outgoing resources for the year of £12,047 (2024 net outgoing resources £61,830). Net movements on funds were £12,824 net outgoing resources on the unrestricted funds (2024 £26,005 net outgoing) and £777 net incoming resources on the restricted funds (2024 £35,825 net outgoing). Total funds on the Balance Sheet at 31 March 2025 were £79,107 (2024 £91,154), being £52,000 designated funds (2024 £70,852), £6,047 general unrestricted funds (2024 £19) and restricted funds of £21,060 (2024 £20,283).

**RESERVES POLICY**

Movema retains a Reserves Policy to; help inform the way we manage our cash, liquid assets and debt, assist when planning and explaining our approach to stakeholders to provide assurances that the charity is well managed and that it has, when appropriate, a strategy for building up reserves; and ensure that our reserves level matches the charity's needs at the time.

Movema will hold reserves of 3.5 months operating costs (currently £62,500) to provide financial stability and meet potential need such as a potential drop in income, consolidation costs and /or in exceptional circumstances, safely close the activities of the charity taking into account all beneficiaries (including service users and staff). Where reserves are below this level, Movema will actively work to increase these to this level. Where this is the case, the Board will be informed at the earliest opportunity proportionate to any risk.

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

The free reserves, that is those reserves that are not tied up in restricted or designated funds or tangible fixed assets are £6,028. The board monitor and review reserves in line with activity continuously. Designated reserves are £52,000 and total unrestricted funds are £58,047.

This policy from our research is in line with good practice and appropriate for a small company with few long-term commitments.

Approval to use these funds must be provided by the Trustees. The Finance subgroup will review the level of reserves quarterly to assess adequacy and make recommendations accordingly to the Board.

**FUNDRAISING APPROACH**

Movema is committed to adhering to the Code of Fundraising Practice produced by the Fundraising Regulator, which sets out the responsibilities that apply to fundraising carried out by charitable institutions in the UK. Movema follow their four values to ensure our fundraising is; legal, open, honest and respectful.

Our fundraising effort mainly involves; applying to trusts and foundations, applying for commission opportunities and working with partners to develop meaningful programmes where our objectives align.

During the year, we received bid-writing support from LCVS Liverpool Charity and Voluntary Services.

We received no complaints relating to fundraising in the financial year.

Movema acknowledge all complaints within five days and respond in full within 20 days.

Complaints are dealt with in-line with our Complaints Policy. The most serious complaints are escalated to the CEO or Chair of the Board of Trustees.

**STATEMENT ON GOING CONCERN**

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. The main risk to the organisation's ability to continue as a going concern is the loss of significant funding. To mitigate this risk, the organisation has implemented an income generation plan which works to diversify our income streams.

Grant income is significant for the organisation and, recognising the often short-term nature of such funding, Movema prepares in advance to secure relevant ongoing grant income. We have a proven track record for excellent service delivery, and a strong relationship with funders.

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

Movema also has increasing success in generating earned income, helping to diversify income.

Movema's structure is designed to accommodate the periods of expansion and contraction that many charities experience over their life cycle. Whilst the strategy is to maintain or grow the levels of service delivery in response to need and demand, were contraction to be required, this can be implemented in such a way that service delivery on secured grants would not be adversely affected, and unrestricted reserves are sufficient to cover any associated costs.

**STRUCTURE GOVERNANCE AND MANAGEMENT**

Governing document

Movema is a company limited by guarantee and charity registered with Charity commission, governed by its Memorandum and Articles of Association dated 28/09/2009 and amended 03/11/2021.

**APPOINTMENT OF TRUSTEES**

Trustees are elected by members of the charity or co-opted and elected at General Meetings.

All Trustees are appointed for a term of fixed term of four years and may serve up to a maximum of two consecutive terms.

Trustee induction and training

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

**ORGANISATION**

Movema seeks to have a diverse Board of Trustees with a wide range of skills and experience. The maximum number of Trustees is ten and the minimum three. Skills audits of board members are conducted regularly with the outcomes addressed through recruitment and training.

The Board of Trustees normally meets quarterly. In addition, the Board operates the following subgroups; Finance and HR; Business Development and Operational Delivery and Income Generation.

The Chief Executive Officer (CEO) and her 2 Co-Directors are appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO and her co-Directors have delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery.

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

**TRUSTEES RESPONSIBILITIES**

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and Applicable Law).

Under Company Law the trustees must not approve the financial statements until they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**RELATED PARTIES AND COOPERATION WITH OTHER ORGANISATIONS**

No Trustees receive remuneration for their work as Trustees/Directors.

Any connection between a Trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

contractual relationship with a related party. As part of the recruitment process all Trustees complete Conflict-of-Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Details of Trustees' expenses and related party transactions are disclosed in the notes to the Accounts.

**PAY POLICY FOR SENIOR STAFF**

The pay of the senior staff is reviewed annually, along with that of all employees, and normally increased in accordance with inflation and annual earnings. Pay benchmarking is carried out as part of the recruitment of new posts.

**RISK MANAGEMENT**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis as part of the rolling timetable at all subgroup and Board of Trustees meetings.

**Safeguarding statement**

Movema is committed to safeguarding and promoting the welfare of children, young people and adults at risk from harm. The welfare of all children and adults at risk is paramount, and safeguarding is everyone's business. The Movema Safeguarding policy is in line with the Children Act 1989 and 2004. Section 17 and 47 of the 1989 Act imposed a positive duty to safeguard and promote the welfare of children.

All agencies have a statutory responsibility to safeguard children, young people and adults at risk, who have the right to protection regardless of gender, ethnicity, disability, sexuality, or beliefs. Our Safeguarding Policy document sets out Movema's overall approach to protecting children and adults at risk from abuse. Policies are supported by detailed procedures which explain how this policy is to be carried out by team. A copy of the Safeguarding policy and procedure is made available to all practitioners, staff, volunteers and partners, and a version of the policy and flow charts for reporting a concern or incident is also available on our website.

**FOR THE YEAR ENDED 31/03/2025**

**TRUSTEES' REPORT**

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 24/10/2025

  
Maxime Sims

**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE YEAR ENDED 31/03/2025**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MOVEMA**

I report on the accounts of the company for the year ended 31/03/2025 .

**RESPONSIBILITIES AND BASIS OF REPORT**

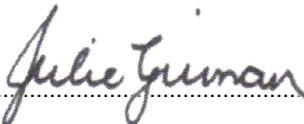
As the Charity's Trustees of the company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the accounts of the company are not required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act).

**INDEPENDENT EXAMINERS STATEMENT**

The company's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that: accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

..... Julie Guinan FCCA Independent Examiner

Date: 24/10/2025

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House  
Matchworks Estate, 140 Speke Road  
Liverpool

**INDEPENDENT EXAMINER'S STATEMENT  
FOR THE YEAR ENDED 31/03/2025**

Merseyside  
L19 2PH  
0151 709 7797

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**Movema**

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**Statement of Financial Activities  
for the year ended 31/03/2025**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2025 Total</b>	<b>2024 Total</b>
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Income from charitable activities	85,074	107,549	192,623	189,053
<b>Total Income</b>	<b>85,074</b>	<b>107,549</b>	<b>192,623</b>	<b>189,053</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Charitable activities	97,898	106,772	204,670	250,883
<b>Total Expenses</b>	<b>97,898</b>	<b>106,772</b>	<b>204,670</b>	<b>250,883</b>
<b>Net Income</b>	<b>(12,824)</b>	<b>777</b>	<b>(12,047)</b>	<b>(61,830)</b>
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>(12,824)</b>	<b>777</b>	<b>(12,047)</b>	<b>(61,830)</b>
Total funds brought forward	70,871	20,283	91,154	152,984
<b>Net funds carried forward</b>	<b>58,047</b>	<b>21,060</b>	<b>79,107</b>	<b>91,154</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

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**Movema**

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**BALANCE SHEET AT 31/03/2025**

	<b>Notes</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>			
Tangible assets	5	19	19
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	6	8,203	3,585
Cash at bank and in hand		<u>82,770</u>	<u>96,770</u>
		90,973	100,355
<b>CREDITORS: Amounts falling due within one year</b>	7	<u>11,885</u>	<u>9,220</u>
<b>NET CURRENT ASSETS</b>		<u>79,088</u>	<u>91,135</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>79,107</u>	<u>91,154</u>
<b>FUNDS</b>			
<b>Unrestricted funds</b>	<b>9</b>		
General fund		6,047	19
Designated funds		52,000	70,852
<b>Restricted funds</b>	<b>10</b>	<u>21,060</u>	<u>20,283</u>
		<u>79,107</u>	<u>91,154</u>

For the year ending 31/03/2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 24/10/2025 and signed on their behalf by**



.....  
Maxime Sims  
Trustee

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31/03/2025**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

**1g. Pension Costs**

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

**1h. Turnover**

Turnover represents income as stated below. The company is not registered for vat.

**1i. Debtors Policy**

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

**1j. Policy For Income Recognition**

Items of income are recognised and included in the accounts when all of the following are met: (1) The charity has entitlement to the funds; (2) Any performance conditions attached to the income have been met or are fully within the control of the charity; (3) There is sufficient certainty that receipt of the income is considered probable and (4) The amount can be measured reliably.

**1k. Cash At Bank And In Hand Policy**

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1l. Creditors And Provisions Policy**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

**1m. Financial Instruments Policy**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1n. Policy For Preparing Accounts**

The directors believe that the company is experiencing good levels of income growth and that it is well placed to manage its business risks successfully. Accordingly they have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

## 2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

Employee costs during the year amounted to:	<b>2025</b>	<i>2024</i>
	<b>£</b>	<b>£</b>
Wages and salaries	109,726	115,713
Social security costs	4,703	4,734
Pension costs	2,481	2,338
	<u>116,910</u>	<u>122,785</u>

During the year ended 31 March 2025 the company employed 5 (2024 6) Part time employees.

During the year no trustee received any remuneration for their services as a trustee.

## 3. EMPLOYEES

	<b>2025</b>	<i>2024</i>
	<b>No.</b>	<b>No.</b>
Average number of employees	5	6

During the year ended 31 March 2025 the company employed 5 (2024 6) Part time employees.

During the year no trustee received any remuneration for their services as a trustee.

## 4. PENSION CONTRIBUTIONS

	<b>2025</b>	<i>2024</i>
	<b>£</b>	<b>£</b>
Pension contributions	2,481	2,338
	<u>2,481</u>	<u>2,338</u>

**5. TANGIBLE FIXED ASSETS**

	<b>Fixtures and Fittings £</b>	<b>Total £</b>
<b>Cost</b>		
At 01/04/2024	<u>5,407</u>	<u>5,407</u>
At 31/03/2025	<u>5,407</u>	<u>5,407</u>
<b>Depreciation</b>		
At 01/04/2024	<u>5,388</u>	<u>5,388</u>
At 31/03/2025	<u>5,388</u>	<u>5,388</u>
<b>Net Book Amounts</b>		
At 31/03/2025	<u>19</u>	<u>19</u>
At 31/03/2024	<u>19</u>	<u>19</u>

**6. DEBTORS**

	<b>2025 £</b>	<b>2024 £</b>
Amounts falling due within one year:		
Trade debtors	4,452	3,585
Other debtors	<u>3,751</u>	<u>-</u>
	<u>8,203</u>	<u>3,585</u>

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**Movema**

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**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank loans and overdrafts	24	-
Trade creditors	514	-
Taxation and social security	5,610	1
Other creditors	5,737	9,219
	<u>11,885</u>	<u>9,220</u>

Included in Other Creditors is Deferred Income being income in advance of £1,390 (2024 £2,600).

**8. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £10, to the company should it be wound up. At 31/03/2025 there were 6 members.

**9. UNRESTRICTED FUNDS**

	<b>Brought forward</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Transfers</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	19	85,074	(97,898)	18,852	6,047
Designated Reserve Fund	70,852	-	-	(18,852)	52,000
	<u>70,871</u>	<u>85,074</u>	<u>(97,898)</u>	<u>-</u>	<u>58,047</u>

**Designated Reserve Fund**

Funds to reflect the trustees' plan to build designated reserve for resilience and to ensure that the activities are sustainable

**10. RESTRICTED FUNDS**

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
LCVS UK SPF	-	5,000	(5,000)	-	-
Eleanor Rathbone Charitable Trust	-	4,000	(1,700)	-	2,300
Arts Council England - Elevate	1,200	5,000	(6,200)	-	-
LCVS Community Impact Fund	-	3,000	-	-	3,000
Arts Council England - Project Grants	-	37,511	(37,511)	-	-
John Moores Foundation	-	8,400	(4,200)	-	4,200
National Lottery Awards for All	19,083	-	(15,383)	-	3,700
Community Foundation Merseyside	-	2,860	-	-	2,860
Garfield Weston Foundation	-	20,000	(20,000)	-	-
South Gloucestershire Council Resettling Grant	-	6,000	(6,000)	-	-
Kingswood Town Council	-	5,000	-	-	5,000
P H Holt Foundation	-	6,000	(6,000)	-	-
Quartet Community Foundation	-	4,778	(4,778)	-	-
	<u>20,283</u>	<u>107,549</u>	<u>(106,772)</u>	<u>-</u>	<u>21,060</u>

**LCVS UK SPF**

Funds for resilience and capacity building.

**Eleanor Rathbone Charitable Trust**

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

**Arts Council England - Elevate**

Arts Council funding for company development.

**LCVS Community Impact Fund**

Funds for health and wellbeing projects

**Arts Council England - Project Grants**

Grants for community co-creation and an artist training programme for global majority.

**John Moores Foundation**

Funds for salaries and other running costs

**National Lottery Awards for All**

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

**Community Foundation Merseyside**

Funds from the Community Cashback fund to deliver dance sessions.

**Garfield Weston Foundation**

Funding for the core dance activities.

**South Gloucestershire Council Resettling Grant**

Funds to help support refugees and asylum seekers

**Kingswood Town Council**

Funds for work in the community

**P H Holt Foundation**

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

**Quartet Community Foundation**

Funds for the Everybody Dance Now Project

**11. RELATED PARTY TRANSACTIONS**

The remuneration of 3 key personnel in total was £90,619. No individual was paid a salary of more than £60,000. No Trustee received any remuneration for their services as a Trustee.

**12. CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS**

In the application of the charity's accounting policies, which are described in note 1, management is required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no critical accounting estimates or judgements in these accounts.

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**Movema**

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**13. DETAILS OF INCOME**

	<b>2025</b>	<b>2024</b>
Sundry Grants and Donations	427	1,029
Grants: Arts Council England	42,511	32,313
Grants: P H Holt Foundation	6,000	-
Grants: Awards For All	-	19,583
Grants: Eleanor Rathbone	4,000	-
Grants: Foyle Foundation	-	20,000
Grants: John Moores Foundation	8,400	-
Grants: Garfield Weston	20,000	-
Grants: Local Authority	11,000	10,000
Grants: Elizabeth Rathbone Charitable Trust	-	1,500
Grants: Community Funds	15,638	-
Generated Income: Workshops, Education, Services, Fees and Merchandise	84,647	104,630
	<u>192,623</u>	<u>189,055</u>

**14. TAX STATUS**

Movema is a registered charity and all the activity is in furtherance of our charitable objects therefore we claim exemption from corporation tax.

**15. NET ASSETS BY FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
Tangible Fixed Assets	19	-	19
Net Current Assets	58,028	21,060	79,088
	<u>58,047</u>	<u>21,060</u>	<u>79,107</u>

**16. ANALYSIS OF RESOURCES EXPENDED**

	<b>2025</b>	<b>2024</b>
<b>Direct Charitable Expenditure</b>		
Direct Project Costs	61,152	84,879
Administration	3,258	17,659
Finance	2,481	104
Marketing	1,728	5,588
Premises	13,096	13,268
Staff	120,081	122,785
	<hr/>	<hr/>
	201,796	244,283
<b>Governance</b>		
Accountancy, Board Expenses	2,874	6,600
	<hr/>	<hr/>
	2,874	6,600
<b>Total Resources Expended</b>	<hr/> <u>204,670</u>	<hr/> <u>250,883</u>

**17. GENERAL INFORMATION**

Movema is a private company limited by guarantee, registered as a Charity and incorporated in England. Its registered office is The Bluecoat, 108 School Lane, Liverpool, L1 3BX

The financial statements are presented in Sterling, which is the functional currency of the company.

**18. REVENUE RECOGNITION**

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

**MOVEMA**

England & Wales - Charity number 1196951

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# Accounts

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# Movema

## Board of Trustees Report and Financial Statements

For the year ended 31 March 2024

Registered charity number 1196951

Registered company number 7031968

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## Reference and Administrative Details

Registered name	Movema
Company Number	7031968
Charity Number	1196951
Registered Office	The Bluecoat, 8 School Lane, Liverpool, L1 3BX

## Trustees

Trustees, who are also directors under Company law, who served during the year and up to the date of this report were as follows:

- Michael Joseph David Cunningham (appointed 22/07/21, resigned 27/07/23)
- Kofi Afari Ohene-Djan (appointed 22/07/21, resigned 15/10/23)
- Fiona Darling
- Win Lawlor
- Archana Shastri
- Tara Sheldon
- Maxine Sims
- Dawn Taylor – Chair (appointed as Chair July 23)
- Milkah Kuria (appointed 23/11/23)
- Melissa Bosoboe (appointed 23/11/23)

Secretary – Penny Caffrey

## Key Management Personnel

- Maria Malone - CEO
- Penny Caffrey – Director of Bristol
- Pei Tong - Director of Finance and Operations

Bankers - HSBC

Independent Examiner	Julie Guinan FCCA Harvey Guinan LLP Chartered Certified Accountants Unit 17 Mersey House, The Matchworks Estate, 140 Speke Road, Liverpool Merseyside L19 2PH.
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## Trustee Report

The trustees present their report and accounts for the year ended 31/03/2024.

The 'Reference and administration details' set out on page 1 and 2 form part of this report.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees intend that this report also serves as the Statutory Directors' Report.

The charity is a company limited by guarantee, incorporated 28 September 2009 and registered as a Charity 6 December 2021. The company was established under a Memorandum of Association which established objects and powers of the charity, and it is governed under its Articles of Association last dated November 2021.

## Principal Purpose

The principal activity of the charity in the year under review was to advance Art and Education and promote Equality and Diversity.

## Objectives

The charity's objectives are set out in the company's Memorandum of Association to:

- advance the arts through the creation and performance of dance or other artistic performances
- advance education by encouraging the understanding and appreciation of the performing arts, particularly the art of dance
- promote equality and diversity by promoting activities to foster understanding between people from diverse backgrounds

## Ensuring our work delivers our aims

We review our aims, objectives and activities each year, looking at what we have achieved and the outcomes of our work in the previous 12 months. It considers the success of each key activity and the benefits they have brought to those people that we are set up to help. The review also helps to ensure that our aims, objectives and activities remain focused on our stated purposes. As part of this, we consult with service users, staff, volunteers and external partners.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running a Charity (PB2)'.

## How our activities deliver public benefit

Movema connects people and communities, helping nurture a safer and more understanding and tolerant world. Using dance and arts we give value and support to people who are often overlooked or marginalised in society.

### Achievements and performance

We delivered across four key workstreams;

- Cultural Communities
- Creative Pathways
- Creative Productions
- Children & Young People

Across all of these, in 2023-24 we worked with over 15,000 community participants and 155 emerging and professional dance practitioners, of whom approximately 56% were from the global majority.

Our work focused on diverse communities including projects for women, families from disadvantaged communities, primary schools, vulnerable migrants and people from refugee backgrounds.

We delivered 120 workshops for children, 83 workshops for families, 223 workshops for adults, 28 performances/ events and 22 training sessions.

Across all our events our combined audiences were approximately 100,000 people.

### Projects and services

Some highlights for 2023-24 include:

#### ***Liverpool region***

- In partnership with Cheshire Dance, we completed the second year of the Wildfire Rising programme, a unique development programme for five individual professional artists from diverse ethnic, cultural and artistic backgrounds.
- In partnership with NHS Trust Mersey Care, we continued to develop our 10-year relationship by delivering 2-4 sessions per week at 5 hubs as part of The Life Rooms adult community health services. The Life Rooms provides free courses to increase recognition, understanding and self-management relating to symptoms such as anxiety, depression, psychosis and self-esteem.
- We delivered approximately 20 dance and music workshops as part of music and arts festivals including Mandela 8 and Africa Oyé (curating the Oyé Active Zone for the 15<sup>th</sup> year). These festivals were free and open all ages and backgrounds, providing enriching workshops and performances from the African Diaspora for the wider NW community, improving social cohesion and tolerance.
- We delivered 'Stronger Together', a project for women with a particular focus on refugees and vulnerable migrants, funded by the National Lottery's Awards For All fund and Elizabeth Rathbone Foundation.
- Global Folk brought together 25 professional and community performers to co-create and celebrate diversity in the UK, exploring the rich history of cultures from around the world featuring English, Indian and Ukrainian dance.

- Performed at the Eurovision Parade in Liverpool in 2023, featured as a highlighted organisation on the BBC, audiences of 400,000....
- 3 of Movema's professional artists performed 'Taking Flight', an outdoor touring piece based on stories of migration and displacement, as part of the Birkenhead Park 150th anniversary and International Day of Dance.
- Movema hosted masterclasses with leading artists including Hawiyya Dance Company (Arabic Dabke) and Boss Morris (English Folk).
- Lunar New Year events in partnership with Liverpool City Council, (delivered annually for 14 years), with public performances showcasing East and Southeast Asian culture to audiences of around 5000 people.

### ***Bristol region***

- Throughout the year we provided weekly classes with guest teachers and regular performance opportunities through our 'World Fusion' adult community class. Blocks included Afrobeats during Black History Month, Bollywood leading up to Diwali, and Afro Caribbean styles performed as part of 'All Things Dance'.
- We raised £6,000 to continue running 'Everybody Dance Now' for families in Knowle West, a free to access programme including weekly dance and craft activities, attended by over 30 participants aged 0-55years. It included performances at Bristol Museum to celebrate Lunar New Year, and 'Lights, Lights, Lights' at Christmas.
- We piloted a programme of after school activities for children and their grown-ups in partnership with Trinity Community Arts in Lawrence Hill, as well as running an Easter school for children from the neighbourhoods around Trinity Community Centre.
- We had another great year supporting diversity and inclusion at a number of festivals. In June we hosted 'Celebrate with Me' for the second time, as part of the Bristol Refugee Festival, developing our partnership with The Nest at Page Park, South Gloucestershire Council and South Gloucestershire Race Equality Network (SGREN). The event provided opportunities for resettled communities to make friendships and feel welcomed by local people, including 10 dance and music performances and workshops, with many involving people with lived experience of seeking refuge in the UK. The event was attended by approximately 700 people. In July we performed at St Paul's Carnival and Bristol Pride and in August, ran workshop activities as part of Valley Fest and Forwards Festival.
- Funded by SGREN, we ran a 6-week project focused on South Asian culture in a North Bristol school, which developed into a performance to launch South Gloucestershire Council's 'Tackling Inequalities' plan.
- For the third year, we ran 'All Things Dance', a conference and networking event strengthening and providing visibility for unrepresented dance communities in the region. Providing paid opportunities for 30+ contributors and facilitators and building a strong partnership with the Diverse Artists Network (DAN). With attendance of approximately 200 people, the event focused on the needs of the dance community (including discussions around funding, spaces for dance, support for freelance artists) and celebrating world dance with performances of Indian Bollywood and Bharatanatyam, Afro Fusion, Ballet, Belly dance, Native American Hoop Dance, Latin dance, East African and youth dance.
- Building on the success and relevance of Wildfire Rising in NW, we launched the programme in Bristol, recruiting three Associate Artists of the Global Majority, funded by the Art's Council.

### **Nationally**

- We supported 20 public festival/events across the Liverpool and Bristol regions, including Black History Month, Diwali, St Patrick's Day and St Paul's Carnival, providing workshops and performances involving 500 performers, employing 25+ artist, with audiences of over 50,000.
- Our work was also recognised through multiple nominations, including shortlisting for the 2023 National Diversity Awards in the Community Award category for Race, Religion and Faith, (as shown on ITV).

### **Partnership working**

Partnership working is fundamental to our ethos, and we collaborate with partners across community, statutory and corporate sectors to maximise the impact of our work. Over the past year we have continued to work closely with a number of partners, including joint project delivery with Milap, Cheshire Dance, Africa Oyé, Diverse Artists Network, Trinity Community Arts, The Bluecoat, and South Gloucestershire Race Equality Network. We look forward to continuing to develop and extend these going forward.

### **Funding**

Grant funding from a range of Trusts, national funders and local authorities remains our primary income stream, although we continue to successfully develop our earned income. For a small arts-based charity, we are particularly successful in this area and see this as core in managing our sustainability.

Grants in 2023-24 included core funding from Foyle Foundation, continuation funding from Arts Council England as well as multiple smaller grants including Elizabeth Rathbone, UK Shared Prosperity Fund, Liverpool City Council, South Gloucestershire Council.

### **Workforce development**

The Executive Team comprises the CEO, Director of Finance and Operations and Director for Bristol (Interim CEO May 2023-May 2024), who oversee, manage and deliver the day-to-day operations of the organisation. Our team comprises practitioners (freelance and employed), administrative and marketing support.

Volunteers continue to be a valuable and important part of our work. Approximately 30 active volunteers have made valuable contributions at festivals, events and across our programmes.

We want to extend our thanks and gratitude to all the staff and volunteers who have shown such commitment and dedication in ensuring that we continue to provide consistent and high-quality services.

### **Equality Diversity and Inclusion**

Movema continues to keep Equality, Diversity and Inclusion at the heart of our organisation, developing the charity as a fair and equitable place to work, volunteer and participate.

As part of our commitment, we hold monthly facilitated conversations and training for staff, volunteers and Trustees, shining a light on issues our communities may experience, and exploring ways to make our programmes and processes more accessible and inclusive.

## Financial review

### Financial summary

The results for the year and the charity's position on 31 March 2024 are shown in the attached financial statements.

Total incoming resources were £189,053 (2023 £264,695) and total resources expended were £250,883 (2023 £241,161) resulting in net outgoing resources for the year of £61,830 (2023 Incoming resources £23,534).

Net movements on unrestricted funds (including designated) were £26,005 outgoing resources which were funded from the designated reserve (2023 £30,608 net incoming resources) and on restricted funds £35,825 net outgoing resources (2023 £7,074 net outgoing). Total funds on the Balance Sheet on 31 March 2024 were £91,154 (2023 £152,984) being £70,852 designated funds (2023 £96,857), general unrestricted funds £19 (2023 £19) and £20,283 (2023 £56,108) restricted funds.

### Reserves Policy

Movema retains a Reserves Policy to; help inform the way we manage our cash, liquid assets and debt, assist when planning and explaining our approach to stakeholders to provide assurances that the charity is well managed and that it has, when appropriate, a strategy for building up reserves; and ensure that our reserves level matches the charity's needs at the time.

Movema will hold reserves of 3.5 months operating costs to provide financial stability and meet potential need such as a potential drop in income, consolidation costs and /or in exceptional circumstances, safely close the activities of the charity taking into account all beneficiaries (including service users and staff). Where reserves are below this level, Movema will actively work to increase these to this level. Where this is the case, the Board will be informed at the earliest opportunity proportionate to any risk.

Following a review the board approved a reduction in the reserves policy, previously set at 4.5 months operating costs, for this financial year. From our research of comparable companies this is in line with good practice and appropriate for a small company with few long-term commitments.

Approval to use these funds must be provided by the Trustees. The Finance subgroup will review the level of reserves quarterly to assess adequacy and make recommendations accordingly to the Board.

### Fundraising approach

Movema is committed to adhering to the Code of Fundraising Practice produced by the Fundraising Regulator, which sets out the responsibilities that apply to fundraising carried out by charitable institutions in the UK. Movema follow their four values to ensure our fundraising is; legal, open, honest and respectful.

Our fundraising effort mainly involve; applying to trusts and foundations, applying for commission opportunities and working with partners to develop meaningful programmes where our objectives align.

During the year, we received bid-writing support from LCVS Liverpool Charity and Voluntary Services.

We received no complaints relating to fundraising in the financial year.

Movema acknowledge all complaints within five days and respond in full within 20 days. Complaints are dealt with in-line with our Complaints Policy. The most serious complaints are escalated to the CEO or Chair of the Board of Trustees.

### **Statement on going concern**

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. The main risk to the organisation's ability to continue as a going concern is the loss of significant funding. To mitigate this risk, the organisation has implemented an income generation plan which works to diversify our income streams.

Grant income is significant for the organisation and, recognising the often short-term nature of such funding, Movema prepares in advance to secure relevant ongoing grant income. We have a proven track record for excellent service delivery, and a strong relationship with funders. Movema also has increasing success in generating earned income, helping to diversify income. Movema's structure is designed to accommodate the periods of expansion and contraction that many charities experience over their life cycle. Whilst the strategy is to maintain or grow the levels of service delivery in response to need and demand, were contraction to be required, this can be implemented in such a way that service delivery on secured grants would not be adversely affected, and unrestricted reserves are sufficient to cover any associated costs.

## **Structure, governance and management**

### **Governing document**

Movema is a company limited by guarantee and charity registered with Charity commission, governed by its Memorandum and Articles of Association dated 28/09/2009 and amended 03/11/2021.

### **Appointment of Trustees**

Trustees are elected by members of the charity or co-opted and elected at General Meetings. All Trustees are appointed for a term of fixed term of four years and may serve up to a maximum of two consecutive terms.

### **Trustee induction and training**

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

### **Organisation**

Movema seeks to have a diverse Board of Trustees with a wide range of skills and experience. The maximum number of Trustees is ten and the minimum three. Skills audits of board members are conducted regularly with the outcomes addressed through recruitment and training.

The Board of Trustees normally meets quarterly. In addition, the Board operates the following subgroups; Finance and HR; Business Development and Operational Delivery and Income Generation.

The Chief Executive Officer (CEO) and her 2 Co-Directors are appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO and her co-Directors have delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery.

### **Trustees' responsibilities**

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and Applicable Law).

Under Company Law the trustees must not approve the financial statements until they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Related parties and co-operation with other organisations**

No Trustees receive remuneration for their work as Trustees/Directors with the charity except for one Trustee who received remuneration from Movema in 2023-24 for work over and above the normal and reasonable Trustee duties. This was agreed and authorised under provisions contained within Movema's governing document.

Dawn Taylor (Trustee and Chair) was contracted, (November 2022 to Jan 2024) to provide line management and supervision for the members of the Executive team on an ongoing basis (with regular review). Since February 2024, Dawn has continued to provide this on a voluntary basis. The decision for a Trustee to do this rather than someone external was due to the need for someone who both understands Movema's multiple services, is familiar with the work of the organisation and has a good understanding of both Charity good practice and Movema's HR and financial systems. Dawn recuses herself from all discussions relating to the contract and the Treasurers and CEO monitored the contract in 2023-24, reporting to the Board quarterly.

Any connection between a Trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. As part of the recruitment process all Trustees complete Conflict-of-Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Details of Trustees' expenses and related party transactions are disclosed in the notes to the accounts.

### **Pay policy for senior staff**

The pay of the senior staff is reviewed annually, along with that of all employees, and normally increased in accordance with inflation and annual earnings. Pay benchmarking is carried out as part of the recruitment of new posts.

### **Risk management**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis at all subgroup and Board of Trustees meetings.

### **Safeguarding statement**

Movema is committed to safeguarding and promoting the welfare of children, young people and adults at risk from harm. The welfare of all children and adults at risk is paramount, and safeguarding is everyone's business. The Movema Safeguarding policy is in line with the Children Act 1989 and 2004. Section 17 and 47 of the 1989 Act imposed a positive duty to safeguard and promote the welfare of children.

All agencies have a statutory responsibility to safeguard children, young people and adults at risk, who have the right to protection regardless of gender, ethnicity, disability, sexuality, or beliefs. Our 'Safeguarding Policy' document sets out Movema's overall approach to protecting children and adults at risk from abuse. Policies are supported by detailed procedures which explain how this policy is to be carried out by the team. A copy of the Safeguarding policy and procedure is made available to all practitioners, staff, volunteers and partners, and a version of the policy and flow charts for reporting a concern or incident is also available on our website.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 24/10/2024.

A handwritten signature in dark ink, appearing to read 'Dawn Taylor', is written over a faint yellow rectangular stamp.

Dawn Taylor (Chairperson)

## Independent Examiner's Report to the Trustees of Movema

I report on the accounts of the company for the year ended [31/03/2024](#) .

### RESPONSIBILITIES AND BASIS OF REPORT

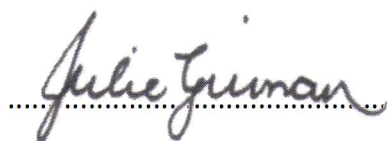
As the Charity's Trustees of the company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the accounts of the company are not required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act).

### INDEPENDENT EXAMINERS STATEMENT

The company's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that: accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Julie Guinan FCCA, Independent Examiner

Date: 24/10/2024

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House  
Matchworks Estate, 140 Speke Road  
Liverpool, L19 2PH

## Statement of Financial Activities

for the year ended 31/03/2024

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Income from charitable activities	104,857	84,196	189,053	264,695
<b>Total Income</b>	<b>104,857</b>	<b>84,196</b>	<b>189,053</b>	<b>264,695</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Raised funds	-	-	-	809
Expenditure on Charitable activities	130,862	120,021	250,883	240,352
<b>Total Expenses</b>	<b>130,862</b>	<b>120,021</b>	<b>250,883</b>	<b>241,161</b>
<b>Net Income</b>	<b>(26,005)</b>	<b>(35,825)</b>	<b>(61,830)</b>	<b>23,534</b>
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>(26,005)</b>	<b>(35,825)</b>	<b>(61,830)</b>	<b>23,534</b>
Total funds brought forward	96,876	56,108	152,984	129,450
<b>Net funds carried forward</b>	<b>70,871</b>	<b>20,283</b>	<b>91,154</b>	<b>152,984</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

## Balance Sheet

AT 31/03/2024

	Notes	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	4	19	19
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	5	3,585	21,535
Cash at bank and in hand		96,770	172,071
		<u>100,355</u>	<u>193,606</u>
<b>CREDITORS: Amounts falling due within one year</b>	6	<u>9,220</u>	<u>40,641</u>
<b>NET CURRENT ASSETS</b>		91,135	152,965
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>91,154</u>	<u>152,984</u>
<b>RESERVES</b>			
<b>Unrestricted funds</b>			
General fund	8	19	19
Designated funds		70,852	96,857
<b>Restricted funds</b>	9	<b>20,283</b>	<b>56,108</b>
		<u>91,154</u>	<u>152,984</u>

For the year ending 31/03/2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 24/10/2024 and signed on their behalf by**



Dawn Taylor  
Chairperson

## Notes to the Accounts

FOR THE YEAR ENDED 31/03/2024

### 1. ACCOUNTING POLICIES

#### 1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### 1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

#### 1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

#### 1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

#### 1g. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

#### 1h. Turnover

Turnover represents income as stated below. The company is not registered for vat.

**1i. Debtors Policy**

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

**1j. Policy For Income Recognition**

Items of income are recognised and included in the accounts when all of the following are met: (1) The charity has entitlement to the funds; (2) Any performance conditions attached to the income have been met or are fully within the control of the charity; (3) There is sufficient certainty that receipt of the income is considered probable and (4) The amount can be measured reliably.

**1k. Cash At Bank And In Hand Policy**

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1l. Creditors And Provisions Policy**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

**1m. Financial Instruments Policy**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1n. Policy For Preparing Accounts**

The directors believe that the company is experiencing good levels of income growth and that it is well placed to manage its business risks successfully. Accordingly they have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**2. DIRECTORS AND EMPLOYEES**

Particulars of employees (including directors) are shown below:

Employee costs during the year amounted to:	<b>2024</b>	<i>2023</i>
	<b>£</b>	<b>£</b>
Wages and salaries	115,713	134,974
Social security costs	4,734	6,445
Pension costs	2,338	3,005
	<u>122,785</u>	<u>144,424</u>

The average weekly numbers of employees during the year were as follows:

	<b>2024</b>	<i>2023</i>
	<b>No.</b>	<b>No.</b>
Management and administration	<u>6</u>	<u>7</u>
	<u>6</u>	<u>7</u>

During the year ended 31 March 2024 the company employed 6 (2023 7) Part time employees.

**3. EMPLOYEES**

	<b>2024</b>	<i>2023</i>
	<b>No.</b>	<b>No.</b>
Average number of employees	6	7

During the year ended 31 March 2024 the company employed 6 (2023 7) Part time employees.

**4. PENSION CONTRIBUTIONS**

	<b>2024</b>	<i>2023</i>
	<b>£</b>	<b>£</b>
Pension contributions	<u>2,338</u>	<u>3,005</u>
	<u>2,338</u>	<u>3,005</u>

**5. TANGIBLE FIXED ASSETS**

	<b>Fixtures and Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 01/04/2023	<u>5,407</u>	<u>5,407</u>
At 31/03/2024	<u>5,407</u>	<u>5,407</u>
<b>Depreciation</b>		
At 01/04/2023	<u>5,388</u>	<u>5,388</u>
At 31/03/2024	<u>5,388</u>	<u>5,388</u>
<b>Net Book Amounts</b>		
At 31/03/2024	<u>19</u>	<u>19</u>
At 31/03/2023	<u>19</u>	<u>19</u>

<b>6. DEBTORS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Trade debtors	<u>3,585</u>	<u>21,535</u>
	<u>3,585</u>	<u>21,535</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Taxation and social security	1	2,933
Other creditors	<u>9,219</u>	<u>37,708</u>
	<u>9,220</u>	<u>40,641</u>

Included in Other Creditors is Deferred Income being income in advance of £2,600 (2023 £28,386) comprising Moving Minds in Life Rooms £2,200 (2023 £22,766) and Monkton Nursery £400 (2023 £420).

**8. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £10, to the company should it be wound up. At 31/03/2024 there were 6 members.

**9. UNRESTRICTED FUNDS**

	<b>Brought forward</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Transfers</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	19	104,857	(130,862)	26,005	19
Designated Reserve Fund	<u>96,857</u>	<u>-</u>	<u>-</u>	<u>(26,005)</u>	<u>70,852</u>
	<u>96,876</u>	<u>104,857</u>	<u>(130,862)</u>	<u>-</u>	<u>70,871</u>

**Designated Reserve Fund**

Funds to reflect the trustees' plan to build designated reserve for resilience and to ensure that the activities are sustainable

**10. RESTRICTED FUNDS**

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
Foyle Foundation	-	20,000	(20,000)	-	-
Elizabeth Rathbone Charitable Trust	-	1,500	(1,500)	-	-
Arts Council England - Elevate	12,000	-	(10,800)	-	1,200
Abderrahim Crickmay Charitable Settlement	-	800	(800)	-	-
Arts Council England - Project Grants	9,148	32,313	(41,461)	-	-
National Lottery Awards for All	9,960	19,583	(10,460)	-	19,083
Liverpool City Council	-	10,000	(10,000)	-	-
Garfield Weston	15,000	-	(15,000)	-	-
Postcode Lottery	10,000	-	(10,000)	-	-
	<u>56,108</u>	<u>84,196</u>	<u>(120,021)</u>	<u>-</u>	<u>20,283</u>

**Foyle Foundation**

Funds for core programme of activities.

**Elizabeth Rathbone Charitable Trust**

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

**Arts Council England – Elevate**

Arts Council funding for company development.

**Abderrahim Crickmay Charitable Settlement**

Funds for the Wildfire Rising Bristol global majority artist development programme.

**Arts Council England - Project Grants**

Grants for community co-creation and an artist training programme for global majority.

**National Lottery Awards for All**

Funds for the Stronger Together project: weekly dance activities for refugees, people seeking asylum and other migrants.

**Liverpool City Council**

Funds to support annual Movema dance programmes in Merseyside.

**Garfield Weston**

Funding for the core programme of activities.

**Postcode Lottery**

Funding for the core programme of activities and community projects.

**11. TAX STATUS**

Movema is a registered charity and all the activity is in furtherance of our charitable objects therefore we claim exemption from corporation tax.

**12. NET ASSETS BY FUND**

	Unrestricted Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	19	-	19
Net Current Assets	70,852	20,283	91,135
	<u>70,871</u>	<u>20,283</u>	<u>91,154</u>

**13. ANALYSIS OF RESOURCES EXPENDED**

	2024	2023
Direct Charitable Expenditure		
Direct Project Costs	84,879	63,951
Administration	17,659	11,286
Finance	104	239
Marketing	5,588	4,178
Premises	13,268	13,831
Staff	122,785	144,424
	<u>244,283</u>	<u>237,909</u>
Governance Accountancy, Board Expenses	6,600	3,252
	<u>6,600</u>	<u>3,252</u>
Total Resources Expended	<u>250,883</u>	<u>241,161</u>

**14. DETAILS OF INCOME**

	2024	2023
Sundry Grants and Donations	229	63
Grants: Arts Council England	32,313	85,313
Grants: National Lottery Platinum Jubilee Fund	-	9,793
Grants: Awards For All	19,583	9,960
Grants: Postcode Lottery	-	24,983
Grants: Foyle Foundation	20,000	-
Grants: Bristol City Council	-	4,471
Grants: Garfield Weston	-	20,000
Grants: Liverpool City Council	10,000	-
Grants: Elizabeth Rathbone Charitable Trust	1,500	-
Grants: Abderrahim Crickmay Charitable Settlement	800	-

Generated Income: Workshops, Education, Services, Fees and Merchandise	104,630	110,112
	<u>189,055</u>	<u>264,695</u>

**15. RELATED PARTY TRANSACTIONS**

The remuneration of 3 key personnel in total was £67,435. No individual was paid a salary of more than £60,000. During the year Dawn Taylor was paid £5,112 for professional services as described in the Trustees' Annual Report. No Trustee received any remuneration for their services as a Trustee.

**16. GENERAL INFORMATION**

Movema is a private company limited by guarantee, registered as a Charity and incorporated in England. Its registered office is The Bluecoat, 108 School Lane, Liverpool, L1 3BX

The financial statements are presented in Sterling, which is the functional currency of the company.

**17. REVENUE RECOGNITION**

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

**Incoming Resources**  
for the year ended 31/03/2024

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources</b>		
<b>Incoming resources from generated funds</b>		
<b>Grants</b>		
Miscellaneous Income	10	-
Donations	229	63
Merchandise: Other	789	310
Grants: Elizabeth Rathbone	1,500	-
Grants: National Lottery Platinum Jubilee Fund	-	9,793
Grants: Foyle Foundation	20,000	-
Grants: Bristol City Council	-	4,471
Grants: National Lottery Awards for All	19,583	9,960
Grants: Garfield Weston	-	20,000
Grants: Other	10,800	-
Grants: Arts Council England	32,313	85,313
Grants: Postcode Lottery	-	24,983
	85,224	154,893
<b>Charity Income</b>		
Service/Fee Income: World Dance Workshop	31,784	42,768
Service/Fee Income: Per Head	3,356	3,023
Service/Fee Income: Performance	6,925	16,995
Service/Fee Income: Contract	26,761	25,953
Service/Fee Income: Project/ Commission	33,245	19,400
Billable Expense Income	1,758	1,663
	103,829	109,802
	189,053	264,695
	189,053	264,695

**Movema**

**Expenses  
for the year ended 31/03/2024**

	2024	2023
	£	£
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Costs Of Generating Voluntary Income</b>		
Purchases	-	809
	-	809
	-	809
<b>Charitable Activities</b>		
<b>Cultural Community Education through dance</b>		
Advertising and sales promotion	-	398
Marketing	3,754	1,968
Website costs	1,834	1,812
Travel	6,333	4,184
Postage and Packaging	-	19
Rent or Lease of Buildings	13,268	13,831
Resources	1,739	4,208
Salaries	115,713	134,974
NIC employer (wages and salaries)	4,734	6,445
Pension contributions	2,338	3,005
Training	6,639	1,328
Equipment Consumables	1,265	144
Evaluation	1,265	-
Access costs	6,851	-
Freelancers	67,349	52,038
Insurance	1,380	1,309
Legal and Professional fees	8,683	6,425
Costumes and Accessories	-	2,083
Volunteer Expenses	76	485
Office Expenses	387	600
Telephone	339	1,093
Subscriptions	232	511
Bank charges	104	239

Sundry expenses	-	<u>1</u>
	<u>244,283</u>	<u>237,100</u>

**Expenses  
for the year ended 31/03/2024**

<b>Governance Costs</b>	<b>2024</b>	<b>2023</b>
Resources Expended Governance Costs Professional Fees	2,376	2,100
Governance Costs - Board Expenses	<u>4,224</u>	<u>1,152</u>
	<u>6,600</u>	<u>3,252</u>
	<u>250,883</u>	<u>241,161</u>

**MOVEMA**

England & Wales - Charity number 1196951

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# Accounts

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# Movema

## Board of Trustees Report and Financial Statements For the year ended 31 March 2023

Registered charity number 1196951

Registered company number 7031968

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## Reference and Administrative Details

Registered name	Movema
Company Number	7031968
Charity Number	1196951
Registered Office	The Bluecoat, 8 School Lane, Liverpool, L1 3BX

## Trustees

Trustees, who are also directors under Company law, who served during the year and up to the date of this report were as follows:

- Michael Joseph David Cunningham (appointed 22/7/21)
- Ngozi Isabel Ekaete Ikoku (appointed 22/7/21, resigned 1/10/22)
- Rory James Harrison Taylor (appointed 22/7/21, resigned 17/11/22)
- Kofi Afari Ohene-Djan (appointed 22/7/21)
- Fiona Darling (appointed 18/03/22)
- Win Lawlor (appointed 18/03/22)
- Archana Shastri (appointed 18/03/22)
- Tara Sheldon (appointed 18/03/22)
- Maxine Sims (appointed 18/03/22)
- Dawn Taylor (appointed 18/03/22)

Secretary - Penelope Caffrey

## Key Management Personnel

- Maria Malone - CEO
- Penny Caffrey – Director of Bristol
- Pei Tong - Director of Finance and Operations
- Ithalia Forel – Director of HR and EDI

Bankers - HSBC

Independent Examiner	Julie Guinan FCCA Harvey Guinan LLP Chartered Certified Accountants Unit 17 Mersey House, The Matchworks Estate, 140 Speke Road, Liverpool L19 2PH
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## Trustee Report

The trustees present their report and accounts for the year ended 31/03/2023.

The 'Reference and administration details' set out on page 1 and 2 form part of this report.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees intend that this report also serves as the Statutory Directors' Report.

The charity is a company limited by guarantee, incorporated 28 September 2009 and registered as a Charity 6 December 2021. The company was established under a Memorandum of Association which established objects and powers of the charity and it is governed under its Articles of Association last dated November 2021.

### Principal Purpose

The principal activity of the charity in the year under review was to advance Art and Education and promote Equality and Diversity.

### Objectives

The charity's objectives are set out in the company's Memorandum of Association to:

- advance the arts through the creation and performance of dance or other artistic performances
- advance education by encouraging the understanding and appreciation of the performing arts, particularly the art of dance
- promote equality and diversity by promoting activities to foster understanding between people from diverse backgrounds

### Ensuring our work delivers our aims

We review our aims, objectives and activities each year, looking at what we have achieved and the outcomes of our work in the previous 12 months. It considers the success of each key activity and the benefits they have brought to those people that we are set up to help. The review also helps to ensure that our aims, objectives and activities remain focused on our stated purposes. As part of this, we consult with service users, staff, volunteers and external partners.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running a Charity (PB2)'.

## How our activities delivers public benefit

Movema connects people and communities, helping nurture a safer and more understanding and tolerant world. Using dance and arts we give value and support to people who are often overlooked or marginalised in society.

### Achievements and performance

We delivered across four key workstreams;

- Cultural Communities
- Creative Pathways
- Creative Productions
- Children & Young People

Across all of these, in 2022-23 we worked with over 12,000 community participants and 102 emerging and professional dance practitioners, of whom approximately 25% were from the global majority.

Our work focused on diverse communities including projects for women, families from disadvantaged communities, primary schools, vulnerable migrants and people from refugee backgrounds.

We delivered 112 workshops for children, 97 workshops for families, 204 workshops for adults, 32 performances/ events and 16 training sessions.

Across all our events our combined audiences were over 20,000 people.

### Projects and services

Some highlights for 2022-23 include:

#### *Liverpool region*

- In partnership with Cheshire Dance, we completed the first year and began the second year of the WildFire Rising programme, a unique development programme for five individual professional artists from diverse ethnic, cultural and artistic backgrounds.
- In partnership with NHS Trust Mersey Care, we continued to develop our 10 year relationship by delivering 2-4 sessions per week at 5 hubs as part of The Life Rooms adult community health services. The Life Rooms provides free courses to increase recognition, understanding and self management relating to symptoms such as anxiety, depression, psychosis and self esteem.
- We delivered approximately 20 dance & music workshops as part of music and arts festivals including Mandela 8 and Africa Oyé (curating the Oyé Active Zone for the 13<sup>th</sup> year). These festivals were free and open all ages and backgrounds.
- We delivered 'Stronger Together', a project for women with a particular focus on refugees and vulnerable migrants, funded by the National Lottery's Awards For All fund and Elizabeth Rathbone Foundation.
- We developed 'SILK', a co-created dance and music piece devised by our adult community members and 4 professional dancers with composer and singer Laura Wright, through a new partnership with the Jockey Club. The piece was performed at the Grand National event at Aintree and the Weights Lunch held at the prestigious St George's Hall.

- 3 of Movema professional artists performed 'Taking Flight', an outdoor touring piece based on stories of migration and displacement, as part of the Birkenhead Park 150th anniversary and International Day of Dance.
- Movema & Milap Associate Artist, Sheetal Maru, developed 'Onus', supported by the Wildfire Rising programme which was featured in an episode of BBC Dance Passion. Onus is an original digital film work featuring classical Indian and contemporary movement.
- Movema hosted masterclasses with leading artists including Hawiyya Dance Company (Arabic Dabke) and Boss Morris (English Folk).
- We began preparing and rehearsing with our adult community participants to be part of the Eurovision Song contest Parade.

### ***Bristol region***

- For the second year, we ran 'All Things Dance', a conference and networking event to support dance infrastructure in the region, providing paid opportunities for 20 contributors and facilitators and building a strong partnership with the Diverse Artists Network (DAN). The event was attended by approximately 200 people focusing on the needs of the dance community (including discussions around funding, spaces for dance, support for freelance artists) and celebrating world dance with performances including Capoeira, Afro Cuban, Latin, Tibetan and Colombian dance.
- We raised £7k to continue running 'Everybody Dance Now' for families in Knowle West. The programme includes weekly dance and craft activities, which were attended by over 40 participants aged 0-55years, with four performances, including one at the Bristol Museum to celebrate Lunar New Year.
- We piloted a programme of activities for children in partnership with Trinity Community Arts and 3 local schools in Lawrence Hill. During the year we also delivered 30 schools sessions reaching approximately 70 children, and commenced planning for an Easter school and a series family sessions.
- We provided weekly classes, guest teachers and regular performance opportunities through our 'World Fusion' adult community class. Performances included a Malaysian Pop choreography at the South Gloucestershire Lunar New Year celebrations, a Caribbean and Afrobeat choreography during Black History Month, and Afro Cuban choreography as part of All Things Dance.
- We developed 'Celebrate with Me' as part of the Bristol Refugee Festival with The Nest at Page Park, South Gloucestershire Council and South Gloucestershire Race Equality Network. The all day event featured 10 dance and music performances and workshops, including performers and volunteers with lived experience of seeking refuge in the UK. The event was attended by approximately 400 people. We also commenced planning for the second year with increased wrap around activities and extended our partners to include Refugee Women of Bristol, Mingle Bristol and SGS College amongst others.

### ***Nationally***

- Movema professional artists performed 'Taking Flight', at 6 outdoor festivals including the launch of Shakespeare North, Oldham SpareParts Festival and Maidenhead Kite festival.
- Professional and Community dancers performed 'Shakti' at the National Diversity Awards aired on ITV. Shakti is a choreography inspired by Indian dance forms and female energy.

Movema received multiple nominations for the One Dance UK Community Champions Award, and were shortlisted to the top 3. The Awards celebrate people from across the dance sector, recognising and rewarding people who have made an impact on the UK dance landscape. After performing at the awards in 2022, Movema also received multiple nominations for the 2023 National Diversity Awards in the Community Award category for Race, Religion and Faith, which was televised on ITV later in the year.

### **Partnership working**

Partnership working is fundamental to our ethos and we collaborate with partners across community, statutory and corporate sectors to maximise the impact of our work. Over the past year we have continued to work closely with a number of partners, including joint project delivery with Milap, Cheshire Dance, Africa Oyé, and Diverse Artists Network to deliver high quality projects. We have also developed new partnerships including Trinity Community Arts, The Bluecoat, and South Gloucestershire Race Equality Network. We look forward to continuing to develop and extend these going forward.

### **Funding**

Grant funding from a range of Trusts, national funders and local authorities remains our primary income stream, although we continue to successfully develop our earned income stream. For a small arts based charity, we are particularly successful in this area and see this as core in managing our sustainability.

Grants in 2022/23 included core funding from Garfield and Weston and Postcode Lottery Trust, continuation funding from Arts Council England as well as multiple smaller grants including; Anthony Walker Foundation, Liverpool City Council, Bristol City Council, South Gloucestershire Council, National Lottery Awards for All, English Folk Dance and Song Society.

### **Workforce development**

The Executive Team comprises the CEO, Director of Finance and Operations, Director for Bristol and Director of HR and EDI, who oversee, manage and deliver the day-to-day operations of the organisation. Our team comprises practitioners (freelance and employed), administrative and marketing support.

Volunteers continue to be a valuable and important part of our work. Approximately 30 active volunteers have made valuable contributions at festivals, events and longer programmes.

We want to extend our thanks and gratitude to all the staff and volunteers who have shown such commitment and dedication in ensuring that we continue to provide consistent and high-quality services clients.

### **Equality Diversity and Inclusion**

Movema continues to keep Equality, Diversity and Inclusion at the heart of our organisation, developing the charity as a fair and equitable place to work, volunteer and participate.

As part of our commitment, we hold monthly facilitated conversations and training for staff, volunteers and Trustees, shining a light on issues our communities may experience, and exploring ways to make our programmes and processes more accessible and inclusive.

## Financial review

### Financial summary

The results for the year and the charity's position at 31 March 2023 are shown in the attached financial statements.

Total incoming resources were £264,695 (2022 £327,051) and total resources expended were £241,161 (2022 £202,917) resulting in net incoming resources for the year of £23,534 (2022 £124,134).

Net movements on unrestricted funds (including designated) was £30,608 and on restricted funds £7,074. Total funds on the Balance Sheet at 31 March 2023 were £96,857 designated funds (see reserves policy), £19 general unrestricted funds, and £56,108 restricted funds.

### Reserves Policy

Movema retains a Reserves Policy to; help inform the way we manage our cash, liquid assets and debt, assist when planning and explaining our approach to stakeholders to provide assurances that the charity is well managed and that it has, when appropriate, a strategy for building up reserves; and ensure that our reserves level matches the charity's needs at the time.

Movema will hold reserves of 6 months operating costs to provide financial stability and meet potential need such as a potential drop in income, consolidation costs and /or in exceptional circumstances, safely close the activities of the charity taking into account all beneficiaries (including service users and staff). Where reserves are below this level, Movema will actively work to increase these to this level. Where this is the case, the Board will be informed at the earliest opportunity proportionate to any risk.

Approval to use these funds must be provided by the Trustees. The Finance subgroup will review the level of reserves quarterly to assess adequacy and make recommendations accordingly to the Board.

### Fundraising approach

Movema is committed to adhering to the Code of Fundraising Practice produced by the Fundraising Regulator, which sets out the responsibilities that apply to fundraising carried out by charitable institutions the UK. Movema follow their four values to ensure our fundraising is; legal, open, honest and respectful.

Our fundraising effort mainly involve; applying to trusts and foundations, applying for commission opportunities and working with partners to develop meaningful programmes where our objectives align.

During the year, we received bid-writing support from LCVS Liverpool Charity and Voluntary Services.

We received Nil complaints relating to fundraising in the financial year.

Movema acknowledge all complaints within five days and respond in full within 20 days. Complaints are dealt with in-line with our Complaints Policy. The most serious complaints are escalated to the CEO or Chair of the Board of Trustees.

### **Statement on going concern**

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. The main risk to the organisation's ability to continue as a going concern is the loss of significant funding. To mitigate this risk, the organisation has implemented a fundraising plan which works to diversify our funding streams.

Movema has secured £125,024 of budgeted income for the 2023/24 financial year. Grant income is significant for the organisation and, recognising the often short-term nature of such funding, Movema prepares in advance to secure relevant ongoing grant income. We have a proven track record for excellent service delivery, and a strong relationship with funders. Movema also has increasing success in generating earned income, helping to diversify income. Movema's structure is designed to accommodate the periods of expansion and contraction that many charities experience over their life cycle. Whilst the strategy is to maintain or grow the levels of service delivery in response to need and demand, were contraction to be required, this can be implemented in such a way that service delivery on secured grants would not be adversely affected, and unrestricted reserves are sufficient to cover any associated costs.

## **Structure, governance and management**

### **Governing document**

Movema is a private company limited by guarantee governed by its Memorandum and Articles of Association dated 28/09/2009. It is a charity registered with the Charity Commission.

### **Appointment of Trustees**

Trustees are elected by members of the charity or co-opted and elected at General Meetings.

All Trustees are appointed for a term of fixed term of four years, and may serve up to a maximum of two consecutive terms with the exception of the following who were the Trustees (Directors) of the charity on the date of adoption of the November 2021 articles and are appointed for the following fixed terms:

- a) Ngozi Ikoku for a fixed term of up to one year from the date articles were adopted;
- b) Michael Cunningham for a fixed term of up to two years from the date articles were adopted;
- c) Kofi Ohene-Djan for a fixed term of up to two years from the date articles were adopted;  
and
- d) Rory Taylor for a fixed term of up to four years from the date articles were adopted.

All of the Trustees (Directors) listed above may serve one further consecutive four-year term.

### **Trustee induction and training**

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

### **Organisation**

Movema seeks to have a diverse Board of Trustees with a wide range of skills and experience. The maximum number of Trustees is ten and the minimum three. Skills audits of board members are conducted regularly with the outcomes addressed through recruitment and training.

The Board of Trustees normally meets quarterly. In addition, the Board operates the following subgroups; Finance and HR; Business Development and Operational Delivery, Inclusion and Relevance and Board Development and Recruitment.

The Chief Executive Officer (CEO) and her 3 Co-Directors are appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO and her co-Directors have delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery.

### **Trustees' responsibilities**

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Company Law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and Applicable Law).

Under Company Law the trustees must not approve the financial statements until they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Related parties and co-operation with other organisations**

No Trustees receive remuneration for their work as Trustees/Directors with the charity with the exception of one Trustee who received remuneration from Movema in 2022/23 for work over and

above the normal and reasonable Trustee duties. This was agreed and authorised under provisions contained within Movema's governing document.

Dawn Taylor (Trustee and Treasurer) was contracted, (November 2022 onwards) to provide line management and supervision for the four members of the Executive team on an ongoing basis (with regular review). The decision for a Trustee to do this rather than someone external was due to the need for someone who both understands Movema's multiple services, is familiar with the work of the organisation and has a good understanding of both Charity good practice and Movema's HR and financial systems. Dawn recuses herself from all discussions relating to the contract and the Chair and CEO monitored the contract in 2022/23, reporting to the Board quarterly.

Any connection between a Trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. As part of the recruitment process all Trustees complete a Conflict-of-Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Details of Trustees' expenses and related party transactions are disclosed in the notes to the accounts.

#### **Pay policy for senior staff**

The pay of the senior staff is reviewed annually, along with that of all employees, and normally increased in accordance with inflation and annual earnings. Pay benchmarking is carried out as part of the recruitment of new posts.

#### **Risk management**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis as part of the rolling timetable at all subgroup and Board of Trustees meetings.

#### **Safeguarding statement**

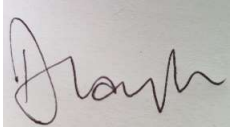
Movema is committed to safeguarding and promoting the welfare of children, young people and adults at risk from harm. The welfare of all children and adults at risk is paramount, and safeguarding is everyone's business. The Movema Safeguarding policy is in line with the Children Act 1989 and 2004. Section 17 and 47 of the 1989 Act imposed a positive duty to safeguard and promote the welfare of children.

All agencies have a statutory responsibility to safeguard children, young people and adults at risk, who have the right to protection regardless of gender, ethnicity, disability, sexuality, or beliefs. Our 'Safeguarding Policy' document sets out Movema's overall approach to protecting children and

adults at risk from abuse. Policies are supported by detailed procedures which explain how this policy is to be carried out by team. A copy of the Safeguarding policy and procedure is made available to all practitioners, staff, volunteers and partners, and a version of the policy and flow charts for reporting a concern or incident is also available on our website.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 02/11/2023

A handwritten signature in black ink, appearing to read 'Dawn Taylor', is written on a light-colored rectangular background.

Dawn Taylor (Chairperson)

## Independent Examiner's Report to the Trustees of Movema

I report on the accounts of the company for the year ended [31/03/2023](#) .

### RESPONSIBILITIES AND BASIS OF REPORT

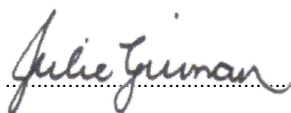
As the Charity's Trustees of the company (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the accounts of the company are not required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act).

### INDEPENDENT EXAMINERS STATEMENT

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that: accounting records were not kept in accordance with section 386 of the Companies Act 2006; or the accounts do not accord with such records; or the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Julie Guinan FCCA, Independent Examiner

Date: 02/11/2023

Harvey Guinan LLP  
Chartered Certified Accountants  
Unit 17 Mersey House  
Matchworks Estate, 140 Speke Road  
Liverpool, L19 2PH

## Statement of Financial Activities

for the year ended 31/03/2023

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Income from charitable activities	110,175	154,520	264,695	327,051
<b>Total Income</b>	<b>110,175</b>	<b>154,520</b>	<b>264,695</b>	<b>327,051</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Raised funds	809	-	809	-
Expenditure on Charitable activities	78,758	161,594	240,352	202,917
<b>Total Expenses</b>	<b>79,567</b>	<b>161,594</b>	<b>241,161</b>	<b>202,917</b>
<b>Net Income</b>	<b>30,608</b>	<b>(7,074)</b>	<b>23,534</b>	<b>124,134</b>
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>30,608</b>	<b>(7,074)</b>	<b>23,534</b>	<b>124,134</b>
Total funds brought forward	66,268	63,182	129,450	5,316
<b>Net funds carried forward</b>	<b>96,876</b>	<b>56,108</b>	<b>152,984</b>	<b>129,450</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

## Balance Sheet

AT 31/03/2023

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	5	19	19
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	6	21,535	12,184
Cash at bank and in hand		172,071	173,189
		<u>193,606</u>	<u>185,373</u>
<b>CREDITORS: Amounts falling due within one year</b>	7	<u>40,641</u>	<u>55,942</u>
<b>NET CURRENT ASSETS</b>		152,965	129,431
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>152,984</u>	<u>129,450</u>
<b>RESERVES</b>			
<b>Unrestricted funds</b>			
General fund	9	19	66,268
Designated funds		96,857	-
<b>Restricted funds</b>	10	<u>56,108</u>	<u>63,182</u>
		<u>152,984</u>	<u>129,450</u>

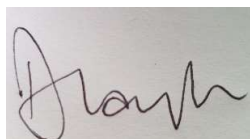
For the year ending 31/03/2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 02/11/2023 and signed on their behalf by**



Dawn Taylor  
Chairperson

## Notes to the Accounts

FOR THE YEAR ENDED 31/03/2023

### 1. ACCOUNTING POLICIES

#### 1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### 1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

#### 1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

#### 1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

#### 1g. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

#### 1h. Turnover

Turnover represents income as stated below. The company is not registered for vat.

#### 1i. Debtors Policy

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

**1j. Policy For Income Recognition**

Items of income are recognised and included in the accounts when all of the following are met: (1) The charity has entitlement to the funds; (2) Any performance conditions attached to the income have been met or are fully within the control of the charity; (3) There is sufficient certainty that receipt of the income is considered probable and (4) The amount can be measured reliably.

**1k. Cash At Bank And In Hand Policy**

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1l. Creditors And Provisions Policy**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

**1m. Financial Instruments Policy**

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1n. Policy For Preparing Accounts**

The directors believe that the company is experiencing good levels of income growth and that it is well placed to manage its business risks successfully. Accordingly they have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

## 2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

Employee costs during the year amounted to:	2023	2022
	£	£
Wages and salaries	137,074	135,241
Social security costs	6,445	5,207
Pension costs	3,005	2,407
	<u>146,524</u>	<u>142,855</u>

The average weekly numbers of employees during the year were as follows:

	2023	2022
	No.	No.
Management and administration	<u>7</u>	<u>8</u>
	<u>7</u>	<u>8</u>

During the year ended 31 March 2023 the company employed 7 (2022 8) Part time employees.

## 3. EMPLOYEES

	2023	2022
	No.	No.
Average number of employees	7	8

During the year ended 31 March 2023 the company employed 7 (2022 8) Part time employees.

## 4. PENSION CONTRIBUTIONS

	2023	2022
	£	£
Pension contributions	<u>3,005</u>	<u>2,407</u>
	<u>3,005</u>	<u>2,407</u>

## 5. TANGIBLE FIXED ASSETS

	Fixtures and Fittings	Total
	£	£
<b>Cost</b>		
At 01/04/2022	5,407	5,407
At 31/03/2023	<u>5,407</u>	<u>5,407</u>
<b>Depreciation</b>		
At 01/04/2022	5,388	5,388
At 31/03/2023	<u>5,388</u>	<u>5,388</u>
<b>Net Book Amounts</b>		
At 31/03/2023	<u>19</u>	<u>19</u>
At 31/03/2022	<u>19</u>	<u>19</u>

<b>6. DEBTORS</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Trade debtors	21,535	12,184
	<u>21,535</u>	<u>12,184</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Taxation and social security	2,933	2,325
Other creditors	37,708	53,617
	<u>40,641</u>	<u>55,942</u>

Included in Other Creditors is Deferred Income being income in advance of £28,386 (2022 £24,500) comprising £22,766 (2022 £24,500) Merseycare for Dance in Life Rooms, Monkston Nursery £420 (2022 £nil) part of a 3 month contract spanning the year end, Bristol City Council £1,200 (2022 £nil) for a refugee project, Filwood Community Centre £1,000 (2022 £nil) and South Gloucester Race £3,000 (2022 £nil),

**8. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £10, to the company should it be wound up. At 31/03/2023 there were 8 members.

**9. UNRESTRICTED FUNDS**

	<b>Brought forward</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Transfers</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	66,268	110,175	(79,567)	(96,857)	19
Designated Reserve Fund	-	-	-	96,857	96,857
	<u>66,268</u>	<u>110,175</u>	<u>(79,567)</u>	<u>-</u>	<u>96,876</u>

**Designated Reserve Fund**

Funds to reflect the trustees' plan to build designated reserve for resilience and to ensure that the activities are sustainable

## 10. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
LCVS	7,183	-	(7,183)	-	-
Our Liverpool	1,500	-	(1,500)	-	-
Arts Council England - Elevate	15,000	45,000	(48,000)	-	12,000
Quartet Community Foundation	5,000	-	(5,000)	-	-
Arts Council England - Project Grants	30,000	40,313	(61,165)	-	9,148
Arts Council England - Taking Flight	1,499	-	(1,499)	-	-
Stronger Together	3,000	9,960	(3,000)	-	9,960
Bristol City Council	-	4,471	(4,471)	-	-
Garfield Weston	-	20,000	(5,000)	-	15,000
Postcode Lottery	-	24,983	(14,983)	-	10,000
National Lottery Community Fund Platinum Jubilee Fund	-	9,793	(9,793)	-	-
	<u>63,182</u>	<u>154,520</u>	<u>(161,594)</u>	<u>-</u>	<u>56,108</u>

<b>LCVS</b>	Artist support and training grant
<b>Our Liverpool</b>	Grant for refugee and vulnerable migrants training programme
<b>Arts Council England – Elevate</b>	Arts Council funding for company development
<b>Quartet Community Foundation</b>	Grant for Everybody Dance Now, a community dance project
<b>Arts Council England - Project Grants</b>	Grants for community co-creation and an artist training programme for global majority
<b>Arts Council England - Taking Flight</b>	Grant for outdoor performance exploring birds and humans' desire for freedom and flight project
<b>Stronger Together</b>	Grants from Awards for All (2023) and Granada Foundation, Rathbone Trust and Mersey Sport (all 2022) for weekly dance activities for refugees, people seeking asylum and other migrants
<b>Bristol City Council</b>	Funds for charity's core dance activities
<b>Garfield Weston</b>	Funding for the core programme of activities
<b>Postcode Lottery</b>	Funding for the core programme of activities and community projects
<b>National Lottery Community Fund Platinum Jubilee Fund</b>	Funding for community projects to celebrate the Queen's jubilee in an inclusive and empowering way reflecting the diversity of Britain

## 11. TAX STATUS

Movema is a registered charity and all the activity is in furtherance of our charitable objects therefore we claim exemption from corporation tax.

## 12. NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	19	-	19
Net Current Assets	96,857	56,108	152,965
	<u>96,876</u>	<u>56,108</u>	<u>152,984</u>

**13. ANALYSIS OF RESOURCES EXPENDED**

	2023	2022
Direct Charitable Expenditure		
Direct Project Costs	63,951	29,132
Administration	11,286	16,095
Finance	239	360
Marketing	4,178	1,412
Premises	13,831	12,728
Staff	144,424	141,190
	<u>237,909</u>	<u>200,917</u>
Governance Accountancy, Board Expenses	3,252	2,000
	<u>3,252</u>	<u>2,000</u>
Total Resources Expended	<u>241,161</u>	<u>202,917</u>

**14. DETAILS OF INCOME**

	2023	2022
Sundry Grants and Donations	63	26,982
Grants: Arts Council England	85,313	189,062
Grants: National Lottery Platinum Jubilee Fund	9,793	-
Grants: Awards For All	9,960	-
Grants: Postcode Lottery (2023), WEA (2022)	24,983	19,807
Grants: Community Fund	-	13,833
Grants: Bristol City Council	4,471	-
Grants: Garfield Weston	20,000	-
Generated Income: Workshops, Education, Services, Fees and Merchandise	110,112	77,367
	<u>264,695</u>	<u>327,051</u>

**15. GENERAL INFORMATION**

Movema is a private company limited by guarantee, registered as a Charity and incorporated in England. Its registered office is The Bluecoat, 108 School Lane, Liverpool, L1 3BX

The financial statements are presented in Sterling, which is the functional currency of the company.

**16. REVENUE RECOGNITION**

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

## Detailed Statement of Financial Activities

### Incoming Resources for the year ended 31/03/2023

	2023	2022
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds</b>		
<b>Grants</b>		
Donations	63	-
Merchandise	-	866
Merchandise: Other	310	322
HMRC CJRS grant	-	3,319
Grants: National Lottery Platinum Jubilee Fund	9,793	-
Grants: Bristol City Council	4,471	-
Grants: National Lottery Awards for All	9,960	-
Grants: Garfield Weston	20,000	-
Grants: Other	-	23,663
Grants: Arts Council England	85,313	189,062
Grants: Postcode Lottery	24,983	19,807
	154,893	237,039
<b>Charity Income</b>		
Grants: Community Funds	-	13,833
Service/Fee Income: World Dance Workshop	42,768	30,940
Service/Fee Income: Per Head	3,023	4,540
Service/Fee Income: Performance	16,995	11,270
Service/Fee Income: Contract	25,953	19,301
Service/Fee Income: Project/ Commission	19,400	3,325
Billable Expense Income	1,663	6,803
	109,802	90,012
	264,695	327,051
	264,695	327,051

**Expenses**  
for the year ended 31/03/2023

	<b>2023</b>	2022
	£	£
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Costs Of Generating Voluntary Income</b>		
Purchases	809	-
	<u>809</u>	<u>-</u>
	<u>809</u>	<u>-</u>
<b>Charitable Activities</b>		
<b>Cultural Community Education through dance</b>		
Advertising and sales promotion	398	168
Marketing	1,968	192
Hospitality	-	1,052
Website costs	1,812	-
Travel	4,184	2,674
Postage and Packaging	19	26
Community Consultation Work	-	(3,000)
Rent or Lease of Buildings	13,831	12,728
Resources	4,208	2,334
Salaries	134,974	133,241
NIC employer (wages and salaries)	6,445	5,207
Pension contributions	3,005	2,407
Training	1,328	335
Equipment Consumables	144	4,476
External Evaluation	-	2,000
Outdoor Production	-	(6,000)
Freelancers	52,038	30,113
Insurance	1,309	920
Legal and Professional fees	6,425	7,405
Costumes and Accessories	2,083	1,915
Board Recruitment	-	(1,500)
Volunteer Expenses	485	240
Office Expenses	600	502
Telephone	1,093	1,266
Direct Project costs	-	1,530
Subscriptions	511	326
Bank charges	239	264
Bank interest	-	96
Sundry expenses	1	-
Governance Cost	3252	2000
	<u>237,100</u>	<u>200,917</u>