



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 2nd June 2023  
**To** 1<sup>st</sup> June 2024

**Period start date**  
**Period end date**

**Charity name:** Friends of College Wood

**Charity registration number:**1196877

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"><li>a) To promote for the benefit of the public, the conservation, protection and improvement of the physical and natural environment and biodiversity of College Wood, Knutsford and to encourage others to engage with, understand, enjoy, protect and enhance the woodland habitat.</li><li>b) To advance the education of the community with regard to woodland management and conservation.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>During the twelve months June 23 to June 24, we have:</b></p> <ul style="list-style-type: none"><li>a) Completed the verge clearance and put in place a working schedule to maintain and enhance the safety verge.</li><li>b) Completed the information signs project. Both entrance signs have been installed.</li><li>c) The weather has held back the intended entrances to the wood. A delayed spring ran into the nesting season so this will be tackled in the 2024/25 summer /Autumn season, (Funds remain at bank)</li><li>d) Held two Community gatherings – A “Big Breakfast” in the Autumn and an “Indaba” in the Spring. Both Barbeque gatherings.</li><li>e) Animated our Face book page.</li><li>f) Created a Web site. Ongoing - work in progress 2024/25</li><li>g) Continued with thinning the undergrowth to improve the openness of the woodland for</li></ul>

		<p>increase in biodiversity and security of all users.</p> <p>h) Created our first new track – the start of regenerating the glades</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We confirm that the Trustees have had regard to the guidance issued by the Charity Commission. All our actions and planned projects have had the benefit to the public at their heart.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>We are a totally volunteer run organisation with no paid employees. We undertake all our work in the wood and the completing of projects using a panel of able individuals – those that are not that active assist in every way they can – organising, admin, governance.</b>
Other		<b>N/A</b>

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The main achievements in this period have been:</b></p> <ul style="list-style-type: none"> <li><b>a) Road Safety Benefits to the community. The Continuing clearance of the verge strip and the introduction of an ongoing maintenance regime to keep wood back from the road.</b></li> <li><b>b) Access to the wood - benefit to the community. Information signs have been bought / installed and improvements to the entrances and pathways are in hand.</b></li> <li><b>c) Community inclusion – benefit to the community. Deep inroads into community communications have been made. Door-to-door flier</b></li> </ul>

		<b>delivery established, Face book presence, embryo web site and a volunteer WhatsApp group have all started in this year.</b>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>None</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Trustees have reviewed the income, expenses incurred and projected liabilities for the year 2023/24. We have also reconciled known future incomes and know liabilities. All these are outweighed by cash at the bank. The Trustees have therefore approved the continuation of the program for the next financial year (2024/25) with quarterly evaluations.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Charity has no specific reserve funds.</b>
Amount of reserves held	Para 1.22	<b>The Balance at bank is currently £383.70 – as at 9<sup>th</sup> June 2024.</b>
Reasons for holding zero reserves	Para 1.22	<b>All projects are funded by grant applications or private donations. Until funds are secured, no project is started.</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None – the charity is in a sound financial position with strong governance in place.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The charity raises funds by grant application and the occasional private donation. Once we gain more traction in the community other lines may be opened.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>None foreseen. Financial risk is negated by our strict policy of securing funding before any project is started.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution.</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Foundation Model Charitable Incorporated Organization (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Membership appoints up to 8 Trustees at the Annual General Meeting. Knutsford Town Council may appoint 1 additional Trustee from its members (a watching brief by KTC)</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Any new Trustees are taken through the Charity Commission "Advice to Trustees" in a one-to-one with the Secretary.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

## Reference and Administrative details

Charity name	Friends of College Wood
Other name the charity uses	None
Registered charity number	1196877
Charity's principal address	58 Manor Park South Knutsford WA16 8AN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Malloy	Chairman		
2	Paul Edward Davies	Vice Chairman		
3	Robert Graeham Taylor	Secretary		
4	Malcolm Vaughn Thomas	Treasurer		
5	Jennifer Wood			
6	Elizabeth Mary Slater			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Robert Graeham Taylor

Robert Graeham Taylor	
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Position (e.g. Secretary,  
Chair, etc)

Secretary

Secretary	
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Date

11/06/2024

11/06/2024
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# 2023/2024 YEAR-END FINANCIAL REPORT

## FRIENDS OF COLLEGE WOOD

11/06/2024

38 Thorneyholme Drive

Knutsford

Cheshire

WA16 8BX

Contact Phone

Web Address

Email Address

<b>PREPARED BY</b>	Malcolm Thomas	<b>TITLE</b>	Treasurer	<b>DATE</b>	11/06/2024
<b>APPROVED BY</b>	Andrew Malloy	<b>TITLE</b>	Chairman	<b>DATE</b>	11/06/2024

## TABLE OF CONTENTS

1. EXECUTIVE SUMMARY.....	2
---------------------------	---

2. ANNUAL FINANCIAL REPORT.....	2
3. CONCLUSIONS.....	2

## EXECUTIVE SUMMARY

Friends of College Wood is an organized charity currently existing under the UK laws. The Chairman Of our Team is Andrew Malloy who has many years' experiences as a Town Councilor in Knutsford.

Friends of College Wood was established in 2021 and obtained registration as a CIO in

The purpose of the FoCW is to ensure and protect the future of the College Wood amenity for the benefit of the community and the resident wildlife.

As of the 2023/24-year end (1<sup>st</sup> June 2024) we have completed 3 phases of a 4-stage project to clear the verge of the wood, improved signage to the wood. (2 Welcome entrance signs) and gained funds to improve the entrance paths into the wood.

For our 2024/25 year we have a pipeline of new projects to take us forward. These include installation of new entrances to the wood, establishing a rest/ educational area and further improvements to internal educational signage.

We also have a program of planned and ongoing maintenance of the verge and undergrowth.

In the following year-end financial report, you will find an insight into Friends of College Wood current financial position.

## ANNUAL FINANCIAL REPORT

Transaction Date	Transaction Type	Sort Code	Account Number	Transaction Description	Debit Amnt	Credit Amnt	Balance
29/04/2024	FPO	'30-98-97	69906962	RG AND J M TAYLOR 600000001338256560 BREAKFAST SPRING 24 774804 10 29 APR 24 13:03	£37.00		£383.70
14/08/2023	FPO	'30-98-97	69906962	MALCOLM THOMAS 300000001187098977 POSTCRETE FOR SIGNS 205377 10 12 AUG 23 13:37	£16.30		£420.70
07/08/2023	FPO	'30-98-97	69906962	SHELLEY SIGNS 600000001180830468 25971 01 05 48 10 07 AUG 23 16:24	£1,842.00		£437.00
12/07/2023	FPI	'30-98-97	69906962	KNUTSFORD TOWN GRANT 54071545515164000R 162227 40 12 JUL 23 07:31		£400.00	£2,279.00

Lloyds Bank Statement attached.

## CONCLUSIONS

After presenting the related data on Friends of College Wood income, expenses incurred and projected liabilities, for the year June 2023 to June 2024 and reconciling Known future liabilities and projected incomes we are confident that the organization is in sound financial health. Expenditure to date and known liabilities are outweighed by the cash at the bank.

Accordingly, The Trustees have hereby approved the continuation of the program into the next fiscal year (2024/2025), with evaluations to be held on a quarterly basis.