



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From                                      Period start date    To                                      Period end date

Charity name:

Charity registration number:

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>a) To promote for the benefit of the public, the conservation, protection and improvement of the physical and natural environment and biodiversity of College Wood, Knutsford and to encourage others to engage with, understand, enjoy, protect and enhance the woodland habitat.</p> <p>b) To advance the education of the community with regard to woodland management and conservation.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the twelve months June 22 to June 23, we have :</p> <p>a) cleared the woodland back 2m from the kerb to create a verge corridor. This vastly improves the safety of the road that borders the Wood.</p> <p>b) Set in motion a project to install Information signs to show the wood is open as an amenity for the community.</p> <p>c) Obtained funding , planned and initiated 2 new entrance paths into the wood – to improve access for all ( complete in 2023/24)</p> <p>d) Held two Community gatherings – litter picks: establishing templates for the future.</p> <p>e) Opened a Face book page. A Web site is planned – finalise in 2023/24.</p> <p>f) Continued with thinning the undergrowth to improve the openness of the woodland for increase in biodiversity and security of all users.</p>
Statement confirming	Para 1.18	<b>We confirm that the Trustees have had</b>

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		<b>regard to the guidance issued by the Charity Commission. All our actions and planned projects have had the benefit to the public at their heart.</b>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>We are a totally volunteer run organisation with no paid employees. We undertake all our work in the wood and the completing of projects using a panel of able individuals – those that are not that active assist in every way they can – organising, admin, governance.</b>
Other		<b>N/A</b>

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The main achievements in this period have been:</b> <ul style="list-style-type: none"> <li><b>a) The clearance of the verge strip and the introduction of an ongoing maintenance regime to keep wood back from the road.</b></li> <li><b>b) The fund-raising efforts – which has allowed information signs to be bought and improvements to the entrances and pathways.</b></li> <li><b>c) Deep inroads into community communications. Door-to-door fliers established, Face book presence, embryo web site and a volunteer WhatsApp group have all started in this year.</b></li> </ul>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

		<b>N/A</b>
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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>None</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Trustees have reviewed the income, expenses incurred and projected liabilities for the year 2022/23. We have also reconciled known future incomes and know liabilities. All these are outweighed by cash at the bank. The Trustees have therefore approved the continuation of the program for the next financial year ( 2023/24) with quarterly evaluations.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Charity has no specific reserve funds.</b>
Amount of reserves held	Para 1.22	<b>The Balance at bank is currently £421 – as at November 2023</b>
Reasons for holding zero reserves	Para 1.22	<b>All projects are funded by grant applications or private donations. Until funds are secured, no project is started.</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None – the charity is in a sound financial position with strong governance in place.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The charity raises funds by grant application only at present . Once we gain traction in the community other lines may be opened.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>None foreseen. Financial risk ids negated by our strict policy of securing funding before any project is started.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution.</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Foundation Model Charitable Incorporated Organization ( CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Membership appoints up to 8 Trustees at the Annual General Meeting. Knutsford Town Council may appoint 1 additional Trustee from its members ( a watching brief by KTC)</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Any new Trustees are taken through the Charity Commission "Advice to Trustees" in a one-to-one with the Secretary.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

## Reference and Administrative details

Charity name	Friends of College Wood
Other name the charity uses	None
Registered charity number	1196877
Charity's principal address	58 Manor Park South Knutsford WA16 8AN

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Malloy	Chairman		Knutsford Town Council
2	Paul Edward Davies	Vice Chairman		
3	Robert Graeham Taylor	Secretary		
4	Malcolm Vaughn Thomas	Treasurer		
5	Jennifer Wood ( nee Shutt)			
6	Elizabeth Mary Slater			
7	Anthony Charles Slater			
8	Morgan Jones			
9				
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11				
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

None
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Robert Graeham Taylor

Robert Graeham Taylor	
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Position (eg Secretary,  
Chair, etc)

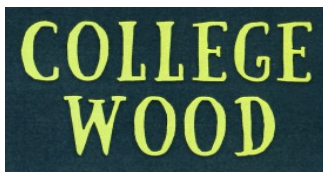
Secretary

Secretary	
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Date

12/12/2023

12/12/2023
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# 2022/2023 YEAR-END FINANCIAL REPORT

## FRIENDS OF COLLEGE WOOD

01/06/2023

38 Thorneyholme Drive

Knutsford

Cheshire

WA16 8BX

Contact Phone

Web Address

Email Address

<b>PREPARED BY</b>	Malcolm Thomas	<b>TITLE</b>	Treasurer	<b>DATE</b>	3/12/2023
<b>APPROVED BY</b>	Andrew Malloy	<b>TITLE</b>	Chairman	<b>DATE</b>	3/12/2023

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## EXECUTIVE SUMMARY

Friends of College Wood is an organized charity currently existing under the UK laws. The Chairman Of our Team is Andrew Malloy who has many years' experiences as a Town Councilor in Knutsford.

Friends of College Wood was established in 2021 and obtained registration as a CIO in

The purpose of the FoCW is to ensure and protect the future of the College Wood amenity for the benefit of the community and the resident wildlife .

As of the 2022/23-year end (1<sup>st</sup> June 2023) we have closed our initial project (partial clearance of undergrowth of the wood), completed 2 phases of a 4-stage project to clear the verge of the wood, and raised the funds and started a project to improve signage to the wood.

For our 2023/24 year we have a pipeline of new projects to take us forward. These include improving entrances to the wood, establishing a rest/ educational area and further improvements to signage.

We also have a program of planned and ongoing maintenance of the verge and undergrowth.

In the following year-end financial report, you will find an insight into Friends of College Wood current financial position.

## ANNUAL FINANCIAL REPORT

<b>Income</b>			
04 July 2022	Public donation		£50
19 <sup>th</sup> October 2022	Grant – Manchester Airport fund		£1709
10 <sup>th</sup> November 2022	Grant – Little Waitrose fund		£600
<b>Expenditure</b>			
2 November 2022	Invoice – Chris Franklin Tree Services	(clearance)	£480
<b>Cash at Bank 1<sup>st</sup> June 2023</b>			<b>£1879</b>

*Reconciliation with Bank Statement. (As at 1/12/20234)*

### **Known Incomes (2023/24 fiscal year)**

July 2023	Grant – Knutsford Town Council	£400
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<b>Known Liabilities (2023/24 fiscal year)</b>		
Aug 2023	Invoice - Shelley Signs	£1842
Aug 2023	Invoice - materials for sign installation.	£16
<b>Cash at Bank 1<sup>st</sup> December 2023</b>		<b>£421</b>

## CONCLUSIONS

After presenting the related data on Friends of College Wood income, expenses incurred and projected liabilities, for the year June 2022 to June 2023, and reconciling Known future liabilities and projected incomes we are confident that the organization is in sound financial health. Expenditure to date and known liabilities are outweighed by the cash at the bank.

Accordingly, The Trustees have hereby approved the continuation of the program into the next fiscal year (2023/2024), with evaluations to be held on a quarterly basis.

Attachment - Bank Statement 1<sup>st</sup> December 2023