



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 6th April 2024 To 5<sup>th</sup> April 2025

Charity name: Broadbridge Heath Gala Association

Charity registration number: 1196789

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. To assist, in such ways as the Charity Trustees think fit, any charity or organisation in Broadbridge Heath, who's aims include advancing the education of persons, by developing their mental, physical and moral capabilities through educational, sporting, and leisure time activities.</p> <p>2. The promotion of social inclusion among elderly persons in Broadbridge Heath, who are excluded from society because they are housebound, or unable to drive or easily access public transport, by the provision of social events, including transport to and from home.</p> <p>3. To promote such other charitable purposes as may from time to time be determined.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Pensioners Christmas dinner.</p> <p>Village summer jubilee picnic with family games, entertainment and activities.</p> <p>Jubilee tree planting, and commemorative gifts to local children.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In setting our objectives and planning our activities the Trustees have given careful consideration and regard, to the Charity Commission's public benefit guidance.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		n/a

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		n/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has this year consolidated reducing the number of events mainly due to a reduction in volunteers although during the year two new Volunteers joined the team.</p> <p>The charity again succeeded in achieving a number of its aims over the reporting period. Funds raised have again been used to support the provision of a free Christmas lunch for elderly residents of the village, where they have been able to enjoy valuable social interaction. This is the fourth year that the charity has been able to support such an event both financially and members helping to serve and clear food and drink.</p>

		<p>The summer picnic did not have a key theme unlike the previous two which were to celebrate the King's Coronation and Queens Jubilee, locals were invited to a picnic where food was provided for the elderly and those who were in need. This brought the community together to enjoy the afternoon with food, games and activities and this has now been adopted to be a permanent date in the Gala events diary.</p> <p>The charity also hosted other festive activities to raise funds and bring the community together which included a Christmas Fair, Santa Parade and quizzes during the reporting period. These events have grown in numbers and the public participation seeing many families out and about in the village over the relevant periods. These events promote the charity's aims and purposes of developing mental and physical capability through leisure time activity.</p> <p>Frustratingly the largest event being the Summer Fete which usually attracted approximately 1000 people from the local community and further was significantly affected by the weather. The reduction in numbers meant that the profits for the Gala's main fundraising event were dramatically lower than previous years' events. It continued to meet our charity aims while also promoting other local businesses and charities but was the main reason for the charity this year making a loss.</p> <p>Although financially the charity was not profitable for the year a large proportion of the losses were due to assets being purchased for future events, these assets will make future events more profitable and aid members to put these on. The charity have succeeded in keeping a year's worth of outgoings while also paying in advance a number of larger invoices for the Summer Fete 2025 in advance.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position remained broadly equivalent at the end of the period, to that at the start, whilst being able to pursue and fund its aims.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Following the pandemic, the trustees agreed to hold sufficient funds in reserve, so that the charity could maintain 2 years' worth of financial obligations in regard to insurances, and storage of assets.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 10 <sup>th</sup> November 2021
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is registered as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and voted upon, at convened meetings of the trustees, and in accordance with the provisions and requirements of the Constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
		n/a

Other		
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## Reference and Administrative details

Charity name	Broadbridge Heath Gala Association
Other name the charity uses	
Registered charity number	1186789
Charity's principal address	Broadbridge Heath Parish Council  The Parish Office  Sargent Way,Broadbridge Heath  HORSHAM  West Sussex  RH12 3TS

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Warren Jones	Chair		
2	Hollie Hebblethwaite			
3	Rebecca Downer			
4	Sheila Stocker			
5	Peter Smith			
6	Richard Axby			
7	Jon Crabtree	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	n/a		
	Name of chief executive or names of senior staff members (Optional information)		
	n/a		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a
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### Other optional information

n/a
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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

		Signature(s)	Jonathan Crabtree	
		Full name(s)	Jonathan Crabtree	
		Position (eg Secretary, Chair, etc)	Treasurer	
		Date	21/10/2025	