



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	26	11	2021		31	08	2022

Section A Reference and administration details

Charity name Hebden Bridge Local History Society

Other names charity is known by

Registered charity number (if any) 1196787

Charity's principal address Birchcliffe Centre

Birchcliffe Road

Hebden Bridge

Postcode HX7 8DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Attack	Chair	26/11/2021 – 31/08/2022	
2	Murray Seccombe	Secretary	26/11/2021 – 31/08/2022	
3	Rachel Smith	Treasurer	26/11/2021 – 31/08/2022	
4	Nigel Smith		26/11/2021 – 31/08/2022	
5	Hilary Fellows		27/4/2022 – 31/08/2022	
6	Sheila Graham		27/4/2022 – 31/08/2022	
7	Barbara Hall		27/4/2022 – 31/08/2022	
8	Sarah Keates		27/4/2022 – 31/08/2022	
9	Anne Mealia		27/4/2022 – 31/08/2022	
10				
11				
12				
13				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Hebden Bridge Local History Society (HBLHS) is governed by a constitution based on the Charity Commission's association model
How the charity is constituted (eg. trust, association, company)	HBLHS is a charitable incorporated organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by the members of the CIO. One third retire by rotation each year. They may seek re-election.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	The charity works closely with Pennine Heritage Ltd (reg. charity, 509974), as part of the South Pennine Archives. The charity follows relevant policies of Pennine Heritage and Hebden Bridge Methodist Church for its activities at the archives and lecture hall respectively. As a new charity, we are reviewing existing policies and procedures to ensure compliance with charity law and best practice. The following policies will be developed as a priority: Risk management Financial controls and reserves Trustee expenses and conflicts of interest The charity will use the risk management register to identify the need for further policies, as necessary.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance the education of the public in the history, heritage and culture of Hebden Bridge, the Upper Calder Valley and surrounding areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning activities for the year, the Society kept in mind the Charity Commission's guidance on public benefit and fee charging. The membership fee was £15 per year.

The main activities undertaken for the public benefit were:

- A series of talks on a wide range of historical topics given by speakers with expert knowledge in the subject. Talks were open to members and non-members in a fully accessible town centre venue and advertised in advance. The talks were also recorded and made available to members after the event. A report of each talk was published in the local paper, in the Society newsletter and on our website.
- The maintenance of the local history archive. This was open to members and visitors on 2 afternoons each week. Assistance with family history research was also offered each week.
- Publications produced by the Society on topics relevant to the history of the local area were available in local outlets and via the Society's website. Work continued on new titles.
- An exhibition titled "Who Built Hebden Bridge" at the Town Hall in Hebden Bridge in March. This free exhibition was in the entrance hall and passed by everyone entering the Town Hall.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

HLHS is run entirely by volunteer trustees and members. The trustees were greatly helped during the year by:

- Diana Monahan who has a wealth of knowledge on all matters relating to the history of the area and willingly shared it to answer queries from members and others from across the world.
- David Cant who edited the newsletters and provided proof reading assistance for publications.
- The Family History group for supporting enquiries and research.
- Stella Richardson and Mike Crawford for editing the final volume of the probate transcription series.
- The Folklore group (especially John Billingsley) for this aspect of the area's cultural heritage
- The Pre-history Group (especially David Shepherd) for advising members of new finds and events.
- Locally based speakers who declined to accept expenses.
- John Crampton for cataloguing assistance in the archive.
- Mike Crawford and Diana Monahan for creating the "Who Built Hebden Bridge Exhibition".

Summary of the main achievements of the charity during the year

- Membership numbers continued to be strong at 222 members.
- Talks resumed in the Methodist Church. With support from the Society, the Church installed a new audio recording system which enabled the Society to record the talks. With consent from the speakers the recordings were made available to members to view at home. This meant that members who don't live locally or can't get out on a Wednesday evening were able to access the talks. An average of 90 people accessed talks in person or online. The response from members was very positive –
“Excellent talk. Very informative and very clearly presented.”
“Another fascinating talk. Thanks so much for putting these online!”
- The Society received a number of donations of items for the Archive during the year including Wild Rose Arts documentary archive, Hebden Bridge Literary & Scientific Society collections, a collection of almanacs and books including two weaving books from the 1830s, Todmorden & Hebden Bridge Master Printers Association minute book 1919-1942 and documents relating to John Bentley & Sons printers, Todmorden. Preservation and cataloguing of these and other donations continued with help from volunteers.
- The Society published Midgley and Warley Probate Records 1688-1700 completing the series of probate volumes for this period for the Upper Calder Valley. Enclosing the Moors by Sheila Graham, first published in 2014, was reprinted.
- The exhibition “Who Built Hebden Bridge” was very well attended with positive feedback.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Society has sufficient reserves to cover its current commitments and is in the process of developing formal Reserves and Risk Management policies.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

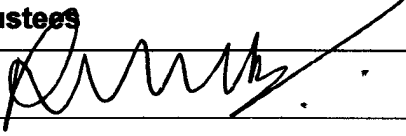
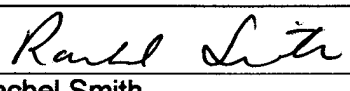
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Murray Seccombe	Rachel Smith
Chair	Treasurer

19/6/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hebden Bridge Local History Society

1196787

Receipts and payments accounts

CC16a

For the period
from

26/11/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transfer from unincorporated association - Hebden Bridge Local History Society	21,914	-	-	21,914	-
Membership subscriptions	600	-	-	600	-
Donations	2,500	-	-	2,500	-
Sale of Publications	424	-	-	424	-
Queries	47	-	-	47	-
Sub total (Gross income for AR)	25,486	-	-	25,486	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,486	-	-	25,486	-
A3 Payments					
Cost of lectures	386	-	-	386	-
Administration	603	-	-	603	-
Archive costs	886	-	-	886	-
Newsletters	223	-	-	223	-
Cost of publications	1,322	-	-	1,322	-
Sub total	3,420	-	-	3,420	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,420	-	-	3,420	-
Net of receipts/(payments)	22,066	-	-	22,066	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	22,066	-	-	22,066	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	21,570	-	-
	PayPal account	485	-	-
	Cash account	11	-	-
	Total cash funds	22,066	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-	-
		-	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		RACHEL SMITH	19/6/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hebden Bridge Local History Society

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1196787

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21.10.22

Name:

DAVID BRYAN

Relevant professional
qualification(s) or body

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

(if any):

Address:

1 EDWARD STREET, HERDEN BRIDGE,
WAKEFIELD YORKSHIRE, HX7 8DF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.