

Grace Church Kidlington

**Report and Accounts
Year End 31st July 2025**

GRACE CHURCH KIDLINGTON
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2025

ADDRESS FOR CORRESPONDENCE 20 Harts Close
Kidlington
OX5 1AZ

GOVERNING DOCUMENT Constitution dated 29 September 2021

CHARITY REGISTRATION NUMBER 1196747

TRUSTEES RESPONSIBLE FOR
MANAGING THE CHARITY Philip Butcher
Katie Bartlett
Michael Smith
Judith Smith
Iain Gray
Luke Cornish

INDEPENDENT EXAMINER Lois Severn

BANKERS

Metro Bank
Kingdom Bank

LEGAL ADVISOR

Edward Connor
10 The Point
Market Harborough
LE16 7QU

INDEX

Page 1	Legal & Administrative Details
Pages 2-6	Trustees' Report
Page 7	Independent Examiner's Report
Page 8	Receipts and Payments Account
Page 9	Statement of Assets & Liabilities
Page 10	Notes to the Accounts

GRACE CHURCH KIDLINGTON

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 JULY 2025

Overview

The Trustees present their annual report and financial statements of the charity for the year ended 31 July 2025. It contains the following items:

The annual report of the charity explaining the activities undertaken in the year, how the charity met its public benefit objectives and the way the church is managed.

The annual financial report for the financial year ended 31st July 2025, the required statements and notes to the accounts. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102.

Over the last year we have continued to follow good safeguarding practice, and the trustees affirmed the safeguarding policy with some updates and amendments.

A: Objectives and Aims

Grace Church Kidlington is a relatively new church having started meeting for Sunday worship in October 2017. We meet and work in Kidlington, a large village 6 miles north of Oxford. The church is a small community-based church which is focused on serving all ages. The church is a member of the Fellowship of Independent Evangelical Churches and has adopted the FIEC's Basis of Faith as the theological basis of its work. The activities of the church involve the promotion of our beliefs and reaching out to our community and beyond, providing care and sharing our faith. The trustees of Grace Church Kidlington confirm they have had regard for the Charity Commission's guidance on public benefit and believe they have met the legal requirement of S17 of the Charities Act 2011.

The charitable objectives are:-

- 1) the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Kidlington and the surrounding neighbourhood.
- 2) and such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Aims:

We aim to be a church enabled by the Holy Spirit to live for God's glory by:

- Growing in understanding and enjoying God's grace to us in Jesus (UP)
- Sharing life together as a community shaped by God's grace to us in Jesus (IN)
- Proclaiming to Kidlington and beyond the Good News of God's grace to us in Jesus (OUT)

B: Activities that further the Charity's objectives

Sundays

From October 2024 we changed the time of our Sunday service from the afternoon to the morning. Since then we have seen new people join us for our worship services, which include singing, praying and preaching. We are a larger congregation now than in our previous report. Activities for children also take place alongside the service most weeks. The sermons are recorded and uploaded straightaway to our website for those unable to attend to listen to. Some of the attenders would say they are not yet Christians, but attend to learn more of the Christian faith.

A new development in 2025 sees the congregation sharing in lunch together once a month after the morning service. Twice a month we continue to run interactive seminars for attenders to learn more about the Christian faith.

Weekdays

We have 2 homegroups that meet weekly in different homes in the village. They have the aim to provide community and care, alongside studying the Bible and praying together.

Volunteers

The volunteers within the church help in every aspect of the church's work. The majority of our members and many of the congregation partner together in our ministries and in practical ways. The trustees recognise that without this many of the church's activities could not take place.

C: Financial review

Analysis of Income

The income of the church is primarily donations from church members and those associated with the church plus gift aid. Total income was £67k.

Analysis of Expenditure

Total costs to the general fund were £96K. In the financial year to 31st July 2025 there was a deficit of £29k to the general fund

Reserves

The trustees set an agreed budget each financial year. The treasurer has authority, with relevant consultation with the Trustees and Elders, to work within this budget. Any expenditure outside the budget must be brought before the trustees.

At the end of the 2024-25 financial year the general fund reserve fund stood at £86k.

The Trustees have intend using the reserves to pay for a Pastor In Training over 4 years to 31/08/2027 as agreed with church members. The Trustees' normal reserves policy will be to maintain £15,000 in cash reserves at all times to ensure that they can cover 3 months of salaries. This figure will be revised when the Pastor In Training's 4 year contract ends. An emergency meeting would be called if reserves dropped below this level.

Budget 2025-2026

The budget for 2025-2026 was approved by Trustees at their meeting in July 2025.

Income to the general fund for 2025/26 is forecast to be £66k. Spending from the general fund for 2025/26 is forecast to be £92k. Spending will exceed income by £26k.

Investment Policy

No long term investments are held by the church.

Risks and Uncertainties

The church, and its trustees, are potentially at risk from a number of sources. These risks are managed so as not to expose them to undue risk and trustees are kept informed so that they are able to deal with any situations that may arise. Risks are assessed and mitigated against on an ongoing basis

The future

The trustees remain committed to using the resources and income of the charity to advance the aims of the church.

D: Structure, governance & management

Grace Church Kidlington is a Charitable Incorporated Organisation (CIO) registered in December 2021. The church is governed by a Constitution and Handbook. The church is a member of the Fellowship of Independent Evangelical Churches (FIEC) and the South Central Gospel Partnership.

Church membership

Church membership is open to baptised Christians who adhere to the statement of faith and ethical statement, and who are willing to be in active partnership with the church in the work of the gospel. At the year-end church membership stood at 25, of which 1 is a junior member. The church members meet regularly to conduct business meetings.

Organisational structure

The church membership elects, from its number, individuals to serve as church officers, who form the trustee body. These officers are Elders, a Safeguarding Officer and a Treasurer. The Elders serve for a term of 5 years and may then be re-appointed. An Elder can serve for a maximum of 10 years before, where possible, taking a break of at least one year. The Safeguarding Officer & Treasurer each serve for a term of 3 years and may be re-elected for up to two further terms before, where possible, taking a break of at least one year.

The Elders are responsible for doctrinal integrity, policy and strategy. The Safeguarding Officer and Treasurer are responsible for practical matters.

The trustees meet at least four times each year and have overall responsibility for the operation of the church. The trustees draw up policies and procedures within which they operate and make decisions. The charity currently has two paid staff members, the pastor Philip Butcher and pastor-in-training Luke Cornish, who serve as elder and trustees. Philip Butcher is the chair of trustees.

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

GRACE CHURCH KIDLINGTON

I report to the charity trustees on my examination of the accounts of Grace Church Kidlington ('the Charity') for the year ended 31 July 2025 on pages 8-10 of this report.

Responsibilities and basis of report

You, as the charity's trustees, are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I have satisfied myself that the Charity does not require to be audited for this year and is eligible for independent examination. I report in respect of my examination of your Charity's accounts, as carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

- 1) accounting records were not kept in accordance with section 130 of the 2011 Act; or
- 2) the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lois Severn BSc CA
51 Coniston Avenue
Headington
OXFORD
OX3 0AW

GRACE CHURCH KIDLINGTON
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2025

	Notes	Unrestricted Funds General Funds £	Restricted Funds £	2025 £	2024
Income receipts					
Donations		52,757	-	52,757	47,774
Gift aid receipts		11,348	-	11,348	9,676
Legacies		-	-	-	-
Interest		3,018	-	3,018	3,393
Total receipts		67,123	-	67,123	60,842
Payments					
Payments in relation	2	90,572 #	-	90,572	83,691
Grants paid in	3	5,550 #	-	5,550	5,700
Total payments		96,122	-	96,122	89,391
Net of		(28,999)	-	(28,999)	(28,549)
Transfers between funds	5	-	-	-	-
Net movement in funds		(28,999)	-	(28,999)	(28,549)
Cash funds as at last year end		114,588	-	114,588	143,136
Cash funds at this year end	A	85,588	-	85,588	114,588

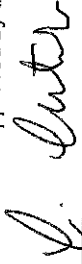
The notes on page 9 form part of these accounts.

GRACE CHURCH KIDLINGTON
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2025

	Unrestricted Funds		Restricted funds	2025		2024	
Notes	General funds	£		£	£		
A Cash funds							
Cash at bank with immediate access	12,718	-	12,718	29,588			
Notice deposits	72,871	-	72,871	85,000			
	<u>85,588</u>	<u>-</u>	<u>85,588</u>	<u>114,588</u>			
B Other monetary assets							
Gift aid due to charity	900	-	900	759			
Prepayments	965	-	965	820			
Other debtors	1,046	-	1,046	1,879			
	<u>2,911</u>	<u>-</u>	<u>2,911</u>	<u>3,458</u>			
C Liabilities							
Falling due within one year							
Taxes due	973	-	973	1,041			
Other creditors	-	-	-	149			
Fee for Independent Examination	-	-	-	864			
	<u>973</u>	<u>-</u>	<u>973</u>	<u>2,054</u>			

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:



PHILIP BUTCHER (CHAIR OF TRUSTEES)

Date: 24/4/2026

The notes on page 9 form part of these accounts.

GRACE CHURCH KIDLINGTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds		Restricted Funds	Total 2025	Total 2024
	General funds	£	£	£	£
Employment costs (see note 4)	73,822		-	73,822	71,578
Ministry expenses	3,502		-	3,502	3,421
Rent	4,125		-	4,125	4,050
Insurance	233		-	233	219
Professional fees	140		-	140	1,483
Training and Conferences	5,114		-	5,114	-
Independent examination	864		-	864	840
Gifts and hospitality	170		-	170	122
Travel	433		-	433	385
Office costs	2,170		-	2,170	1,594
	<u>90,572</u>		<u>-</u>	<u>90,572</u>	<u>83,691</u>

2 Payments in relation to charitable activities undertaken directly

In 2025/2026 the charity has split expenditure previously categorised as Professional Fees into Training & Conferences and Professional Fees. 2024 has not been

3 Grants paid in relation to charitable activities undertaken by others

Grants for mission in the UK and overseas:					
Pioneers UK Ministries	2,700		-	2,700	1,800
Wycliffe Bible Translators	2,850		-	2,850	2,400
Sports Friends	-		-	-	1,500
	<u>5,550</u>		<u>-</u>	<u>5,550</u>	<u>5,700</u>

4 Transactions with related parties

During the year Philip Butcher served as a church leader and was paid a total of £39,583 (2024: £38,775) and received pension contributions of £3,562 (2024: £3,435) for serving in that capacity, not for serving as a trustee. These payments are permitted by the charity's governing document.
 Luke Cornish served a church leader and was paid a total of £27,825 (2024: £28,783) and received pension contributions of £834.87 (2024: £785 for serving in that capacity, not for serving as a trustee. These payments are permitted by the charity's governing document.

5 Movement of funds

	Opening balance	Receipts	Payments	Transfers	Closing balance
	£	£	£	£	£
General funds	114,588	67,123	(96,122)	-	85,588
Total funds	<u>114,588</u>	<u>67,123</u>	<u>(96,122)</u>	<u>-</u>	<u>85,588</u>