

Grace Church Kidlington

Charity Number: 1196747

Report and Accounts
Year ended 31 July 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

GRACE CHURCH KIDLINGTON
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2022

ADDRESS FOR CORRESPONDENCE	20 Harts Close Kidlington OX5 1AZ
GOVERNING DOCUMENT	Constitution dated 29 September 2021
CHARITY REGISTRATION NUMBER	1196747
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Philip Butcher Katie Bartlett Michael Smith Judith Smith Iain Gray
INDEPENDENT EXAMINER	Archie McDowall BA CA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
BANKERS	METRO BANK 4-5 QUEEN STREET OXFORD OX1 1EJ
LEGAL ADVISOR	EDWARD CONNOR 10 THE POINT MARKET HARBOUROUGH LE16 7QU

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GRACE CHURCH KIDLINGTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

The Trustees present their annual report and financial statements of the charity for the year ended 31 July 2022. It contains the following items:

- The annual report of the charity explaining the activities undertaken in the year, how the charity met its public benefit objectives and the way the church is managed.
- The annual financial report for the financial year ended 31st July 2022, the required statements and notes to the accounts. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102.

A. Objectives and Aims

Grace Church Kidlington is a relatively new church having started meeting for Sunday worship in October 2017. We meet and work in Kidlington, a large village 6 miles north of Oxford. The church is a small community-based church which is focused on serving all ages. The church is a member of the Fellowship of Independent Evangelical Churches and has adopted the FIEC's Basis of Faith as the theological basis of its work. The activities of the church involve the promotion of our beliefs and reaching out to our community and beyond, providing care and sharing our faith. The trustees of Grace Church Kidlington confirm they have had regard for the Charity Commission's guidance on public benefit and believe they have met the legal requirement of S17 of the Charities Act 2011.

Objectives

1. the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Kidlington and the surrounding neighbourhood; and
2. such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need to such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Aims

We aim to be a church enabled by the Holy Spirit to live for God's glory by:

- Growing in understanding and enjoying God's grace to us in Jesus (UP)
- Sharing life together as a community shaped by God's grace to us in Jesus (IN)
- Proclaiming to Kidlington and beyond the Good News of God's grace to us in Jesus (OUT)

B: Activities that further the Charity's objectives

Sundays

On Sundays we have seen new people join us for our worship services, which include singing, praying and preaching. Activities for children also take place alongside the service most weeks. The sermons are recorded and uploaded straightaway to our website for those unable to attend to listen to. Some of the attenders would say they are not yet Christians, but attend to learn more of the Christian faith.

Twice a month we also run interactive seminars for attenders to learn more about the Christian faith.

Weekdays

We have 2 homegroups that meet weekly in different homes in the village. They have the aim to provide community and care, alongside studying the Bible and praying together.

Raising Awareness and understanding our faith

At the centre of all we do as a church is the teaching of the Bible and encouragement of faith in Jesus. Some of the ways this has been done over the past year include:-

- Sunday services: services take place each Sunday, at 4:00pm. Alongside the services, a group for children aged 0-11 meet.
- Each week a number of Community & Bible study groups meet, in local homes.
- Throughout the year courses run and individuals meet together to work through courses such as Christianity Explored to help explain our faith to those who are interested.
- A number of the members meet up one-to-one to learn more about the Christian faith together & to support each other through life by listening and prayer.

Encouraging Mission and Outreach

Grace Church Kidlington remains committed to being outwardly focused, sharing our faith within the local community, more broadly in the UK and through supporting international mission. Outreach events are held throughout the year, in the local area, to which the congregation are encouraged to invite friends and family; this has included social evenings (quiz nights and a games night), a Jubilee service & tea party, an Easter trail for families on the streets of the village, stalls at village events, such as the Christmas Light's Switch on event & the summer Gala at Exeter Park.

We continue to support prayerfully & financially, three mission partners, working in the UK and internationally.

Communicating our Faith and purpose

Communicating our faith is a key part of our activities as a church. Most of our activities seek to provide opportunities for those in the local community and beyond to hear the gospel and build the faith of those who believe.

Volunteers

The volunteers within the church help in every aspect of the church's work. The majority of our members and many of the congregation partner together in our ministries and in practical ways. The trustees recognise that without this many of the church's activities could not take place.

C: Financial review

Analysis of Income

The income of the church is primarily donations from church members and those associated with the church plus gift aid. £47k was gifted by Woodstock Road Baptist Church (WRBC) being the accumulated funds of Grace Church Kidlington when operating as a Church Plant of WRBC. Total income to the general fund was £98k

Analysis of Expenditure

Total costs to the general fund (including transfers) were £31k. In the financial year 2021-22 there was a surplus of £67k to the general fund

Reserves

The trustees set an agreed budget each financial year. The treasurer has authority, with relevant consultation with the Trustees and Elders, to work within this budget. Any expenditure outside the budget must be brought before the trustees.

At the end of the 2021-22 financial year the general fund reserve fund was in excess of £67k.

Budget 2022-2023

The budget for 2022-2023 was approved by Trustees at their meeting in July 2022.

Income to the general fund for 2022/23 is forecast to be £55k. Spending from the general fund for 2022/23 is forecast to be £60k. Spending will exceed income by £5k.

Investment Policy

No long term investments are held by the church as the trustees believe the church's ongoing giving and income is stable and the trustees consider that it would be possible to take fundraising or cost saving action in good time should it be necessary. A forward financial forecast for the helps trustees make appropriate decisions.

Risks and Uncertainties

The church, and its trustees, are potentially at risk from a number of sources. These risks are managed so as not to expose them to undue risk and trustees are kept informed so that they are able to deal with any situations that may arise. Risks are assessed and mitigated against on an ongoing basis

The future

The trustees remain committed to using the resources and income of the charity to advance the aims of the church. They are currently engaged in seeking how best to use our surplus to advance the aims in the best way in the coming years.

D: Structure, governance & management

Grace Church Kidlington is a Charitable Incorporated Organisation (CIO) registered in December 2021. The church is governed by a Constitution and Handbook. The church is a member of the Fellowship of Independent Evangelical Churches (FIEC) and the South Central Gospel Partnership.

Church membership

Church membership is open to baptised Christians who adhere to the statement of faith and ethical statement, and who are willing to be in active partnership with the church in the work of the gospel. At the year-end church membership stood at 27, of which 4 are junior members. The church members meet regularly to conduct business meetings.

D: Structure, governance & management (continued)

Organisational structure

The church membership elects, from its number, individuals to serve as church officers, who form the trustee body. These officers are Elders, a Safeguarding Officer and a Treasurer. The Elders serve for a term of 5 years and may then be re-appointed. An Elder can serve for a maximum of 10 years before, where possible, taking a break of at least one year. The Safeguarding Officer & Treasurer each serve for a term of 3 years and may be re-elected for up to two further terms before, where possible, taking a break of at least one year.

The Elders are responsible for doctrinal integrity, policy and strategy. The Safeguarding Officer and Treasurer are responsible for practical matters.

The trustees meet at least four times each year and have overall responsibility for the operation of the church. The trustees draw up policies and procedures within which they operate and make decisions. The charity currently has one paid staff member who is the pastor Philip Butcher, who serves as elder and chair of trustees.

E. Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Philip Butcher

PHILIP BUTCHER (CHAIR OF TRUSTEES)

Date: 7 February 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GRACE CHURCH KIDLINGTON

I report to the trustees on my examination of the accounts of Grace Church Kidlington ('the charity') for the year ended 31 July 2022 on pages 6 to 10 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

Archie McDowall BA CA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 13 March 2023

GRACE CHURCH KIDLINGTON
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 £
<i>Income receipts</i>				
Donations		89,512	1,133	90,645
Gift aid receipts		8,518	0	8,518
		<u>98,030</u>	<u>1,133</u>	<u>99,163</u>
<i>Total receipts</i>		<u>98,030</u>	<u>1,133</u>	<u>99,163</u>
<i>Payments</i>				
Payments in relation to charitable activities undertaken directly	2	29,179	1,340	30,519
Grants paid in relation to charitable activities undertaken by others	3	1,200	0	1,200
		<u>30,379</u>	<u>1,340</u>	<u>31,719</u>
<i>Total payments</i>		<u>30,379</u>	<u>1,340</u>	<u>31,719</u>
Net of receipts before transfers		67,651	(207)	67,445
Transfers between funds	6	(207)	207	0
Net movement in funds		<u>67,445</u>	<u>0</u>	<u>67,445</u>
Cash funds as at last year end		0	0	0
Cash funds at this year end	A	<u>67,445</u>	<u>0</u>	<u>67,445</u>

The notes on pages 9-10 form part of these accounts.

GRACE CHURCH KIDLINGTON
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 £
A Cash funds				
Cash at bank with immediate access		67,445	-	67,445
		67,445	-	67,445
B Other monetary assets				
Gift aid due to charity		723	-	723
Prepayments		725	-	725
Other debtors		2,100	-	2,100
		3,548	-	3,548
C Liabilities				
Falling due within one year				
Taxes due		878	-	878
Grant obligations		1,400	-	1,400
Fee for Independent Examination		810	-	810
Accrued expenses		-	-	-
Total		3,088	-	3,088

D Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Philip Butcher

PHILIP BUTCHER (CHAIR OF TRUSTEES)

Date: 7 February 2023

The notes on pages 9-10 form part of these accounts.

GRACE CHURCH KIDLINGTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2 Payments in relation to charitable activities undertaken directly

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Employment costs (see note 4)	22,634	-	22,634
Ministry expenses	194	-	194
Rent	3,300	-	3,300
Insurance	241	-	241
Professional fees	1,018	-	1,018
Gifts and hospitality	-	1,340	1,340
Travel	62	-	62
Office costs	1,730	-	1,730
	<u>29,179</u>	<u>1,340</u>	<u>30,519</u>

The fee payable to the independent examiner for preparing and examining the accounts is £810, which will be paid in the next financial year.

3 Grants paid in relation to charitable activities undertaken by others

Grants for overseas mission:			
Small grants to organisations	450	-	450
Grants to individuals	750	-	750
	<u>1,200</u>	<u>-</u>	<u>1,200</u>

GRACE CHURCH KIDLINGTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2022

4 Transactions with related parties

During the year Philip Butcher served as a church leader and was paid a total of £32,426 and received pension contributions of £3,032 for serving in that capacity, not for serving as a trustee, of which £19,652 and £1,769 respectively was paid directly by the charity (see note 5 below). Together with his wife, he was also given a gift of £540. These payments are permitted by the charity's governing document.

5 Non-monetary resources

Prior to the establishment of the charity as an independent church, Philip Butcher was employed by Woodstock Road Baptist Church (charity number 1136284) and seconded to serve as the charity's church leader. During the year, he was paid £12,774 and received pension contributions of £1,263 from WRBC.

6 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
Unrestricted funds					
General funds	-	98,030	(30,379)	(207)	67,445
	<u>-</u>	<u>98,030</u>	<u>(30,379)</u>	<u>(207)</u>	<u>67,445</u>
Restricted funds					
Giving Fund	-	1,133	(1,340)	207	-
	<u>-</u>	<u>1,133</u>	<u>(1,340)</u>	<u>207</u>	<u>-</u>
Total funds	<u>-</u>	<u>99,163</u>	<u>(31,719)</u>	<u>0</u>	<u>67,445</u>

Giving Fund

Acts as a collection fund for specific gifts donated by church members during the year and distributed to identified recipients. Top-ups from unrestricted funds are included as transfers.