



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **22/11/2021**

To **31/03/2023**

Charity name: **OFF THE CURRICULUM**

Charity registration number: **1196701**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education of any persons under the age of 25 years for the public benefit by developing their mental, physical and moral capabilities through extra-curricular educational activities, in such ways as the charity trustees think fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Off the Curriculum provides educational services to young people from diverse backgrounds through both in-person and online events, aimed at empowering them to achieve success.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Off the Curriculum has ensured that it is being operated for public benefit only.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant making does not form any part of our charity activities.
Policy on social investment including program related investment	Para 1.38	Social investments do not form part of our charitable activities.
Contribution made by volunteers	Para 1.38	Voluntary contributions enable Off the Curriculum to operate. This is typically captured by time donated to the charity by the volunteer. At the time of writing, Off the Curriculum is supported by a team of >45 volunteers. Attempts were made for the completion of monthly-time

		sheets, yet due to drop-out issues this failed. Nonetheless, typically all volunteers work at a frequency of five hours per week.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Off the Curriculum has conducted over 100 in-person and online learning opportunities (lecturers, one-to-one mentoring, online learning opportunities) covering topics ranging from climate change and sustainability to astronomy. These live events garnered significant attendance, with each session attracting more than 25 participants across the United Kingdom. Alongside these live events, our students have actively engaged with our online educational materials, which are hosted on the EDUCO platform, amounting to a total of 100 unique users. Additionally, our academic mentoring program has been available to 35 students over a two-year period, demonstrating a tangible impact on the young individuals involved in the charity's educational initiatives. Below are a few student testimonials outlining the influence of our educational services on them:</p> <p>"During my time attending OTC seminars, I found myself developing a new interest in neuroscience. It has been really rewarding not only because of the knowledge I've acquired from particular areas of study, but also because it enabled me to share and exchange ideas with other like-minded peers. OTC has pushed me to get out of my comfort zone through delivering a presentation for an assessment piece, which has increased my confidence and allowed me to develop my oral skills as well as understanding about the brain and addiction. My OTC experience has been intriguing and exciting and I look forward to attending more sessions!" Jeriel, Programme Participant.</p> <p>"OTC is definitely a unique experience which few extracurricular academic programmes have achieved in my</p>

		<p>opinion. It has provided its students with a tailored agenda according to a vote on the next specific subject for the new term. This not only makes the participants look forward to the sessions, but it also gives them a sense of involvement instead of being directed by the volunteers by an already-given plan. The experts brought in to talk have a wide-ranging background from all around the world, giving the students an insight into the different fields and institutions they themselves may desire to be involved in later. The content is also astoundingly high-level which distinguishes it from what a student would study from day to day at school; I have as a result benefited from an expansion in vocabulary, ideas, and cognizance of topical and important affairs such as climate change and neuroscience. The self-determined assessment at the end of each chosen course acts as a consolidation of knowledge and is also a method of getting the students to focus throughout the sessions for their assessment to be reflective of their dedication to the programme. This feature certainly is special to OTC only!" - Raghad, Programme Participant.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held the equivalent of £0.97 in the bank at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	£ 0
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	None
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees have been chosen based on their skillset and knowledge of specific areas or general charity management

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	This policy outlines the induction and training process for new volunteers at Off the Curriculum (OTC). It emphasises the importance of a comprehensive induction to integrate volunteers effectively into the charity's operations. Key topics covered during induction include legal frameworks, roles and responsibilities, essential training, and mentoring opportunities. The policy also details different levels of essential training and procedures for monitoring attendance and compliance. Responsibilities of staff, officers, and trustees are clearly defined, ensuring that induction and training are effectively implemented and evaluated. Additionally, the policy highlights the charity's commitment to equality and diversity, with regular audits to monitor effectiveness and compliance. The document will be reviewed periodically to ensure it remains up-to-date and aligned with organisational needs and legal requirements.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity operates with two boards of advisory personnel: our elected trusteeship and our young person's trustee board. These advisory board members convene annually to review the charity's performance and suggest improvements. Sitting below the trustee boards are the Charity Chair and a broader network of Officers, each fulfilling distinguished roles within the charity. Additionally, the charity engages short-term volunteers to contribute to the delivery of educational materials, such as guest speakers and creators of educational video content.

Relationship with any related parties	Para 1.51	The wider community with which Off the Curriculum interacts includes our London-based partnered schools and charities, i.e., Gresham College, network. These partners either advertise our upcoming events or collaborate closely with us to support our shared interests of furthering educational empowerment.
Other		N/A

Reference and Administrative details

Charity name	OFF THE CURRICULUM
Other name the charity uses	N/A
Registered charity number	1196701
Charity's principal address	73 ARNOLD ESTATE DRUID STREET LONDON SE1 2DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Ian Mudway Ph.D.	N/A	2021 - 2023	Joseph Levermore
2	Mushfiqur Chowdhury	N/A	2021 - 2023	Joseph Levermore
3	DR SWETAVALLI RAGHAVAN	N/A	2021 - 2023	Joseph Levermore
4	Shaun Behan	N/A	2021 - 2023	Joseph Levermore
5	Dr RASHADA HARRY	N/A	2021 - 2023	Joseph Levermore
6	Dr Stephanie Wright Ph.D.	N/A	2021 - 2023	Joseph Levermore
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Dr RASHADA HARRY	2021 - 2023	
Mushfiqur Chowdhury	2021 - 2023	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Samuel Animashaun	Joseph Levermore
Position (eg Secretary, Chair, etc)	Finance Officer	Chair
Date	08/05/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

OFF THE CURRICULUM

1196701

Receipts and payments accounts

CC16a

For the period
from

Period start date

22/11/2021

To


Period end date

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,026	-	-	3,026	-
Other	166	-	-	166	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,192	-	-	3,192	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,192	-	-	3,192	-
A3 Payments					
Application service Subscription	1,917	-	-	1,917	-
Legal Expense	290	-	-	290	-
Travel Expense	23	-	-	23	-
General Expense	1,120	-	-	1,120	-
Bank Charges	0	-	-	0	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,351	-	-	3,351	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,351	-	-	3,351	-
Net of receipts/(payments)	- 158.81	-	-	- 158.81	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	159.78	-	-	159.78	-
Cash funds this year end	0.97	-	-	0.97	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	0.97	-	-
		-	-	-
		-	-	-
	Total cash funds	0.97	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Trade Mark of OTC Logo		1,322	1,322
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Joseph Levermore	13/05/2024