

Trustees' Annual Report of Love From Lucy

For the year ended 31 December 2023

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Charity Address: 60 Wessex Estate, Ringwood, Hampshire, BH24 1XE

Treasurer: Mrs Claire Collict, Mininsden, 40 Eastbourne Road, Lower Willingdon,
East Sussex, BN20 9NS

Bank: National Westminster Bank PLC, 250 Bishopsgate, London EC2M 4AA

Love From Lucy - Trustees Annual Report for 2023

Our aims and purposes as a charity

Love From Lucy aims to help children and young ones up to the age of 21 years of age who have previously had a heart, liver, lung, pancreas, kidney or multi-organ transplant and go on to develop Post-Transplant Lymphoproliferative Disorder (PTLD) by:

- Helping to relieve the effects of undergoing chemotherapy
- To providing items that will bring them joy while in a hospital bed
- Provide them with vouchers to obtain their favourite food while in hospital
- Clothing that will help ease their symptoms of the chemotherapy
- Signpost their family to organisations that can give them support
- Provide mental health therapy for the siblings of the cancer patient
- To campaign for the right of every young person who has had a transplant to have regular blood tests to prevent PTLD from developing

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the Trustees' have considered the Charity Commission's guidance on public benefit and have taken it into account when making a decision to which the guidance is relevant

For 2023 we discussed and planned the following objectives and activities to fulfil our aims.

- To reach out to the public to fundraise for the charity by taking part in the Dorset Plane Pull
- Take part in the Ellingham Show by selling merchandise and informing the public of the effects of Post-Transplant Lymphoproliferative Disorder (PTLD)
- To update the website to make it more appealing to those visiting it
- Continue to spread Lucy's message by encouraging shop owners to put a poster in their window
- To compile a leaflet explaining PTLD, where the patient and their families can get help and support, how to donate to the charity or set up a monthly donation and to distribute it to hospitals

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £412 and are detailed in the Financial Report.

2023 was a disappointing fundraising year. We very sadly didn't have enough support to do the Dorset Plane Pull so lost our deposit. We were grateful for the donation from Dorset Plane Pull giving us a share of their donations from 2022 and a small donation via Easyfundraising. The entrants who had paid to take part in the Dorset Plane Pull 2023 were refunded their money through their bank accounts.

A dearly beloved trustee was suffering mental trauma due to losing someone to PTLD. They obtained funding from Abby's Heroes, another local charity, for counselling sessions but this was coming to an end. A discussion took place with the remaining Trustees' and volunteers as to whether it would be appropriate to use Love From Lucy funds to fund the counsellor for ongoing treatment. There was a resounding yes, on the basis that we needed this particular Trustee to be fit and well, both physically and mentally, to be able to carry on helping to run the charity. More harm than good would have resulted if the Trustee had to resign. This was a unique case and the same decision would not have applied to the other Trustees' or volunteers. This has proved invaluable. The counsellor has become a trusted source for Love From Lucy to engage with. We now feel confident that this counsellor will be able to work well with the siblings of patients with PTLD.

A decision was also made to close down the JustGiving page as it was costing the Charity £18 per month with no deposits being made.

We, sadly, were too late to organise a stall at the Ellingham Show so this is the aim for 2024.

The leaflet is being compiled, the charity is struggling to get the balance of information and pictures correct. There has to be a positive message in the leaflet but at the same time the patient and parents need informative information.

Staff Costs

The Charity makes no payments for staff; the Trustees' and volunteers do not get paid for the work they do.

Trustee payments and expenses

There were no payments to persons related to or connected to the Trustees for expenses but a Trustee did benefit from a provision provided by the charity.

Why we hold no money in reserve

The charity is unable to have a reserve at this time due to the funds being very small. The charity will look to try and maintain a balance on the general unrestricted funds which equates to at least three months' unrestricted payments as contingency against unforeseen situations. At present, the unrestricted funds are kept under regular review.

Structure, governance and management of the Charity

Love From Lucy is a Constituted Incorporated Organisation and has a Constitution governing document.

A Trustee must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Every charity trustee must be a natural person and be over the age of 16 years.

The Trustee is made aware that it is an unpaid volunteer role.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of this constitution; and
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
- (c) Training courses will be available for all Trustees.
- (d) We are always looking for new Trustees and try to ensure a balance of skills and experience where possible.

Reference and Administrative details

Charity Name: Love From Lucy
Registered Charity Number: 1196636
Charity Address: 60 Wessex Estate, Ringwood, Hampshire BH24 1XE

Charity Trustees'	Alice Pearson	Media
	Claire Collict	Treasurer
	Jacqueline Evans	Hospital Liaison
	Jacqueline Henley	Fundraising
Administration	Beverley Pearson	

Property belonging to the charity held by Alice Pearson is: Gazebo, Banner, Chairs, Merchandise, Phone, Sum up machine and Collecting tins.

Property belonging to the charity held by Claire Collict is: Banner and orange tablecloth.

All decisions relating to the charity are undertaken by all the trustees. A quarterly meeting will be held to discuss the accounts and any other matters arising, a vote is made and the decision will be taken from the majority.

The Trustees 'Annual Report' was approved by the Trustees' above and signed on their behalf by Beverley Pearson - Administrator


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Date: 29 March 2024

Annual Financial Report
of
Love From Lucy
For the year ending December 2023

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Summary of Financial Receipts & Payments

The financial effect of our activities during the year can be summarised as follows:

Note: There have been no restricted funds during 2023.

	2023	2022
Income	£	£
Sales of Merchandise	52	95
Events	157	1,661
Donations	136	2,461
Gift Aid	2	188
Total Income	<u>347</u>	<u>4,405</u>

Note 2

Expenses		
Merchandise	320	546
Helping Young Ones	1,200	
Events	231	350
Administration	756	682
Just Giving Fees	216	132
Banner (Capital Asset)	36	
Total Expenses	<u>2,759</u>	<u>1,710</u>

Note 3

	Total 2023	Total 2022
<i>Reconciliation of funds:</i>		
Net Income or (net) expenditure	(2,412)	2,695
Bank accounts at 1 January	2,695	0
Bank accounts at 31 December	283	2,695

Statement of Assets as at 31 December 2023

	Totals 2023	Totals 2022
Monetary assets		
Bank current account	283	2,695
Paypal - Merchandise – Note 4	65	
Capital Asset - Banner	36	143
Total assets at 31 December 2023	384	2,838

This financial report for the year ended 31st December 2023, including the notes following, was approved by the Trustees' and signed on its behalf by the Administrator Beverley Pearson:



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Date: 29 March 2024
Love From Lucy

Notes to the Financial Report

1. The financial statements of the Charity have been prepared in accordance with the Charities Act 2022, using the receipts and Payments basis.

2. Analysis of total received	2023	2022
	£	£
Merchandise (Total merchandise sold 2023 - £117 Note 4)	52	95
Plane Pull Entry Fees	157	1,661
Donations	136	2,461
Gift Aid from Just Giving	2	188
Total Received on all funds	347	4,405

3. Analysis of total paid		
Merchandise - Orange bugs and beanies	320	546
Plane Pull Deposit	130	350
Refund of plane pull entry	101	
Money Spent help young ones	1,200	
Administration:		
Web Hosting – 123 Reg	464	226
Tesco – Orange chairs		30
Printing		90
Stationery		2
Refund from Tesco for fraudulent activity on our bank account		(24)
Postage		70
Bank/Finance Charge		4
Just Giving Fees	216	128
Licence/Permits – Adobe Licence	196	
Insurance – Zurich	96	
Capital Asset - Banner (2)	36	288
Total paid on all funds	2,759	1,710

4. **PayPal** has a balance of £65. This is where the public have made a deposit for merchandise. The Trustees' have decided to leave it in the account to spend in the future as there is a cost for transferring it to the bank account.
5. No payments were paid to any Trustee, Volunteer, persons closely connected to them or related parties.

Respective responsibilities of Trustees

The Trustees' are responsible for the preparation of the annual reports. The Trustees' consider that an audit is not required under the Charities Act 2022 ("The Charities Act") and that an independent examination is not needed.