



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 January 2023 (Period start date) To 31 December 2023 (Period end date)**

**Charity name: PROSPECT HOUSE SCHOOL EDUCATIONAL TRUST**

**Charity registration number: 1196619**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(a)To advance the charitable education of pupils at Prospect House School of 75 Putney Hill, SW15 3NT in such manner and in all respects as the trustees shall think fit, in particular (but without prejudice to the generality of the foregoing): (I) through the award of bursaries, scholarships, exhibitions, prizes and grants to such pupils and prospective pupils:, and (II) by making such payments as they shall in their absolute discretion determine for the development and improvement of the said school, its grounds and buildings (including the provision of recreational areas and facilities), for the purchase of books (or any other educational publications) and equipment (including musical instruments) for the said school, and by funding specialist teaching posts at the said school, in every case insofar as the same shall be charitable; and (b)To provide financial and any other type of support for such charity or charities or for such charitable purpose or charitable purposes as the trustees shall from time to time in their absolute discretion determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has raised funds through donations, mainly from parents at Prospect House School and the owner of the school, Dukes Education, and used those donations to fund means-tested bursaries for children at Prospect House School.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities, the trustees have given careful consideration to the Charity Commission's guidance on public benefit, and in particular to its supplementary public benefit guidance on advancing education.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Recruitment for a new bursary student took place during the year, with an offer made to a student, who commenced at the school in Year 3 in October 2023.</p> <p>The charity has continued to forge relationships with the leadership team at Prospect House School, the Prospect House School Parents Association and the ownership group of Prospect House School, Dukes Education.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There were net incoming resources of £50,459 during the period, resulting in a healthy end of year net asset figure of £202,244.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees review the finances of the Trust at each meeting and have regard to the available cash reserves and likely future income in deciding the ability to grant bursaries. The guiding principle is to hold a minimum of three terms' fees per pupil on reserve. At present, our excess over this amount is not a concern.
Amount of reserves held	Para 1.22	£202,244
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	School based fundraising and parental donations are the principal source of funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	(a) Identifying suitable candidates for bursaries. (b) Fundraising to ensure sufficient resources to support bursaries granted.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are interviewed upon application. Candidates' skill set and biographies are circulated to all trustees, and the Board then votes on appointments.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees receive copies of relevant Trust documents and financial statements. New trustees have access to existing trustees in the event of any queries.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees split the roles of fundraising, marketing and scholar liaison between them. The Chair typically liaises with the school head and owners, and there is a Treasurer to deal with finances.
Relationship with any related parties	Para 1.51	The owner, Dukes Education, discounts the school fees of the scholar by 50% per financial year.
Other		

## Reference and Administrative details

Charity name	Prospect House School Educational Trust
Other name the charity uses	
Registered charity number	1196619
Charity's principal address	75 Putney Hill London SW15 3NT

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Jordan	Chair / Hon Treasurer		
2	Sarah Douglas	Trustee		
3	Justyna Lijs	Trustee		
4	Oliver Hudson	Trustee		
5	Michelle Douglas	Trustee		
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
None		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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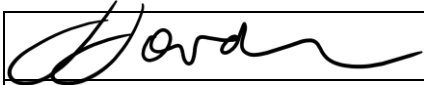
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Jordan	
Position (eg Secretary, Chair, etc)	Chair / Hon Treasurer	
Date	9 May 2025	



**Prospect House Schools Educational Trust**  
**Registered Charity Number 1196619**  
**Accounting Statement**  
**Accruals Basis for period 1 January 2023 - 31 December 2023**

	<b>2023</b>	
	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>		
Donations	21,251	
One-off Donation from House Schools Trust	27,845	
<b>Total Incoming Resources</b>		<b>49,096</b>
<b>Resources Expended</b>		
Charitable Activities	(6,923)	
Cost of Generating Funds		
Costs of Fundraising	0	
Administrative Costs/Other Costs	(360)	
<b>Total Resources Expended</b>		<b>(7,283)</b>
<b>Net Incoming/(Outgoing) Resources</b>		<b>41,812</b>
Cash Funds at 1 January 2023		<b>11,880</b>
Cash Funds at 31 December 2023		<b>53,692</b>
<b>Statement of Assets and Liabilities for 2023</b>		
<b>Cash Funds</b>		
Metro	55,416	
		<b>55,416</b>
<b>Other Monetary Assets</b>		
Amount due from Fundraising Activities in 2023	0	
		<b>0</b>
<b>Liabilities</b>		
Commitments made in 2023	(1,723)	
		<b>(1,723)</b>
<b>Net Assets</b>		<b>53,692</b>

All the trust's funds are unrestricted funds.

We approve the accounts and acknowledge our responsibility for them, and for providing all information and explanations necessary for their compilation.

Signed on behalf of the Trustees



James Jordan  
Chair and Hon Treasurer

## **Independent examiner's report to the trustees of Prospect House School Educational Trust**

I report to the trustees on my examination of the accounts of the Prospect House School Educational Trust (the Trust) for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than the requirements that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Christopher Alan Bell

Relevant professional qualification or membership of professional bodies (if any): CIMA

Address: Flat 504 , 417 Wick Lane , Bow , London, E3 2JG

Date: 11.05.2025