

MANCHESTER REFUGEE SUPPORT NETWORK

CHARITY REGISTRATION NO:1196560

**FINANCIAL STATEMENTS FOR THE PERIOD ENDED
31ST MARCH 2023**

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Manchester Refugee Support Network

Report of the trustees for the Period Ended 31st March 2023

The trustees present their annual report and financial statements of the charity for the period ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland published (FRS 102) (effective 1 January 2019).

Reference and administrative information

Charity Name: Manchester Refugee Support Network

Charity Number: 1196560

Trustees

Mike Mpofu	(appointed 25.11.22)
Ahmed Mohamud	(appointed 25.11.22)
Ellen Ghebretatios	(appointed 25.11.22)
Addisu Tewolde	(appointed 25.11.22)
Amina Said	(appointed 25.11.22)
Sadia Muminovic	(appointed 25.11.22)
Zahid Kahan	(appointed 25.11.22)

Key Personnel

A scheme of delegation is in place and the Manager, Belay Kashay has responsibility for the day to day operational management of the organisation, individual supervision of the staff and also ensuring that the staff continue to develop their skills and working practices to ensure high quality service provision.

Principal Office

129 Princess Road
Moss Side
Manchester
M14 4RB

Independent Examiners

Community Accountancy Service Limited
The Grange, Pilgrim Drive
Beswick
Manchester
M11 3TQ

Manchester Refugee Support Network

Bankers

NatWest Bank
438 Barlow Moor Road
Chorlton-cum-Hardy
Manchester
M21 0BR

Structure, governance and management

The organisation is a charitable incorporated organisation and was registered as a charity on 12th November 2021, and is governed under its Constitution.

The Charity took over the assets and activities of Manchester Refugee Support Network, an unincorporated charity number 1109990 on 1st April 2022.

Appointment of trustees

The charity trustees will be elected by the membership with one half retiring from office at each AGM. Those trustees can make themselves available for re-appointment. The charity must have between 3 and 8 trustees.

Trustee induction and training

Following their election, new trustees are provided with Governance training covering:

- The obligations of Management Committee members and signposting to relevant Charity Commission publications.
- Current agenda items for Management Committee meetings.
- The main documents and policies which set out the operational framework for the charity, including the Constitution.
- The finance and funding of the organisation including the Finance Policy, Strategy and Plan as well as the latest independently audited accounts.
- Business Plan and future objectives.

Membership

Full Membership of MRSN is open to all properly constituted refugee community organisations in Greater Manchester who have charitable objectives, support the aims of MRSN, have had an AGM in the last 15 months and are refugee led. Associate Membership of MRSN is open to any adult who is interested in furthering the work of MRSN. Only full paid up members have the right to vote at Annual or Special General Meetings.

Each refugee community organisation constitutes a single member of MRSN and nominates a representative to vote on its behalf at any Annual General Meeting or any other Special General Meetings of the membership, including the election of the Management Committee.

Objectives and activities

- To advance education and relieve financial hardship amongst those seeking asylum and those granted refugee status particularly by the provision of legal and other advice.
- To support and promote the physical and mental health of asylum seekers, refugees and their dependants.
- To advance the education and training of those granted refugee status and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.
- To advance the education of the public in general about the issues relating to refugees and those seeking asylum.
- The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons in need of such facilities by reason of their age, race, gender, religion, infirmity or disablement, financial hardship or social and economic circumstances.
- To relieve the effects of financial poverty on refugees and asylum seekers through the provision of temporary accommodation.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through

- Community development services to build capacity within refugee community organisations and to support the delivery of the key priorities enshrined in the Refugee Charter for Manchester
- Legal advice and support to help people affected by poverty, unemployment, homelessness and immigration status
- Volunteer programmes to provide meaningful work experiences and training to refugees and other members of the local community to enhance their employment prospects and to extend the reach of MRSN's advice and other activities
- Provision of temporary accommodation and hardship support

A review of our achievement and performance: how our activities delivered public benefit

Public Benefit the Charities Act 2011 requires charities to demonstrate that their work is of direct benefit to the public. When planning the MRSN's activities each year, the Trustees take due regard of the Charity Commission's general guidance on public benefit. Within the constraint of resources, and subject to any eligibility criteria for a specific service, the MRSN's services, described above, are available to all refugees and people claiming asylum. Services are offered in many of our clients' languages, without charging fees, and recognising the difficulties many face in meeting travelling costs. Our general Advice, refugee integration and refugee awareness of the general public about refugee issues benefits the whole community by supporting community cohesion. Our work on policy,

Manchester Refugee Support Network

legislation and advocacy advances human rights and access to employment, education and health care, and combats destitution. For further information please refer to the appendix.

Volunteers

Volunteers support MRSN through reception work and interpreting for clients who don't speak English. They also provide basic information and make telephone calls on behalf of clients. The role can also include advocacy and support for clients including by accompanying them to appointments. Volunteers also give advice on different issues.

Financial review

Total income in the period was £484,138 and total expenses were £432,997 leaving a surplus of £51,141.

Our income increased from previous year. The manager has been working hard and it can be seen by the significant increase in the number of funders and amount of funding. He has established a strong relationship with a number of funders who have offered us substantial support at a time when many charities have seen their income falls significantly. The number of funders we have received grants from increased during the reporting period and we continue to pursue many more possibilities.

The continued support from individuals and local organisations who provide our unrestricted funds is vital to MRSN's ongoing activities and we are very grateful that this held up at a such a difficult time.

We will keep raising the funds we need to keep Manchester Refugee Support Network open and maintain the vital services it provides to asylum seekers and refugees in Greater Manchester.

Investment powers and policy

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in an interest-bearing account.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2023 was £186,963 of which £186,572 is free reserves (after allowing for funds tied up in tangible fixed assets). The balance held in restricted reserves at 31st March 2023 was £141,601.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

Manchester Refugee Support Network

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A risk register has been established and has been approved by the Board of Trustees. It is kept under continual review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to development of income generation strategy which allow for the diversification of funding and activities. Where appropriate, systems or procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

Achievement and plans for future periods

We have at the core of our mission the need to provide a place where the basic needs of refugees and asylum-seekers can be addressed and where their poverty and social isolation can be overcome. We want to build new partnerships and informal alliances in both our service delivery and campaigning, bringing together our varied expertise and networks to maximise our collective reach and impact. Continuing to campaign hard and lead on refugee issues in the region; MRSN will also work to secure a significant increase in the quantity and quality of legal advice available to refused asylum-seekers and refugees.

As the needs of our service users continue to grow, we need to increase and expand our income streams from sources that will support those aims, so that we can continue to respond in a positive way.

We are clear we want to become increasingly user led and will prioritise the appointment of staff and volunteers with lived experiences.

We are improving our buildings and premises, so they are more accessible, creative, welcoming and family friendly

Understanding and sharing the impact that our work has on our service users is becoming increasingly important, so we are looking to enhance our impact measurement and monitoring

As of 1st April 2022, the trustees have agreed to transfer all activities, assets and liabilities to the newly formed Manchester Refugee Support Network CIO (registration number 1196560)

Please refer to the appendix for further details of our achievements.

Manchester Refugee Support Network

Trustees responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 27th September 2023 and signed on their behalf by:



Addisu Tewolde

Chair of trustees

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
MANCHESTER REFUGEE SUPPORT NETWORK
REGISTERED CHARITY NO. 1196560**

I report on the accounts of the charity, for the Period Ended 31ST March 2023 which are set out on pages 8 to 18.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

E.L Anderson MA FCA CTA

Date: 27th September 2023

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

MANCHESTER REFUGEE SUPPORT NETWORK

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 MARCH 2023
(Including income & expenditure account)

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				Period from 01.11.21 31.03.23
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £
INCOME FROM:				
Donations & Legacies	(2)	19,783	-	19,783
Charitable Income	(3)	73,264	389,685	462,949
Other Income		1,402	-	1,402
Investment Income		4	-	4
TOTAL		94,453	389,685	484,138
 EXPENDITURE ON:				
Raising Funds	(4)	30	-	30
Charitable Activities	(4)	3,142	429,825	432,967
TOTAL		3,172	429,825	432,997
 NET INCOME (EXPENDITURE FOR THE YEAR		91,281	(40,140)	51,141
 RECONCILIATION OF FUNDS				
Total Funds Transferred from 1109990		95,682	181,741	277,423
 TOTAL FUNDS CARRIED FORWARD	(15)	186,963	141,601	328,564

The statement of financial activities includes all gains and losses in the year.
The charity took over the assets and activities of Manchester Refugee Support Network, Registered Charity Number 1109990
with effect from 1st April 2022

The notes on pages 11 to 18 form part of these accounts.

MANCHESTER REFUGEE SUPPORT NETWORK

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BALANCE SHEET AS AT 31 MARCH 2023

CIO 1196560

	Notes	2023 £
FIXED ASSETS		
Tangible Fixed Assets	(10)	15,044
CURRENT ASSETS		
Debtors	(12)	16,697
Cash at Bank and in Hand		<u>415,134</u>
		431,831
LIABILITIES:		
Amounts falling due within one year	(13)	<u>(118,311)</u>
		(118,311)
NET CURRENT ASSETS		313,520
NET ASSETS		<u><u>328,564</u></u>
ACCUMULATED FUNDS		
Unrestricted	(15)	186,963
Restricted	(15)	<u>141,601</u>
		<u><u>328,564</u></u>

Approved on behalf of the Board of Trustees



Trustee

Ahmed Mohamed

Date: 27th September 2023

The notes on pages 11 to 18 form part of these accounts.

MANCHESTER REFUGEE SUPPORT NETWORK

STATEMENT OF CASH FLOWS FOR THE PERIOD ENDING 31ST MARCH 2023

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Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £
Net movement in funds	51,141
Add back depreciation	8,008
Less Investment Income	(4)
Decrease/(increase) in debtors	(16,697)
Increase/(decrease) in creditors	118,311
Net Assets excluding cash transferred from old charity	<u>(43,213)</u>
Net cash used in operating activities	<u>117,546</u>
 Cash flows from investment activities:	
Purchase of fixed assets	(6,625)
Investment Income	<u>4</u>
Net cash provided by investing activities	<u>(6,621)</u>
 Increase/(decrease) in cash and cash equivalents during the year	110,925
 Cash and cash equivalents brought forward	-
Transferred from old charity 1109990	<u>304,209</u>
Cash and cash equivalents carried forward	<u><u>415,134</u></u>

1. ACCOUNTING POLICIES**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 1st January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There were 30 restricted funds at the period end date.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds may include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 14.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 6.

(g) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 5.

(h) Tangible fixed assets and depreciation

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets). Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Office Equipment & Furniture	25% on cost
Computers	33.3% on cost

(i) Taxation

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is not currently registered for VAT.

(j) Pensions

The trustees implemented an auto enrolment pension scheme during 2016. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions. Employer contributions are charged to expenditure as they fall due.

(k) Contingent liabilities

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

(l) Operating Leases

Payments under operating leases are charged to the income and expenditure account in the period to which they relate.

(m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(n) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of the funds to a third party and the amount due to settle the obligation can be measured of estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(o) Donated Goods, Facilities or Services

During the year goods to the approximate value of £850 were donated to the organisation in the form of food for the food bank. These donations are not reflected in the income and expenditure account.

(p) Costs of raising funds

The costs of raising funds consists of rental of a property which is sublet to homeless refugees.

	Unrestricted Funds	Restricted Funds	Total 2023
	£	£	£
2 DONATIONS & LEGACIES			
Donations	19,783	-	19,783
	<u>19,783</u>	<u>-</u>	<u>19,783</u>

MANCHESTER REFUGEE SUPPORT NETWORK

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2023

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3 INCOME FROM CHARITABLE ACTIVITIES	Unrestricted Funds £	Restricted Funds £	Total 2023 £
National Lottery Community Fund	-	59,667	59,667
Access to Justice	-	46,210	46,210
Emerge	-	18,296	18,296
GMIAU	-	16,340	16,340
Greater Manchester Mayor	-	7,951	7,951
Lloyds Foundation	33,476	-	33,476
Manchester City Council (RIS)	-	37,500	37,500
Manchester City Council (SASCA)	-	39,400	39,400
Manchester City Council (VCS & Other)	-	43,540	43,540
Refugee Action	-	60,004	60,004
Tudor Trust	-	31,067	31,067
Wai Yin	-	5,000	5,000
Salford CVS	-	6,500	6,500
Forever Manchester	-	5,000	5,000
Sport England	-	4,950	4,950
MCC (HSF)	-	3,480	3,480
MCC Destitution fund (Somali)	-	4,780	4,780
Manchester BME Network	1,000	-	1,000
Income from Destitute Housing	17,788	-	17,788
Other Grants	21,000	-	21,000
	<u>73,264</u>	<u>389,685</u>	<u>462,949</u>

4 EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds	Restricted Funds	Total 2023
Local Giving membership	30	-	30
	<u>30</u>	<u>-</u>	<u>30</u>

5 EXPENDITURE ON CHARITABLE ACTIVITIES

	Temporary Accommodation	Advice & Other Work	Total 2023
		£	£
Employment Costs		235,527	235,527
Freelance Workers		4,629	4,629
Provision of temporary accommodation	11,608		11,608
Interpreters		60	60
Service user refreshments		1,757	1,757
Service user telephone		762	762
Service user travel		621	621
Food Supplies		495	495
Childcare		60	60
Project Partner		36,960	36,960
Staff Travel		946	946
Staff Training & Teambuilding		3,569	3,569
Staff Refreshments		74	74
Venue Hire, Events & Activities		12,270	12,270
Grants made		1,250	1,250
Subscriptions		1,537	1,537
Destitution Payments		7,502	7,502
Volunteer Expenses		743	743
Volunteer Rewards		845	845
Support Costs	1,325	107,995	109,320
Governance Costs		2,432	2,432
	<u>12,933</u>	<u>420,034</u>	<u>432,967</u>
			<u>429,825</u>
			<u>3,142</u>
			<u>432,967</u>

Restricted Funds 429,825
Unrestricted Funds 3,142
432,967

MANCHESTER REFUGEE SUPPORT NETWORK

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2023

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6 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS		General Support	Governance	2023 Total
	<i>Basis of Apportionment</i>	£	£	£
Support Costs:				
Employment Costs	<i>Facilities Used</i>	44,605	-	44,605
Premises Costs	<i>Facilities Used</i>	25,100	-	25,100
Repairs & Maintenance	<i>Facilities Used</i>	2,453	-	2,453
Minor Equipment	<i>Facilities Used</i>	873	-	873
Printing, Stationery & Postage	<i>Facilities Used</i>	1,800	-	1,800
Cleaning & PPE	<i>Facilities Used</i>	3,059	-	3,059
Telephone	<i>Facilities Used</i>	5,856	-	5,856
Insurance	<i>Facilities Used</i>	743	-	743
Equipment Rental	<i>Facilities Used</i>	1,677	-	1,677
IT Support & Equipment	<i>Facilities Used</i>	4,631	-	4,631
Depreciation	<i>Facilities Used</i>	8,008	-	8,008
Book-keeping	<i>Facilities Used</i>	1,634	-	1,634
Accountancy & Payroll	<i>Governance</i>	1,636	1,148	2,784
Bank Charges	<i>Facilities Used</i>	515	-	515
AGM & Management Committee	<i>Governance</i>	-	1,284	1,284
Consultancy		4,521	-	4,521
Legal Fees		1,325	-	1,325
Sundry	<i>Facilities Used</i>	884	-	884
		<u>109,320</u>	<u>2,432</u>	<u>111,752</u>

7 STAFF COSTS

The charity considers its key management personnel comprises of the trustees and the manager. The total employment benefits, including employer pension contributions of the key management personnel were £44,605. No employee has benefits in excess of £60,000.

	2023
	£
Wages and Salaries	258,312
Social Security Costs	12,862
Pension Costs	8,958
	<u>280,132</u>

No employee earned £60,000 per annum or more.

The average number of employees during the year was 15 with a full time equivalent of 11:

Services	10
Management	1
	<u>11</u>

8 INDEPENDENT EXAMINERS FEES

	2023
	£
Independent examination fees	1,140
Other Services	3,792
	<u>4,932</u>

9 RELATED PARTY TRANSACTIONS AND TRUSTEES' REMUNERATION AND EXPENSES

There are no related party transactions which require disclosure.

No remuneration was paid or payable to any of the trustees in respect of the period. Except as disclosed below no reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the period.

		2023
		£
Appreciation Gifts	5 trustees	250
Travel Expenses	1 trustee	241
		<u>491</u>

MANCHESTER REFUGEE SUPPORT NETWORK

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2023

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10 TANGIBLE FIXED ASSETS

	Building Improvements £	Computer Equipment £	Office Equip. & Furniture £	Total £
COST				
At 1 April 2022 (transferred from 1109990)	7,071	4,846	4,510	16,427
Additions	-	6,625	-	6,625
At 31 March 2023	<u>7,071</u>	<u>11,471</u>	<u>4,510</u>	<u>23,052</u>
DEPRECIATION				
Charge for the Period	643	5,778	1,587	8,008
At 31 March 2023	<u>643</u>	<u>5,778</u>	<u>1,587</u>	<u>8,008</u>
NET BOOK VALUE				
At 31 March 2023	<u>6,428</u>	<u>5,693</u>	<u>2,923</u>	<u>15,044</u>

11 CAPITAL COMMITMENTS

	2023 £
Contracted but not provided for	<u>nil</u>

12 DEBTORS

	2023 £
Prepayments	3,658
Other Debtors	13,039
	<u>16,697</u>

In 2023 £14,603 debtors and prepayments relate to restricted funds.

13 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £
Other Creditors	7,901
Accruals	4,564
Deferred Income	105,846
	<u>118,311</u>

In 2023 £107,097 relates to restricted funds.

14 DEFERRED INCOME

	£
Deferred income transferred from old charity	34,751
Amount released to income earned from charitable activities	(34,751)
Grant income deferred during the year	105,846
	<u>105,846</u>

MANCHESTER REFUGEE SUPPORT NETWORK

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2023

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15 MOVEMENT IN FUNDS	Transferred from MRSN old charity on 1st April 2022	Incoming	Outgoing	Balance 31 March 2023
<i>Restricted Funds:</i>	£	£	£	£
National Lottery Community Fund	13,508	59,667	(70,405)	2,770
Emerge	2,614	18,296	(10,676)	10,234
Esme Fairbairn	5,000	-	-	5,000
Access To Justice	173	46,210	(31,815)	14,568
Forever Manchester -destitute project	3,923	-	(2,009)	1,914
Forever Manchester	-	5,000	(1,276)	3,724
Greater Manchester Mayors Fund	4,907	7,951	-	12,858
Joseph Levy Foundation	3,218	-	(1,694)	1,524
Manchester City Council (equality)	719	-	(719)	-
Manchester City Council (Afghan Support	3,130	-	-	3,130
Manchester City Council (DF Somali)	-	4,780	(4,480)	300
Manchester City Council (SASCA)	-	39,400	(35,460)	3,940
Manchester City Council (VCS & Other)	-	43,540	(32,215)	11,325
Manchester City Council (RIS)	-	37,500	(37,500)	-
Manchester City Council (HSF)	-	3,480	(3,340)	140
Salford CVS	-	6,500	(2,858)	3,642
Refugee Action	75,770	60,004	(138,153)	(2,379)
Tudor Trust	-	31,067	(18,838)	12,229
UK Community Foundation	10,440	-	(770)	9,670
Sport England	3,456	4,950	(5,827)	2,579
Lloyds Foundation	12,313	-	(667)	11,646
Wai Yin	6,734	5,000	-	11,734
Carnegie UK Trust	2,770	-	(500)	2,270
BBC Children in Need	26	-	(26)	-
BBC Children in Need: Covid	33	-	(33)	-
MACC	1,390	-	-	1,390
Minor Grants	2,540	-	(1,250)	1,290
GMIAU	534	16,340	(16,874)	-
MIND	330	-	(330)	-
WEA	11,042	-	(11,042)	-
British Red Cross	741	-	(457)	284
<i>Destitution & Crisis Funds</i>				
Crisis Covid	4,900	-	-	4,900
Groundwork UK	500	-	-	500
RAFT	4,153	-	-	4,153
Restricted Donations	591	-	(40)	551
<i>Capital</i>				
Clothworker	6,286	-	(571)	5,715
Total Restricted Funds:	181,741	389,685	(429,825)	141,601
<i>Unrestricted Funds:</i>				
Designated - Building Fund	-	25,000	-	25,000
General	95,682	69,453	(3,172)	161,963
Total Unrestricted Funds:	95,682	94,453	(3,172)	186,963
	277,423	484,138	(432,997)	328,564

MANCHESTER REFUGEE SUPPORT NETWORK

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 31 MARCH 2023

17

15 cont...

MOVEMENT IN FUNDS

Purpose of funds:-	
Destitution Fund & Welfare Grants	to assist individuals experiencing hardship
National Lottery Community Fund	towards Shared Route project
Emerge	towards the Emerge 3Rs Rafiki Project
Esme Fairbairn	towards the Afghan Refugees settlement process
Big Lottery	towards general advice project & community development
Access To Justice	towards welfare & immigration advice workers
Forever Manchester	towards community development work
Barrow Cadbury Trust	towards office refurbishment costs
Crisis	towards destitute project costs
Greater Manchester Mayor	towards refugee integration service & salary costs
Joseph Levy Foundation	towards destitute project costs & IT upgrade
Manchester City Council VCS	General Advice & Community Development Project
Salford CVS	towards cancer awareness work
Refugee Action	towards housing project, experts by experience & asylum guide
Tudor Trust	towards manager salary costs
UK Community Foundation	towards community development work & capacity building
Sport England	towards health & wellbeing project
Lloyds Foundation	towards project worker costs
Wai YIN	towards the Old people project (OPEN)
Carnegie UK Trust	towards training costs including travel
BBC Children in Need	towards football related activities and health sessions for young people in the Manchester area
BBC Children in Need: Covid	towards digital upgrade & website costs
MACC	towards costs of migrant destitution fund
GMIAU	Justice Together grant towards OISC level 2 worker
Manchester Mind	towards core costs
WEA	towards project worker and computer costs
British Red Cross	towards activity costs
Restricted Donations	donations towards destitution project
Clothworker	towards centre refurbishment. Balance represents future depreciation

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2023 Total
	£	£	£
Tangible fixed assets	391	14,653	15,044
Cash at bank and in hand	195,692	219,442	415,134
Other net current assets/(liabilities)	(9,120)	(92,494)	(101,614)
Total	186,963	141,601	328,564

17 CONTINGENT LIABILITIES

There were no contingent liabilities at 31st March 2023 .

18 OPERATING LEASE COMMITMENTS

The charity has the following annual commitment under operating leases.

	Equipment 2023 £	Land and Buildings 2023 £	Total 2023 £
Operating leases which expire:			
within one year	1,120	6,100	7,220
between 2 and 5 years	-	18,300	18,300
after 5 years	-	33,550	33,550
	<u>1,120</u>	<u>57,950</u>	<u>59,070</u>

The 15 year lease in respect of the property at Princess Road, Manchester, runs to November 2033

19 POST BALANCE SHEET EVENTS

The Trustees do not consider that there have been any events since the balance sheet date that impact materially on the financial statements.

20 FINANCIAL INSTRUMENTS

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

21 GOING CONCERN

The company's main source of income is grant funding. The trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if the funding income should cease.



MANCHESTER REFUGEE SUPPORT NETWORK

ANNUAL REPORT
FOR 2022/2023



LETTER FROM OUR MANAGER

Since 2020, we have worked hard to establish new projects to respond to the constantly changing and worsening situations refugees and asylum seekers are facing. Over the last year we have been working hard to reapply for funding in order to keep these initiatives available to the community we support. This is not an easy task, as it can be very hard to secure funding to extend a project's lifespan however we are proud to announce a number of successes that we will detail throughout this annual report. We have also been able to launch new projects and build new partnerships with established charities who are expanding into the North West.

We have also been addressing how much our charity has grown over the last few years and the new opportunities and pressures that brings. In response, we have moved from a registered charity status to a charitable incorporated organisation (CIO) in order that we can invest in assets such as accommodation to house refugees, and protect our trustees. We have also been exploring how we can better support our staff, with some of our staff members initiating mental health support and awareness sessions, for staff and volunteers, in order to help with issues of vicarious trauma and burnout.

After the disruption of the pandemic to our services, we have been trialling different ways to deliver support to our expanding client group. This has included trialling an appointment system where people can book online to meet with an advisor and rearranging when we run our drop in sessions. We are still in the process of exploring the best solutions for clients and staff and we appreciate the patience of our clients whilst we settle on the best structure moving forward.

Thank you for taking the time to read our latest annual report for 2022-2023 and thank you for your continued support, as we step into the next year.

In Peace
Belay Kahsay
Manager of MRSN



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OUR AIMS



SUPPORT

To support refugees to access services and opportunities on an equal basis, in order to prevent all forms of poverty and allow individuals to fulfil their potential.



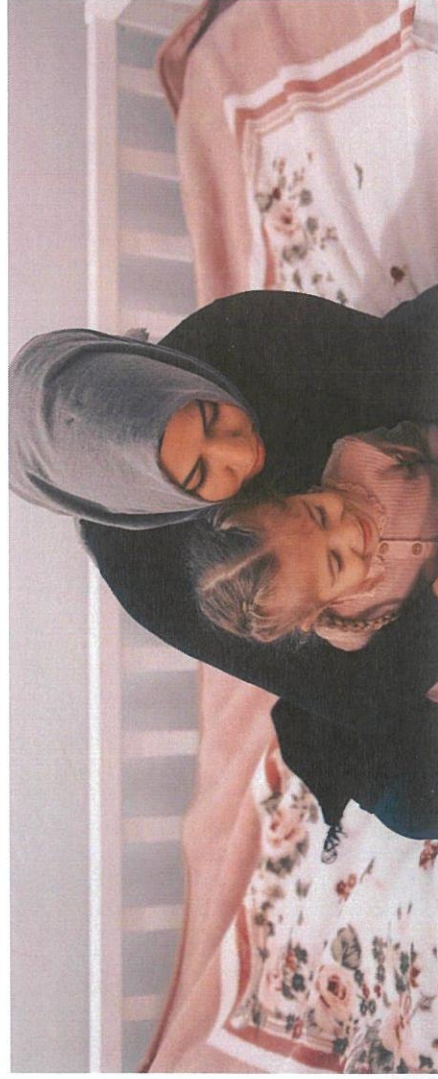
EDUCATE

To educate refugees and asylum seekers on their rights and responsibilities as active citizens, and contribute to positive media representation of refugees.



EMPOWER

To empower refugees to establish strong community organisations and provide platforms for them to represent the needs and aspirations of their communities.



OUR OBJECTIVES

1

To advance education and relieve financial hardship amongst those seeking asylum and those granted refugee status particularly by the provision of legal and other advice.

2

To support and promote the physical and mental health of asylum seekers, refugees and their dependents.

3

To advance the education and training of those granted refugee status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community.

4

To advance the education and knowledge of the public in general about the issues relating to refugees and those seeking asylum.

5

The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities by reason of their age, race, gender, religion, infirmity or disablement, financial hardship or social and economic circumstances

GENERAL AND IMMIGRATION ADVICE

After years of providing advice solely through a drop in system, from May 2022 we began trialing our online appointment system. This has come up against challenges but in many ways has proven successful. It meant we could manage client expectations and secure allocated appointment slots. It has also helped staff wellbeing as they know in advance what cases they will be handling. Clients have struggled at times with the booking system, as when it is fully booked for the coming 2 weeks it displays as no appointments available and we fill up incredibly quickly due to the number of people wanting an appointment. We are looking into how we can improve this system to reduce this frustration.

For 6 months we ran an advice session in Stockport in order to make our advice more accessible relative to location. After it closing, in its place we have begun running citizenship appointments, after discovered that we are the only centre in Manchester providing support with citizenship applications.

We have had the pleasure of welcoming Charlotte to our welfare advice team for 2.5 days a week as a welfare advisor. We also cannot forget the many volunteers we have supporting this project. Our team includes incredibly skilled previous service users and people trained with the Manchester Volunteer Advice Partnership. We have recently begun exploring corporate volunteering with companies such as Barclays and JMW Solicitors LLP.

1151 INDIVIDUAL CLIENTS WERE SUPPORTED

968 APPOINTMENTS WERE ATTENDED

1121 DROP IN SESSIONS ATTENDED



I've been volunteering here for about a year now and this place always fills me up with warmth. I feel like I make a difference everytime I help a refugee/asylum seeker with a problem. It's been a pleasure.

ZAHABIYA, VOLUNTEER

Manchester Refugee Support Network
☎ 0161 858 0777 www.mrsn.org.uk

175

APPLICATIONS FOR CITIZENSHIP

72

FIRST UNIVERSAL CREDIT ACCOUNTS OPENED

45

INDEFINITE LEAVE TO REMAIN APPLICATIONS

70

MANCHESTER MOVE APPLICATIONS (SOCIAL HOUSING)

291

APPLICATIONS FOR TRAVEL DOCUMENT



REFUGEE INTEGRATION SERVICE

Our Refugee Integration Service has gone through some big changes over the last year. Back in April our team of 3 RIS Case workers noticed that they were beginning to see more people with complex needs. In August they successfully secured funding from Manchester City Council to continue their project, and with that began a partnership in order to work together across agencies to support more complex needs.

Within RIS we will be supporting more low level needs through our drop in sessions and referring to alternative services when we cannot support. We hope this multi agency approach reduces the pressure on staff to have to support with all issues, and that these established referral pathways prevent people from falling through the cracks.

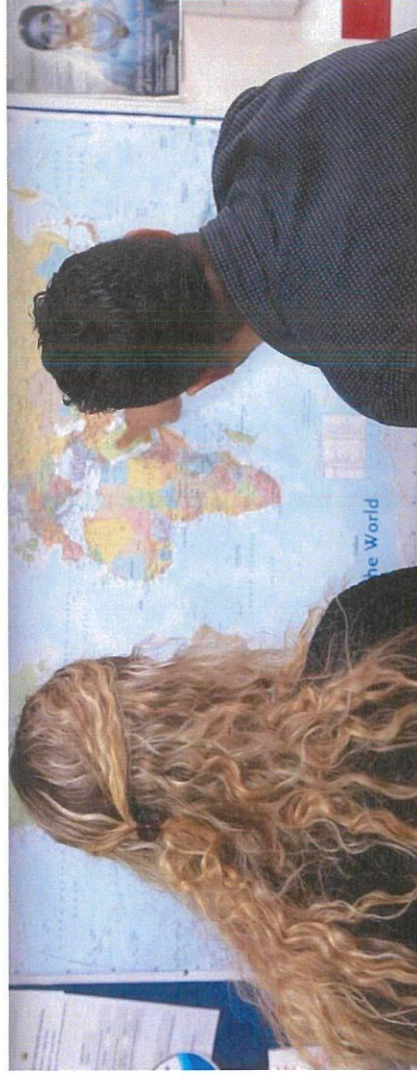
In January, our RIS Case Worker Sophie began the Housing Access Support Scheme (HASS). This is to support people who have been granted refugee status in the last 9 months and have one of the vulnerable needs as listed below, with applying for housing. The purpose of HASS is to teach people about access to accommodation in the UK and equip them with the tools to find homes on their own. It has been incredibly rewarding to see people attending house viewings and coming to sessions to use laptops to find places to live.

WHO RIS AND HASS SUPPORTS:

- people who have recieved refugee status in the last 9 months.
- people with learning difficulties
- people with mental or physical disabilities
- people who are pensionable age

171 CASES OPENED
IN THE LAST
YEAR

116 INDIVIDUAL
CLIENTS SEEN



OUR DROP IN SESSIONS ARE AT THE FOLLOWING TIMES:

- RIS Tuesdays and Thursday afternoon drop in sessions are at St James Church, M14 4TH 1:30 – 4:00pm
- Home Search Club drop In session Thursday afternoons also at St James Church, M14 4TH 1:30 – 4:00pm



84 CLIENTS HELPED WITH HOUSING ISSUES

14 CLIENTS HELPED WITH BANKING, UNIVERSAL CREDIT AND EMPLOYMENT

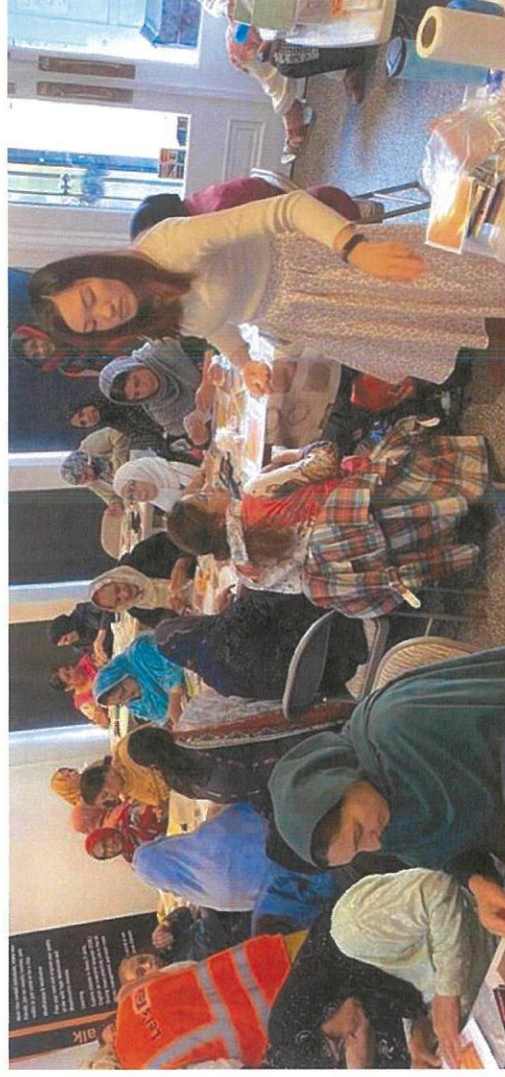
11 PEOPLE SUPPORTED WITH BILLS, TAXES AND DVLA APPLICATIONS

SHARED ROUTES PROJECT

The Shared Routes Project funding was set to run out on December of 2022, so this past year has been a big year for reapplying for funding and putting together an impact report of our work to date. Through this impact report as compiled by Sarah Forster, we can see 96% of individuals who take the course report improved skills development and improved understanding of UK agencies and communities. We can also see the jobs that Peer Navigators have gone on to do include office administrator, taxi driver, social care assistant or restaurant staff, or they have gone on to study interpreting, functional skills, mental health, psychotherapy, Maths, English or business management.

We are proud to announce we have secured funding to continue our project for another 3 years. This means we can continue to provide people with access to training and support getting into volunteering. We can also build on to our teams successes and continue to keep in contact with previous peer navigators, as our peer navigators experiences play a key role in shaping our programme for future individuals.

90 **PEER NAVIGATORS APPLIED OR WERE
REFERRED TO COMPLETE THE TRAINING**



In addition to this we also relocated our office from Salford, to 113 Princess Road, which has meant we are closer to the rest of the MRSN team. We have also been going into hotels in order to raise awareness of our course, and provide opportunities for individuals to build skills whilst they are waiting for outcomes of their asylum applications.

96%

**PEER NAVIGATORS REPORTED
IMPROVED SKILLS DEVELOPMENT**

96%

**PEER NAVIGATORS REPORTED
IMPROVED KNOWLEDGE AND
UNDERSTANDING OF UK AGENCIES**

For the full impact report see: bit.ly/srpimpact

"The feedback I have received from people who have done the programme has been amazing. It has a positive impact on the mental health and wellbeing of refugees and asylum seekers. It contributes to enhancing people's confidence levels and self-esteem. It gives people knowledge and skills so they can have better life chances and an improved quality of life."

ESOL COORDINATOR, TAMESIDE MBC

EXPERT BY EXPERIENCE

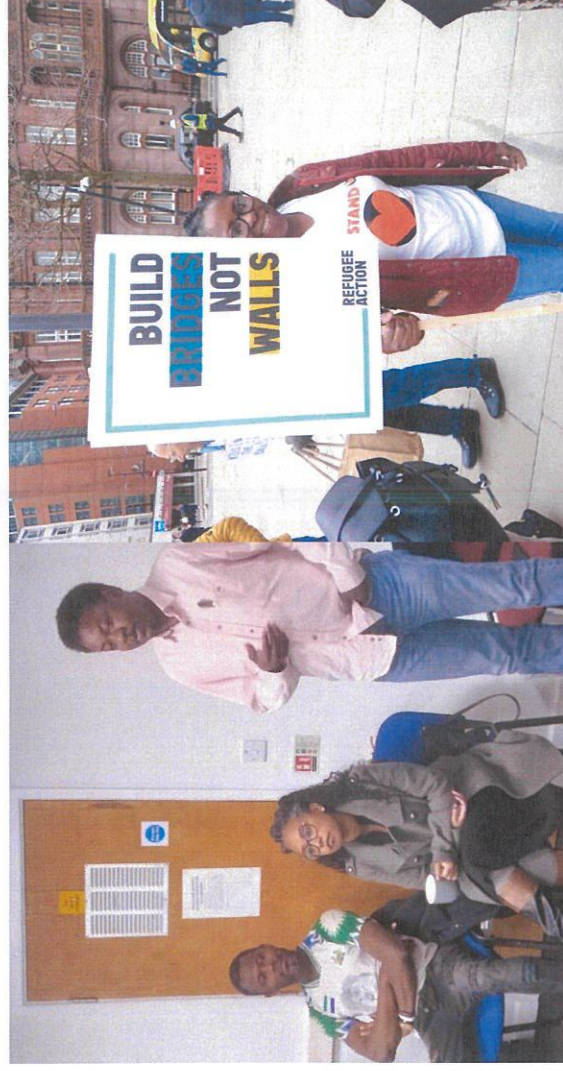
The EbE group is composed of 12 members and they have agreed to meet twice a month, with one activity benefiting their own skills development and needs, and the other inputting into the Step Change programme.

Between May and October 2022, the group took part in several training sessions including Public Speaking, Facilitation, Campaigning skills, Emotional Intelligence, Media, Mental Health First Aid, and Parliamentary training.

| "The Public Speaking training has enabled me to feel more confident when I speak in front of people."

| "It was useful to know how the parliament works in this country."

itv NEWS



Current areas of focus identified by the EbE group are through the Campaigns work with Asylum Matters, the employability working group with Refugee and Mentors, as well as setting up the digital inclusion work stream with Revive and Rainbow Haven.

The group has also been involved in the GM Offer work where EbE members took part in interviews with Refugee Action regarding the User Research for the Step-Change GM Offer. As per feedback of one member, the interview was about their experience as an asylum seeker and what they could suggest to others.

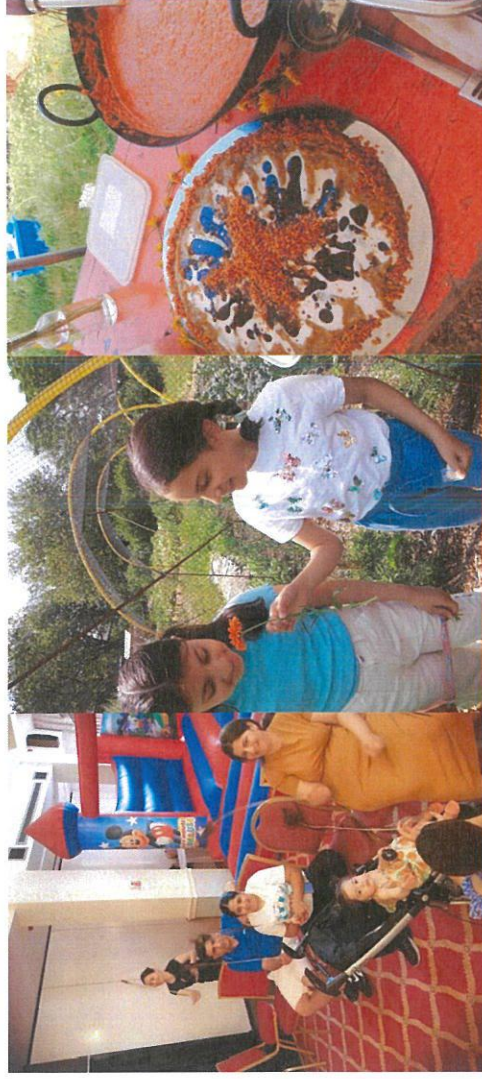
“ I felt confident when sharing my story to help others in the same situation. ”

In November, the group travelled to London to take part in "the Lift The Ban Rally" organised by Asylum Matter to support the campaign and introduce the "Street Challenge Lift the Ban Strategy". In December, the group Had its reflection meeting to discuss about successes and challenges, and to plan the work for 2023 with an emphasis on the group visibility.

ASYLUM GUIDE PROJECT

The Asylum Guide project has been in operation in partnership with Refugee Action since 2020 and aims to work with asylum seekers going through the asylum process, to help them understand it better. There have been significant hold ups from the Home Office in processing asylum applications which means that people are waiting years for an outcome to their asylum application. Due to the huge number of asylum seekers being unprocessed and housed in hotels, we have been very busy running drop in advice sessions within the hotels. This is becoming an increasingly unmanageable situation and our staff have been trying to collaborate with STEP change partners in order to get a more coordinated response. Some hotels do not seem to have the basic support in place which has put more pressure on us to fill this gap.

The Home Office have introduced 'fast track asylum questionnaires' to try and speed up the process for certain nationalities, which will go some way to clearing the backlog, and will hopefully result in a positive decision for clients, as long as they return the questionnaire in time with the help of a solicitor. We have been working with GMIAU and Duncan Lewis to ensure that those without a solicitor can still receive legal advice on completing them.



114
**ASYLUM SEEKERS STARTED RECEIVING
SUPPORT OVER THE LAST YEAR**

6
**PEOPLE GRANTED REFUGEE STATUS
WITHIN THE LAST YEAR**

45
**PEOPLE SUPPORTED IN THE LAST YEAR
LIVING IN HOTELS**

45
**PEOPLE REFERRED FOR ADDITIONAL
SUPPORT**

This is an incredibly anxious and distressing time for our clients to be waiting so long for updates on their process, and has been difficult on our staff and volunteers. However, we continue to work with a wonderful team of volunteers who are able to speak to clients in their own language and take the time to support them through these difficult times. We are expanding our work into the hotels into the coming year.

HOTEL OUTREACH

Our work in hotels not only just provides drop in advice sessions, but we also attend hotels weekly to provide activities and resources to people living there. This includes ESOL lessons and in April of 2022 we ran an event where we gave out clothes and food to people. We set this up to be a dignified experience where people could browse clothes and take time to try things on.

We also have run the Ramadan cooking project where we partnered with organisations across Manchester to provide meals to people in hotels for Ramadan, and in December we had enough funding in order to put together some food parcels along with hot food, and deliver them.

We have been trying to meet with other organisations to raise awareness of the poor conditions people are living in the hotels, however we have not seen much progress in terms of change. We work closely with the staff and SERCO in these hotels to try and ensure people's needs are being met.

We are excited to welcome back our colleague Jennifer Anderson to coordinate work within the hotels. Jennifer previously ran our Destitute project, and has been helping with work in the hotels since January 2023. She has taken on a team of volunteers to provide smaller ESOL teaching groups, and volunteers to provide play and learning sessions with children, every week.

40 **WOMEN ATTEND OUR ENGLISH LESSONS EACH WEEK**



EID PARTY IN PARTNERSHIP WITH CITY OF SANCTUARY

100+

RESIDENTS ATTENDED OUR EID PARTY AT THE HOTEL

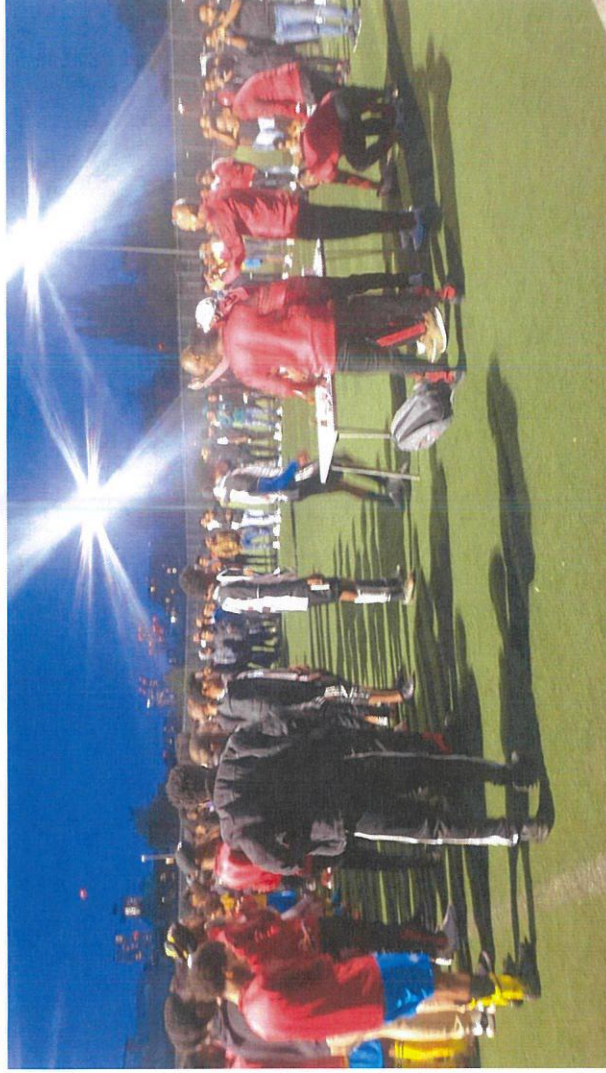
"On Saturday the 22nd April, we partnered with City of Sanctuary to celebrate Eid with the residents of one of the hotels we work in. Liz Hibberd and her team from city of Sanctuary charity, MRSN and other groups with their volunteers gave their support to an amazing day of activities like football henna face and hand painting, Circus acts, and a giant Bouncy castle. There were tables of cakes and juices and the children left at the end of the day with many amazing gifts donated from various sources. The whole event was buzzing with laughter and much happiness, it really lit up the Hotel atmosphere."

**JENNIFER ANDERSON,
ASYLUM HOTEL
COORDINATOR**

HEALTH AND WELLBEING

Refugee Health and Wellbeing provide Health and wellbeing support to refugees and asylum seekers. MRSN offers a range of services and support to enable people to lead healthy and fulfilling lives. As well as physical exercise and football sessions, the project give one-to-one support and organizes healthy living workshops. Support is also provided around issues such as access to health and mental health care, volunteering, or joining support groups

The project is helping around 120 refugees and asylum seekers every week to lead healthy and fulfilling lives and improve their wellbeing and health.



REFUGEE WEEK 2022

Over the week of June 20th – June 26th, charities across the UK were taking time to celebrate Refugee Week, whilst focusing on the theme of Healing. To celebrate it ourselves, we ran our annual and favourite tradition of the Refugee World Cup. Teams came from across Greater Manchester to compete and it was a spectacular and thoroughly enjoyable event for all involved.

We plan to continue our tradition in 2023 with another Refugee World Cup. Please check our website and social media for updates on this.

120

**REFUGEES
SUPPORTED EACH
WEEK**



OUR FUNDERS

- Access To Justice Foundation
- Barrow Cadbury Trust
- BBC Children In Need
- BBC Children In Need COVID
- Big Lottery
- Cadbury/Lottery
- Crisis Covid
- Comic Relief
- Destitution Fund
- Forever Manchester
- GMCVO
- Greater Manchester Mayor's Charity
- Groundwork
- Joseph Levy Foundation
- Lloyds
- Lottery Community Fund
- MACC
- Manchester City Council VCS
- MIND
- National Lottery Community Fund
- RAFT
- Refugee Action
- The Tudor Trust
- UK Community Foundations
- WEA

OUR PARTNERS

- 5 Star Catering Equipment
- Ahmed Bros
- Asylum Matters
- Atiha Chaudry
- Boaz Trust
- British Red Cross
- Care4Calais
- Caritas
- Chorlton Refugee Aid
- Citizen's Advice Bureau
- City of Sanctuary
- Cornerstones
- Cracking Good Food
- El-Ammar Bakery
- Emerge/touchwood
- ESOL Manchester
- Farshare
- Flow Max Group
- Freedom From Torture
- Gatley Tandoori
- Greater Manchester Immigration Aid Unit
- Growing together
- Levenshulme
- Khandoker Restaurant
- Magic4smiles
- Manchester BME Network
- Manchester City Council
- Manchester Metropolitan University.
- Maz Linford
- Migrant Help
- Nathan Dale Gardners
- Nazarene Theological College
- NIA Centre
- One Manchester
- Precision Dentist Clinic
- PRIDES
- Princess Butcher
- Projekts
- Rainbow Haven
- Refugee Action
- Refugees at Home
- Revive
- Salvation Army
- SASCA
- Save the Children
- Shelter
- St James Church, Moss side
- The Little Sri Lankan
- The Mustard Tree
- Unicorn Grocery
- Vegware
- Women's Aid

FINANCIAL REVIEW

INCOME: £484,138.00

2021-2022: £462,208.00

**GIFTS AND DONATIONS: 3.4%
CHARITABLE INCOME: 96.2%
OTHER INCOME: 0.4%**

EXPENDITURE: £432,997.00

2021-2022: £461,462.00

**FUNDRAISING AND GOVERNANCE: 4.4%
CHARITABLE ACTIVITIES: 64.8%
SUPPORT COSTS: 30.8%**

NET INCOME: £51,141.00

TOTAL FUNDS AT START OF YEAR: £277,423.00

TOTAL FUNDS AT END OF YEAR: £328,564.00





Registered charity number: 1196560

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M14 4RB

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@MRSNManchester

Member of

