



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024

To 31st December 2024

Charity name: Chichester Men's Shed

Charity registration number: 1196553

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To establish a Men's Shed with a range of activities to combat isolation and loneliness
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity, having become established at the Fishbourne Centre, has been busy fitting out the two workshop buildings it constructed in 2023 for members to use, together with commencing on the refurbishment of a former cricket pavilion for social use.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance and have discussed it at regular monthly meetings throughout 2024.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Members of the Men's Shed have been actively involved in fitting out the new buildings with materials purchased by way of grants awarded to the charity. Also works are in hand to improve and repair the existing former cricket pavillion. Repairs and commissions for new items have been received from the local community and worked on by members of the Shed.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Although the main focus has been on setting up the new permanent home, the twice weekly meetings have encouraged individuals to attend and to enjoy fellowship, participate in activities, learn new skills and find a renewed purpose in life.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	Although no formal fundraising targets have been set, some valuable revenue has been received from projects constructed by members for local public bodies, schools and individuals.
Investment performance against objectives	Para 1.41	After reviewing the investment opportunities open to the charity, it was evident that these did not offer a significant return. It was, for the foreseeable future, decided that the charity will maintain all funds in the current Santander Business Account.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Balance of funds was £29,267.62 held in a Santander Business Account
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover costs arising from possible temporary loss of facilities and to fund planned facilities
Amount of reserves held	Para 1.22	£29,267.62
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None at present as the charity now holds significant financial reserves. The charity also benefits from a 20 year lease, eighteen years of which remain.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity has been fortunate in receiving grants to undertake the refurbishment and fitting out works on site. Careful accounting practices have been in place to enable the full grant to be released, which has enabled the purchase of tools, equipment and materials for the members to utilise in the creation of the two workshop buildings.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The constitution provides for 5 trustees, 4 to be elected by members and 1 to be appointed by Chichester Rotary Club.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Chichester Men's Shed
Other name the charity uses	
Registered charity number	1196553
Charity's principal address	The Fishbourne Centre 46 Blackboy Lane Chichester PO18 8BE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian Bird	Chair		
2	Alan Pope	Secretary		
3	David Sparrow			Chichester Rotary Club
4	Richard Thomas	Honorary Treasurer	Commenced 20 May 2024 Commenced 10 <sup>th</sup> October 2024	
5	Colin Rhodes			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional information)**

**Names and addresses of advisers (Optional information)**

Type of	Name	Address	adviser
<b>Name of chief executive or names of senior staff members (Optional information)</b>			

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Brian J Bird

*Brian J Bird*

Full name(s) Brian Bird

Position (e.g. Secretary, Chair, etc) Chair

Date

23rd April 2025

# Chichester Men's Shed

Charity Number 1196553



## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO 31st December 2024

Period to  
31/12/2023

	Unrestricted Funds £	Restricted Funds £	Total Funds £	£
<b>RECEIPTS</b>				
Receipts from members and other individuals	2,215		2,215	3,206
Gift Aid	1,049		1,049	778
Grants received	4,000	25,970	29,970	17,500
Gift from Bognor Shed			0	5,166
Sales	88		88	163
Total Receipts	7,352	25,970	33,322	26,813
<b>PAYMENTS</b>				
Printing and Stationary	0		0	228
Rent and Room Hire + Lease registration	975		975	636
Web Fees	251		251	289
Insurance	351		351	305
UKMSA subscription	30		30	30
Publicity	83		83	203
Sundry small items	218		218	188
First Aid/Sds incl. Fire Extinguishers	288		288	
subtotal	2,196	0	2,196	1,879
<b>Asset Purchases</b>				
Expenditure on leasehold premises	3,154	5,777	8,931	20,614
Total Payments	5,350	5,777	11,127	22,493
Surplus of Income over Expenditure	2,002	20,193	22,195	4,320
Cash funds at 31 12 2023	7,102	0	7,102	2,782
Cash funds at 31 12 2024	9,104	20,193	29,297	7,102

	£	Grants received	Received £	Expenditure £	Balance £
<b>Fixed Assets</b>					
Works on sheds	28,163	<b>Restricted</b>			0
amortisation in year	3,022	National Lottery.....	Purpose Sheds 19,095	527	18,568
Written down value	25,141	CDC .....	Sheds 5,000	5,000	0
		Bassil Shippham.....	Sheds 1,875	250	1,625
			25,970	5,777	20,193
		<b>Unrestricted</b>			
		West Sussex			
		Travel Society	1,000		
		B. Sampson	3,000		
			4,000		
		Total received	29,970		



**STATEMENT OF ASSETS AND LIABILITIES  
AT 31st DECEMBER 2024**

	£			2023	
	£			£	£
	Unrestricted Funds	Restricted Funds	Total Funds		
<b>CURRENT ASSETS</b>					
Balance at Bank, <i>Santander</i>	9,074	20,193	29,267	7,072	
Cash in hand	30		30	30	
<b>TOTAL CASH FUNDS</b>	<u>9,104</u>	<u>20,193</u>	<u>29,297</u>	<u>7,102</u>	<u>7,102</u>
<b>FIXED ASSETS</b> , retained for the Charity's own use			<u><u>25,141</u></u>		<u><u>18,553</u></u>

**NOTES TO THE ACCOUNTS AT 31 DECEMBER 2024**

Chichester Men's Shed was registered as a Charitable Incorporated Organisation  
on 12th November 2021

The Accounts are prepared on a Receipts and Payments basis.

No asset value is placed on small donations of tools and equipment.

Fixed assets are depreciated over 10 years

The charity has a 20 year lease from Fishbourne Playing Field Ltd.

There were no endowment funds.

APPROVED by the Trustees on *30th April* . 2025

*Brian Birds* Chairman  
*R. B. X* Hon. Treasurer



# Independent examiner's report on the accounts

## Section A: Independent examiner's report

Report to the trustees/  
members of

Charity Name

CHICHESTER MEN'S SHED

On accounts for the  
year ended

31st DECEMBER 2024

Charity no  
(if any)

1196553

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. ~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [ ] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Section A: Independent examiner's report

(cont)

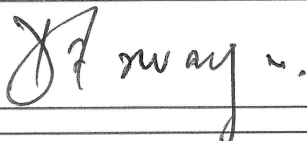
**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention  
~~(other than that disclosed below \*)~~ *DF*

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in the brackets if they do not apply:-*

Signed:



Date:

30.4.15

Name:

DAVID FORD SWAYNE

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

25 THE WAD

WEST WITTERING

CHICHESTER PO20 8AH