



Trustees' Annual Report - Reporting period: 2024/25

This report outlines the activities and achievements of the trustees and the management team of Peak 4x4 Response during the period since our last submission to the Charity Commission on 21st January 2025. The trustees would like to formally record their thanks to the management team and members for their continued commitment and support throughout the year.

Background

Peak 4x4 Response was originally founded in 2007 as a not-for-profit organisation. The organisation provides logistical support to a range of agencies during periods of adverse weather and other incidents, operating under both the Derbyshire County Council Local Resilience Forum and the North Staffordshire Civil Contingencies Unit.

Members utilise their own personal vehicles to transport key workers and essential supplies and to assist members of the public where appropriate. Our operating policy has remained consistent since registering as a Charitable Incorporated Organisation (CIO), charity number 1196547.

Upon conversion to a CIO, all property, agreements, and funds of the former not-for-profit organisation were retained and transferred to the charity.

Finances

A separate financial report will be submitted; however, the trustees are pleased to report that the charity remains in a stable financial position.

Throughout the year, Peak 4x4 Response has attended numerous public events and provided operational cover for a wide range of community activities across our operational areas. These activities, alongside ongoing fundraising, have enabled the charity to maintain a healthy balance of funds. This has only been possible due to the continued voluntary commitment of our responders and management team.

During the reporting period, the charity has also been fortunate to receive substantial donations from local enterprise and business organisations, which have made a significant contribution towards meeting core overheads, including insurance, training provision, and operational costs. The trustees are extremely grateful for this support, which has strengthened the charity's financial resilience.

The charity has continued to invest in member training, incurring associated costs to ensure that all operational activity is undertaken safely, competently, and in line with best practice.

The trustees continue to explore additional sponsorship opportunities to assist with the provision of personal protective equipment (PPE) and to contribute towards the ongoing costs of our operational software.

Management and Governance

The charity continues to operate with five trustees, following the increase implemented in the previous year to allow for more effective governance and shared responsibility across trustee and management roles.

Trustees are appointed on staggered terms to ensure continuity of knowledge and experience. This structure ensures that at least one trustee from a previous term remains in post at all times, supporting effective governance and continuity of information.

The trustees work closely with the established management committee to ensure that the charity operates efficiently and in accordance with its charitable objectives.

Membership

Membership has continued to grow steadily throughout the year, both in terms of numbers and member engagement. Members remain the most important asset of the organisation and are central to the delivery of all charitable activities.

Peak 4x4 Response remains a paid membership organisation and continues to operate an enhanced DBS checking policy to minimise risk to service users and partner organisations.

The charity currently operates with approximately 55–60 active members.

Training

The trustees place a strong emphasis on training to ensure responder safety, capability, and professionalism.

TMCE training has again been provided for members during the year, funded by the charity. In addition, a programme of technical training sessions has been delivered, covering areas such as terrain assessment, vehicle recovery techniques, and basic map reading.

During the reporting period, members have also made use of an off-road training ground, enabling the organisation to both develop and formally assess responder capabilities in a controlled environment. This training allows practical evaluation of driving skills, decision-making, and vehicle handling under challenging conditions, ensuring members are suitably prepared for operational deployment.

Looking ahead, additional specialist driver training has been planned for members, further enhancing driver safety and competence in low-grip and adverse weather conditions. This reflects the charity's ongoing commitment to continuous improvement and risk reduction.

Looking Forward

The trustees are confident that the charity remains financially stable and well positioned to continue its operations into the coming year. Funds continue to be retained within a dedicated savings account to ensure responder expenses can be reimbursed promptly while awaiting recompense from end-user organisations.

The current governance structure, comprising five trustees supported by the management committee, continues to function effectively. All trustees and management committee members remain unpaid volunteers and claim out-of-pocket expenses only.

The charity has continued to operate alongside neighbouring 4x4 Response groups, including both nationally governed and independent organisations. These collaborative relationships will continue to be developed during 2025/26, with joint training events planned.

Peak 4x4 Response has maintained and increased its end-user agreements (Memoranda of Understanding) inherited from the former not-for-profit organisation and remains a key contributor to county-level emergency planning through the Derbyshire Resilience Partnership and Staffordshire County Council's Civil Contingencies Unit (Support Staffordshire).

The trustees believe the charity is in a strong position to continue to grow and to provide vital assistance to communities when required.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'L. Riggott', with a horizontal line underneath.

Chris Riggott -

3rd January 2026

Balance Sheet

Peak 4x4 Response

As at 30-04-2025

	£	£
Capital Assets		
Other Capital Asset Brought Forward	2,378	
Other Capital Asset Depreciation Brought Forward	-678	
Other Capital Asset Depreciation	-658	
Net Book Value	1,042	
Current Assets	18,433	
Trade Debtors	464	
Bank Account: PayPal account	124	
Bank Account: Secretary petty cash	54	
Bank Account: Publicity Petty Cash	125	
Bank Account: Peak 4x4 Response Main	614	
Bank Account: Peak 4x4 Response Savings	17,052	
/less Current Liabilities		12,006
Bank Account: Stainby Float Account		160
Suspense Account		11,846
Net Current Assets	£6,428	
Total Assets	£7,470	
Owner's Equity		
Retained Profit		7,470
Total Owner's Equity		£7,470

Profit & Loss

Peak 4x4 Response

Accounting Year 2024/25

	Debit	Credit
Turnover		24,494
Sales		15,976
Donations		7,371
Member Subscription Fee		620
Member Deposits (Workwear/Radio/Training)		101
Member Clothing/Equipment Sales		86
Member Contribution to Xmas Meals		340
add Other Income		388
Interest Received		162
Grant Income		227
less Cost of Sales	634	
Clothing for Sale to Members	634	
Gross Profit		24,248
less Administration Expenses	18,689	
Workwear	356	
Technical Services (Domain, Sarsys, Internet)	252	
Radios (Purchase, Accessories, Licenses)	1,591	
Trailer Running Costs	137	
Meals	871	
Advertising and Promotion	1,623	
Accountancy Fees	64	
Office Costs (Postage, Repairs, Equipment)	458	
Charitable Donations	1,187	
Bank/Finance Charges	18	
Insurance	387	
Responder Expenses (Mileage)	11,745	
less Staff Costs	1,236	
Staff Training	1,236	

/less Depreciation	658
Depreciation Charge	658
Operating Profit	£3,665
/less Drawings	£0
/less Profit & Loss journal entries	£0
Retained Profit this period:	£3,665
Retained Profit brought forward:	£3,805
Distributable Reserves / Retained Profit carried forward:	£7,470