



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 11<sup>th</sup> November 2021. To 31<sup>st</sup> March 2023

Charity name: Bexhill Heritage

Charity registration number: 1196525

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The conservation, protection and improvement of the Bexhill-on-Sea built environment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the Charity during this period included:</p> <ul style="list-style-type: none"><li>- The full restoration of the town's Victorian Bandstand which opened on 1<sup>st</sup> April 2023. Bexhill Heritage's financial contribution and other smaller projects was £23,587 during the 17 months of this accounting period.</li><li>- Planning and preparation for projects to restore the Collins and Pallott mural on Town Hall Square, the RNLI collection box on the Marina and the K6 phone kiosk at Normans Bay. No cost.</li><li>- Comments made on planning applications or development proposals with heritage implications including the proposed Town Hall extension. No cost.</li><li>- Organising and presenting the 2022 Civic Pride Awards. This incurred negligible printing costs.</li><li>- Hosting guest speakers on a variety of topics designed to increase public knowledge and understanding of the town's history and heritage. Also, attending and organising town events to reach a wider public, and giving talks to local groups. The cost of these activities was £1660 over the accounting period.</li></ul>
Statement confirming	Para 1.18	The trustees have taken full account of the

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		guidance issued by the Charity Commission on public benefit and are confident that all the Charity's activities are consistent with this guidance.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not currently award grants.
Policy on social investment including program related investment	Para 1.38	Through this accounting period the Charity operated a business account with the Nat West Bank. There were no additional investments.
Contribution made by volunteers	Para 1.38	<p>All the Charity's officers are volunteers as are those members engaged on restoration work. A core group of eight volunteers was responsible for the planning, management and implementation of the Bandstand restoration project. The group was supported by professional tradespeople, local authority officers, and a local architect.</p> <p>Our volunteer historian and support officer made a huge contribution to the development of our website and design of the Bandstand booking system.</p> <p>Our volunteer planning officers made considerable progress on the issue of town centre window replacement and an extremely important contribution to local planning decisions including the withdrawal of the Town Hall extension proposal.</p> <p>Our volunteer surveyor used his expertise to advise on and supervise structural elements of the Bandstand renovation. His support for the project was invaluable.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>1. The full restoration of the town's Victorian Bandstand which opened on 1<sup>st</sup> April 2023.</b></p> <p>The restored Bandstand hosted a series of 'free' concerts including our opening concert, an additional Celebration Concert and concerts on both Sussex Day and Bexhill Day. A wide variety of entertainers used the facility for public benefit. Bexhill Museum, and a wide range of local organisations and clubs also booked the Bandstand.</p> <p><b>2. Organising and presenting the 2022 Civic Pride Awards.</b></p> <p>These awards continue to raise awareness of the town's rich heritage and of those individuals, groups and organisations that have made significant contributions to the conservation, protection and improvement of the built environment.</p> <p><b>3. Continuing to promote the importance of heritage and highlight the town's heritage assets.</b></p> <p>Presentations to local groups and organisations, and to groups of elected members brought Bexhill's rich heritage to a wider and often influential audience. This helped to influence local authority decision-making.</p> <p>Permanent interpretation boards and temporary seafront displays brought the Charity's message to a wider public. This helped in the recruitment of active members and meant that local fundraising was effective.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We opened the restored bandstand in April 2023 rather than, as anticipated, in August 2022. This was due to delays related to shortages of suitable building materials and longer than usual lead-in times for planning permission approval.
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Performance of fundraising activities against objectives set	Para 1.41	<p>The Charity was successful in raising funds to meet our share of the Bandstand restoration costs that were agreed in advance with the local authority. Items included:</p> <ul style="list-style-type: none"> <li>- electricity supply, lighting, and audio;</li> <li>- glazing;</li> <li>- door furniture and locks.</li> <li>- tables and chairs;</li> <li>- a notice board and signage.</li> </ul>
Investment performance against objectives	Para 1.41	Not applicable
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's finances were robust at the end of this accounting period. Despite record expenditure of over £23,500 on projects and price uncertainty, we recorded only a small deficit of just over £500 and, it was possible to carry forward £12,091 into financial year 2023/4. This is sufficient to cover general expenditure and provide for a contribution of £5,000 to projects planned for 2023/4.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy on reserves is to retain the equivalent of six months average expenditure, not including spending on projects. This is to enable the Charity to meet its regular commitments and running costs should there be an unexpected collapse in membership subscriptions and donations. In this accounting period, there was a time lag between the receipt of grants and donations, and planned expenditure. This accounts for the significant variations in the Charity's bank balance through the accounting period.
Amount of reserves held	Para 1.22	£4044 was available as a reserve at the end of the accounting period – March 31 <sup>st</sup> 2023. This is based on the equivalent of six months of average expenditure, not including spending on projects.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal source of funds is through membership subscriptions and donations. The Charity sold calendars, badges and souvenirs, organised raffles and ran an annual tombola. In this accounting period, the Charity organised a local appeal for the additional grants and donations necessary to restore the town's Victorian Bandstand.
Investment policy and objectives including any social investment policy adopted	Para 1.46	During this accounting period, the Charity ran only a current account.

A description of the principal risks facing the charity	Para 1.46	<p>During this accounting period, the Charity faced the following risks:</p> <ul style="list-style-type: none"> <li>- insufficient volunteers to meet its commitments;</li> <li>- over-commitment of some committee members;</li> <li>- insufficient trustees to provide good governance;</li> <li>- possible reputational damage following a change of Chairman.</li> </ul> <p>The Charity has gone some way to mitigate these risks through the recruitment of additional active volunteers and a fourth trustee with governance experience. The successful opening of the restored Bandstand has gone a long way to restoring the Charity's good reputation.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission scheme. Our constitution specifies how the Charity is governed.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is constituted as a Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected for one, two, or three-year terms at the Charity's Annual General Meeting (AGM) in June. Each member of the charity has one vote. They may vote in person, by proxy or by post / email. Trustees may co-opt additional trustees between AGMs but any co-opted trustee serves only until the next AGM at which point they must be elected by members should they wish to continue.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees are made aware of their legal responsibilities. Induction is through conversation with the Chairman. Formal policies and procedures have yet to be adopted but the trustee board intends to do this prior to its expansion to five members in 2024.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity's trustee board are responsible for strategy, oversight, and evaluation. They are elected by members and report to members. The elected committee acts as the Charity's executive, making operational decisions consistent with the policies and plans set by the trustees. The committee is elected by members, and report to trustees and members.
Relationship with any related parties	Para 1.51	Bexhill Heritage cooperates with Rother District Council and Bexhill Town Council in pursuit of its charitable objectives. We enjoy cordial links with Rother Voluntary Action, Bexhill 100 Motoring Club, the local Men's Shed and St Barnabas Church.
Other		

## Reference and Administrative details

Charity name	Bexhill Heritage
Other name the charity uses	None
Registered charity number	1196525
Charity's principal address	c/o St Barnabas Church, Cantelupe Road, Bexhill-on-Sea, TN40 1JG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Johnson	Chairman and Treasurer		
2	Simon Allen	Vice Chairman Projects' Officer		
3	Alexis Markwick	Support Officer Vice Chairman		
4	Raymond Konyn	Chairman	11th November 2021 - 25 <sup>th</sup> Feb 2022	
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20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

Not applicable

## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

Not applicable

## Other optional information

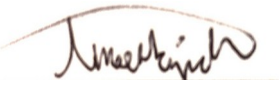

Please note that this report is based on a more detailed report to trustees that was circulated to members prior to the 2023 AGM.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Alexis Markwick	Simon Allen
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Position (eg Secretary,  
Chair, etc)

Vice-Chairman	Projects Officer
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Date

17/01/24
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Bexhill Heritage

No (if any)

1196525

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
11/11/2021

To

Period end date  
3/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership fees	5,145	-	-	5,145	-
Donations		2,879	-	2,879	-
Sales and event income	1,677	-	-	1,677	-
Refunds and miscellaneous payments	1,367	-	-	1,367	-
Grants and sponsorship		21,139	-	21,139	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	8,189	24,018	-	32,207	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	8,189	24,018	-	32,207	-
<b>A3 Payments</b>					
Communications - phone, post, internet	277	-	-	277	-
Fees, commission and refunds	343	-	-	343	-
Equipment	3,503	-	-	3,503	-
Venue hire and speaker fees	1,660	-	-	1,660	-
Catering and events	530	-	-	530	-
Marketing	2,210	-	-	2,210	-
Office supplies	415	-	-	415	-
Insurance	338	-	-	338	-
Project expenditure		23,587	-	23,587	-
<b>Sub total</b>	9,276	23,587	-	32,863	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	9,276	23,587	-	32,863	-
<b>Net of receipts/(payments)</b>	- 1,087	431	-	656	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	12,926	-	-	12,926	-
<b>Cash funds this year end</b>	11,839	431	-	12,270	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nat West current account	12,091	-	-
	Cash in hand	181	-	-
		-	-	-
	<b>Total cash funds</b>	12,272	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Gazebo	Unrestricted	-	-
	Publicity boards	Restricted	-	-
	Projector	Unrestricted	-	-
	Amplifier and associated equipment	Unrestricted	-	-
	Tools	Unrestricted	-	-
	Tabards	Unrestricted	-	-
	Chairs and tables for Bandstand	Restricted	-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Purchase of commemorative plaques in the Bandstad	Restricted	1,500	
	Refund to Lions club	Restricted	180	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	#VALUE!	STEPHEN JOHNSON	1/28/2024	
	#VALUE!	SIMON ALLEN	1/28/2024	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**Bexhill Heritage**

On accounts for the year  
ended

**31 March 2022**

Charity no  
(if any)

**114625**

Set out on pages

**4-9**

Remember to update the page numbers of additional sheets

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2022**.  
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

**11 November 2022**

Name:

**Edward Peter G. Darnell**

Relevant professional  
qualification(s) or body  
(if any):

**FCA**

Address:

**33 Cookham Dene, Buckhurst Drive,  
Bexhill-on-Sea, TN40 1RU**

