

# Trustees' Annual Report for the period

From 9 Nov 2021 To 5 April 2023

**Charity name: Kent Chinese Christian Church**

**Charity registration number: 1196504**



## Objectives and Activities

### Core Values

- 1. In spirit and in truth, praise God with all your heart.**  
*"When speaking to one another with psalms, hymns, and songs from the Spirit. Sing and make music from your heart to the Lord." (Ephesians 5:19)*
- 2. Support one another through prayer and words, building up a church founded on love.**  
*"If you have love for one another, everyone will know that you are my disciples." (John 13:35)*
- 3. Pursue and practice God's righteousness and mercy through life testimonies.**  
*"Whoever pursues righteousness and kindness will find life, righteousness, and honor." (Proverbs 21:21)*
- 4. Shoulder the Lord's calling to us in this era through faith.**  
*"Instead, bless, for to this you were called so that you may inherit a blessing." (1 Peter 3:9)*

### Mission Statement

1. Pass the Gospel of Jesus Christ to Chinese and other nationalities in and around Medway, and teach them to use the Bible as the centre of beliefs and life practices.
2. Become a spiritual home for Chinese Christians so that they can worship and serve the Trinity God.
3. Teach children the truth in Bible so that they grow with integrity and remain the same in old age.
4. Advocate the universal mission of Jesus Christ and help the poor and the weak.

## **Introduction**

In the past few years, Hong Kong society has experienced unprecedented turmoil, leading many locals to depart from their homeland burdened with complex emotions. Under the "BNO 5+1" policy, the United Kingdom has become one of the choices for Hong Kongers to relocate. To date, the UK government has approved over 180,000 BNO visa applications, with approximately 46% of them being Christians. While the global Covid-19 pandemic gradually recedes in 2022 and daily life resumes, there are still many adjustments for families moving to the UK. Moreover, with the ongoing global economic crisis and rising prices in the UK, the pressures of life have become increasingly burdensome, making adaptation far more challenging than anticipated. The Kent Chinese Christian Church (referred to as KCCC) shoulders the Lord's calling to us by establishing a Christian church to respond to the spiritual and practical needs of Hong Kongers moving to the UK. Looking back on the past year, KCCC's development has been laden with challenges yet filled with the grace of God.

## **Achievements and Performance**

### **1. Congregation Involvement**

In 2021, amidst the ongoing Covid-19 pandemic and preventive measures, KCCC suspended physical worship gatherings in the first half of the year. It was not until June 2021 that the church resumed physical worship at St. Nicholas Church, supplementing it with online streaming for members unable to attend in person. With the surge of Hong Kongers relocating under the BNO policy, the venue at St. Nicholas Church became inadequate after September. By God's grace, in November, we relocated our meetings to Maidstone Baptist Church. Worship attendance surged from less than 40 individuals per month to 190 people on average by the end of last year. As of March 2023, the average attendance has grown to approximately 210 individuals.

In planning our activities this year, the pastoral team and trustees of KCCC took into consideration the needs of public interest and relevant guidance concerning religious charitable organizations. Through various means, KCCC facilitates the participation of church members and members of the community. During Sunday services, KCCC provides different forms of gatherings and Bible study, aiming to nurture faith among its members and the community. Additionally, pastoral care through group support is extended to church members, the local community, and Hong Kongers who have relocated to the UK."

### **2. Sunday Gatherings**

KCCC provides various forms of gatherings for both church members and the local community, serving as platforms for connecting individuals and fostering mutual care. These gatherings include Sunday worship, annual Thanksgiving celebrations, outdoor worship, pilgrimage to

Canterbury, meditation session on the Seven Last Words, support seminars for families relocating to the UK, training for worship readers and intercessors, a year-long Purpose Driven Chinese Online Conference, the 'June 4th' online prayer meeting, and social events like 'Coffee & Tea.' These activities assist KCCC members, the local community, and particularly newcomers adjusting to life in the UK.

Since resuming physical worship gatherings, KCCC has provided a learning platform for children aged 3-11 through Children's Sunday School. This platform involves singing hymns, teaching Bible stories, and organizing various activities such as mini-sports meets, board games, and crafts to engage children.

KCCC organizes a fellowship named 'SYTJ Youth Fellowship' to journey with youth aged Year 7 and above in their faith. During the summer break, we conducted a 'Youth Summer Camp' where camp activities revolved around exploring life and faith, fostering a sense of teamwork among peers. We are currently serving nearly 35 youth participants."

### **3. Bible Study and Gospel Learning**

KCCC conducts activities such as preaching, reading groups, an online Thursday Bible study on 'Galatians,' adult Sunday school on 'Genesis,' spiritual enrichment meetings, seasonal gatherings, and lectures. These events aim to inspire and guide individuals to draw spiritual nourishment from God's Word and practice the teachings of the Lord in their daily lives, supporting believers and members of the community in facing the challenges of the times.

Here are summaries of the past year's teachings related to Bible study and the Gospel:

- 'Our Faith' seminars introduced KCCC's 'Statement of Faith' and practices of two sacraments to the congregation.
- Adult catechesis and children's baptism courses.
- Adult Sunday school on 'Genesis' led by Professor Jonathan Tsoi
- KCCC Sunday lectures on '*How Faith Communities Address Social and Political Issues?*' led by Professor Jonathan Tsoi
- Small group materials derived from Sunday sermons, providing monthly discussion materials for various small groups.
- Pre-Lent scripture meditations through inspiring audio-visual segments shared to encourage closeness to God."

### **4. Small Group Care**

Based on regional pastoral care, we organize small groups for care and shepherding, fostering interaction and exchange of life experiences among church members, the local community, and Hong Kongers who have relocated to the UK. Each group is led by a coordinator responsible for communication, caring for members, leading group meetings, and maintaining close contact with pastors. In darker days, the light of Christ brings hope. No matter where we are, being disciples of the Lord Jesus Christ is never easy. May our KCCC members not only seek comfort but also rely on Christ together through His Words and small group fellowship,

carrying the cross, encouraging one another, and following the footsteps of the Lord.

## **5. Pastoral Care**

Pastoral team members deepen their care and shepherding for church members through involvement in small groups, thereby experiencing the richness of Christ's life together in these groups. Additionally, pastoral team members conduct caring visits, reaching out to church members and individuals within the community, assisting newcomers to KCCC in adapting to life in the UK and integrating into church life. Since October 2021, the evening prayer meetings united members in prayer until July 2023 when those meetings shifted to Tuesdays and Thursdays. Regardless of the attendance or frequency of participation in these prayer meetings, our prayers continue to echo for the world's needs, the church's development, and the physical, emotional, and spiritual needs of our members. We consistently heed the teachings in Ephesians, remaining vigilant and unceasing in prayer, interceding for others as we await the return of Christ.

## **6. Outreach Work**

Under God's guidance, in June 2022, the Rev Canon Bryan T.Knapp of Paddock Wood St. Andrew's Anglican and Methodist Church initiated contact with the pastoral team of KCCC, hoping for collaboration in the ministry for Hong Kongers who have relocated to the UK. In July 2022, KCCC held its inaugural 'Welcome Gathering' in Paddock Wood, initiating contact with Hong Kongers in the area, with an attendance of nearly 70 people. Subsequently, in October 2022, KCCC commenced Cantonese worship services twice a month on Saturday evenings, catering to Hong Konger families, Chinese individuals, and other nationalities from Paddock Wood and Tunbridge Wells. Apart from two pastors responsible for preaching and coordinating worship, five members of KCCC were involved in serving. Additionally, we invited members from Paddock Wood to participate in worship, hospitality, venue management, and leading children's activities.

## **7. Servants (Volunteers)**

As a 'young' church, KCCC has progressively established various service teams and roles over the past year, including but not limited to: Pastoral Care Team, Reception Team, Worship Administration Team, Sunday School Teaching Team, Youth Fellowship Mentors, Worship Team, Choir, PPT Production Team, Worship Live Streaming and Sound Control Team, Scripture Readers, Privacy Policy Team, Church Charter Team, Church Bylaws Committee, Mid-Autumn Festival Preparation Team, and more (this list is not exhaustive, and apologies for any omissions). Regardless of age, each member of the congregation, inspired by their personal gifts and calling, has dedicated themselves to various service roles within the church.

## Structure, Governance, and Management

As a 'young' church, KCCC is immensely grateful for the commitment and dedication of its 'Trustees' during its initial establishment phase. They played a significant role in establishing crucial documents such as the 'Statement of Faith,' core values, and the 'Church Charter.' In 2021, we successfully obtained charitable organization registration in the UK. Subsequently, we had to develop and refine documents such as the Church Charter and operational guidelines in accordance with the legal requirements set forth by the UK government for charitable organizations. In September 2022, we officially began the registration of KCCC members. During the initial one-month registration period, we received applications from 89 adult members and 16 members under the age of 18. We invested considerable effort in establishing a functional structure for the church to operate legally, reasonably, and appropriately, allowing each department within the church to function effectively according to its responsibilities. Below is the organizational chart for KCCC church:



## Relevant Policies

1. Safeguarding Children and Vulnerable Adults Policy
2. Health and Safety Policy
3. Volunteer Management Policy
4. Risk Management Policy
5. Conflict of Interest policy
6. Complaints Handling Policy
7. Privacy Policy
8. Lone Worker Policy

## **Reference and Administrative details**

Charity name: Kent Chinese Christian Church

Registered charity number: 1196504

Charity's principal address: 27 NETLEY CLOSE, MAIDSTONE, ME14 5SA

### **Pastoral Team:**

Pastor Gladys WU

Pastor Chi-Chung Patrick CHEUNG

Mrs. Rebecca CHAU (Volunteer Minister)

### **KCCC members who have served from 9 November 2021 until the date this report was approved are:**

Mr. WAI-Kui LAM (Chairman & Account)

Mrs. Katie TSANG (Vice-Chairman & Sunday School Department)

Ms. Joanne LEE (Worship Department & Secretary)

Mr. Shu-Ying CHAU (Treasurer)

Mrs. Kwai-Chun Carman LEE & Mr. James MAK (Pastoral Care Department)

Ms. Ecar FONG (Discipleship and Training Department)

Mr. Samson MIU (Worship Department & General Affairs)"

# Financial Statements

**Kent Chinese Christian Church (Charity Register Number 1196504)**  
**Income and Expenditure Account for**  
**the Period from 10 November 2021 to 31 March 2023**

	10 Nov 2021 to 31 Mar 2023
	GBP
<b>INCOME</b>	
Offering from Congregation	90,524
Fund Raising	0
Revenue from Activities	945
Tax Credit Claims	10,529
	<hr/> 101,998
<b>LESS: EXPENDITURE</b>	
Salary (Pastors)	53,707
Staff Allowance	2,400
Staff Pension and Contribution	13,439
Regular Activity Expenses	3,208
Project-base Expenses	2,789
Rent and Utilities	9,593
Registration and Licence	704
Administration Expenses	348
Donation to Others (UK)	3,456
Donation to Oversea Charity	240
Gifts to Others	1,567
Transportation	20
Depreciation	496
Miscellaneous Expenses	421
	<hr/> 92,388
Surplus /(Loss) for the Year	<hr/> <hr/> 9,610

**Kent Chinese Christian Church (Charity Register Number 1196504)**  
**Balance Sheet as at 31 March 2023**

<b>Fixed Assets</b>		
Computer	764	
Equipment	<hr/> 299	1,062
<b>Current Assets</b>		
Cash at Bank		29,898
Accounts Receivables		10,571
		<hr/> 41,532
<b>Financed By:</b>		
<b>Accumulated Fund</b>		
Accumulated Fund as at 10 November 2021		31,921
Add: Loss for the year		<hr/> 9,610
Accumulated Fund as at 31 March 2023		<hr/> <hr/> 41,532

Treasurer

Signed on behalf of the charity's trustees

The trustees declare that they have approved the financial statement above.

**Report to the members of Kent Chinese Christian Church - accounts for the year to 31 March 2023**

It is my responsibility to examine the accounts and state whether particular matters have come to my attention. My examination included a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts. In connection with my examination no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kwok Choi Ng (FCCA)  
**Independent Examiner**

## **Note 1      Basis of preparation**

### **1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 There is no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 The accounts present a true and fair view and there is no change of accounting policy.

1.4 There is no changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 There is no material prior year errors have been identified in the reporting period (3.47 FRS 102 SORP).

## **Note 2      Accounting policies**

### **2.1 INCOME**

#### *Recognition of income*

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

#### *Offsetting*

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

#### *Grants and donations*

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).



### *Tax reclaims on donations and gifts*

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

### *Donated goods*

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

### *Donated services and facilities*

Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

### *Support costs*

The charity has incurred expenditure on support costs.

### *Volunteer help*

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### *Income from interest, royalties and dividends*

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

### *Income from membership subscriptions*

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

### *Settlement of insurance claims*

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.

#### *Investment gains and losses*

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

## 2.2 EXPENDITURE AND LIABILITIES

#### *Liability recognition*

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### *Governance and support costs*

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### *Grants with performance conditions*

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

#### *Grants payable without performance conditions*

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

#### *Redundancy cost*

The charity made no redundancy payments during the reporting period.

#### *Deferred income*

No material item of deferred income has been included in the accounts.

#### *Creditors*

The charity has creditors which are measured at settlement amounts less any trade discounts

#### *Provisions for liabilities*

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

#### *Basic financial instruments*

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

## 2.3 ASSETS

#### *Tangible fixed assets for use by charity*

These are capitalised if they can be used for more than one year, and cost at least.

They are valued at cost. The costs are depreciated over their estimated useful lives, which do not exceed 4 years.

#### *Debtors*

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

#### *Current asset investments*

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.



They are valued at fair value except where they qualify as basic financial instruments.

This section provides an overview of the church's structural development, financial reporting, relevant policies, administrative information, and the composition of the pastoral and deacons teams at KCCC.

## **Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Wai Kui Lam	Katie Tsang
Position (eg Secretary, Chair, etc)	Chairman	Vice-Chairman

Date	23/1/2024	23-1-2024
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