

Hellesdon Community Preschool

Our Vision

“With the support of our families and our community, we aim to put children at the heart of everything we do, and to prepare all of our children to achieve positive outcomes and learn practical life skills through play and well-informed adult guidance”.

Report of the Trustees for the year ended 31st August 2023

The trustees present their report with financial statements of the charity for the year ending 31st August 2023.

The trustees are currently made up of staff, parents, and previous management. Termly trustee meetings are held with the preschool manager to discuss a wide range of agenda items, including budgets, fundraising, safeguarding, staffing and any other relevant agenda items.

The setting has adopted the Early Years Alliance policies. We work closely with the Early Years Team and Norfolk County Council, and other professionals, in order to support each child's individual needs. We have a close relationship with our main feeder school and have an excellent, well planned transition schedule.

Objectives and Aims

To provide a child-friendly environment that is safe, secure, caring and stimulating.
To enhance the development and education of children through play.

We work with parents and carers to offer a good quality service based on each child's individual needs.

Public Benefit

The preschool is open to all children from 2 years and 6 months old, without any catchment area, nationality, religious or other restriction, until they can enter infant school. Early Years funding is available from when the children start at the preschool, until they are able to enter infant school.

We are a large preschool located within Kinsale Infant School. We rent two classrooms from the school which have been knocked through to make one large room. We have a large outside area with a mud kitchen, under cover canopy and an area that provides children with elements of a forest school. We offer free flow play for the majority of the session.

Hellesdon Community Preschool is open Monday to Friday, term time only. We offer 2-year-old funded places, 3–4-year-old funded places and the 30 hour entitlement.

We offer flexibility to parents by being open from 8.30am to 4.00pm. Our current fees are £18.00 for a three-hour session. Children may join the preschool once they are 2 years and 6 months old.

We hold regular fundraising events throughout the year to raise money towards the running of the setting and purchasing new resources.

Achievement and Performance – Charitable activity

We have an Ofsted grading of “Good” and the staff and trustees are working hard to ensure that we provide high quality childcare.

Child numbers at the start of the year were higher than previous years. We have both funded and non-funded children attending the setting.

We support children who are in receipt of Early Years Pupil Premium. We work closely with parents/carers to offer support in the home environment. We work hard to ensure that individual children make progress throughout the year.

The staff team access high quality training which is then cascaded back to the setting to enable all staff to make improvements. The setting currently has one Level 5 Early Years Educator, One at Level 4, Four at Level 3 and one at Level 2. We have taken on an apprentice, who is currently studying at a level 3 qualification.

We offer home visits to ensure that Early Years Educators gain knowledge regarding different family cultures, practices, and history, as we recognise and value that all families are different. A home visit is a lovely opportunity for the relationship to form between a child, parent, and their key person.

Our newly decorated sensory room is a great asset to our setting and is thoroughly enjoyed by the children.

Future plans

The preschool needs a new room divider, with this in place we can improve on our speech and language group times with the children, and introduce a calmer environment at times of transition.

The outdoor area needs updating, we are currently enquiring about some new wet pour for the under-canopy area and a new pathway.

We are looking into a new tool kit to support the children with speech and language needs.

We are continuing to introduce the forest school approach.

We use ‘Tapestry’ to record children’s progress and share this with parents.

We have a good relationship with Kinsale Infant School and are continuing to improve our transition process.

Fundraising

We have been able to replace some of our unreliable garden and small world resources. We have purchased a wooden sand kitchen and picnic table for our outdoor area, along with a tepee for children who enjoy a calming area to play and regulate their emotions.

Our fundraising events have been very successful. We are very grateful for our parent's generosity. We thank the parent's, staff and the committee for all their support.

Profit and Loss

Hellesdon Community Pre School
For the year ended 31 August 2023

Account	2023	2022
Turnover		
2 year funding	3,007.19	0.00
3rd Party Fundraising	0.00	(64.05)
Clothing Sales	863.50	461.86
Deprivation Funding	724.78	391.98
Donations Received	5,033.00	0.00
EYPP/SEN Funding	3,397.90	5,706.30
Fee Payments	18,066.42	12,740.95
Fundraising Events	3,136.05	2,867.75
Gov Funding (Core)	143,244.32	129,212.95
Grant	0.00	10,000.00
Interest	0.00	7.55
NCC Other	0.00	5,188.11
Other	0.00	1,098.88
Snack Donations	2,337.68	1,484.70
Sponsorship	193.00	0.00
Total Turnover	180,003.84	169,096.98
Cost of Sales		
Direct Wages	148,982.85	131,640.77
Total Cost of Sales	148,982.85	131,640.77
Gross Profit	31,020.99	37,456.21
Administrative Costs		
Audit & Accountancy fees	2,918.73	1,791.42
Bank Fees	142.81	14.11
Charitable and Political Donations	1,157.05	0.00
Cleaning	1,289.36	1,204.32
Clothing resales	577.95	457.00
Committee Expenses	150.00	250.75
Consumables	(160.81)	717.35
EYPP & SENCO T & E	370.98	2,381.48
Fundraising expenses	2,349.01	1,420.60
General Expenses	286.31	481.20
Insurance	1,380.87	2,657.46
IT Software and Consumables	6.99	0.00
Legal Expenses	0.00	11.90
Memberships	602.39	812.20
PAYE & NI Costs	(486.15)	6,197.54
Pensions Costs	6,480.74	4,122.77
Postage, Freight & Courier	27.70	0.00
Printing & Stationery	2,111.14	1,635.03
Rent	10,221.58	8,389.72
Repairs & Maintenance	189.02	1,208.08
Snacks	1,205.31	995.42
Staff Costs	859.96	2,149.34
Staff Training	412.00	102.00
Telephone & Internet	1,466.44	1,469.77
Toys & Equipment fundraising	0.00	4,794.51
Total Administrative Costs	33,559.38	43,263.97
Operating Profit	(2,538.39)	(5,807.76)
Profit on Ordinary Activities Before Taxation	(2,538.39)	(5,807.76)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Mellesdon Community Pre-School.

On accounts for the year
ended

31/8/23.

Charity no
(if any)

1196447

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M Cooke

Date:

17/6/24

Name:

MRS MICHELLE COOKE

Relevant professional
qualification(s) or body

(if any):

Address: 7 WENSUM VALLEY CLOSE
HELLBROOK
NORWICH NR6 5DJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.