

# HELLESDON COMMUNITY PRE-SCHOOL

England & Wales · Charity number 1196447

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2021-11-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hellesdon Community Preschool  
Kinsale Infant School  
Kinsale Avenue  
Norwich  
NR6 5SG

**Phone** 01603484700

**Email** [HELLESDONCOMMUNITYPRESCHOOL@OUTLOOK.COM](mailto:HELLESDONCOMMUNITYPRESCHOOL@OUTLOOK.COM)

**Website** <http://hellesdonpreschool.co.uk/>

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:1. OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;2. ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;3. INSTIGATING AND ADHERING TO THE STATUTORY FRAMEWORK FOR THE EARLY YEARS FOUNDATION STAGE.

**Activities:** Providing Early Years education for children aged 2 years 6 months to school entry. Without any catchment area nationality, religious or other restrictions.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** LOCAL
- Throughout England

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£192,160	£186,721	-	-
2024-08-31	£204,716	£204,224	-	-
2023-08-31	£180,003	£182,542	-	-
2022-08-31	£169,161	£175,500	-	-

## Trustees

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Name	Role	Appointed
Azza Elidrisi		2024-11-18
Bethen Clennell		2023-05-09
Candice Smith		2024-11-12
Deborah Chapman		2023-01-11
Samantha Lewis		2024-03-16
kaye bell		2021-07-01

**HELLESDON COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1196447

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# Accounts

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## **Hellesdon Community Preschool**

### **Our Vision**

**“With the support of our families and our community, we aim to put children at the heart of everything we do, and to prepare all of our children to achieve positive outcomes and learn practical life skills through play and well-informed adult guidance.”**

### **Report of the Trustees for the year ended 31<sup>st</sup> August 2025**

The trustees present their report with financial statements of the charity for the year ending 31<sup>st</sup> August 2025.

The trustees are currently made up of staff, parents, and local school staff. Termly trustee meetings are held with the preschool manager to discuss a wide range of agenda items, including budgets, fundraising, safeguarding, staffing, and any other relevant agenda items.

The setting has adopted the Early Years alliance policies. We work closely with the Early Years Team and Norfolk County Council, and other professionals, to support each child's individual needs. We have a close relationship with our main feeder school and have an excellent, well planned transition schedule.

### **Objectives and Aims**

To provide a child-friendly environment that is safe, secure, caring and stimulating.  
To enhance the development and education of children through play.

**We collaborate with parents and carers to offer an excellent quality service based on each child's individual needs.**

### **Public Benefit**

The preschool is open to all children from 2 years to 9 months old. Without any catchment area, nationality, religious or other restrictions, until they can enter infant school. Early years funding is available from when the children start at the preschool, until they can enter reception class at the infant school.

We are a large preschool located within Kinsale Infant School. We rent two classrooms from the school which have been knocked through to make one large room. We have a large outside area with a mud kitchen, under cover canopy and an area that provides children with elements of a forest school. We offer free flow play for most of the session.

Hellesdon Community Preschool is open Monday to Friday, term time only. We offer 2-year-old funded places, 3-4-year-old funded places and the 30-hour entitlement.

We offer flexibility to parents by being open from 8.30am to 4.00pm. Our current fees are £18.00 for a three-hour session. Children may join the preschool once they are 2 years and 9 months old.

We hold regular fundraising events throughout the year to raise money towards the running of the setting and purchasing added resources.

### **Achievement and Performance – Charitable activity**

We have an Ofsted grading of “Good,” and the staff and trustees are working hard to ensure that we maintain our standards and provide high quality childcare.

We support children who are in receipt of Early Years Pupil Premium. We work closely with parents/carers to offer support in the home environment. We work hard to ensure that individual children make progress throughout the year.

The staff team access high quality training which is then cascaded back to the setting to enable all staff to make improvements. The setting currently has one member of staff with a Bachelor’s degree with Honours at level 6, in Early Childhood and Education, integrated working with families, and is currently working towards a master’s degree in psychology. One staff member is a level 4 in Early Years Childhood and Education, integrated working with families. Six staff members at level 3 Early Years Education, one with a Degree in Healthcare and Play Specialism and two staff members at level 2 Early Years Education.

We offer home visits to ensure that Early Years Educators gain knowledge regarding different family cultures, practices, and history, as we recognise and value that all families are different. A home visit is a lovely opportunity for the relationship to form between a child, parent, and their key person.

Our sensory room and literacy area are a great asset to our setting and is thoroughly enjoyed by the children.

### **Future plans**

We are still in the process of enquiring about having a new pathway and new wet pour for the outdoor area, we may be able to source some funds for this once we have got some quotes, which we are in the process of doing. We have been lucky enough to fundraise for some woodchip for our larger garden area and have had some donated

We are continuing with the forest school approach and have adapted our mud garden to incorporate a vegetable patch which is flourishing, and providing a lot of enjoyment for the children.

We use ‘Tapestry’ to record children’s progress and share this with parents; this can be transferable to the receiving infant school provided parents agree.

We have a good relationship with Kinsale Infant School and are continuing to improve our transition process.

## **Fundraising**

We have been able to replace some of our unreliable garden and small world resources. We have been able to purchase some mats for our sensory room and for our quiet area in line with the safer sleep requirements. The children have appeared to enjoy the new sensory mirrors, dolls, small world animals and insects that we have been able to purchase. The garden is now enhanced with a new larger sandpit for the children to explore, with added resources for digging and pouring. New water play resources have been added to our sensory water tray. The vegetable garden is flourishing with new soil in the vegetable patch along with seeds and vegetable plants. We have put up some sensory items inside and outside of the setting to create a calming environment for those children that need to regulate.

We have been able to replace the administration laptop as the old one was not able to update.

Our fundraising events have been highly successful. We have introduced a Christmas fair which has allowed us to spend time with new children and their families in readiness for our January intake.

We are incredibly grateful for our parent's generosity. We thank the parent's staff and the trustees for all their support.

# Hellesdon Community Pre-school

Registered Charity Number 1036162  
 Summary Income & Expenditure Report  
 1st September 2024 - 31st August 2025

	Notes	1/9/24-31/8/25 2024/25 £	1/9/23-31/8/24 2023/24 £	Notes for 24/25
<b>Income</b>				
<i>Funding &amp; Fees</i>				
Norfolk County Council Core Funding		133,556.94	159,919.74	Core Funding for 3yr olds from the beginning of the term following their third birthday went upto £5.28 from April 25.
Parent Fees Collected		9,331.80	13,370.00	Unfunded children and hours not funded charged at £6.00 per hour
Other Norfolk County Council Funding		44,268.58	25,268.97	£31,078.62 2 years, £2,922.72 EYPP, £9,313.94 SEN, £953.30 DEP Deprivation Payment depending on postcode as to whether the child is eligible is at £0.21 per hour per child
<i>Other Income</i>				
National Milk Reimbursement Income		0.00	0.00	
Parent Snack/Consumable Donations		1,628.60	1,856.50	£1107.24, snack, £521.36 consumables - Voluntary donations from parents
Donation & Parent Donations		25.00	96.60	Donations made by parents
Clothing Sales		583.08	555.00	
Bank Interest		0.00	0.00	
Other Income		90.00	0.00	£90.00 parent bought our old printer
Grant Received		0.00	0.00	
<i>Fundraising Income</i>				
3rd Party Fundraising		2,640.65	3,616.37	Per attached
		36.00	33.60	
<b>Total Income</b>		<b>192,160.65</b>	<b>204,716.78</b>	
<b>Expenditure</b>				
<i>Staff Costs</i>				
Wages		135,374.01	140,891.98	Staff wages to allow staff to carry out 1 to 1 support with children that are in receipt of EYPP & SEN so these hours are paid for from EYPP and SEN
EYPP/NCC Refund/SEN Hours		3,130.05	7,736.25	Includes £10,000 NIC Employment Allowance
Tax & National Insurance		16,175.93	16,532.53	3% employer contribution, with the employee making a 5% contribution
Nest		5,644.26	5,315.92	Training, DBS checks, Staff wellness etc
Other Staff Costs		1,313.18	927.14	
<i>Professional fees</i>				
Bookkeeping		1,618.00	1,427.60	
Memberships		865.48	850.02	Includes payroll software licence as required under HMRC RTI rules, credit card annual fee, Scholastic Ltd, Tapestry, Ofstead, Lottery Licence, PRS for Music, M A Education, Twinkl annual membership, ICO and Nursery World and Prime
Insurance		1,630.38	1,448.01	Pre school Learning Alliance
<i>Premises Costs</i>				
Rent		159.16	11,416.01	Rent & Secure Storage Rent not paid as waiting for invoice -Approx £12,400.00
Maintenance		450.25	246.72	
Broadband / Telephone		1,792.39	1,930.48	Mobile phone, Broadband and Zoom
Cleaning, Hygiene		1,380.55	1,966.87	Includes purchases such as wipes, sanitisers etc /Accident Books/Water cooler/nappy bin.
<i>Educational costs</i>				
Toys purchased / hired		1,540.17	2,123.93	Lots of different toys and books etc were bought from the fundraising and EYPP/SEN funds
<i>Overheads</i>				
Stationery & Postage/laptop		3,823.01	3,496.97	Includes Mayday hire of printer, Mcafee subscription, postage, Microsoft Office 365, Birthday Cards, Files and all stationery items
Consumables		744.76	988.88	Includes batteries/paints & craft supplies, this is taken from the consumables donations
<i>Other Costs</i>				
Snacks		1,514.22	1,633.85	
Clothing for resale	2	533.33	472.50	This was from the eypp & SEN fund for EYPP children to pay for 1 to 1 sessions, toys bought for EYPP children etc
EYPP/SEN Spend		6,210.25	3,163.21	
Committee Expenditure		246.00	0.00	
Other costs			0.00	
Professional Fees			0.00	
Grant/donations		1,410.22	100.43	
Petty Cash				
Capital Equipment Purchased			0.00	
Bank Charges		70.08	72.10	
<i>Fundraising Costs</i>				
3rd Party Fundraising	1	1,060.11	1,449.90	
		36.00	33.60	
<b>Total Expenses</b>		<b>186,721.79</b>	<b>204,224.90</b>	
<b>Excess of Income/Expenses</b>		<b>5,438.86</b>	<b>491.88</b>	

£5,438.86  
 -£17,400.00 RENT  
 sen/eypp/tr b/f  
 £13,920.00 Should get 80% back of rent  
 £1,958.86

## Statement of Assets

	As at 31st August 2025	As at 31st August 2024	
Cash	£0.00	£0.00	1758.31
Current Account	£94,047.51	£88,608.65	11.76
Deposit Account	£0.00	£0.00	2478.9
Uncleared income	£0.00	£0.00	9603.17
Unrepresented payments	£0.00	£0.00	
	<b>£94,047.51</b>	<b>£88,608.65</b>	
<b>Closing Book Balance</b>	<b>£94,047.51</b>	<b>£88,608.65</b>	

## Notes

1  
2

Accounts Independently Checked by:

Signature:

Name:

Date:

£5,438.86  
 -£17,400.00 RENT  
 £13,920.00 Should get 80% back of rent  
 £1,958.86 Profit

# Hellesdon Community Pre-school

Registered Charity Number 1036162

## Fundraising Schedule

Event	Income	Expenses	Donations	Profit	Profit
	2024/25	2024/25	2024/25	2024/25	2023/24
	£	£	£	£	£
Wreaths & Raisins	34.43			34.43	61.68
Dress up Halloween	14.00			14.00	7.81
T-Towels	309.00	168.00		141.00	104.76
Cake Sale - October	25.00			25.00	46.65
Cookies/Film Day	11.00			11.00	32.00
Xmas Jumper Day	19.00			19.00	25.00
Xmas photos	196.00	17.98		178.02	339.64
Xmas Fayre	297.16	196.34		100.82	117.00
Xmas Shop	184.00	32.25		151.75	73.22
Easter Fayre	388.75	231.32		157.43	174.09
Easter Bags				-	109.02
Book Sale				-	6.00
Feb cake Sale	35.50			35.50	22.75
Sponsored Get Fit				-	80.00
Get Moving Challenge				-	72.03
Summer Fayre	362.24	207.19		155.05	230.06
World Book Day	7.50			7.50	23.00
Red Nose Day	29.00	8.50	10.00	10.50	15.00
Red nose Day Dress up				-	33.60
Mothers Day	205.00	107.62		97.38	93.34
Fathers Day	145.00	90.91		54.09	104.87
End of Year Activities				-	- 32.44
Graduation Photos	127.50			127.50	345.00
Sponsored Sing	104.00			104.00	-
Children In Need	45.07			45.07	-
Paw Patrol	51.00		26.00	25.00	-
Tuck Shop	86.50			86.50	85.39
<b>Total Fundraising</b>	<b>2,676.65</b>	<b>1,060.11</b>	<b>36.00</b>	<b>1,580.54</b>	<b>2,169.47</b>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Helleston Community Pre-School.

On accounts for the year ended

8/25

Charity no (if any)

1196447.

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M Cooke

Date:

9/6/26

Name:

MRS MICHELE COOKE

Relevant professional qualification(s) or body

[Empty box for professional qualification(s) or body]



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: Helleston Community Pre-School.

On accounts for the year ended

8/25

Charity no (if any)

1196447.

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

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\* Please delete the words in the brackets if they do not apply.

Signed: MICHELE

Date: 9/6/26

Name: MRS MICHELE COOKE

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

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Address:

7 WENSUM VALLEY CLOSE
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NORWICH
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NR6 50J
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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**HELLESDON COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1196447

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# Accounts

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# **Hellesdon Community Preschool**

## **Our Vision**

**“With the support of our families and our community, we aim to put children at the heart of everything we do, and to prepare all of our children to achieve positive outcomes and learn practical life skills through play and well-informed adult guidance.”**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2024**

The trustees present their report with financial statements of the charity for the year ending 31<sup>st</sup> August 2024.

The trustees are currently made up of staff, parents, and local school staff. Termly trustee meetings are held with the preschool manager to discuss a wide range of agenda items, including budgets, fundraising, safeguarding, staffing, and any other relevant agenda items.

The setting has adopted the Early Years alliance policies. We work closely with the Early Years Team and Norfolk County Council, and other professionals, to support each child's individual needs. We have a close relationship with our main feeder school and have an excellent, well planned transition schedule.

## **Objectives and Aims**

To provide a child-friendly environment that is safe, secure, caring and stimulating. To enhance the development and education of children through play.

**We collaborate with parents and carers to offer an excellent quality service based on each child's individual needs.**

## **Public Benefit**

The preschool is open to all children from 2 years to 9 months old. Without any catchment area, nationality, religious or other restrictions, until they can enter infant school. Early years funding is available from when the children start at the preschool, until they can enter infant school.

We are a large preschool located within Kinsale Infant School. We rent two classrooms from the school which have been knocked through to make one large room. We have a large outside area with a mud kitchen, under cover canopy and an area that provides children with elements of a forest school. We offer free flow play for most of the session.

Hellesdon Community Preschool is open Monday to Friday, term time only. We offer 2-year-old funded places, 3-4-year-old funded places and the 30-hour entitlement.

We offer flexibility to parents by being open from 8.30am to 4.00pm. Our current fees are £18.00 for a three-hour session. Children may join the preschool once they are 2 years and 6 months old.

We hold regular fundraising events throughout the year to raise money towards the running of the setting and purchasing added resources.

### **Achievement and Performance – Charitable activity**

We have an Ofsted grading of “Good,” and the staff and trustees are working hard to ensure that we maintain our standards and provide high quality childcare.

We support children who are in receipt of Early Years Pupil Premium. We work closely with parents/carers to offer support in the home environment. We work hard to ensure that individual children make progress throughout the year.

The staff team access high quality training which is then cascaded back to the setting to enable all staff to make improvements. The setting currently has one member of staff with a Bachelor’s degree with Honours at level 6, in Early Childhood and Education, integrated working with families, and is currently working towards a Master’s degree in Psychology, One staff member is a level 4 in Early Years Childhood and Education, integrated working with families. Five staff members at level 3 Early Years Education, two staff members at level 2 Early Years Education, and one apprentice, who is currently working towards a level 3 in Early year Education.

We offer home visits to ensure that Early Years Educators gain knowledge regarding different family cultures, practices, and history, as we recognise and value that all families are different. A home visit is a lovely opportunity for the relationship to form between a child, parent, and their key person.

Our sensory room and literacy area are a great asset to our setting and is thoroughly enjoyed by the children.

### **Future plans**

We are in the process of enquiring about having a new pathway and new wet pour for the outdoor area, we have been allocated some funds to support this.

We are continuing with the forest school approach and have adapted our mud garden to incorporate a vegetable patch which is flourishing, and providing a lot of enjoyment for the children.

We use ‘Tapestry’ to record children’s progress and share this with parents; this can be transferable to the receiving infant school provided parents agree.

We have a good relationship with Kinsale Infant School and are continuing to improve our transition process.

### **Fundraising**

We have been able to replace some of our unreliable garden and small world resources. We have purchased a wooden farm shop to go alongside our vegetable garden. We have put up some sensory items inside and outside of the setting to create a calming environment for those children that need to regulate.

We have been able to replace the staff iPads as the previous ones were out of date, and we were unable to update them.

Our fundraising events have been highly successful. We have introduced a Christmas fair which has allowed us to spend time with new children and their families in readiness for our January intake.

We are incredibly grateful for our parent's generosity. We thank the parent's staff and the trustees for all their support.

# Hellesdon Community Pre-school

Registered Charity Number 1036162

## Fundraising Schedule

Event	Income	Expenses	Donations	Profit	Profit
	2023/24	2023/24	2023/24	2023/24	2022-2023
	£	£	£	£	£
Wreaths & Raisins	66.68	5.00		61.68	41.07
Dress up Halloween	7.81			7.81	36.80
T-Towels	357.00	252.24		104.76	67.95
Cake Sale - October	46.65			46.65	36.35
Cookies/Film Day	32.00			32.00	58.50
Coulouring Competition					0.50
Xmas Jumper Day	25.00			25.00	30.00
Xmas photos	361.00	21.36		339.64	181.07
Xmas Fayre	117.00			117.00	87.00
Xmas Shop	207.00	133.78		73.22	75.50
Easter Fayre	293.50	119.41		174.09	173.10
Easter Bags	129.00	19.98		109.02	
Book Sale	6.00			6.00	5.50
Feb cake Sale	26.05	3.30		22.75	59.00
Sponsored Get Fit	80.00			80.00	258.84
Get Moving Challenge	72.03			72.03	193.00
Summer Fayre	276.50	46.44		230.06	72.51
World Book Day	23.00			23.00	18.00
Red Nose Day	15.00			15.00	17.00
Red nose Day Dress up	33.60			33.60	38.50
Cake Sale - March				-	59.00
Mothers Day	165.00	71.66		93.34	62.35
Fathers Day	200.50	95.63		104.87	53.58
End of Year Activities	3.00	35.44		- 32.44	
Graduation Photos	355.00	10.00		345.00	202.01
Amazon Core				-	11.99
Sweepstake - Children In Need				-	71.50
Summer Fayre Aug 22				-	70.00
Paw Patrol				-	115.50
Tuck Shop	731.05	645.66		85.39	- 6.13
<b>Total Fundraising</b>				<b>2,169.47</b>	<b>2,089.99</b>



Section A Independent Examiner's Report

Report to the trustees

Charity Name: Helleston Community Preschool

On accounts for the year ended

23/24 Charity no (if any) 1196447

Set out on pages

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: M Cooke

Date: 24/6/25

Name: MRS MICHELLE COOKE

Relevant professional qualification(s) or body

Book keeper

(if any):

Address:

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

# Hellesdon Community Pre-school

Registered Charity Number 1036162

## Summary Income & Expenditure Report

1st September 2023 - 31st August 2024

	Notes	1/9/23-31/8/24 2023/24 £	1/9/22-31/8/23 2022/22 £
<b>Income</b>			
<i>Funding &amp; Fees</i>			
Norfolk County Council Core Funding		159,919.74	143,244.32
Parent Fees Collected		13,370.00	18,066.42
Other Norfolk County Council Funding		25,268.97	7,129.87
<i>Other Income</i>			
National Milk Reimbursement Income		0.00	
Parent Snack/Consummable Donations		1,856.50	2,337.68
Donation & Parent Donations		96.60	5,033.00
Clothing Sales		555.00	863.50
Bank Interest		0.00	
Other Income		0.00	
Grant Received		0.00	
<i>Fundraising Income</i>			
3rd Party Fundraising		3,616.37	3,329.05
		33.60	
<b>Total Income</b>		<b>204,716.78</b>	<b>180,003.84</b>
<b>Expenditure</b>			
<i>Staff Costs</i>			
Wages		140,891.98	148,982.85
EYPP/NCC Refund/SEN Hours		7,736.25	
Tax & National Insurance		16,532.53	(486.15)
Nest		5,315.92	6,480.74
Other Staff Costs		927.14	1,271.96
<i>Professional fees</i>			
Bookkeeping		1,427.60	2,918.73
Memberships		850.02	602.39
Insurance		1,448.01	1,380.87
<i>Premises Costs</i>			
Rent		11,416.01	10,221.58
Maintenance		246.72	189.02
Broadband / Telephone		1,930.48	1,466.44
Cleaning, Hygiene		1,966.87	1,289.36
<i>Educational costs</i>			
Toys purchased / hired		2,123.93	
<i>Overheads</i>			
Stationery & Postage/laptop		3,496.97	2,145.83
Consumables		988.88	(160.81)

<i>Other Costs</i>		
Snacks		1,633.85
Clothing for resale	2	472.50
EYPP Spend		3,163.21
Committee Expenditure		0.00
Other costs		0.00
Professional Fees		0.00
Grant/donations		100.43
Petty Cash		
Capital Equipment Purchased		0.00
Bank Charges		72.10
<i>Fundraising Costs</i>		
3rd Party Fundraising	1	33.60
		1,449.90
<b>Total Expenses</b>		<u>204,224.90</u>
<b>Excess of Income/Expenses</b>		<u>491.88</u>
		<u>1,205.31</u>
		<u>577.95</u>
		<u>370.98</u>
		<u>150.00</u>
		<u>286.31</u>
		<u>0.00</u>
		<u>1,157.05</u>
		<u>0.00</u>
		<u>142.81</u>
		<u>2,349.01</u>
		<u>182,542.23</u>
		<u>(2,538.39)</u>

### Statement of Assets

	As at 31st August 2024	As at 31st August 2023
Cash	£0.00	£0.00
Current Account	£88,608.65	£88,116.77
Deposit Account	£0.00	£0.00
Uncleared income	£0.00	£0.00
<i>Unpresented payments</i>	£0.00	£0.00
	<u>£88,608.65</u>	<u>£88,116.77</u>
<b>Closing Book Balance</b>	<u>£88,608.65</u>	<u>£88,116.77</u>

### Notes

- 1
- 2

Accounts Independently Checked by:

Signature: *M. Cook*

Name: *MRS MICHELE COOKE*

Date: *24/6/25*

**HELLESDON COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1196447

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# Accounts

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## **Hellesdon Community Preschool**

### **Our Vision**

**“With the support of our families and our community, we aim to put children at the heart of everything we do, and to prepare all of our children to achieve positive outcomes and learn practical life skills through play and well-informed adult guidance”.**

### **Report of the Trustees for the year ended 31<sup>st</sup> August 2023**

The trustees present their report with financial statements of the charity for the year ending 31<sup>st</sup> August 2023.

The trustees are currently made up of staff, parents, and previous management. Termly trustee meetings are held with the preschool manager to discuss a wide range of agenda items, including budgets, fundraising, safeguarding, staffing and any other relevant agenda items.

The setting has adopted the Early Years Alliance policies. We work closely with the Early Years Team and Norfolk County Council, and other professionals, in order to support each child's individual needs. We have a close relationship with our main feeder school and have an excellent, well planned transition schedule.

### **Objectives and Aims**

To provide a child-friendly environment that is safe, secure, caring and stimulating.  
To enhance the development and education of children through play.

**We work with parents and carers to offer a good quality service based on each child's individual needs.**

### **Public Benefit**

The preschool is open to all children from 2 years and 6 months old, without any catchment area, nationality, religious or other restriction, until they can enter infant school. Early Years funding is available from when the children start at the preschool, until they are able to enter infant school.

We are a large preschool located within Kinsale Infant School. We rent two classrooms from the school which have been knocked through to make one large room. We have a large outside area with a mud kitchen, under cover canopy and an area that provides children with elements of a forest school. We offer free flow play for the majority of the session.

Hellesdon Community Preschool is open Monday to Friday, term time only. We offer 2-year-old funded places, 3–4-year-old funded places and the 30 hour entitlement.

We offer flexibility to parents by being open from 8.30am to 4.00pm. Our current fees are £18.00 for a three-hour session. Children may join the preschool once they are 2 years and 6 months old.

We hold regular fundraising events throughout the year to raise money towards the running of the setting and purchasing new resources.

### **Achievement and Performance – Charitable activity**

We have an Ofsted grading of “Good” and the staff and trustees are working hard to ensure that we provide high quality childcare.

Child numbers at the start of the year were higher than previous years. We have both funded and non-funded children attending the setting.

We support children who are in receipt of Early Years Pupil Premium. We work closely with parents/carers to offer support in the home environment. We work hard to ensure that individual children make progress throughout the year.

The staff team access high quality training which is then cascaded back to the setting to enable all staff to make improvements. The setting currently has one Level 5 Early Years Educator, One at Level 4, Four at Level 3 and one at Level 2. We have taken on an apprentice, who is currently studying at a level 3 qualification.

We offer home visits to ensure that Early Years Educators gain knowledge regarding different family cultures, practices, and history, as we recognise and value that all families are different. A home visit is a lovely opportunity for the relationship to form between a child, parent, and their key person.

Our newly decorated sensory room is a great asset to our setting and is thoroughly enjoyed by the children.

### **Future plans**

The preschool needs a new room divider, with this in place we can improve on our speech and language group times with the children, and introduce a calmer environment at times of transition.

The outdoor area needs updating, we are currently enquiring about some new wet pour for the under-canopy area and a new pathway.

We are looking into a new tool kit to support the children with speech and language needs.

We are continuing to introduce the forest school approach.

We use ‘Tapestry’ to record children’s progress and share this with parents.

We have a good relationship with Kinsale Infant School and are continuing to improve our transition process.

## **Fundraising**

We have been able to replace some of our unreliable garden and small world resources. We have purchased a wooden sand kitchen and picnic table for our outdoor area, along with a tepee for children who enjoy a calming area to play and regulate their emotions.

Our fundraising events have been very successful. We are very grateful for our parent's generosity. We thank the parent's, staff and the committee for all their support.

## Profit and Loss

Hellesdon Community Pre School  
For the year ended 31 August 2023

Account	2023	2022
<b>Turnover</b>		
2 year funding		
3rd Party Fundraising	3,007.19	0.00
Clothing Sales	0.00	(64.05)
Deprivation Funding	863.50	461.86
Donations Received	724.78	391.98
EYPP/SEN Funding	5,033.00	0.00
Fee Payments	3,397.90	5,706.30
Fundraising Events	18,066.42	12,740.95
Gov Funding (Core)	3,136.05	2,867.75
Grant	143,244.32	129,212.95
Interest	0.00	10,000.00
NCC Other	0.00	7.55
Other	0.00	5,188.11
Snack Donations	0.00	1,098.88
Sponsorship	2,337.68	1,484.70
	193.00	0.00
<b>Total Turnover</b>	<b>180,003.84</b>	<b>169,096.98</b>
<b>Cost of Sales</b>		
Direct Wages	148,982.85	131,640.77
<b>Total Cost of Sales</b>	<b>148,982.85</b>	<b>131,640.77</b>
<b>Gross Profit</b>	<b>31,020.99</b>	<b>37,456.21</b>
<b>Administrative Costs</b>		
Audit & Accountancy fees	2,918.73	1,791.42
Bank Fees	142.81	14.11
Charitable and Political Donations	1,157.05	0.00
Cleaning	1,289.36	1,204.32
Clothing resales	577.95	457.00
Committee Expenses	150.00	250.75
Consumables	(160.81)	717.35
EYPP & SENCO T & E	370.98	2,381.48
Fundraising expenses	2,349.01	1,420.60
General Expenses	286.31	481.20
Insurance	1,380.87	2,657.46
IT Software and Consumables	6.99	0.00
Legal Expenses	0.00	11.90
Memberships	602.39	812.20
PAYE & NI Costs	(486.15)	6,197.54
Pensions Costs	6,480.74	4,122.77
Postage, Freight & Courier	27.70	0.00
Printing & Stationery	2,111.14	1,635.03
Rent	10,221.58	8,389.72
Repairs & Maintenance	189.02	1,208.08
Snacks	1,205.31	995.42
Staff Costs	859.96	2,149.34
Staff Training	412.00	102.00
Telephone & Internet	1,466.44	1,469.77
Toys & Equipment fundraising	0.00	4,794.51
<b>Total Administrative Costs</b>	<b>33,559.38</b>	<b>43,263.97</b>
<b>Operating Profit</b>	<b>(2,538.39)</b>	<b>(5,807.76)</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>(2,538.39)</b>	<b>(5,807.76)</b>



Section A

Independent Examiner's Report

Report to the trustees

Mellesdon Community Pre-School.

On accounts for the year  
ended

31/8/23.

Charity no  
(if any)

1196447

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M Cooke

Date:

17/6/24

Name:

MRS MICHELLE COOKE

Relevant professional  
qualification(s) or body

(if any):

[Empty box]

Address:

7 WEAVER VALLEY CLOSE  
HELLBROW  
NORWICH NR6 5DJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]