



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Trustees' Annual Report for the period**

**From 05/11/21**

**Period start date To 30/04/23**

**Period end date**

**Charity name: BIG COMMUNITY TAKEAWAY**

**Charity registration number: 1196442**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	Supporting disadvantaged people in the alleviation of food poverty.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity provides a two-course hot meal once a week delivered to the beneficiaries at their home address in Chesham, Amersham and surrounding villages.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The Trustees confirm they have given regard to the guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Big Community Takeaway became a formal charity in November 2021 and now provides a two-course hot meal once a week. Since January 2021 to the end of 2023, we have provided 12,804 meals to 354 households.</p> <p>During 2023, we provided food to our clients for 44 weeks out of 52, delivering 3,686 meals to 201 recipients in 81 households. In these households, 38 are families and 27 are adults living on their own. Broken down geographically, 61.73% (50) of households were from Chesham. 33.33% (27 households) are in Amersham postcodes, which also includes a significant number of clients in Little Chalfont. The remaining 4.94% of our clients are in Great Missenden and Seer Green.</p> <p>Our targeted approach means that we are helping the most vulnerable at a time of crisis, playing our part to reduce the inequalities that the poorest people in the county experience. The rise in food inflation has been severe over the last year and has consistently run ahead the base rate of inflation, as shown by the statistics from <a href="#">The Food Foundation</a>. This means that the poorest have even less spare money to spend on food, which has itself risen in cost. The provision of a hot meal once a week alleviates not just this stress but also reduces the need to use fuel to cook on one evening a week. Feedback from clients shows that this really does help:</p> <p><i>"Most of the time it is the only hot meal I get. For the rest of the week, I live on toast or cereal."</i></p> <p>If clients approach us directly, then we always refer them to Buckinghamshire Council's Helping Hands service where they can access support that is broader than just food. We want to ensure that our solution is part of the whole when it comes to reducing inequality.</p>



**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity aims to hold between 3- and 6-months' operating costs in unrestricted reserves. 'this is reviewed regularly.
Amount of reserves held	Para 1.22	See attached accounts.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As a small charity there are no specified selection methods, but consideration is given to a balanced trustee board and to specific skill requirements when replacing or adding trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	The Big Community Takeaway
Other name the charity uses	BCTA
Registered charity number	1196442
Charity's principal address	



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Walker			
2	Hannah Marsh			
3	David Ellis			
4				
5				
6				
7				
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10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

[illegible]

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

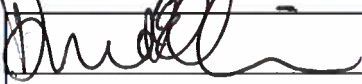
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Ellis	
Position (eg Secretary, Chair, etc)	Treasurer	

Date

26 <sup>th</sup> August 2024
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## **BCTA ANNUAL ACCOUNTS**

<b>REPORTING YEAR START DATE</b>	<b>05/11/21</b>
<b>REPORTING YEAR END DATE</b>	<b>30/04/23</b>

### **INCOME & ENDOWMENTS**

Donation & Legacies	47,439.90
Charitable Activities	15,253.99
Other Trading Activities	
<b>TOTAL INCOMING RESOURCES</b>	<b>62,693.89</b>

### **EXPENDITURE ON:**

Meals	28,369.58
Consumables	4,626.57
Other meal costs	13,355.93
VAT	961.87
Rent	8,825.00
<b>Total Charitable Activities</b>	<b>56,138.94</b>

Hosting/Phone	622.51
Insurance	1,169.59
Advertising	2,833.53
<b>Total running costs</b>	<b>4,625.63</b>
<b>TOTAL EXPENDITURE</b>	<b>60,764.57</b>
<i>Running Costs / Total Expenditure</i>	<i>7.61%</i>

<b>NET INCOME / (EXPENDITURE)</b>	<b>1,929.32</b>
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### **RECONCILIATION OF FUNDS**

Total Funds brought forward	10,377.39
Total Funds carried forward	12,306.71



## **BCTA ANNUAL ACCOUNTS**

**REPORTING YEAR START DATE**

**5/11/21**

**REPORTING YEAR END DATE**

**30/4/23**

### *Current Assets*

Debtors

-

Cash & Cash Equivalents

12,306.71

**TOTAL CURRENT ASSETS**

12,306.71

### *Liabilities*

Creditors falling due within one year

-

**NET CURRENT ASSETS / (LIABILITIES)**

12,306.71

**TOTAL ASSETS LESS CURRENT LIABILITIES**

**12,306.71**

Creditors falling due after more than one year

-

**TOTAL NET ASSETS OR LIABILITIES**

**12,306.71**

### **The funds of the charity:**

Endowment funds

-

Restricted income funds

-

Unrestricted income funds

12,306.71

**TOTAL CHARITY FUNDS**

**12,306.71**

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# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

### Report to the trustees

Charity Name  
BIG COMMUNITY TAKEAWAY

### On accounts for the year ended

30 APRIL 2023

Charity no  
(if any)

1196442

### Set out on pages

One and Two of the enclosed documents

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 04 / 2023**.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

DocuSigned by:

Signed:

Kamal Patel

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Date:

12.07.24

Name:

Mr Kamal Patel

### Relevant professional qualification(s) or body (if any):

Chartered Management Accountant,  
ACGMA, ACMA

Address:

8 Burgess Close



Cheshunt
Hertfordshire, EN7 6WP

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**