

Registered charity number: 1196414

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with
Arbourthorne and Norfolk Park**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 December 2023

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

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The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Administrative Information
For the year ended 31 December 2023

We are responsible for Christ Church, Heeley which is the Parish Church. Also within the parish is St Leonards Community Church which is a Bishop's Mission Order and is at 331 Arbourthorne Road S2 2FH. The parish is part of the Diocese of Sheffield within the Church of England. The Correspondence address is Heeley Vicarage, 151, Gleadless Rd. Sheffield S2 3AE.

PCC members who have served at any time from 1 January 2023 until the time of approval of the accounts were:

Ex Officio Members:

Vicar	<i>Appointment vacant</i>	
Curate-in-charge	Rev'd Amy Hole	Chair of PCC from July 2023

As Curate-in-charge Amy is the chair of the PCC but not legally responsible for the running of the Parish, which remains in the hands of the sequestrators (Church Wardens and Area Dean).

Wardens	Stephen Adams Simon Bell	(Treasurer and current PCC Lay- chair)
Deanery Synod reps.	Helen Ventour Joanna Tuttle Ruth Gibson Katharine Brown	Resigned 23 April 2023 Resigned 23 April 2023 rep from 23 April 2023 (previously elected member) Appointed 23 April 2023
Lay Readers	Ken Law Steve Rastall	
Elected Members	Janet Wild Richard Patterson Carl Thompson Amelia Reeves Joanne McCarthy Andy Laurie Louise Bettridge Opeoluwa Akinoso Christine Barker Lakpa Tamang	PCC Secretary from 23 April 2023 Appointed 23 April 2023 Appointed 23 April 2023 Resigned 23 April 2023 Appointed 23 April 2023
Co-Opted members	Susan Law Laura Passo	
Observer	Charlie McCarthy	Until September 2023

Accountants

Seven Hills Accountants Limited
 57 Burton Street
 Sheffield
 S6 2HH

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report
For the year ended 31 December 2023

Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of Christ Church and grounds in Heeley.

Objectives and activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at Christ Church. We want to see lives transformed through an encounter with Jesus Christ so that individuals respond to God by sharing his love in the local community and beyond. Our strap line is "Making love known".

When planning our activities for the year the PCC has considered the Charity Commissions guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church.

Achievements and performance

January 2023 saw the church entering its sixth month of interregnum and also finalising its Parish Profile. This was the subject of much work and discussion by the PCC and led to an advert for a new Vicar and Oversight Minister being placed in the Church Times. It was therefore something of a disappointment when the advert failed to attract any applicants though there had been a few enquires made to the Archdeacon. After further prayerful reflection and discussion between the PCC and Archdeacon it was agreed that the PCC would consider the appointment of a curate-in-charge. This would be a person in their final year of curacy who it was felt had many of the necessary skills and attributes for leading a church already in place and would be able to refine and further develop those over the twelve-month appointment. Ultimately if the PCC agreed and if the curate agreed, the idea could lead to a permanent appointment at the end of the curacy. As a result, July saw the appointment of Revd Amy Hole to the post of Curate -in- charge. Amy having started her curacy at St Timothy's Crookes and The Vine, Netherthorpe.

Following Amy joining the church we have seen the setting up of various groups to co-ordinate the work of the church. Probably the most practical being the Ops and Admin team which meets each week to consider the running of the church and co-ordinate, events, bookings, invoicing and maintenance amongst many other things. We have also seen the establishment of a Worship Leaders group and a Preachers group again with the aim of sharing ideas and supporting one another in the planning and preparation of services. We are also looking to start the Mission Action Planning cycle as we seek God's vision for the future of Heeley church.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

The church has been able to operate with no covid restrictions this year though it has continued to livestream worship each Sunday morning, other than when Café Church is running. This allows members who are unable to attend or who have missed some of the service due to being with the children to catch up. There is a small number of members who tune into live stream each week rather than attending church in person.

The church continued as a Vaccination Centre until June 2023. It was initially expected that vaccinations would commence again in the Autumn however this did not take place as Government policy changed. The Vaccination centre cleared some of their equipment from the lower hall in December 2023 but some still remains.

Use of the buildings has continued to develop under the stewardship of the Centre Managers, Cynthia Sutherland and Beajong Kapali, to whom we are very grateful for all the work they put into ensuring things run smoothly. In addition to a wide range of new small groups using the church we have also welcomed the New Jerusalem Gospel Church on Sunday afternoons and hosted some concerts including two to raise funds for Ukraine.

Following the departure of our Centenary Project Worker towards the end of 2022 we advertised for a new worker early in 2023 and were delighted to appoint Laura Passo to the post. Laura has thrown herself into the work and we have seen the work develop along with increasing contacts being made with the wider community, including Anns Grove School. Groups like X-Kids, Toddlers, Refresh (now named Women's Coffee Morning) have benefited from Laura's input and Toddler's now regularly attracts around 45-50 toddlers, each with an adult in tow, each week. In addition, we now have a regular programme of social events, usually one per month, where the local community are welcomed into the building. Events have been varied from Bag-Beetle to an International Evening when the community and members of the various guest congregations at Heeley were able to come together to share food, dance and fellowship.

Other regular events include Martha's Kitchen where numbers did fluctuate early in the year but towards the end of 2023 became more stable with a good number of regulars attending.

February 2023 saw us welcome Joanne McCarthy to the role of Admin Assistant, a role shared between Heeley and St Leonards. Joanne has been invaluable in keeping track of invoicing groups for the use of the buildings as well as ensuring the church is up to date with DBS checks and safeguarding training, many amongst other things.

We need to express our thanks to the many people who have contributed to the running of services through the interregnum. We have had an increase in the number of volunteers prepared to do the readings on a Sunday morning, as well lead the intercessions and lead the services. Sorting out the rotas has also been made much easier thanks to the willingness of Revd Lucy Sablan, from St Leonards to preach and preside at Holy Communion as well as Revd Dave Fry and Revd Tony Patterson being willing to be dragged out of retirement to also preach and preside. As a result we have been able to continue with our full schedule of services.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of their journeys through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In the year we celebrated 5 baptisms and conducted 3 weddings and 2 church funerals.

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PCC Annual report - continued
For the year ended 31 December 2023

The Electoral Roll has been revised, there are now 67 on the Church Electoral Roll, 39 of whom are not resident within the parish. There has been 4 deletions and 1 person added.

Our strap line is 'Making love known' and our missional priorities remained unchanged though as we have entered into an interregnum some areas, as set out below, are on hold:

1. To maximise the use of the new facilities for the purpose of promoting health and well-being in the community, improving financial viability, and exploring creative ways of being church.
 - Actively seeking some commercial tenants who will help viability.
 - Explore funding opportunities following Futurekraft survey to support specialist workshops e.g. mental health.
 - Ensure timetable space available for Alpha etc
2. To grow and develop the Families and young people's programme.
 - Launch a new Families event in an after-school slot/Messy Church.
 - Toddlers' expansion by using Nave
 - Regular Family fun events.
 - Grow Tuesday Clubs – re-launch.
3. To grow the Cell Group network to 20 in 4 years
 - More focus on whole life discipleship based on C of E 'Setting God's people free report, the Diocesan 'Lights for Christ' and LICC resources eg Frontline Sundays.
 - Raise the profile of Cell groups and support for leaders
 - Basics courses and alpha courses to feed into Cells.
4. To deepen the prayer life of the church

In Summary

1. Growing the community hub.
2. Growing families and young people.
3. Growing cell groups.
4. Growing in prayer

Mission and evangelism

Please see details of giving to third party charities and organizations below under 'Missionary and Charitable Giving'.

Uni-Recycle (Uniform recycling project). Six sales were held in 2023. We have now helped over 30 families in need since the project began. We now have collection bins in 7 of our local schools all of which support us with our sales. We often have social workers and teachers contact us for help for children in need. We also work closely with the local Green councillor Marriane Elliot who helped us secure some funding for storage and marketing purposes.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

Refresh Morning is now called **Women's Coffee Morning** and has continued throughout the year with a couple of new members joining. The group continued with crocheting blankets, which were donated to Heeley Bank Care Home and The Archer Project. We welcomed local artist Trish O'Shea, who did some watercolour and printing sessions with the group, and we also welcomed Christine Barker, who supported the group in sewing and making a wall hanging Christmas decoration. We have also had representatives from Heeley Development Trust visit the group, who have shared information about local groups and activities in the area. The group has also enjoyed card making, jewellery making, decorating Christmas wreaths, and a visit to Heeley City Farm cafe.

Youth and Children's Work

- **Toddler Group** is still very popular and sees new starters coming weekly. We have 50+ children plus their carers coming along each week. The number of children and adults that engage with the Bible story time and accompanying craft has grown over the last few months, and several of the families have also started attending other groups and/or events run at the church.
- **Sunday Club** has seen a couple of new volunteers added to the rota, which is an answer to prayer. It was decided that instead of attending from 3 years old, Sunday club would now be for primary school aged children, so the creche was equipped with a variety of books and resources to engage those aged 0-5 years, so that they are able to explore Bible stories as well. In January we started looking through the Old Testament, and we also did a series on Women in the Bible. The children have engaged well and are really keen to share their knowledge and also faith experiences with each other. They are growing in faith and confidence and have recently started writing and reading prayers during the church services once a month, and a few have become welcomers on Sunday mornings.
- **X-Kids** on Tuesdays after school saw a growth in the Spring term which continued into the Summer term, and a significant number of these children were non-Christian. These numbers did drop in the Autumn term, however a good number of children are attending regularly, and are growing in their knowledge of Jesus and what it is to be a Christian; they take part in worship songs and some will also ask for prayer by using our prayer tree. 10 of the children attended a CP organised event, Wild Away Day, in October. A number of the children with their families are also attending other groups/events at the church, including Messy Church.
- **Messy Church** - this was restarted after a break of a few months after Josey initially set it up during her time as CP worker, and is held once a month. It is attended well with a mixture of families from Sunday services, X-kids, toddler group and family socials. Feedback from children and adults has been really encouraging, and engagement during Messy church is also good, especially from the children.
- **Holiday Clubs** – we run 3 holiday clubs throughout the year; Good Friday, Summer (3 days) and Light party (Halloween alternative). These were all well attended, and the children engaged really well during all of them. Again, we are seeing a mixture of children who come to Sunday club, X-kids, Messy church and community events, plus some children who attend groups at church are inviting their friends to come along, and the local school Anns Grove is now advertising them to their families.
- **Xtreme** – The year started with only a very small number of young people attending. However, we have seen good numbers consistently since restarting in September with numbers in double figures rather than the previous 2-4. It has been challenging to bring the many new people together as a group but we are starting to see relationships formed and softening of attitudes within the group along with improving behaviour, some of which was quite challenging in September. Huge thanks are needed for the dedication of the leadership team who work selflessly each week to serve the youth we have – please lift them in your prayers.

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PCC Annual report - continued

For the year ended 31 December 2023

We express our grateful thanks to all the Children's and youth leaders and volunteers who work hard to ensure these activities keep going.

Families' Programme

We held 12 different community social events monthly throughout the year, and these were really well attended. Highlights were the International bring and share, which saw different congregations from the church coming together as well as people from the local community; the Summer coach trip where we took 85 people from across the various groups and activities run at church to Scarborough for the day.

Centenary Project Worker

Josey left this role in November 2022, and Laura started in the role in March of this year. The Centenary Project team are very supportive and meet once a month for network meetings discussing various topics, including how to engage with Gen Z, working in schools and how we can play our part in the Church of England's vision for Children, Young People and Families. Workers regularly pray for one another, and Laura also has a mentor who she meets with once a month for support and prayer. The CP also organise and run one-off events for children and young people throughout the year. These are great opportunities for children and young people from different churches to come together as one larger group. One of these events, the Wild Away Day, was attended by some of our children in October, and they thoroughly enjoyed the day. Laura is hoping that our children and young people can attend more of these events next year.

Laura wishes to thank everybody that has been part of the children and families work in numerous ways, whether that is physically being at a group or event, praying for her and the children and families, contributing to crafts and resources, helping to plan and prepare, the church and children's team has been so supportive and she is extremely grateful. Please do continue to pray for all of the children and families work that goes on at this church, and for the workers and volunteers involved in it.

Ecumenical relationships

Christ Church, Heeley is currently part of the Northern Mission Partnership in the Deanery with St. John's Park, Manor, Attercliffe and Darnall and St Leonard's. We continue to support the Gleadless Valley and Heeley Food Bank based at Gleadless Valley Methodist church and joined with the Church of the Nazarene to sing carols at Heeley Green Co-Op shortly before Christmas.

Amy met with her fellow clergy in the Mission Partnership in November to discuss how our churches could work more closely together and support one another in ministry and mission. As a result, we have planned joint services with St Leonards, a Mission Area retreat day, and are considering rolling out training for preachers across the Mission Area.

Amy has developed relationships with the New Jerusalem Gospel Church and the Himalayan Nepali church which worship in our building, including by accepting invitations to preach for them through a translator.

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PCC Annual report - continued

For the year ended 31 December 2023

Financial Review

General fund Headlines

- Common Fund of £30,000 was paid in 2023.
- As was intimated in last year's report, following the increase in giving in 2022 the anticipated decline was realised in 2023. This was due to a combination of factors including regular givers who left the church, the increasing impact of the cost-of-living crisis coupled with a change in people's personal circumstances.

General fund income

Planned giving fell from £36,251 in 2022 to £32,519. Open plate collections increased slightly to £1,135 for the year.

Tax reclaimed from HMRC totalled £5,010, this was predominantly made up of money claimed by the church for donations given April 2022 and April 2023, with the remainder coming from the Parish Giving Scheme.

The other major source of income in 2023 has been the from the hiring out of the church and the halls. This year the Vaccination Centre accounted for a smaller share of this income as it ceased operating in June. The Vaccination Centre coupled with an increase in other bookings has realised a total income of £13,288.

Following a significant increase in the gas contract a review of the prices charged for use of the church and halls was undertaken, with revised charges due to be implemented from January 2024.

General fund expenditure

As usual the biggest regular expense was the Common Fund to which we paid a total of £30,000.

The other major expenses are the gas and electricity costs. The gas contract came up for renewal in 2023 and the best deal that brokers were able to secure was still an increase of 150% over what was previously paid. On the advice of the broker, we have only locked into this contract for 12 months as it is anticipated that rates are likely to fall again during 2024. The electricity contract is up for renegotiation this year and once again broker advice will be sought.

At the year end the income into the General account had been £60,356 whilst expenditure was £56,746 meaning that the church made a surplus over the year of £3,610. The PCC set aside £2,500 towards building maintenance (see below) and the balance of the general fund as at the year end was £25,180

Restricted Fund Expenditure

Another significant area of expenditure this year was on salaries as we now contribute to salary costs for two staff members. Whilst £24,457 is a significant amount of money it needs to be noted that all the Centenary Project Worker salary is currently grant funded and so is received as income and then expended so has little impact on the overall accounts. In addition, most of the Admin Worker salary for 2023 was covered by a grant from the Diocese meaning the church has actually only incurred a cost of just over £200 in 2023.

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For the year ended 31 December 2023

Future Plans

- We really hope that we will be able to appoint a full-time incumbent to be Vicar and Oversight Minister for the parish.
- We hope to see our children's and families work continue to grow led by the Centenary Project Worker and more people becoming worshipping disciples as a result of this work.
- We hope to see growth in numbers attending regular worship and see new people becoming involved in the life of the church including serving in various ways and Cell group membership.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively, welcoming and loving community it is. Large numbers of volunteers are vital to the life of the church but are too numerous to mention here. Many volunteers fulfil multiple roles.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The parish is known as the 'Parish of Heeley with Arbourthorne and Norfolk Park'. The parish was registered with the Charity Commission on 5 November 2021, charity number 1196414, with the legal name "The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park".

The method of appointment of PCC members is set out in the Church Representation Rules. At Christ Church, Heeley the membership of the PCC consists of the incumbent (The Vicar), Churchwardens, 2 Deanery Synod Representatives, 9 members elected by those members of the congregation who are on the electoral roll of the church, and up to two co-opted members. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC full Committee met 7 times during the year. In addition, there were 2 extra-ordinary and 1 Standing Committee meetings.

Safeguarding

"The care and protection of children, young people, and vulnerable adults involved in church activities is the responsibility of the whole church. Everyone who participates in the life of the church has a role to play in promoting a safer church for all-"^{Note 1}

The Parish Safeguarding Officer is Mr Stephen Adams. So far as the PCC's is aware, it has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Note 1: extract from promoting a Safer Church, House of Bishops policy statement.

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne
and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2023**

The Parochial Church Council declare that they have approved the annual report on 12 March 24

Signed on behalf of the PCC by



Stephen Adams
PCC Lay- Chair
& Trustee



Revd Amy Hole
PCC Chair

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park ("the Charity")

I report to the PCC members on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have assisted the trustees in the revision of bookkeeping records (including fund allocations) to ensure that the statutory accounts can be prepared accurately. The charity trustees remain responsible for making such judgments and decisions that are needed in relation to the presentation and disclosure of information in the financial statements. During my work I have been mindful of the guidance given by CC32 in relation to day to day administration of the charity, in assisting in preparing the accounts, and the provisions of the Revised Ethical Standard 2016 issued by the Financial Reporting Council (FRC).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Sarah Lightfoot, FCA, DChA

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 15 April 2024

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Receipts and payments
For the year ended 31 December 2023

Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2023 Total £	2022 Total £
Receipts from:						
Voluntary Giving						
Planned giving	32,519	-	535	-	33,054	39,742
Collections at services	1,135	-	-	-	1,135	1,395
Other giving	617	-	110	-	727	1,487
Gift aid recovered	5,010	-	-	-	5,010	9,237
Grants - Refurbishment	-	-	-	-	-	1,783
Grants - Centenary Project worker	-	-	21,000	-	21,000	30,166
Grants - other	1,150	-	6,080	-	7,230	5,899
Fundraising activities	1,589	-	2,470	-	4,059	2,461
Church activities						
Martha's Kitchen	-	-	1,629	-	1,629	1,516
Rent from Hall	13,288	-	-	-	13,288	32,222
Funerals and weddings	851	-	977	-	1,828	1,134
Other income						
Utilities and insurance contributions	3,534	-	-	-	3,534	1,805
Other misc income	663	2,939	1,336	-	4,938	2,025
Investment income	-	-	-	85	85	79
Transfer in from St Paul & St Leonard's	-	-	-	-	-	689
Total receipts	60,356	2,939	34,137	85	97,517	131,640
Payments from:						
Church activities						
Mission giving and donations	3,583	-	2,076	-	5,659	5,937
Common fund	30,000	-	-	-	30,000	28,000
Clergy and staff expenses	2,397	-	-	-	2,397	3,516
Salaries, wages and honoraria	550	-	24,457	-	25,007	17,264
Funeral and wedding costs	11	-	977	-	988	746
Mission and evangelism costs	-	-	-	-	-	1,171
Martha's Kitchen costs	-	-	-	-	-	1,171
Other mission and evangelism costs	222	-	5,300	-	5,522	1,128
Church running expenses						
Upkeep of services	1,460	-	-	-	1,460	1,920
Building maintenance costs	3,356	2,317	137	-	5,810	5,609
Building utilities	7,200	-	-	-	7,200	15,295
Insurance	3,485	-	-	-	3,485	5,099
Church hall and graveyard costs	480	-	1,305	-	1,785	5,537
Accountancy and Independent examination fees	774	-	-	-	774	1,140
Other running expenses	3,170	-	-	-	3,170	3,847
Major repairs to the church building	-	-	-	-	-	-
Costs of generating funds	58	-	-	-	58	57
Transfer out to St Leonard's Community Church	-	-	1,500	-	1,500	16,335
	56,746	2,317	35,752	-	94,815	112,601
Net receipts/(payments)	3,610	622	(1,615)	85	2,702	19,039
Transfers	(2,392)	2,500	(108)	-	-	-
Net movement in funds	1,218	3,122	(1,723)	85	2,702	19,039
Total cash funds brought forward	23,962	13,191	31,278	208	68,639	49,600
Total cash funds carried forward	25,180	16,313	29,555	293	71,341	68,639

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Statement of Assets and Liabilities
As at 31 December 2023

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2023 £	Total 2022 £
Cash funds							
Bank current accounts		25,180	16,313	29,555	-	71,048	68,431
CCLA account		-	-	-	293	293	208
Total cash funds		25,180	16,313	29,555	293	71,341	68,639
Investment and property assets							
CCLA investment fund - income shares	4	-	-	-	2,826	2,826	2,581
Heeley Institute - included at insurance value		466,749	-	-	-	466,749	466,749
St Leonard's Church - included at insurance value		2,960,000	-	-	-	2,960,000	2,960,000
Total investment and property assets		3,426,749	-	-	2,826	3,429,575	3,429,330
St Leonard's Church is a converted pub that is licenced to carry out religious activities, rather than being consecrated property, therefore it is appropriate to recognise ownership and valuation.							
Assets retained for church use							
The PCC own a variety of furniture and equipment for use in church activities. No valuation is put on these items.							
Debtors							
Gift aid recoverable		2,679	-	-	-	2,679	2,306
Total debtors		2,679	-	-	-	2,679	2,306
Liabilities							
Building maintenance costs		-	1,917	-	-	1,917	-
Building utilities		1,534	-	-	-	1,534	1,609
Accountancy and Independent examination fees		720	-	-	-	720	774
Total liabilities		2,254	1,917	-	-	4,171	2,383

Approved by the PCC on 12/3/24 and signed on their behalf by:



Stephen Adams
PCC Lay-Chair



Revd Amy Hole
PCC Chair

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2023

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the same purposes that the investments are held for.

2 Designated funds

Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mission support	1,131	-	-	-	1,131
Maintenance fund	12,060	2,939	(2,317)	2,500	15,182
	13,191	2,939	(2,317)	2,500	16,313

Mission support

Monies set aside for mission support.

Maintenance fund

Monies set aside to fund maintenance work. The Quinquennial costs were funded during the year. This fund also received insurance claims made, and associated repair costs.

The PCC have determined to try and set aside a further £2,500 towards maintenance from general funds from 2022 onwards.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2023

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Centenary project worker	24,997	22,789	(22,482)	400	25,704
Fees	332	977	(977)	-	332
JAM	374	-	-	-	374
Futurekraft	1,501	-	(1,501)	-	-
Martha's Kitchen	469	1,629	(1,305)	(400)	393
Free meals	315	-	-	-	315
Collections on behalf of others	501	2,102	(2,076)	-	527
Centenary project - SCC ward pot	117	-	(90)	(27)	-
Unirecycle	347	1,390	(40)	-	1,697
Sheffield Town Trust art project	2,325	-	(1,933)	(292)	100
Admin worker grant	-	5,000	(5,211)	211	-
Creche refurbishment	-	250	(137)	-	113
	31,278	34,137	(35,752)	(108)	29,555

Centenary project worker

Grants and donations raised for the salary contribution and expenses of a children and families worker, as part of the Centenary project worker scheme run by the Diocese of Sheffield.

Fees

Wedding and funeral fees received and due to be paid to others.

JAM

Monies given for the use of the Tuesday children's groups.

Futurekraft

Monies given towards the church strategy and development plan, which involved a parish survey. Part of the balance has been used towards Jubilee celebrations and a Fun day. The rest was spent on a Fun day during 2023 (and topped up with trip contributions).

Martha's Kitchen

Monies given towards the community café. £400 was contributed to the Centenary Project worker.

Free meals

Monies given toward free meals to be provided to children over Christmas 2020. The funder has agreed an extension until all monies have been spent.

Collections on behalf of others

Monies raised to be passed on to other organisations

Centenary project - SCC ward pot

Funds received to purchase new toys/resources for children's work.

Unirecycle

Unirecycle is the Uniform Recycle project, recycling school uniform. The money made will be used to support families who are struggling to kit their kids out not just with uniform but also shoes and coats etc.

Sheffield Town Trust art project

An Art project that took place during 2023. £292 was transferred to the general fund for room hire.

Admin worker grant

A grant to cover a part time admin post shared with St Leonards. £1,500 of the grant received was passed on to St Leonards. £211 was transferred from the general fund to cover the deficit on the grant.

Creche refurbishment

Monies given to refurbish the creche.

4 Endowment funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Churchyard, wall and tower	208	85	-	-	293
	208	85	-	-	293

Churchyard, wall and tower

This endowment fund is held as CCLA income shares and a CCLA bank account to receive the dividends towards the upkeep of the churchyard, wall and tower. The investment valuation at the year end was £2,826.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements - continued
For the year ended 31 December 2023

5 Related party transactions

PCC members and their close relatives donated £20,889 (2022: £19,900) in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy and staff expenses primarily comprise costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and mileage contributions, as well as vicarage water costs. £192 costs were incurred in the year (2022: £1,544).

J McCarthy, a PCC member, was employed by St Leonard's church as a joint administrator - the cost incurred by Christ Church Heeley in the year were £3,711.

K Law, a PCC member, was paid £261 as a vergers during the year.

S Law and J Wild, PCC members, were also members of the Gleadless Valley foodbank management committee during the year. £1,839 was paid to the foodbank during the year of which £1,222 was a contribution from the church (the remainder had been raised specifically for them).

The Wilkinson Memorial Fund of Heeley Parish Church (registered charity 231125)

This is an incumbent and churchwardens trust for the relief of poverty. This is a connected charity, but the finances are not included within the PCC accounts because it is a separate registered charity. The following PCC members are also trustees of this charity:

S Adams

S Law

S Bell

£500 was received during the year as a donation towards the costs of the Scarborough Trip/Fun Day.

In relation to St Paul & St Leonard's the following PCC members were also trustees of the other organisations involved during the year:

St Paul & St Leonard's Church (registered charity 1145963)

S Adams

S Law

There were no transactions during the year. The charity is dormant and needs to be closed with the Charity Commission.

St Leonard's Community Church (registered charity 1195960)

S Adams

The church building (331 Arbourthorne Road) is being leased to the community church for their use as a worship and community centre, for a peppercorn rent.

A shared admin worker was appointed, with costs being split 1/3 Heeley, 2/3 St Leonard's - payments were made between the 2 to share the costs, and £1,500 of the Diocese grant received by Heeley was paid over to St Leonard's.

These connections exist so that the activities within the extended parish can be managed.

6 Common fund

	2023 £	2022 £
Full year contribution	30,000	28,000
	<u>30,000</u>	<u>28,000</u>

There was no contribution from The Sheffield Church Burgesses Trust this year (2022: £9,375 was paid directly to the Diocese by the Trust towards the church's contribution).