

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CHRIST CHURCH HEELEY WITH ARBOURTHORNE AND NORFOLK PARK

England & Wales - Charity number 1196414

Details

Other names CHRIST CHURCH HEELEY PCC

Status Registered

Legal form Other

Registered 2021-11-05

Register [View on the Charity Commission register](#)

Contact

Address Christ Church
151 Gleadless Road
Sheffield
S2 3AE

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Christian religious activities provided for all who wish to participate.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£100,114	£98,528	-	-
2023-12-31	£97,517	£94,815	-	-
2022-12-31	£131,640	£112,601	-	-

Trustees

Name	Role	Appointed
Amelia Reeves		2023-04-23
Colleen Janet Vijay		2026-03-22
Cynthia Sutherland		2024-04-28
Ellie Thompson		2025-03-23
Fionn Watts		2025-03-23
Gillian Rastall		2025-03-23
Joanne Louise McCarthy		2021-05-30
Laura Passo		2023-04-23
Leo John Hobden		2025-03-22
Rev Amy Hole MA HONS		2024-09-10
Richard Anthony Patterson		2022-03-27
Richard Carl Thompson		2021-05-30
SUSAN LAW		2020-09-27
Simon Bell		2022-03-27
Stephen Adams		2021-05-30

Accounts

Registered charity number: 1196414

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with
Arbourthorne and Norfolk Park**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 December 2024

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

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The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

Administrative Information

For the year ended 31 December 2024

We are responsible for Christ Church, Heeley which is the Parish Church. Also within the parish is St Leonards Community Church which is a Bishop's Mission Order and is at 331 Arbourthorne Road S2 2FH. The parish is part of the Diocese of Sheffield within the Church of England. The Correspondence address is Heeley Vicarage, 151, Gleadless Rd. Sheffield S2 3AE.

PCC members who have served at any time from 1 January 2024 until the time of approval of the accounts were:

Ex Officio Members:

Vicar & Chair	Rev'd Amy Hole	Appointed 10 September 2024
Curate-in-charge	Rev'd Amy Hole	Until 9 September 2024

As Curate-in-charge Amy was the Chair of the PCC but not legally responsible for the running of Parish, which remained in the hands of the sequestrators (Church Wardens and Area Dean).

Wardens	Stephen Adams Simon Bell	(Treasurer and current PCC Lay- chair)
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Deanery Synod reps.	Ruth Gibson Katharine Brown Cynthia Sutherland	Resigned 28 April 2024 Appointed 28 April 2024
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Lay Readers	Ken Law Steve Rastall
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Elected Members	Janet Wild Richard Patterson Carl Thompson Amelia Reeves Joanne McCarthy Andy Laurie Louise Bettridge Opeoluwa Akinoso Lakpa Tamang	Died 23 November 2024 PCC Secretary from 23 April 2023 Resigned 31 December 2024
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Co-Opted members	Susan Law Laura Passo
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Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report
For the year ended 31 December 2024

Aim and purposes

The primary object of the Parochial Church Council (PCC) is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. The PCC is responsible for cooperating with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of Christ Church and its grounds in Heeley.

The PCC aims to play its part in fulfilling the vision of the Diocese of Sheffield: to grow a sustainable network of Christ-like, lively and diverse Christian communities in every place which are effective in making disciples and in seeking to transform our society and God's world. Our strap line is 'Making love known'. We want to see lives transformed through an encounter with Jesus Christ; a growth in people enabled to become part of worshipping communities at Christ Church; and for individuals and the church to respond to God by sharing his love in the local community and beyond.

Objectives and activities

The PCC has had regard to the Charity Commission's public benefit guidance in considering how to fulfil the church's aims.

The PCC's main objective continues to be to enable all people to grow and live in faith as part of our parish community through:

- Worship and prayer, and growth in understanding the faith and trusting in God the Father, the Son and the Holy Spirit, as individuals and as a loving community.
- Provision of pastoral care and occasional offices for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church.

Achievements and performance

Following the appointment of Revd Amy Hole to the post of Curate-in-charge in July 2023, the PCC made the decision in February 2024 to invite her to apply as a sole applicant for the role of Vicar once her curacy came to an end. Following a full interview process, she was appointed. Having moved into the Vicarage in July 2024, Amy was instituted and inducted as Vicar of the Parish and Oversight Minister for the North Attercliffe Mission Area by the Bishop of Doncaster and Archdeacon of Sheffield on 10 September 2024.

The worshipping life of the church has been rich and diverse. On Sunday mornings we followed two sermon series at points in the year (on Daniel 1-6, and on What the Church is from various angles). We initiated an outdoor Palm Sunday procession, and a special service to mark Racial Justice Sunday, and added to our existing portfolio of Christmas services Carols by Candlelight and a Christmas Eve 'Away in a Manger' service (both of which attracted new people who would not otherwise have come). It is very encouraging that lay people (including but not limited to Ken Law as reader) have played a full part in leading worship and preaching within the church, in leading intercessions and doing Bible readings.

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Particularly encouragingly, since October the older children have been enthusiastically involved in planning and leading monthly Café Church services, including in preaching. This is a blessing to the whole congregation, and also enables the young people to know that they are genuinely valued as part of the worshipping life of the church. This is essential to their growth in discipleship and to the life of the church as a whole. Children also contributed fully to welcoming, doing Bible readings, and intercessions.

The church continued to livestream worship each Sunday morning, other than when Café Church is running, allowing people who are unable to attend or who have missed some of the service to catch up. A small number regularly tune into the live stream each week rather than attending church in person.

The @7 congregation continued to meet on Sunday evenings with more relaxed worship, video talks using various online resources, discussion together and prayer. Numbers attending range roughly from 6 to 15.

In May we started a new short midweek service, Martha's Prayers, which follows Martha's Kitchen. Most weeks, this is attended mainly by a few volunteers, though occasionally customers have stayed on for it: we need to review how best to enable customers to access faith provision. However, once a month Martha's Prayers has become clearly embedded as a new worshipping community. This monthly service involves a simple communion, and we are delighted that the City Knights, a group of about 20 adults with learning disabilities who meet at St Leonards community centre throughout the week, come to the church on this day both for Martha's Kitchen and for this monthly service. We have been very blessed by the Knights' enthusiastic and loving presence among us, and they treasure the welcome and love they receive. This has led to many of them coming also to Dementia Café (see below), to various Christmas services, and to the Women's Coffee morning (see below).

Morning prayer on Mondays continued to be a mainstay of the church's prayer life throughout 2024. We ceased the fortnightly prayer evening on Wednesday evenings, sensing that it had run its course, to leave space for God to lead us into new ways of praying together.

Amy led a small group in considering the church's Mission Action Plan. This involved questionnaires being distributed among the congregation and PCC. Reviewing these, it was clear to the PCC that discipleship, and growth, evangelism and new congregations, are two of the main areas God is drawing us to focus on currently. Although we haven't yet formally submitted the MAP, we have taken steps to grow in these areas. We held a welcome lunch for people relatively new to the church in January, and have re-instigated welcome packs for newcomers. In terms of new congregations outside the usual Sunday services we started Martha's Prayers and re-started monthly Messy Church (see below). We introduced a regular This Time Tomorrow slot to Sunday morning services to encourage us to focus on our walk with Christ in our day to day lives and work, and to get to know others better. We took steps to have a focus on discipleship/being Lights for Christ in our daily lives which we rolled out in 2025, along with an enquirers course and starting different ways of approaching discipleship/Bible study groups.

Use of the buildings has continued to develop under the stewardship of the Centre Manager, Cynthia Sutherland, with the assistance of Beajong Kapali, to whom we are very grateful for all the work they put into ensuring things run smoothly. Bookings have increased considerably, and it is very encouraging to see the church building open and in use by the local community as well as for church activities virtually every day. We aim to set hire fees at a rate that ensures affordability, while covering increasing energy costs.

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Our Centenary Project Worker Laura Passo continued her hugely valued ministry, and her warmth and approachability are greatly valued by all those she comes into contact with. Sunday Club, Toddlers, X-Kids, Messy Church, and the Holiday clubs continued to grow and flourish, and Laura increased her involvement with the children and staff at Anns Grove School, who once again used the church for their Christmas performances. We enjoyed taking a few young people on the diocesan HOPE weekend, which involved worship, social action, and fun. The Women's Coffee Morning has become a Women's Coffee and Craft morning and attracted some new members.

In addition, we have a regular programme of monthly social events which are well attended by people from the local community. Events have included a disco, international meal, picnic and games in Meersbrook park, board games, and a BBQ, as well as the very popular Bonfire Night, Summer fun day, and Christmas fair. We have also encouraged more relationship building within the church family through a Harvest Supper, and a trip to Castleton in December. It is a privilege and a blessing to be a focus for building community and relationships within our area, and an important element of God's mission. We also opened the church to the community for Historic Churches Day, and hope to continue this as a regular event.

Other regular events include Martha's Kitchen, where numbers have increased. This is a greatly valued by regulars as a place for community. One week we welcomed someone from Sheffield Home of Football to give a talk on Heeley church's unique place in footballing history!

Amy started a monthly midweek service at Cambridge Court in June, which is valued by the residents who attend.

Joanne McCarthy has continued her paid role as administrator one day a week, as well as working for St Leonards and as administrative support to the area deans. She has continued to take responsibility for invoicing groups for the use of the buildings and organising safeguarding training and DBS checks. However, her role has been valuable far beyond these administrative tasks, as she has continued the work of the Uni-recycle project with Louise Betteridge, set up the monthly Dementia Café in September, and enabled the City Knights to come to us, as well as assisting Laura with Sunday Club on a voluntary basis.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of their journeys through life. In the year we celebrated 9 baptisms and conducted one wedding, and a wedding blessing. A particular highlight was the full immersion baptisms on Easter Saturday of five young people from the Nepali community, and also of one adult whose contact with Christ Church came about through Martha's Kitchen. We had one funeral in 2024.

The Electoral Roll has been renewed, there are now 49 on the Church Electoral Roll, 30 of whom are not resident within the parish.

Pastoral care

Amy has been privileged to meet individuals for pastoral care throughout the year, including visiting church members in hospital.

Mission and evangelism

Please see details of giving to third party charities and organizations below under 'Missionary and Charitable Giving'.

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For the year ended 31 December 2024

Uni-Recycle (Uniform recycling project). Six sales were held in 2024. We have now helped over 60 families in need since the project began. This is however, only the ones who have made themselves known to us, as many more have attended the sales. We now have collection bins in 9 of our local schools all of which support us with our sales. We often have social workers and teachers contact us for help, and more recently we are now working with Shelter and Young Carers. We also work closely with Tesco who have given us lots of donations of free clothing over the past year which has resulted in us putting on pop up sales alongside our usual sales. We also now have our own website, where people can submit a referral form to us, and a dedicated phone line.

Dementia Café: We were approached in the summer of last year to consider setting up a Dementia friendly cafe by PKW (people keeping well) and they offered us a small grant of £800.

- We launched the cafe in September and run a 2 hour cafe every 3rd Wednesday of the month.
- The cafe is free and is open to anyone living with dementia as a sufferer or a carer.
- The money we received has been used to buy resources for the cafe such as specially adapted puzzles and books. We try to run various activities such as one week we we're visited by the farm animals and at Christmas we held a carol service with a group known to our church United Christian Voices. Both these sessions were a huge success.

Women's Coffee Morning has continued throughout the year. At Easter the group make cards, and before the break for Summer they attended Heeley City Farm for breakfast all together. Due to a decrease in the number of women attending, it was decided to have more of a focus for the group, so it changed to **Women's Coffee and Craft Morning** in November. Each week the group are able to make a simple craft which they take away. The Christmas themed crafts were all popular, with the wreath making being a definite highlight. It is hoped that the offered craft will encourage more women to attend, please do hold this in your prayers.

Youth and Children's Work

- **Toddler Group** is still very popular and sees new starters coming weekly. We have 40-50 children plus their carers on average coming along each week. The number of children and adults that engage with the Bible story time has dropped over the year, but there is still a good number that do the accompanying craft and ask what the Bible link/story is while they are doing it. The feedback that the volunteers get at toddler group is extremely positive, saying how well the group is run, how welcoming the church and volunteers are as well as the other parents/carers, and how much they appreciate the hard work and effort that is put into running the group – huge thank you has to go to all of the volunteers that make this group possible.
- **Sunday Club** continues to have 2 groups running – 1 for primary aged children, the other for secondary aged children, with the creche available in the church for 0–5-year-olds. This year in the primary aged group we have looked at prayer and different ways to pray. We also looked at Holy Communion, and continued with our series on Old Testament stories. The children continue to grow in confidence, both in themselves and in their faith. They share their knowledge and experiences with each other, and we have some really good and in-depth conversations about various topics during the group. The children and young people are very keen to be involved in the life of the church, and continue to write and read prayers during intercessions for some services. Some of them are on the rota for Bible readings, and there is also a group that help to plan and lead café church services. Please do hold the children and young people in your prayers, for their faith journeys and for their dedication and willingness to serve God.

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PCC Annual report - continued

For the year ended 31 December 2024

- **X-Kids** on Tuesdays after school has seen some growth this year, as well as the majority of children attending the group on a regular basis. The group are also developing friendships and relationships, especially across the different age ranges and with those who attend different primary schools. We now have 4 leaders each week, which has been an answer to prayer – huge thank you to all of the volunteers for their time, patience and hard work. We continue to explore the Christian faith and what it is to be a Christian; this year the group took part in various social action projects, including visiting a local care home, decorating and hiding rocks around Heeley, decorating and hiding bookmarks at a local library, and organising and running a table top sale raising £155 for the RSPCA. The children loved doing these activities, and it was great for them to give something back to the community. We still have a number of families who also attend Messy Church and the social events, and we also had 7 of the children attend a church weekend at The Oakes, 4 of which are non-Christian.
- **Messy Church** continues as a monthly group, and although attendance each month can vary, it is well attended by families. There are a core group who attend every month, with other families coming less regular. We continue to see a mixture of families from Sunday services, X-kids, toddler group and family socials. The children engage really well with all aspects of the Messy church service, especially the interactive story telling; engagement from the adults could be improved, and leaders and volunteers are working to encourage more participation from them. We have been delighted to have a local cooking group join us each month; they prepare, cook and serve the 2-course meal for all of the families. Feedback from them and the families has been so positive, and it is wonderful to work collaboratively with them.
- **Holiday Clubs** – we run 3 holiday clubs throughout the year; Good Friday, Summer (3 days) and Light party (Halloween alternative). These were all well attended, and the children engaged really well during all of them. Our theme for the summer club this year was the Olympics, looking at 3 different Bible stories that fit with the tagline ‘Faster, Higher, Stronger’, and the BBQ event held at the end of the 3 days was very popular, with 65 adults and children attending. We continue to see a mixture of children who come to Sunday club, X-kids, Messy church and community events attending the holiday clubs, with a high number attending all 3 throughout the year. Anns Grove school continue to advertise them to their families, and we saw some new children attending from this advertisement.
- **Xtreme** – This year the number of young people attending has been consistent, with the majority of the group non-Christian. Behaviour is still challenging at times, as well as attitude, so leaders have focussed on short group games and activities to help engage the young people and model good behaviour and attitude, which the young people have enjoyed. The young people have good relationships with each other, and it is great to see friendships maintained and new ones developed with those from different secondary schools. In June 3 of the young people from Xtreme took part in the HOPE weekend, 1 of whom is non-Christian; they all really enjoyed this experience, and are keen to do it again next year. Huge thanks are needed for the dedication of the leadership team who work selflessly each week to serve the youth we have – please lift them in your prayers.

Families’ Programme

We held 12 different community social events monthly throughout the year, and these continue to be well attended. Highlights were the summer coach trip where we took 87 people from across the various groups and activities run at church to Blackpool for the day, and the summer fun day, which sees people from the local community and beyond enjoying our church building and all of the activities we have on offer that day.

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Centenary Project Worker

Laura has now been in this role since March 2023. The Centenary Project team are very supportive, and meet once a month for network meetings where they have training and share ideas – some of the CP workers have led training sessions, sharing their expertise in different areas which has been very encouraging. Laura also attended 3 CP Huddle sessions, where they looked at different aspects of their ministry and how this can be developed further. Laura found these very insightful and thought provoking. Workers regularly pray for one another, and Laura also has a mentor who she meets with once a month for support and prayer. The CP also organise and run one-off events for children and young people throughout the year. These are great opportunities for children and young people from different churches to come together as one larger group. The Breathe Deep and HOPE weekend were attended by a small group of young people from our church; they thoroughly enjoyed themselves during these events, and are looking forward to taking part in them again next year.

Laura wishes to thank everybody that has been part of the children and families work in numerous ways, whether that is physically being at a group or event, praying for her and the children and families, contributing to crafts and resources, helping to plan and prepare, the church and children's team has been so supportive and she is extremely grateful. Please do continue to pray for all of the children and families work that goes on at this church, and for the workers and volunteers involved in it.

Ecumenical relationships

Christ Church, Heeley is part of the North Attercliffe Mission Area in the Attercliffe Deanery with St. John's Park, Manor, Attercliffe and Darnall, and St Leonard's.

The Gleadless Valley and Heeley Food Bank, which Christ Church used to support, closed during 2024 following management issues and the withdrawal of Trussell Trust involvement. It has since restarted as a community project, but in the meantime the PCC decided to redirect food donations to St Paul's Community Pantry which operates from St Paul's Norton Lees. Church members joined again with the Church of the Nazarene to sing carols at Heeley Green Co-Op shortly before Christmas.

Amy continues to meet with her fellow clergy in the Mission Area to discuss how the churches can work more closely together and to support one another in ministry and mission. A Mission Area retreat day took place in February as a result. Our relationship is particularly close with St Leonards: one or two members of Heeley worship regularly there on Sunday afternoons; Amy has led occasional services there; we continue to value the occasional assistance of Revds Lucy Sablan and Britt Webb in leading services at Heeley; and some ventures are advertised jointly. Amy has been asked to lead training for preachers across the Mission Area/Deanery, which will be rolled out in 2025.

Christ Church hosted other worshipping communities in the building during 2024: the Himalayan Nepali community, which worships on Saturdays, the Ethiopian Orthodox Church, the New Jerusalem Gospel Church (which moved to new premises during the year), and Powerhouse Holy Ghost International Ministries. We were delighted to welcome representatives from these to Amy's induction. Amy preached for the Himalayan Nepali church a couple of times in 2024, and was honoured to conduct full immersion baptisms for five of their young people on Easter Saturday. She also continued to preach by invitation for the New Jerusalem Gospel Church, and invited Pastor Justin to preach at Christ Church for Racial Justice Sunday in February.

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Financial Review

General fund Headlines

- Common Fund of £30,000 was paid in 2024.
- After last year's fall in planned giving there was a modest increase in giving during 2024. We are still below the 2023 figure but moving in the right direction.

General fund income

Planned giving rose from £32,519 in 2023 to £34,317.

Tax reclaimed from HMRC totalled £5,571, this was made up of money claimed by the church for donations given from April 2023 to March 2024, and gift aid from the Parish Giving Scheme.

The other major source of income in 2024 has been the from the hiring out of the church and the halls. The number of bookings by various groups has increased and £12,962 has been raised from hiring the church premises. It is worth noting that whilst this is a slight fall from 2023, this year there was no Vaccination Centre money to support the hiring. A huge thank-you is due to Cynthia as Centre Manager for securing the increase in bookings and making up much of the difference in income caused by the Vaccination Centre closing.

Following a significant increase in the gas contract a review of the prices charged for use of the church and halls was undertaken, and revised charges were implemented from January 2024.

General fund expenditure

As usual the biggest regular expense was the Common Fund to which we paid a total of £30,000.

The other major expenses are the gas and electricity costs. Both gas and electricity contracts were up for renewal again this year. Having seen huge increases in 2023, the church locked in for one year only deals in the hope prices may fall by the time of the next negotiations. We managed to secure a 'standstill scenario' with the fall in the gas contract being matched by the increase in the electricity contract. Other services such as broadband have also seen significant increases in contract costs.

The income into the General fund during the year was £61,801 whilst expenditure was £61,292 meaning that the church made a surplus of £509. The PCC set aside £2,500 towards Building maintenance (see below) and the balance of the general fund as at the year-end was £23,189.

Restricted fund expenditure

Another significant area of expenditure this year was on salaries as we now contribute to salary costs for two staff members. Whilst £24,252 is a significant amount of money it needs to be noted that all the Centenary Project Worker salary is currently grant funded and so is offset by grant income and then expended so has little impact on the overall accounts. However, during 2025 various grant funding is due to finish, and is not yet fully matched by grants applied for and secured, and new sources of income will be needed to continue the work.

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Re-ordering, Refurbishment, Ongoing Maintenance

With the ongoing high level of use there have been numerous small repair jobs that have had to be carried out over the course of the year. Sometimes this is not always able to be done in a timely manner due to the busyness of the various trades involved. The insurance work repairing the damage caused by the fractured sewer was finally completed in June 2024 and insurance pay-outs have covered all the associated costs and VAT.

The other significant maintenance issue has been the ongoing deterioration of the tower arch. The diocesan team came with their drone to survey the tower and roof areas in the hope of identifying possible causes of water ingress. Whilst various roofing and pointing issues were noted and these repairs have been carried out, we are unfortunately still no nearer being certain as to the cause of the tower arch problem or its successful remediation.

We are now into our fourth year of contract with Zirkon to tackle the Japanese Knotweed. The work does appear to be successful with the amount of knotweed appearing diminishing significantly. Very little was seen in the churchyard this year suggesting that we may be successful in fully eradicating it by the time the contract finishes.

The PCC determined from 2022 to try and set aside £2,500 each year towards maintenance from general funds and this has been done in the 2024 accounts.

Missionary and charitable giving

Following significant changes at Gleadless Valley Food Bank and the ending of other churches' involvement the PCC decided to cease supporting the Food Bank and instead to donate any food donations to St Paul's Pantry at Norton Lees. It was also decided that money that would have been given to the Food Bank would be donated towards the work of our Centenary Project Worker to increase the level funding we as a church are able to provide.

The PCC reaffirmed its commitment to supporting the work of Open Doors and also through Harvest giving, the work of the Archer Project and through the Christingle service, the Children's Society.

Reserves Policy

It is the policy of Heeley Parish Church to keep a minimum of two months' running costs (£8,800) in the general fund to cover unforeseen emergencies.

General fund cash reserves at the year end, before taking into account debtors or creditors, were £23,189. £2,511 debtors were due to the general funds, and £6,213 payable from the general fund at the year end.

The PCC expect to use some of the excess over the minimum target at the end of 2024 to cover various ongoing increased costs, especially utility bills.

A further £12,638 was held in designated funds, set aside by the PCC.

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Future Plans

- We hope to see our children's and families work continue to grow led by the Centenary Project Worker, with more people involved in this ministry as volunteers, and more people becoming worshipping disciples as a result of this work.
- We hope to continue to see growth in numbers attending regular worship and new people becoming involved in the life of the church including serving in various ways.
- We are planning new ventures in prayer including a monthly prayer breakfast, and new discipleship/Bible study groups catering for different people's circumstances.
- We are starting a new enquirers course, Start, in 2025.
- Having welcomed Rebecca Landers as an ordinand on placement with us in the autumn, we are looking forward to welcoming Jess Munday as Assistant Curate in April 2026, following her ordination in July 2025 and a period of maternity leave.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively, welcoming and loving community it is. Large numbers of volunteers are vital to the life of the church but are too numerous to mention here. Many volunteers fulfil multiple roles.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The parish is known as the 'Parish of Heeley with Arbourthorne and Norfolk Park'. The parish was registered with the Charity Commission on 5 November 2021, charity number 1196414, with the legal name "The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park".

The method of appointment of PCC members is set out in the Church Representation Rules. At Christ Church, Heeley the membership of the PCC consists of the incumbent (The Vicar), Churchwardens, 2 Deanery Synod Representatives, 9 members elected by those members of the congregation who are on the electoral roll of the church, and up to two co-opted members. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC full Committee met 7 times during the year. In addition, there were 2 extra-ordinary and 1 Standing Committee meetings.

Safeguarding

"The care and protection of children, young people, and vulnerable adults involved in church activities is the responsibility of the whole church. Everyone who participates in the life of the church has a role to play in promoting a safer church for all." ^{Note 1}

The Parish Safeguarding Officer is Mr Stephen Adams. So far as the PCC's is aware, it has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Note 1: extract from promoting a Safer Church, House of Bishops policy statement.

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne
and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2024**

11 Mar 2025

The Parochial Church Council declare that they have approved the annual report on _____

Signed on behalf of the PCC by:



Rev Amy Hole
PCC Chair

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park ("the Charity")

I report to the PCC members on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have assisted the trustees in the revision of bookkeeping records (including fund allocations) to ensure that the statutory accounts can be prepared accurately. The charity trustees remain responsible for making such judgments and decisions that are needed in relation to the presentation and disclosure of information in the financial statements. During my work I have been mindful of the guidance given by CC32 in relation to day to day administration of the charity, in assisting in preparing the accounts, and the provisions of the Revised Ethical Standard 2016 issued by the Financial Reporting Council (FRC).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Lightfoot

Signed: _____
Sarah Lightfoot, FCA, DChA

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH
17 Mar 2025

Date: _____

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Receipts and payments
For the year ended 31 December 2024

	General funds	Designated funds	Restricted funds	Endowment funds	2024 Total	2023 Total
	£	£	£	£	£	£
Receipts from:						
Voluntary Giving						
Planned giving	32,737	-	1,580	-	34,317	33,054
Collections at services	446	-	45	-	491	1,135
Other giving	394	-	295	-	689	727
Gift aid recovered	5,446	-	125	-	5,571	5,010
Grants - Centenary Project worker	-	-	21,000	-	21,000	21,000
Grants - other	-	-	5,800	-	5,800	7,230
Fundraising activities	-	-	2,265	-	2,265	4,059
Church activities						
Martha's Kitchen	-	-	1,786	-	1,786	1,629
Rent from Hall	12,962	-	-	-	12,962	13,288
Funerals and weddings	434	-	241	-	675	1,828
Other income						
Utilities and insurance contributions	2,517	-	1,173	-	3,690	3,534
Other misc income	6,865	-	3,908	-	10,773	4,938
Investment income	-	-	-	95	95	85
Total receipts	61,801	-	38,218	95	100,114	97,517
Payments from:						
Church activities						
Mission giving and donations	412	-	608	-	1,020	5,659
Common fund	30,000	-	-	-	30,000	30,000
Clergy and staff expenses	1,266	-	1,066	-	2,332	2,397
Salaries, wages and honoraria	4,858	-	19,394	-	24,252	25,007
Funeral and wedding costs	-	-	-	-	-	988
Mission and evangelism costs						
Martha's Kitchen costs	-	-	1,014	-	1,014	1,305
Unirecycle costs	-	-	6,147	-	6,147	40
Other mission and evangelism costs	422	-	3,244	-	3,666	5,482
Church running expenses						
Upkeep of services	2,805	-	-	-	2,805	1,460
Building maintenance costs	5,646	4,577	-	-	10,223	5,810
Building utilities	9,982	-	-	-	9,982	7,200
Insurance	3,580	-	-	-	3,580	3,485
Church hall and graveyard costs	102	467	-	-	569	480
Accountancy and Independent examination fees	720	-	-	-	720	774
Other running expenses	1,499	-	719	-	2,218	3,170
Costs of generating funds	-	-	-	-	-	58
Transfer out to St Leonard's Community Church	-	-	-	-	-	1,500
	61,292	5,044	32,192	-	98,528	94,815
Net receipts/(payments)	509	(5,044)	6,026	95	1,586	2,702
Transfers	(2,500)	1,369	1,131	-	-	-
Net movement in funds	(1,991)	(3,675)	7,157	95	1,586	2,702
Total cash funds brought forward	25,180	16,313	29,555	293	71,341	68,639
Total cash funds carried forward	23,189	12,638	36,712	388	72,927	71,341

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Statement of Assets and Liabilities
As at 31 December 2024

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2024 £	Total 2023 £
Cash funds							
Bank current accounts		23,189	12,638	36,712	-	72,539	71,048
CCLA account		-	-	-	388	388	293
Total cash funds		23,189	12,638	36,712	388	72,927	71,341
Investment and property assets							
CCLA investment fund - income shares	4	-	-	-	2,890	2,890	2,826
Heeley Institute - included at insurance value		466,749	-	-	-	466,749	466,749
St Leonard's Church - included at insurance value		2,960,000	-	-	-	2,960,000	2,960,000
Total investment and property assets		3,426,749	-	-	2,890	3,429,639	3,429,575

St Leonard's Church is a converted pub that is licenced to carry out religious activities, rather than being consecrated property, therefore it is appropriate to recognise ownership and valuation.

Assets retained for church use

The PCC own a variety of furniture and equipment for use in church activities. No valuation is put on these items.

Debtors

Gift aid recoverable		2,511	-	-	-	2,511	2,679
Total debtors		2,511	-	-	-	2,511	2,679

Liabilities

Building maintenance costs		-	-	-	-	-	1,917
Building utilities		1,241	-	-	-	1,241	1,534
Salaries, wages and honoraria		-	-	6,669	-	6,669	-
Accountancy and Independent examination fees		834	-	-	-	834	720
Mission giving and donations		2,069	-	-	-	2,069	-
Mission giving and donations - CPW (internal)		2,069	-	(2,069)	-	-	-
Total liabilities		6,213	-	4,600	-	10,813	4,171

11 Mar 2025

Approved by the PCC on _____ and signed on their behalf by:



Stephen Adams
PCC Lay-Chair



Revd Amy Hole
PCC Chair

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2024

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the same purposes that the investments are held for.

2 Designated funds

	Cash funds brought forward	Income	Expenditure	Transfers	Cash funds carried forward
Note	£	£	£	£	£
Mission support	1,131	-	-	(1,131)	-
Maintenance fund	15,182	-	(5,044)	2,500	12,638
	<u>16,313</u>	<u>-</u>	<u>(5,044)</u>	<u>1,369</u>	<u>12,638</u>

Mission support

Monies set aside for mission support in previous years. The PCC decided to transfer this money to the Centenary project worker fund.

Maintenance fund

Monies set aside to fund maintenance work. The Quinquennial costs were funded during the year. This fund also received insurance claims made, and associated repair costs.

The PCC have determined to try and set aside a further £2,500 towards maintenance from general funds from 2022 onwards.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2024

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Centenary project worker	25,704	26,718	(23,330)	3,570	32,662
Fees	332	241	-	-	573
JAM	374	-	-	-	374
Martha's Kitchen	393	1,786	(1,014)	(600)	565
Free meals	315	-	-	-	315
Collections on behalf of others	527	3,044	(1,233)	(1,839)	499
Unirecycle	1,697	5,629	(6,147)	-	1,179
Sheffield Town Trust art project	100	-	-	-	100
Creche refurbishment	113	-	(94)	-	19
Dementia Grant	-	800	(374)	-	426
	<u>29,555</u>	<u>38,218</u>	<u>(32,192)</u>	<u>1,131</u>	<u>36,712</u>

Centenary project worker

Grants and donations raised for the salary contribution and expenses of a children and families worker, as part of the Centenary project worker scheme run by the Diocese of Sheffield.

Fees

Wedding and funeral fees received and due to be paid to others.

JAM

Monies given for the use of the Tuesday children's groups.

Martha's Kitchen

Monies given towards the community café. £600 was contributed to the Centenary Project worker.

Free meals

Monies given toward free meals to be provided to children over Christmas 2020. The funder has agreed an extension until all monies have been spent.

Collections on behalf of others

Monies raised to be passed on to other organisations. £1,839 was transferred to the Centeranary project worker, after the organisation the original funds were raised for was deemed no longer fit for purpose.

Unirecycle

Unirecycle is the Uniform Recycle project, recycling school uniform. The money made will be used to support families who are struggling to kit their kids out not just with uniform but also shoes and coats etc.

Sheffield Town Trust art project

An Art project that took place during 2023. £0 was transferred to the general fund for room hire.

Creche refurbishment

Monies given to refurbish the creche.

Dementia Grant

Monies given towards work with the Dementia café.

4 Endowment funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Churchyard, wall and tower	293	95	-	-	388
	<u>293</u>	<u>95</u>	<u>-</u>	<u>-</u>	<u>388</u>

Churchyard, wall and tower

This endowment fund is held as CCLA income shares and a CCLA bank account to receive the dividends towards the upkeep of the churchyard, wall and tower. The investment valuation at the year end was £2,890.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements - continued
For the year ended 31 December 2024

5 Related party transactions

PCC members and their close relatives donated £23,636 (2023: £20,889) in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy and staff expenses primarily comprise costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and mileage contributions, as well as vicarage water costs. £811 costs were incurred in the year (2023: £192).

J McCarthy, a PCC member, was employed by St Leonard's church as a joint administrator - the cost incurred by Christ Church Heeley in the year were £4,258 (2023: £3,711).

C Sutherland, a PCC member, was paid £600 honorarium as centre manager.

L Passo, a PCC member, was received a gift (including gift aid reclaimed) of £625 through the church during the year.

Two PCC members are also directors of Uni-recycle CIC, which was set up during the year to operate the Uniform recycling scheme independently from the church. A grant of £5,000 was received on behalf of the company, and paid over to them. Various other costs were paid over whilst the operations were separated.

The Wilkinson Memorial Fund of Heeley Parish Church (registered charity 231125)

This is an incumbent and churchwardens trust for the relief of poverty. This is a connected charity, but the finances are not included within the PCC accounts because it is a separate registered charity. The following PCC members are also trustees of this charity:

S Adams

S Law

S Bell

In relation to St Paul & St Leonard's the following PCC members were also trustees of the other organisations involved during the year:

St Paul & St Leonard's Church (registered charity 1145963) S Adams

S Law

There were no transactions during the year. The charity is dormant and needs to be closed with the Charity Commission.

St Leonard's Community Church (registered charity 1195960) S Adams

The church building (331 Arbourthorne Road) is being leased to the community church for their use as a worship and community centre, for a peppercorn rent.

A shared admin worker was appointed, with costs being split 1/3 Heeley, 2/3 St Leonard's - payments were made between the 2 to share the costs.

These connections exist so that the activities within the extended parish can be managed.



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Tue, 18th Mar 2025 9:28:26 GMT	Sarah Lightfoot - Signer (0fe2ef2eb63a2a911622fd8fe86d345d)

Audit history log

Date	Action
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Mon, 17th Mar 2025 8:59:48 GMT	Envelope generated
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Mon, 17th Mar 2025 8:59:48 GMT	Document emailed to party email (13.42.18.173)
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Mon, 17th Mar 2025 10:17:46 GMT	Rev Amy Hole signed the envelope (86.156.232.157)
Mon, 17th Mar 2025 10:17:46 GMT	Sent the envelope to Mr Stephen (Steve) Adams for signing (86.156.232.157)
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Mon, 17th Mar 2025 13:44:30 GMT	Sent the envelope to Sarah Lightfoot for signing (51.6.177.164)
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Tue, 18th Mar 2025 9:28:26 GMT	Sarah Lightfoot signed the envelope (188.39.55.138)
Tue, 18th Mar 2025 9:28:27 GMT	This envelope has been signed by all parties (188.39.55.138)

Accounts

Registered charity number: 1196414

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with
Arbourthorne and Norfolk Park**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 December 2023

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

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The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Administrative Information
For the year ended 31 December 2023

We are responsible for Christ Church, Heeley which is the Parish Church. Also within the parish is St Leonards Community Church which is a Bishop's Mission Order and is at 331 Arbourthorne Road S2 2FH. The parish is part of the Diocese of Sheffield within the Church of England. The Correspondence address is Heeley Vicarage, 151, Gleadless Rd. Sheffield S2 3AE.

PCC members who have served at any time from 1 January 2023 until the time of approval of the accounts were:

Ex Officio Members:

Vicar	<i>Appointment vacant</i>	
Curate-in-charge	Revd Amy Hole	Chair of PCC from July 2023

As Curate-in-charge Amy is the chair of the PCC but not legally responsible for the running of the Parish, which remains in the hands of the sequestrators (Church Wardens and Area Dean).

Wardens	Stephen Adams Simon Bell	(Treasurer and current PCC Lay- chair)
Deanery Synod reps.	Helen Ventour Joanna Tuttle Ruth Gibson Katharine Brown	Resigned 23 April 2023 Resigned 23 April 2023 rep from 23 April 2023 (previously elected member) Appointed 23 April 2023
Lay Readers	Ken Law Steve Rastall	
Elected Members	Janet Wild Richard Patterson Carl Thompson Amelia Reeves Joanne McCarthy Andy Laurie Louise Bettridge Opeoluwa Akinoso Christine Barker Lakpa Tamang	PCC Secretary from 23 April 2023 Appointed 23 April 2023 Appointed 23 April 2023 Resigned 23 April 2023 Appointed 23 April 2023
Co-Opted members	Susan Law Laura Passo	
Observer	Charlie McCarthy	Until September 2023

Accountants
Seven Hills Accountants Limited
 57 Burton Street
 Sheffield
 S6 2HH

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report
For the year ended 31 December 2023

Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of Christ Church and grounds in Heeley.

Objectives and activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at Christ Church. We want to see lives transformed through an encounter with Jesus Christ so that individuals respond to God by sharing his love in the local community and beyond. Our strap line is "Making love known".

When planning our activities for the year the PCC has considered the Charity Commissions guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church.

Achievements and performance

January 2023 saw the church entering its sixth month of interregnum and also finalising its Parish Profile. This was the subject of much work and discussion by the PCC and led to an advert for a new Vicar and Oversight Minister being placed in the Church Times. It was therefore something of a disappointment when the advert failed to attract any applicants though there had been a few enquires made to the Archdeacon. After further prayerful reflection and discussion between the PCC and Archdeacon it was agreed that the PCC would consider the appointment of a curate-in-charge. This would be a person in their final year of curacy who it was felt had many of the necessary skills and attributes for leading a church already in place and would be able to refine and further develop those over the twelve-month appointment. Ultimately if the PCC agreed and if the curate agreed, the idea could lead to a permanent appointment at the end of the curacy. As a result, July saw the appointment of Revd Amy Hole to the post of Curate -in- charge. Amy having started her curacy at St Timothy's Crookes and The Vine, Netherthorpe.

Following Amy joining the church we have seen the setting up of various groups to co-ordinate the work of the church. Probably the most practical being the Ops and Admin team which meets each week to consider the running of the church and co-ordinate, events, bookings, invoicing and maintenance amongst many other things. We have also seen the establishment of a Worship Leaders group and a Preachers group again with the aim of sharing ideas and supporting one another in the planning and preparation of services. We are also looking to start the Mission Action Planning cycle as we seek God's vision for the future of Heeley church.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

The church has been able to operate with no covid restrictions this year though it has continued to livestream worship each Sunday morning, other than when Café Church is running. This allows members who are unable to attend or who have missed some of the service due to being with the children to catch up. There is a small number of members who tune into live stream each week rather than attending church in person.

The church continued as a Vaccination Centre until June 2023. It was initially expected that vaccinations would commence again in the Autumn however this did not take place as Government policy changed. The Vaccination centre cleared some of their equipment from the lower hall in December 2023 but some still remains.

Use of the buildings has continued to develop under the stewardship of the Centre Managers, Cynthia Sutherland and Beajong Kapali, to whom we are very grateful for all the work they put into ensuring things run smoothly. In addition to a wide range of new small groups using the church we have also welcomed the New Jerusalem Gospel Church on Sunday afternoons and hosted some concerts including two to raise funds for Ukraine.

Following the departure of our Centenary Project Worker towards the end of 2022 we advertised for a new worker early in 2023 and were delighted to appoint Laura Passo to the post. Laura has thrown herself into the work and we have seen the work develop along with increasing contacts being made with the wider community, including Anns Grove School. Groups like X-Kids, Toddlers, Refresh (now named Women's Coffee Morning) have benefited from Laura's input and Toddler's now regularly attracts around 45-50 toddlers, each with an adult in tow, each week. In addition, we now have a regular programme of social events, usually one per month, where the local community are welcomed into the building. Events have been varied from Bag-Beetle to an International Evening when the community and members of the various guest congregations at Heeley were able to come together to share food, dance and fellowship.

Other regular events include Martha's Kitchen where numbers did fluctuate early in the year but towards the end of 2023 became more stable with a good number of regulars attending.

February 2023 saw us welcome Joanne McCarthy to the role of Admin Assistant, a role shared between Heeley and St Leonards. Joanne has been invaluable in keeping track of invoicing groups for the use of the buildings as well as ensuring the church is up to date with DBS checks and safeguarding training, many amongst other things.

We need to express our thanks to the many people who have contributed to the running of services through the interregnum. We have had an increase in the number of volunteers prepared to do the readings on a Sunday morning, as well lead the intercessions and lead the services. Sorting out the rotas has also been made much easier thanks to the willingness of Revd Lucy Sablan, from St Leonards to preach and preside at Holy Communion as well as Revd Dave Fry and Revd Tony Patterson being willing to be dragged out of retirement to also preach and preside. As a result we have been able to continue with our full schedule of services.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of their journeys through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In the year we celebrated 5 baptisms and conducted 3 weddings and 2 church funerals.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

The Electoral Roll has been revised, there are now 67 on the Church Electoral Roll, 39 of whom are not resident within the parish. There has been 4 deletions and 1 person added.

Our strap line is 'Making love known' and our missional priorities remained unchanged though as we have entered into an interregnum some areas, as set out below, are on hold:

1. To maximise the use of the new facilities for the purpose of promoting health and well-being in the community, improving financial viability, and exploring creative ways of being church.
 - Actively seeking some commercial tenants who will help viability.
 - Explore funding opportunities following Futurekraft survey to support specialist workshops e.g. mental health.
 - Ensure timetable space available for Alpha etc

2. To grow and develop the Families and young people's programme.
 - Launch a new Families event in an after-school slot/Messy Church.
 - Toddlers' expansion by using Nave
 - Regular Family fun events.
 - Grow Tuesday Clubs – re-launch.

3. To grow the Cell Group network to 20 in 4 years
 - More focus on whole life discipleship based on C of E 'Setting God's people free report, the Diocesan 'Lights for Christ' and LICC resources eg Frontline Sundays.
 - Raise the profile of Cell groups and support for leaders
 - Basics courses and alpha courses to feed into Cells.

4. To deepen the prayer life of the church

In Summary

1. Growing the community hub.
2. Growing families and young people.
3. Growing cell groups.
4. Growing in prayer

Mission and evangelism

Please see details of giving to third party charities and organizations below under 'Missionary and Charitable Giving'.

Uni-Recycle (Uniform recycling project). Six sales were held in 2023. We have now helped over 30 families in need since the project began. We now have collection bins in 7 of our local schools all of which support us with our sales. We often have social workers and teachers contact us for help for children in need. We also work closely with the local Green councillor Marriane Elliot who helped us secure some funding for storage and marketing purposes.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

Refresh Morning is now called **Women's Coffee Morning** and has continued throughout the year with a couple of new members joining. The group continued with crocheting blankets, which were donated to Heeley Bank Care Home and The Archer Project. We welcomed local artist Trish O'Shea, who did some watercolour and printing sessions with the group, and we also welcomed Christine Barker, who supported the group in sewing and making a wall hanging Christmas decoration. We have also had representatives from Heeley Development Trust visit the group, who have shared information about local groups and activities in the area. The group has also enjoyed card making, jewellery making, decorating Christmas wreaths, and a visit to Heeley City Farm cafe.

Youth and Children's Work

- **Toddler Group** is still very popular and sees new starters coming weekly. We have 50+ children plus their carers coming along each week. The number of children and adults that engage with the Bible story time and accompanying craft has grown over the last few months, and several of the families have also started attending other groups and/or events run at the church.
- **Sunday Club** has seen a couple of new volunteers added to the rota, which is an answer to prayer. It was decided that instead of attending from 3 years old, Sunday club would now be for primary school aged children, so the creche was equipped with a variety of books and resources to engage those aged 0-5 years, so that they are able to explore Bible stories as well. In January we started looking through the Old Testament, and we also did a series on Women in the Bible. The children have engaged well and are really keen to share their knowledge and also faith experiences with each other. They are growing in faith and confidence and have recently started writing and reading prayers during the church services once a month, and a few have become welcomers on Sunday mornings.
- **X-Kids** on Tuesdays after school saw a growth in the Spring term which continued into the Summer term, and a significant number of these children were non-Christian. These numbers did drop in the Autumn term, however a good number of children are attending regularly, and are growing in their knowledge of Jesus and what it is to be a Christian; they take part in worship songs and some will also ask for prayer by using our prayer tree. 10 of the children attended a CP organised event, Wild Away Day, in October. A number of the children with their families are also attending other groups/events at the church, including Messy Church.
- **Messy Church** - this was restarted after a break of a few months after Josey initially set it up during her time as CP worker, and is held once a month. It is attended well with a mixture of families from Sunday services, X-kids, toddler group and family socials. Feedback from children and adults has been really encouraging, and engagement during Messy church is also good, especially from the children.
- **Holiday Clubs** – we run 3 holiday clubs throughout the year; Good Friday, Summer (3 days) and Light party (Halloween alternative). These were all well attended, and the children engaged really well during all of them. Again, we are seeing a mixture of children who come to Sunday club, X-kids, Messy church and community events, plus some children who attend groups at church are inviting their friends to come along, and the local school Anns Grove is now advertising them to their families.
- **Xtreme** – The year started with only a very small number of young people attending. However, we have seen good numbers consistently since restarting in September with numbers in double figures rather than the previous 2-4. It has been challenging to bring the many new people together as a group but we are starting to see relationships formed and softening of attitudes within the group along with improving behaviour, some of which was quite challenging in September. Huge thanks are needed for the dedication of the leadership team who work selflessly each week to serve the youth we have – please lift them in your prayers.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2023

We express our grateful thanks to all the Children's and youth leaders and volunteers who work hard to ensure these activities keep going.

Families' Programme

We held 12 different community social events monthly throughout the year, and these were really well attended. Highlights were the International bring and share, which saw different congregations from the church coming together as well as people from the local community; the Summer coach trip where we took 85 people from across the various groups and activities run at church to Scarborough for the day.

Centenary Project Worker

Josey left this role in November 2022, and Laura started in the role in March of this year. The Centenary Project team are very supportive and meet once a month for network meetings discussing various topics, including how to engage with Gen Z, working in schools and how we can play our part in the Church of England's vision for Children, Young People and Families. Workers regularly pray for one another, and Laura also has a mentor who she meets with once a month for support and prayer. The CP also organise and run one-off events for children and young people throughout the year. These are great opportunities for children and young people from different churches to come together as one larger group. One of these events, the Wild Away Day, was attended by some of our children in October, and they thoroughly enjoyed the day. Laura is hoping that our children and young people can attend more of these events next year.

Laura wishes to thank everybody that has been part of the children and families work in numerous ways, whether that is physically being at a group or event, praying for her and the children and families, contributing to crafts and resources, helping to plan and prepare, the church and children's team has been so supportive and she is extremely grateful. Please do continue to pray for all of the children and families work that goes on at this church, and for the workers and volunteers involved in it.

Ecumenical relationships

Christ Church, Heeley is currently part of the Northern Mission Partnership in the Deanery with St. John's Park, Manor, Attercliffe and Darnall and St Leonard's We continue to support the Gleadless Valley and Heeley Food Bank based at Gleadless Valley Methodist church and joined with the Church of the Nazarene to sing carols at Heeley Green Co-Op shortly before Christmas.

Amy met with her fellow clergy in the Mission Partnership in November to discuss how our churches could work more closely together and support one another in ministry and mission. As a result, we have planned joint services with St Leonards, a Mission Area retreat day, and are considering rolling out training for preachers across the Mission Area.

Amy has developed relationships with the New Jerusalem Gospel Church and the Himalayan Nepali church which worship in our building, including by accepting invitations to preach for them through a translator.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

PCC Annual report - continued

For the year ended 31 December 2023

Financial Review

General fund Headlines

- Common Fund of £30,000 was paid in 2023.
- As was intimated in last year's report, following the increase in giving in 2022 the anticipated decline was realised in 2023. This was due to a combination of factors including regular givers who left the church, the increasing impact of the cost-of-living crisis coupled with a change in people's personal circumstances.

General fund income

Planned giving fell from £36,251 in 2022 to £32,519. Open plate collections increased slightly to £1,135 for the year.

Tax reclaimed from HMRC totalled £5,010, this was predominantly made up of money claimed by the church for donations given April 2022 and April 2023, with the remainder coming from the Parish Giving Scheme.

The other major source of income in 2023 has been the from the hiring out of the church and the halls. This year the Vaccination Centre accounted for a smaller share of this income as it ceased operating in June. The Vaccination Centre coupled with an increase in other bookings has realised a total income of £13,288.

Following a significant increase in the gas contract a review of the prices changed for use of the church and halls was undertaken, with revised charges due to be implemented from January 2024.

General fund expenditure

As usual the biggest regular expense was the Common Fund to which we paid a total of £30,000.

The other major expenses are the gas and electricity costs. The gas contract came up for renewal in 2023 and the best deal that brokers were able to secure was still an increase of 150% over what was previously paid. On the advice of the broker, we have only locked into this contract for 12 months as it is anticipated that rates are likely to fall again during 2024. The electricity contract is up for renegotiation this year and once again broker advice will be sought.

At the year end the income into the General account had been £60,356 whilst expenditure was £56,746 meaning that the church made a surplus over the year of £3,610. The PCC set aside £2,500 towards building maintenance (see below) and the balance of the general fund as at the year end was £25,180

Restricted Fund Expenditure

Another significant area of expenditure this year was on salaries as we now contribute to salary costs for two staff members. Whilst £24,457 is a significant amount of money it needs to be noted that all the Centenary Project Worker salary is currently grant funded and so is received as income and then expended so has little impact on the overall accounts. In addition, most of the Admin Worker salary for 2023 was covered by a grant from the Diocese meaning the church has actually only incurred a cost of just over £200 in 2023.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2023

Future Plans

- We really hope that we will be able to appoint a full-time incumbent to be Vicar and Oversight Minister for the parish.
- We hope to see our children's and families work continue to grow led by the Centenary Project Worker and more people becoming worshipping disciples as a result of this work.
- We hope to see growth in numbers attending regular worship and see new people becoming involved in the life of the church including serving in various ways and Cell group membership.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively, welcoming and loving community it is. Large numbers of volunteers are vital to the life of the church but are too numerous to mention here. Many volunteers fulfil multiple roles.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The parish is known as the 'Parish of Heeley with Arbourthorne and Norfolk Park'. The parish was registered with the Charity Commission on 5 November 2021, charity number 1196414, with the legal name "The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park".

The method of appointment of PCC members is set out in the Church Representation Rules. At Christ Church, Heeley the membership of the PCC consists of the incumbent (The Vicar), Churchwardens, 2 Deanery Synod Representatives, 9 members elected by those members of the congregation who are on the electoral roll of the church, and up to two co-opted members. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC full Committee met 7 times during the year. In addition, there were 2 extra-ordinary and 1 Standing Committee meetings.

Safeguarding

"The care and protection of children, young people, and vulnerable adults involved in church activities is the responsibility of the whole church. Everyone who participates in the life of the church has a role to play in promoting a safer church for all."^{Note 1}

The Parish Safeguarding Officer is Mr Stephen Adams. So far as the PCC's is aware, it has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Note 1: extract from promoting a Safer Church, House of Bishops policy statement.

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne
and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2023**

The Parochial Church Council declare that they have approved the annual report on 12 March 24

Signed on behalf of the PCC by



Stephen Adams
PCC Lay- Chair
& Trustee



Revd Amy Hole
PCC Chair

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park ("the Charity")

I report to the PCC members on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have assisted the trustees in the revision of bookkeeping records (including fund allocations) to ensure that the statutory accounts can be prepared accurately. The charity trustees remain responsible for making such judgments and decisions that are needed in relation to the presentation and disclosure of information in the financial statements. During my work I have been mindful of the guidance given by CC32 in relation to day to day administration of the charity, in assisting in preparing the accounts, and the provisions of the Revised Ethical Standard 2016 issued by the Financial Reporting Council (FRC).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Sarah Lightfoot, FCA, DChA

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 15 April 2024

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

Receipts and payments

For the year ended 31 December 2023

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2023 Total £	2022 Total £
Receipts from:							
Voluntary Giving							
Planned giving		32,519	-	535	-	33,054	39,742
Collections at services		1,135	-	-	-	1,135	1,395
Other giving		617	-	110	-	727	1,487
Gift aid recovered		5,010	-	-	-	5,010	9,237
Grants - Refurbishment		-	-	-	-	-	1,783
Grants - Centenary Project worker		-	-	21,000	-	21,000	30,166
Grants - other		1,150	-	6,080	-	7,230	5,899
Fundraising activities		1,589	-	2,470	-	4,059	2,461
Church activities							
Martha's Kitchen		-	-	1,629	-	1,629	1,516
Rent from Hall		13,288	-	-	-	13,288	32,222
Funerals and weddings		851	-	977	-	1,828	1,134
Other income							
Utilities and insurance contributions		3,534	-	-	-	3,534	1,805
Other misc income		663	2,939	1,336	-	4,938	2,025
Investment income							
Transfer in from St Paul & St Leonard's		-	-	-	85	85	79
		-	-	-	-	-	689
Total receipts		60,356	2,939	34,137	85	97,517	131,640
Payments from:							
Church activities							
Mission giving and donations		3,583	-	2,076	-	5,659	5,937
Common fund	6	30,000	-	-	-	30,000	28,000
Clergy and staff expenses		2,397	-	-	-	2,397	3,516
Salaries, wages and honoraria		550	-	24,457	-	25,007	17,264
Funeral and wedding costs		11	-	977	-	988	746
Mission and evangelism costs							
Martha's Kitchen costs		-	-	-	-	-	1,171
Other mission and evangelism costs		222	-	5,300	-	5,522	1,128
Church running expenses							
Upkeep of services		1,460	-	-	-	1,460	1,920
Building maintenance costs		3,356	2,317	137	-	5,810	5,609
Building utilities		7,200	-	-	-	7,200	15,295
Insurance		3,485	-	-	-	3,485	5,099
Church hall and graveyard costs		480	-	1,305	-	1,785	5,537
Accountancy and Independent examination fees		774	-	-	-	774	1,140
Other running expenses		3,170	-	-	-	3,170	3,847
Major repairs to the church building		-	-	-	-	-	-
Costs of generating funds		58	-	-	-	58	57
Transfer out to St Leonard's Community Church		-	-	1,500	-	1,500	16,335
		56,746	2,317	35,752	-	94,815	112,601
Net receipts/(payments)		3,610	622	(1,615)	85	2,702	19,039
Transfers		(2,392)	2,500	(108)	-	-	-
Net movement in funds		1,218	3,122	(1,723)	85	2,702	19,039
Total cash funds brought forward		23,962	13,191	31,278	208	68,639	49,600
Total cash funds carried forward		25,180	16,313	29,555	293	71,341	68,639

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Statement of Assets and Liabilities
As at 31 December 2023

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2023 £	Total 2022 £
Cash funds							
Bank current accounts		25,180	16,313	29,555	-	71,048	68,431
CCLA account		-	-	-	293	293	208
Total cash funds		25,180	16,313	29,555	293	71,341	68,639
Investment and property assets							
CCLA investment fund - income shares	4	-	-	-	2,826	2,826	2,581
Heeley Institute - included at insurance value		466,749	-	-	-	466,749	466,749
St Leonard's Church - included at insurance value		2,960,000	-	-	-	2,960,000	2,960,000
Total investment and property assets		3,426,749	-	-	2,826	3,429,575	3,429,330

St Leonard's Church is a converted pub that is licenced to carry out religious activities, rather than being consecrated property, therefore it is appropriate to recognise ownership and valuation.

Assets retained for church use

The PCC own a variety of furniture and equipment for use in church activities. No valuation is put on these items.

Debtors

Gift aid recoverable		2,679	-	-	-	2,679	2,306
Total debtors		2,679	-	-	-	2,679	2,306

Liabilities

Building maintenance costs		-	1,917	-	-	1,917	-
Building utilities		1,534	-	-	-	1,534	1,609
Accountancy and Independent examination fees		720	-	-	-	720	774
Total liabilities		2,254	1,917	-	-	4,171	2,383

Approved by the PCC on 12/3/24 and signed on their behalf by:


Stephen Adams
PCC Lay-Chair


Revd Amy Hole
PCC Chair

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2023

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the same purposes that the investments are held for.

2 Designated funds

	Cash funds brought forward	Income	Expenditure	Transfers	Cash funds carried forward
Note	£	£	£	£	£
Mission support	1,131	-	-	-	1,131
Maintenance fund	12,060	2,939	(2,317)	2,500	15,182
	<u>13,191</u>	<u>2,939</u>	<u>(2,317)</u>	<u>2,500</u>	<u>16,313</u>

Mission support

Monies set aside for mission support.

Maintenance fund

Monies set aside to fund maintenance work. The Quinquennial costs were funded during the year. This fund also received insurance claims made, and associated repair costs.

The PCC have determined to try and set aside a further £2,500 towards maintenance from general funds from 2022 onwards.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2023

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Centenary project worker	24,997	22,789	(22,482)	400	25,704
Fees	332	977	(977)	-	332
JAM	374	-	-	-	374
Futurekraft	1,501	-	(1,501)	-	-
Martha's Kitchen	469	1,629	(1,305)	(400)	393
Free meals	315	-	-	-	315
Collections on behalf of others	501	2,102	(2,076)	-	527
Centenary project - SCC ward pot	117	-	(90)	(27)	-
Unirecycle	347	1,390	(40)	-	1,697
Sheffield Town Trust art project	2,325	-	(1,933)	(292)	100
Admin worker grant	-	5,000	(5,211)	211	-
Creche refurbishment	-	250	(137)	-	113
	31,278	34,137	(35,752)	(108)	29,555

Centenary project worker

Grants and donations raised for the salary contribution and expenses of a children and families worker, as part of the Centenary project worker scheme run by the Diocese of Sheffield.

Fees

Wedding and funeral fees received and due to be paid to others.

JAM

Monies given for the use of the Tuesday children's groups.

Futurekraft

Monies given towards the church strategy and development plan, which involved a parish survey. Part of the balance has been used towards Jubilee celebrations and a Fun day. The rest was spent on a Fun day during 2023 (and topped up with trip contributions).

Martha's Kitchen

Monies given towards the community café. £400 was contributed to the Centenary Project worker.

Free meals

Monies given toward free meals to be provided to children over Christmas 2020. The funder has agreed an extension until all monies have been spent.

Collections on behalf of others

Monies raised to be passed on to other organisations

Centenary project - SCC ward pot

Funds received to purchase new toys/resources for children's work.

Unirecycle

Unirecycle is the Uniform Recycle project, recycling school uniform. The money made will be used to support families who are struggling to kit their kids out not just with uniform but also shoes and coats etc.

Sheffield Town Trust art project

An Art project that took place during 2023. £292 was transferred to the general fund for room hire.

Admin worker grant

A grant to cover a part time admin post shared with St Leonards. £1,500 of the grant received was passed on to St Leonards. £211 was transferred from the general fund to cover the deficit on the grant.

Creche refurbishment

Monies given to refurbish the creche.

4 Endowment funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Churchyard, wall and tower	208	85	-	-	293
	208	85	-	-	293

Churchyard, wall and tower

This endowment fund is held as CCLA income shares and a CCLA bank account to receive the dividends towards the upkeep of the churchyard, wall and tower. The investment valuation at the year end was £2,826.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements - continued
For the year ended 31 December 2023

5 Related party transactions

PCC members and their close relatives donated £20,889 (2022: £19,900) in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy and staff expenses primarily comprise costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and mileage contributions, as well as vicarage water costs. £192 costs were incurred in the year (2022: £1,544).

J McCarthy, a PCC member, was employed by St Leonard's church as a joint administrator - the cost incurred by Christ Church Heeley in the year were £3,711.

K Law, a PCC member, was paid £261 as a vergers during the year.

S Law and J Wild, PCC members, were also members of the Gleadless Valley foodbank management committee during the year. £1,839 was paid to the foodbank during the year of which £1,222 was a contribution from the church (the remainder had been raised specifically for them).

The Wilkinson Memorial Fund of Heeley Parish Church (registered charity 231125)

This is an incumbent and churchwardens trust for the relief of poverty. This is a connected charity, but the finances are not included within the PCC accounts because it is a separate registered charity. The following PCC members are also trustees of this charity:

S Adams

S Law

S Bell

£500 was received during the year as a donation towards the costs of the Scarborough Trip/Fun Day.

In relation to St Paul & St Leonard's the following PCC members were also trustees of the other organisations involved during the year:

St Paul & St Leonard's Church (registered charity 1145963) S Adams

S Law

There were no transactions during the year. The charity is dormant and needs to be closed with the Charity Commission.

St Leonard's Community Church (registered charity 1195960) S Adams

The church building (331 Arbourthorne Road) is being leased to the community church for their use as a worship and community centre, for a peppercorn rent.

A shared admin worker was appointed, with costs being split 1/3 Heeley, 2/3 St Leonard's - payments were made between the 2 to share the costs, and £1,500 of the Diocese grant received by Heeley was paid over to St Leonard's.

These connections exist so that the activities within the extended parish can be managed.

6 Common fund

	2023	2022
	£	£
Full year contribution	30,000	28,000
	<u>30,000</u>	<u>28,000</u>

There was no contribution from The Sheffield Church Burgesses Trust this year (2022: £9,375 was paid directly to the Diocese by the Trust towards the church's contribution).

Accounts

Registered charity number: 1196414

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with
Arbourthorne and Norfolk Park**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 December 2022

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park

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The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Administrative Information
For the year ended 31 December 2022

We are responsible for Christ Church, Heeley which is the Parish Church. Also within the parish is St Leonards Community Church which is a Bishop's Mission Order and is at 331 Arbourthorne Road S2 2FH. The parish is part of the Diocese of Sheffield within the Church of England. The Correspondence address is Heeley Vicarage, 151, Gleadless Rd. Sheffield S2 3AE.

PCC members who have served at any time from 1 January 2022 until the time of approval of the accounts were:

Ex Officio Members:

Vicar	Revd S R Evans	Resigned in June 2022
Wardens	Stephen Adams Simon Bell	(Treasurer and current PCC chairman) Appointed on 29 May 2022
Deanery Synod reps. Reader	Helen Ventour and Joanna Tuttle Ken Law	
Elected Members	Janet Wild Richard Patterson Carl Thompson Amelia Reeves Joanne McCarthy Jenny Waters Andy Laurie Ruth Gibson Sue Law Christine Barker	Resigned March 2022
Co-opted Member	Josephine Bryant	Resigned November 2022)
Observer	Charlie McCarthy	

Independent Examiner

Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report
For the year ended 31 December 2022

Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of Christ Church and grounds in Heeley.

Objectives and activities

The PCC is committed to enabling as many people as possible to become part of the worshipping community at Christ Church. We want to see lives transformed through an encounter with Jesus Christ so that individuals respond to God by sharing his love in the local community and beyond. Our strap line is "Making love known".

When planning our activities for the year, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church.

Achievements and performance

As we have increasingly learned to live with Covid 19, activities at the church have been less restricted this year and for much of the time the church has operated normally. Practices that were begun at the height of the pandemic have in some cases continued. We continue to livestream worship each Sunday morning, other than when Café Church is running. This does allow members who are unable to attend or who have missed some of the service due to being with the children to catch up. There is a small number of vulnerable members who tune into live stream each week rather than attending church in person.

The church continued as a Vaccination Centre until May 2022 and vaccinations boosters restarted on two days a week from September until December. Income to the church is now reduced from the vaccination centre as they are now responsible for the funding of the centre. An agreement was reached that they would pay £80 per day for use of the church hall.

Other income has recovered during the year and following the appointment of Cynthia Sutherland and Beajong Kapali to the post of Joint Centre-Managers in April 2022, we have seen increased use of the buildings and increased rental income.

The church made full use of the remaining facilities working around the vaccination centre. Groups like X-Kids, Toddlers, Refresh and Martha's Kitchen have continued to make good use of the Nave area and seen some growth. Toddler's now regularly attracts around 45 toddlers, each with an adult in tow, each week. Numbers attending Martha's Kitchen have fluctuated and when the Vaccination Centre was not operating numbers were somewhat lower.

In September the church also hosted live music with a concert by Lucid, promoted by Lynne's Live Lounge. This was deemed to be a great success with many people attending who otherwise have never set foot in the church. Further concerts are planned for March and September 2023.

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The Alpha Course which was started in November 2021 unfortunately was not completed in the new year having been delayed due to covid outbreaks amongst the members, including the vicar, Bob. Following a slow recovery and after careful reflection Bob decided that it was the right time for him to retire, somewhat earlier than anticipated but it was undoubtedly the right thing for him to do given his health situation.

Even though Bob and Suzanne's time with the church was relatively short the congregation owe them a huge amount of thanks for the changes that they brought to Heeley, not least in leading the re-ordering and refurbishment of the Nave area resulting in an area that allows so many different activities to be carried out and allows the church to be a community resource rather than just open for business on Sundays.

Following Bob and Suzanne's retirement in June the PCC began the process of searching for a new vicar. Through the summer and into autumn there were discussions and draft Parish Profiles were produced, with the aid of Rev. Chris Stebbing (Associate Archdeacon for Attercliffe and Ecclesall) The Profile was finally completed and shortly before Christmas the Parish Reps (Simon Bell and Stephen Adams) contacted the Archdeacon requesting that a Section 12 meeting be called, this was scheduled for early January 2023.

November 2022 also saw another departure with Josey Bryant, the Centenary Project Worker, moving to be CPW at the Church of the Good Shepherd, Edenthorpe & Kirk Sandall. A recruitment process to find Josey's successor will begin in January 2023.

The Electoral Roll has been revised, there are now 70 on the Church Electoral Roll, 43 of whom are not resident within the parish. There has been 1 deletions and 5 people added.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of their journeys through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. In the year we celebrated four baptisms and conducted one wedding, a wedding blessing and no church funerals.

Our strap line is 'Making love known' and our missional priorities remained unchanged though as we have entered into an interregnum some areas, as set out below, are on hold:

1. To maximise the use of the new facilities for the purpose of promoting health and well-being in the community, improving financial viability, and exploring creative ways of being church.
 - Actively seeking some commercial tenants who will help viability.
 - Explore funding opportunities following Futurekraft survey to support specialist workshops e.g. mental health.
 - Ensure timetable space available for Alpha etc
2. To grow and develop the Families and young people's programme.
 - Launch a new Families event in an after-school slot/Messy Church.
 - Toddlers' expansion by using Nave
 - Regular Family fun events.
 - Grow Tuesday Clubs – re-launch.

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3. To grow the Cell Group network to 20 in 4 years
 - More focus on whole life discipleship based on C of E 'Setting God's people free report, the Diocesan 'Lights for Christ' and LICC resources eg Frontline Sundays.
 - Raise the profile of Cell groups and support for leaders
 - Basics courses and alpha courses to feed into Cells.
4. To deepen the prayer life of the church

In Summary

1. Growing the community hub.
2. Growing families and young people.
3. Growing cell groups.
4. Growing in prayer

Pastoral care

During the pandemic we worked hard to support our members and others known to us who were living isolated lives, and particularly those unable to use the internet.

Mission and evangelism

Please see details of giving to third party charities and organizations below under 'Missionary and Charitable Giving'.

Uni-Recycle (Uniform recycling project). Six sales were held in 2022 and since forming in 2021 over a dozen families have been helped, however this is increasing due to the cost of living crisis. The project works closely with Newfield school and Anns Grove school, both having collection bins for donations. We also have regular customers to the sale who merely wish to recycle and donate.

Refresh Morning has continued throughout the year with some new members joining us. During the past months we have enjoyed breakfast out together, contributing to the Covid banner in church, taking part in art sessions, card and wreath making as well as a cream tea and pamper session. At the end of the year we started crocheting squares to make blankets for charity organisations.

Youth and Children's Work

- **Toddler Group** is still very popular with approximately 45 children plus their carers coming along each week.
- **Sunday Club** has been exciting and we are seeing children growing in their own faith and confidence. They have also been volunteering to do bible readings at the front of church.
- **X-Kids** on Tuesdays after school continued throughout the year and we are very grateful for the volunteers who carried on after Josey left in November. A Breakfast Club and Holiday Club were run over the summer, which were well attended.
- **Xtreme** – The year started with only a very small number of young people attending. However, we have seen good numbers consistently since restarting in September with numbers in double figures rather than the previous 2-4. It has been challenging to bring the many new people together as a group but we are starting to see relationships formed and softening of attitudes within the group along with improving behaviour, some of which was quite challenging in September. Huge thanks are needed for the dedication of the leadership team who work selflessly each week to serve the youth we have – please lift them in your prayers.

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We express our grateful thanks to all the Children's and youth leaders and volunteers who work hard to ensure these activities kept going in difficult circumstances and have been amazed at the creativity seen.

Families' Programme

We ran 11 family socials during 2022 (only missed April). The Summer fun day in July and bonfire night were very well attended, reaching new families from the community and further afield. Interest in the socials has grown with new families attending throughout the year, and a calendar of events has been made for further socials each month in 2023.

Centenary Project Worker

Josey continued to meet the first Wednesday of every month for monthly networking meetings with other Centenary project workers. The meetings and support are invaluable. The workers pray for one and another and have participated in relevant training and envisioning.

Unfortunately, Josey decided to move on to another church in November and the replacement was appointed in early March 2023.

Ecumenical relationships

Christ Church, Heeley is currently part of the Northern Mission Partnership in the Deanery with St. John's Park, Arbourthorne, Manor, Attercliffe and Darnall and St Leonard's. Clergy met regularly throughout the year. In addition, we also worship and work with other local churches including Church of the Nazarene, Meersbrook URC and Gleadless Valley Methodist Church but this was on hold during the pandemic.

Merger of the Parish of Heeley with the Parish of St Leonard and St Paul Arbourthorne and Norfolk Park

Following the merger of the parishes in August 2021 it took until September 2022 for the completion of the lease to be completed between the parish and St Leonard's Community church, and the finalisation of the Bishops Mission Order. Once this was signed off then Revd Lucy Sablan was able to be (finally) licensed as the Oversight Minister for St Leonards.

As the licensing was delayed so far into the year, as well as due to difficulties in organising a new bank account, the accounts for St Leonards have remained part of the Heeley accounts for 2022. The accounts have been transferred into the charity St Leonard's Community Church (registered charity 1195960) as at 31 December 2022.

Further details can be found in note 7 to the accounts.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2022

Financial Review

General fund Headlines

- Common Fund of £28,000 was paid in 2022. A further contribution of £9,375 was paid by Sheffield Church Burgesses directly to the Diocese on behalf of Heeley. As this money was paid directly from the Church Burgesses it does not show in the church receipts and payments accounts.
- As was intimated in last year's report, following the Giving Campaign in late 2021, 2022 saw an increase in giving to the church. However it is expected that once again in 2023 there is likely to be another drop in income due in part to the ongoing cost of living crisis.

General fund income

The amount of Gift Aided giving increased to £17,895. Non-Gift Aid giving increased to £18,355 in the year. Open plate collections also increased to £1,099 for the year.

Tax reclaimed from HMRC totalled £9,206, this was predominantly made up of money claimed by the church for donations given between 2019 and April 2022, with the remainder coming from the Parish Giving Scheme.

General fund giving and tax reclaimed totalled £47,300 for the year compared to £39,718 in 2021.

The other major source of income in 2022 has been the Vaccination Centre. At the beginning of the rental period, it was agreed that as a church we would set aside some of these funds to ensure future repair costs could be met along with trying to improve the state of the churchyard which has been neglected for many years, other than the valiant efforts of the grass cutters. In November 2021 a contract was agreed for dealing with the Japanese Knotweed and numerous spraying were carried out during 2022. Without the Vaccination monies this would not have been possible.

General fund expenditure

As usual the biggest regular expenses were the Common Fund and the church insurance.

The other major expenses are the gas and electricity costs however the church has managed to be protected from the huge variations in prices due to having locked into pricing agreements that will run until October 2023 and June 2024.

At the year end the General fund showed a net surplus £26,202 before transfers.

St Leonard's

As mentioned elsewhere in the report, and note 7 to the accounts, the parish was enlarged on 1 August 2021 by the incorporation of Arbourthorne and Norfolk Park into Heeley, and the assets and liabilities transferred to the merged parish on this date. These remained within Heeley's accounts throughout 2022.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2022

At the year-end there were 3 funds held in relation to St Leonard's church:

- Designated fund - £13,191 – cash assets to be used for mission support and maintenance
- Restricted fund – restrictions from the previous parish have been transferred in, to be used in accordance with the original restrictions.
- Endowment fund – shares held to be spent in accordance with the original endowment provisions

Re-ordering, Refurbishment, Ongoing Maintenance

Following the completion of the reordering and refurbishment in 2020 once again this year most of the work in the church has been focussed on any necessary maintenance.

Attention has also turned to the churchyard. As mentioned above the PCC agreed to contract Zirkon Ltd to tackle the Japanese Knotweed problem and this treatment will be ongoing between 2022 and 2027.

As detailed in note 2 to the accounts, the PCC has set aside £2,500 to from the remainder of the refurbishment project and a further £5,000 from the vaccination centre rental for this sort of significant maintenance work. The PCC have determined to try and set aside a further £2,500 towards maintenance from general funds from 2022 onwards.

The Quinquennial review was undertaken in August by the Diocese but still waiting for the results.

Missionary and charitable giving

In line with the PCC decisions of 2019, mission giving was focused on Gleadless Valley Food Bank and Open Doors, together with ongoing support for Pastor Samuel and collections for the Children's Society through Christingle. 10% of general giving was allocated and paid out in 2022 to Gleadless Valley Food Bank and Open Doors and Pastor Samuel.

Reserves Policy

It is the policy of Heeley Parish Church to keep a minimum of two months' running costs (£8,800) in the general fund to cover unforeseen emergencies.

General fund cash reserves at the year end, before taking into account debtors or creditors, were £23,962. £2,306 debtors were due to the general funds, and £1,735 payable from the general funds at the year end.

The PCC expect to use some of the excess over the minimum target in 2023 due to a reduction in giving and various increased costs.

A further £13,191 was held in designated funds, set aside by the PCC.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2022Future Plans

We hope to see our children's and families work grow led by the Centenary Project Worker having secured funding for the full three years. We hope to see more people becoming worshipping disciples as a result of this work. We hope this will spill through in the autumn to give some further growth to Xtreme.

We hope to see growth in numbers attending regular worship and also to see many of the new people becoming involved in the life of the church including serving in various ways and Cell group membership.

Having appointed joint Centre managers, we have appointed a part-time Administrator in conjunction with St Leonard's in early 2023. We hope to appoint for 21 hours a week, 14 for St Leonards and 7 hours for Heeley.

Volunteers

We would like to thank all volunteers who work so hard to make our church the lively, welcoming and loving community it is. Large numbers of volunteers are vital to the life of the church but are too numerous to mention here. Many volunteers fulfil multiple roles.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The parish is known as the 'Parish of Heeley with Arbourthorne and Norfolk Park'. The parish was registered with the Charity Commission on 5 November 2021, charity number 1196414, with the legal name "The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park".

The method of appointment of PCC members is set out in the Church Representation Rules. At Christ Church, Heeley the membership of the PCC consists of the incumbent (The Vicar), Churchwardens, 2 Deanery Synod Representatives, 9 members elected by those members of the congregation who are on the electoral roll of the church, and up to two co-opted members. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC full Committee met 7 times during the year. In addition, there were 2 extra-ordinary and 1 Standing Committee meetings.

Safeguarding

"The care and protection of children, young people, and vulnerable adults involved in church activities is the responsibility of the whole church. Everyone who participates in the life of the church has a role to play in promoting a safer church for all" ^{Note 1}

The Parish Safeguarding Officer is Mr Stephen Adams. So far as the PCC's is aware, it has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Note 1: extract from promoting a Safer Church, House of Bishops policy statement.

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne
and Norfolk Park
PCC Annual report - continued
For the year ended 31 December 2022**

The Parochial Church Council declare that they have approved the annual report on 27/3/23

Signed on behalf of the PCC by



Stephen Adams
PCC Chairman

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park ("the Charity")

I report to the PCC members on my examination of the accounts of (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Sarah Lightfoot, FCA, DChA

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 30/03/2023

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Receipts and payments
For the year ended 31 December 2022

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2022 Total £	2021 Total £
Receipts from:							
Voluntary Giving							
Planned giving		36,251	2,111	1,380	-	39,742	32,273
Collections at services		1,099	296	-	-	1,395	293
Other giving		744	653	90	-	1,487	455
Gift aid recovered		9,206	-	31	-	9,237	9,802
Grants - Refurbishment		-	1,783	-	-	1,783	378
Grants - Centenary Project worker		-	-	30,166	-	30,166	715
Grants - other		-	444	5,455	-	5,899	500
Fundraising activities		313	110	2,038	-	2,461	337
Church activities							
Martha's Kitchen		-	-	1,516	-	1,516	758
Rent from Hall		29,898	2,324	-	-	32,222	10,815
Funerals and weddings		388	-	746	-	1,134	2,403
Other income							
Utilities and insurance contributions		1,805	-	-	-	1,805	4,191
Other misc income		94	962	969	-	2,025	-
Investment income		-	-	-	79	79	74
Transfer in from St Paul & St Leonard's		-	689	-	-	689	24,587
Total receipts		79,798	9,372	42,391	79	131,640	87,581
Payments from:							
Church activities							
Mission giving and donations		4,809	-	1,128	-	5,937	1,011
Common fund	6	28,000	-	-	-	28,000	36,800
Clergy and staff expenses		1,351	1,973	192	-	3,516	2,240
Salaries, wages and honoraria		450	-	16,814	-	17,264	3,863
Funeral and wedding costs		-	-	746	-	746	1,438
Mission and evangelism costs							
Martha's Kitchen costs		-	-	1,171	-	1,171	438
Other mission and evangelism costs		231	20	877	-	1,128	3,307
Church running expenses							
Upkeep of services		1,484	436	-	-	1,920	1,590
Upkeep of services - covid related		-	-	-	-	-	11
Building maintenance costs		3,932	1,077	600	-	5,609	4,848
Building utilities		7,051	8,244	-	-	15,295	6,971
Insurance		4,216	883	-	-	5,099	4,514
Church hall and graveyard costs		-	5,537	-	-	5,537	1,181
Accountancy and Independent examination fees		780	360	-	-	1,140	945
Other running expenses		1,235	165	2,447	-	3,847	697
Major repairs to the church building		-	-	-	-	-	12,232
Costs of generating funds		57	-	-	-	57	52
Transfer out to St Leonard's Community Church	7	-	11,150	5,185	-	16,335	-
		53,596	29,845	29,160	-	112,601	82,138
Net receipts/(payments)		26,202	(20,473)	13,231	79	19,039	5,443
Transfers		(7,500)	7,500	-	-	-	-
Net movement in funds		18,702	(12,973)	13,231	79	19,039	5,443
Total cash funds brought forward		5,260	26,164	18,047	129	49,600	44,157
Total cash funds carried forward		23,962	13,191	31,278	208	68,639	49,600

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Statement of Assets and Liabilities
As at 31 December 2022

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2022 £	Total 2021 £
Cash funds							
Bank current accounts		23,962	13,191	31,278	-	68,431	49,471
CCLA account		-	-	-	208	208	129
Total cash funds		23,962	13,191	31,278	208	68,639	49,600
Investment and property assets							
CCLA investment fund - income shares	4	-	-	-	2,581	2,581	2,923
CCLA investment fund - income shares - St Leonard's	4 & 7	-	-	-	-	-	19,575
Heeley Institute - included at insurance value		466,749	-	-	-	466,749	434,939
St Leonard's Church - included at insurance value	7	2,960,000	-	-	-	2,960,000	2,960,000
Total investment and property assets		3,426,749	-	-	2,581	3,429,330	3,417,437

St Leonard's Church is a converted pub that is licenced to carry out religious activities, rather than being consecrated property, therefore it is appropriate to recognise ownership and valuation.

Assets retained for church use

The PCC own a variety of furniture and equipment for use in church activities. No valuation is put on these items.

Debtors							
Gift aid recoverable		2,306	-	-	-	2,306	6,693
Rent from Hall		-	-	-	-	-	8,765
Total debtors		2,306	-	-	-	2,306	15,458
Liabilities							
Other mission and evangelism costs		-	-	-	-	-	1,748
Building utilities		961	648	-	-	1,609	679
Accountancy and Independent examination fees		774	-	-	-	774	1,140
Total liabilities		1,735	648	-	-	2,383	3,567

Approved by the PCC on 27/3/23 and signed on their behalf by:



Stephen Adams
PCC Chairman

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2022

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the same purposes that the investments are held for.

2 Designated funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mission support		1,131	-	-	-	1,131
St Leonard's Community Church - general funds	7	17,273	7,035	(24,308)	-	-
Maintenance fund		7,760	2,337	(5,537)	7,500	12,060
		26,164	9,372	(29,845)	7,500	13,191

Mission support

Monies set aside for mission support.

St Leonard's Community Church - general funds

As part of the parish merger, the general fund balance was transferred in from St Paul & St Leonard's church. Ongoing expenses relating to St Leonard's church have been ring-fenced in a designated fund.

The funds were transferred out to St Leonard's Community Church with effect from 31/12/22 - see note 7.

Maintenance fund

Monies set aside to fund maintenance work. The removal of Japanese Knotweed took place in the year, with a contribution towards costs from the adjoining school. This fund also receive the final amounts from the Listed places of worship grant scheme, reclaiming some VAT costs on the refurbishment.

The PCC have determined to try and set aside a further £2,500 towards maintenance from general funds from 2022 onwards.

The PCC set aside £7,500 this year - £2,500 as originally planned, and £5,000 from the vaccination centre rental.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements
For the year ended 31 December 2022

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Centenary project worker	9,057	32,905	(17,160)	195	24,997
Fees	332	746	(746)	-	332
JAM	374	-	-	-	374
Futurekraft	2,320	-	(819)	-	1,501
Martha's Kitchen	319	1,516	(1,171)	(195)	469
Free meals	341	-	(26)	-	315
Collections on behalf of others	829	800	(1,128)	-	501
Centenary project - SCC ward pot	715	-	(598)	-	117
Unirecycle	-	347	-	-	347
Sheffield Town Trust art project	-	2,325	-	-	2,325
St Leonard's Community Church ward pots	-	3,752	(3,752)	-	-
St Leonard's Community Church - other restricted funds	3,760	-	(3,760)	-	-
	18,047	42,391	(29,160)	-	31,278

Centenary project worker

Grants and donations raised for the salary contribution and expenses of a children and families worker, as part of the Centenary project worker scheme run by the Diocese of Sheffield.

Fees

Wedding and funeral fees received and due to be paid to others.

JAM

Monies given for the use of the Tuesday children's groups.

Futurekraft

Monies given towards the church strategy and development plan, which involved a parish survey. Part of the balance has been used towards Jubilee celebrations and a Fun day. There is another Fun day planned for 2023.

Martha's Kitchen

Monies given towards the community café. £195 was contributed to the Centenary Project worker.

Free meals

Monies given toward free meals to be provided to children over Christmas 2020. The funder has agreed an extension until all monies have been spent.

Collections on behalf of others

Monies raised to be passed on to other organisations.

Centenary project - SCC ward pot

Funds received to purchase new toys/resources for children's work.

Unirecycle

Unirecycle is the Uniform Recycle project, recycling school uniform. The money made will be used to support families who are struggling to kit their kids out not just with uniform but also shoes and coats etc.

Sheffield Town Trust art project

An Art project due to take place in 2023.

St Leonard's Community Church ward pots

Monies given for various items including the community garden, christmas tree, kitchen equipment and the food bank.

St Leonard's Community Church - other restricted funds

As part of the parish merger, the restricted funds were transferred in from St Paul & St Leonard's church. These have been transferred out to St Leonards Community Church with effect from 31/12/22, keeping the original restrictions in place - see note 7 for further details.

These Restricted funds comprise of Music and arts, children's work, Dennis Macdonald Memorial, Training fund and Poverty fund.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements - continued
For the year ended 31 December 2022

4 Endowment funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Churchyard, wall and tower	129	79	-	-	208
St Leonard's Community Church - endowment funds	-	-	-	-	-
	<u>129</u>	<u>79</u>	<u>-</u>	<u>-</u>	<u>208</u>

Churchyard, wall and tower

This endowment fund is held as CCLA income shares and a CCLA bank account to receive the dividends towards the upkeep of the churchyard, wall and tower. The investment valuation at the year end was £2,581.

St Leonard's Community Church - endowment funds

As part of the parish merger, the endowment fund investments were transferred in from St Paul & St Leonard's church, and have been transferred out to St Leonards Community Church with effect from 31/12/22, with the same conditions as the original endowment, as per note 7.

This endowment fund is held as CCLA income shares. The investment valuation at the year end was £17,281.

During the year investment dividends of £514 were received directly into the Sheffield Diocese Board of Finance bank account and allocated to the common fund to support clergy stipends in the year.

5 Related party transactions

PCC members and their close relatives donated £19,900 (2021: £14,737) in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy and staff expenses of £1,544 (2021: £1,899) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and mileage contributions, as well as vicarage water costs. This includes expenses for St Leonard's.

In relation to St Paul & St Leonard's the following PCC members were also trustees of the other organisations involved during the year:

St Paul & St Leonard's Church (registered charity 1145963)	S Adams	
	Rev SB Evans	
	S Law	
St Leonard's Community Church (registered charity 1195960)	Rev SB Evans	resigned 24 May 2022
	S Adams	from 24 May 2022

These connections exist so that the activities within the extended parish can be managed.

The Wilkinson Memorial Fund of Heeley Parish Church (registered charity 231125) is an incumbent and churchwardens trust for the relief of poverty. This is a connected charity, but the finances are not included within the PCC accounts because it is a separate registered charity. The following PCC members are also trustees of this charity:

S Adams
 Rev SB Evans
 S Law

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Heeley with Arbourthorne and Norfolk Park
Notes to the financial statements - continued
For the year ended 31 December 2022

6 Common fund

	2022	2021
	£	£
Full year contribution	28,000	27,400
Previous year final contribution	-	9,400
	<u>28,000</u>	<u>36,800</u>

In addition to the above contributions, The Sheffield Church Burgesses Trust contributed £9,375 directly to the Diocese towards the church's contribution (2021: £12,000).

7 Parish merger and St Leonards Community Church

Background

A pastoral measure was approved to merge the parish of Heeley with Arbourthorne and Norfolk Park with effect from 1 August 2021.

The property owned by St Paul & St Leonard's Church (registered charity 1145963) was transferred to this PCC, with the Sheffield Diocesan Board of Finance being custodian trustees.

All other investments, assets (cash and other) and liabilities of St Paul & St Leonard's Church (registered charity 1145963) were also transferred to this PCC. St Paul & St Leonard's Church (registered charity 1145963) will be closed once the administration of the transfer of assets is complete.

A new entity, St Leonard's Community Church (registered charity 1195960), has been set up to become a Bishops Mission Order and take over the running of this church.

2022

It was the intention of the PCC to transfer out this balance to St Leonard's Community Church when the Bishop's Mission Order had been granted. The Bishop's Mission order was granted in September 2022 however there was a delay in setting up new bank accounts, so the financial activities of St Leonard's have remained within these accounts during 2022. The transfer of assets and liabilities to the Community Church has been decided to take place at midnight on 31/12/22 by the PCC.

Transfer of assets and liabilities out on 31/12/22

	Value per accounts at	
	31/12/22	
	£	£
Current account balances split by fund		
Designated fund	11,150	
Restricted funds - ward pot	1,425	
Restricted funds - as transferred in		
Music and arts/ Eden Project	151	
Children's Work	892	
Dennis Macdonald Memorial	333	
Training Fund	1,703	
Poverty Fund (prior Joseph Fund)	681	
Restricted funds	3,760	
Total current account balances transferred - see Receipts and payments account		16,335
CCLA investment - CBF deposit funds	17,281	
Contribution to 2022 accounts and independent examination fee	(210)	
Other assets and liabilities transferred		17,071
Transfer out of assets and liabilities to St Leonard's Community Church (registered charity 1195960)		<u>33,406</u>

The church building (331 Arbourthorne Road) is being leased to the community church for their use as a worship and community centre, for a peppercorn rent.