



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/4/23** Period start date To **31/3/24** Period end date

Charity name: **The Source, Derby**

Charity registration number: **1196401**

Objectives and Activities

| | SORP reference | | |
|--|--------------------|--|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | | The Object of the CIO is, for the public benefit, the advancement of the Christian faith in Derby and such other parts of the United Kingdom and the world as the Charity Trustees may from time to time decide. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | | <ul style="list-style-type: none">- Weekly gatherings comprising activities outlined in our statement of faith and constitution (eg. prayer, communion, hospitality etc). Meeting outside, in public places in addition to homes.- Online Wednesday evening gatherings for theological learning and discussion.- Retreats provide reflective time and hospitality for members of the public.- Voluntary donations to other charities and organisations- Networking with other churches and charities sharing similar objectives (Synergy UK, City Vision, Journey Church, Soul Table)- Producing and providing resources via online platforms (Spotify, Whatsapp) |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | | Trustees have been sent, have read and are fully aware of the guidance issued by the Commission regarding public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | N/A |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | Volunteers have made a consistent contribution to the main activities of the charity to ensure continuity of existing activities and development of new activities. They have sought to draw in contributions and participation from members of the public and have reported back to Trustees on a regular basis. |
| Other | | N/A |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>-The charity has met its objective of advancing the Christian faith for the benefit of the public.</p> <p>-It has consistently provided a variety of spaces both in person and online, for members of the public to explore, learn and grow in the Christian faith through the practices outlined in our constitution.</p> <p>-The charity has sought to build community for participants, enabling people to connect during and outside of charity activities and events. Members of the public have received practical help and pastoral support when needed.</p> <p>-The charity has resourced and equipped members of the public to live out the practices of the Christian faith in a variety of contexts (eg home, community, workplace) and has encouraged the public to engage in contemporary cultural issues (climate care, gender and sexuality, financial stewardship).</p> <p>. -The charity has promoted 'everyday faith' for the benefit of the public and those around them.</p> <p>-The charity has experienced a growing number of participants in its activities and events.</p> <p>- The Trustees of the charity have met regularly and have established a rota of</p> |

| | | |
|--|--|---|
| | | <p>items to be discussed at different points during the year to ensure that internal and external deadlines are met</p> <ul style="list-style-type: none"> - The charity has appointed 2 part-time employees (1 day a week each) from April 2023 - The charity has appointed two accountable persons for the two employees to meet with regularly for personal support and an annual appraisal. -The charity has remained financially sustainable and in good financial health. - The charity has agreed a budget for 23/24 in accordance with projected income and expenditure for the year - The charity has appointed a Treasurer (not a Trustee) to ensure that financial checks and robust accounting measures are adhered to - The charity has established a donation policy to ensure that we donate to other charities and organisations that uphold similar ethos and values - The charity has agreed to increase their financial reserves for the next financial year, reflecting the increase in income for the present year. -The charity has reviewed policies and procedures on a regular basis and where applicable, has amended them with the agreement of Trustees i.e. use of social media/photos and health and safety policies relating to outdoor activities. The charity has also taken on Public Liability Insurance. -The charity's presence in the city brings a positive contribution to individuals, the wider faith community in the city and promotes the general welfare of the city. -The charity has networked with other similar charities/organisations and provided helpful advice and guidance in addition to receiving help and support. |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | <ul style="list-style-type: none"> - Charity employees and volunteers have engaged in group based learning around Forest/Outdoor Church online - Hire of an external venue was explored in Autumn 2023 - Members of the public were invited to three Community Meetings to gather feedback on the activities of the charity |
| Performance of fundraising activities against objectives set | Para 1.41 | N/A |

| | | |
|--|-----------|-----|
| Investment performance against objectives | Para 1.41 | N/A |
| Other | | N/A |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity is £13,178 in credit at the end of the period 31 March 2024, a £5k increase on the previous financial year. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | <p>Paragraph 5.5 of our Finance Policy reads:</p> <p><i>5.5 Level of reserves</i> <i>The Trustees will agree annually on reserve levels, bearing in mind the consequences if reserves are significantly above or below the agreed levels.</i></p> <p>Reserves are held to demonstrate that The Source Derby is financially sustainable and to mitigate in the event of a large variation in income or expenditure. This variation may be due to an unforeseen expenditure arising or the dissolution of the charity.</p> |
| Amount of reserves held | Para 1.22 | £5,000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Donations |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity | Para 1.46 | All donations are made by individuals by monthly standing order, therefore the main risk is that the amount per month may fluctuate depending on people's personal financial situations. In addition, donors may decide to withdraw their donations at any time. |
| Other | | N/A |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p><i>Apart from the first Charity Trustees, unless the Charity Trustees decide otherwise every Charity Trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the Charity Trustees .</i></p> <p><i>In selecting individuals for appointment as Charity Trustees, the Charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</i></p> <p><i>All Charity Trustees must subscribe and adhere to, in belief and lifestyle, the Statement of Faith.</i> (section 11, constitution)</p> <p>Regarding the selection process, after a proposal is brought to the Trustees and agreed, the Chair of Trustees will contact them, sending them appropriate introductory documents. After a discussion, if the person is happy to be appointed and the current Trustees are in agreement and this is minuted, induction documents are sent to the new Trustee and they are invited to the next Trustees' meeting.</p> <p>An enhanced DBS check for new Trustees will be made by the Trustee with responsibility for safeguarding.</p> <p>New trustees are also updated on the Charity Commission website and Register.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>New trustees are sent the following documents:</p> <ul style="list-style-type: none"> - Constitution including Statement of Faith - Safeguarding policy - Conflict of interest policy <p>They are requested to read and address any questions of clarification to the Chair of Trustees.</p> |
|--|-----------|--|

| | | |
|---|-----------|---|
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <p>The charity consists of a board of Trustees and two employees who are accountable to the Trustees. Decisions concerning charity events and activities are delegated to the volunteers who report back to the Trustees four times a year. The responsibility of the Trustees is to ensure that all activities of the charity and the way in which these are held comply with the objectives of the charity and are in accordance with existing policies and procedures, with particular attention to areas of finance, safeguarding and health and safety.</p> <p>See above for the policy and procedures for inducting new Trustees.</p> |
| Relationship with any related parties | Para 1.51 | <p>The relationship between the charity and other charities and organisations with similar objects have operated on a relational basis and the charity is not bound or restricted in any way (ie financially or operationally) by these other groups.</p> |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | The Source, Derby |
| Other name the charity uses | |
| Registered charity number | 1196401 |
| Charity's principal address | 104 Kedleston Road Derby DE22 1FW |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|---------------------------------|---|---|
| 1 | Gaynor Shaw | Chair of Trustees/Church Leader | | Board of Trustees |
| 2 | Jennifer Smith | | | Board of Trustees |
| 3 | Thomas Larder | | From 1/3/23 to 28/3/24, resignation accepted by Trustees 2/4/24 | Board of Trustees |
| 4 | Robyn Johnstone | | | Board of Trustees |
| 5 | Elizabeth Matthews | | | Board of Trustees |
| 6 | David Matthews | | | Board of Trustees |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|--------------------|--|--|
| Gaynor Shaw | | |
| Jennifer Smith | | |
| Robyn Johnstone | | |
| Elizabeth Matthews | | |
| David Matthews | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| N/A | | |

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|-----|
| N/A |
|-----|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|-----|
| N/A |
|-----|

Other optional information

| |
|-----|
| N/A |
|-----|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) G. SHAW

Full name(s) Gaynor Philippa Shaw

Position (eg Secretary, Chair, etc) Chair of Trustees

Date 12/1/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|--|-------------------------------|
| Charity Name The Source, Derby | No (if any) 1196401 |
|--|-------------------------------|

Receipts and payments accounts

CC16a

| | | | |
|------------------------|-------------------------------|----|------------------------------|
| For the period from | Period start date 4/1/2023 | To | Period end date 3/31/2024 |
|------------------------|-------------------------------|----|------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 28,914 | - | - | 28,914 | 12,784 |
| Interest | 6 | - | - | 6 | 2 |
| Opening Balance | - | - | - | - | 544 |
| Misc | - | - | - | - | 101 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 28,920 | - | - | 28,920 | 13,431 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 28,920 | - | - | 28,920 | 13,431 |

A3 Payments

| | | | | | |
|-------------------------|--------|---|---|--------|-------|
| Grants & Donations paid | 910 | - | - | 910 | 4,223 |
| Subscriptions | 540 | - | - | 540 | 696 |
| Governance Costs | - | - | - | - | 60 |
| Salary and oncosts | 12,780 | - | - | 12,780 | - |

| | | | | | |
|---|---------------|----------|----------|---------------|--------------|
| Expenses | 145 | - | - | 145 | - |
| Hospitality and Resources | 610 | - | - | 610 | - |
| Misc | 149 | - | - | 149 | - |
| Staff Development | 672 | - | - | 672 | - |
| | - | - | - | - | - |
| Sub total | 15,806 | - | - | 15,806 | 4,979 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total | - | - | - | - | |
| Total payments | 15,806 | - | - | 15,806 | 4,979 |
| Net of receipts/(payments) | 13,113 | - | - | 13,113 | 8,452 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 13,113 | - | - | 13,113 | 8,452 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Co-operative Bank | 21,565 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 21,565 | - | - |
| | (agree balances with receipts and payments account (s)) | Agreement Error | OK | OK |
| | | Unrestricted funds | Restricted funds | Endowment funds |

B2 Other monetary assets

| Details | to nearest £ | to nearest £ | to nearest £ |
|---------|--------------|--------------|--------------|
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|-------------|------------------|
| G Shaw | Gaynor Shaw | 12/1/25 |
| | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Source, Derby

On accounts for the year
ended

31 March 2024

Charity no

1196401

Set out on pages

1 to 4 (One to Four) including this report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Darren Warren

Date:

22/01/2025

Name:

Darren Warren – Paxton Independent Examiners

Relevant professional
qualification(s) or body :

FMAAT

Address:

61a High Street South

Rushden

Northants, NN10 0RA

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CC Receipts & Payments Report

Charity name: The Source

Charity number: 1196401

For the period from 01/04/2023 to 31/03/2024

| Receipts and payments | | | | |
|-------------------------------------|--------------------|------------------|-----------------|-------------|
| | Unrestricted funds | Restricted funds | Endowment funds | Total funds |
| | £ | £ | £ | £ |
| Receipts | | | | |
| Voluntary Receipts | 27,406 | 0 | 0 | 27,406 |
| Fundraising Activities | | | | |
| Investments | 6 | 0 | 0 | 6 |
| Charitable Activities | | | | |
| Other Receipts | 1,508 | 0 | 0 | 1,508 |
| | 28,920 | 0 | 0 | 28,920 |
| Asset and Investment sales etc | | | | |
| Total receipts | 28,920 | 0 | 0 | 28,920 |
| Payments | | | | |
| Voluntary Income Costs | | | | |
| Fundraising Costs | | | | |
| Charitable Activities Costs | 15,806 | 0 | 0 | 15,806 |
| Governance Costs | | | | |
| | 15,806 | 0 | 0 | 15,806 |
| Assets and investments gains/losses | 0 | 0 | 0 | 0 |
| Total payments | 15,806 | 0 | 0 | 15,806 |
| Excess of receipts over payments | 13,114 | 0 | 0 | 13,114 |
| Transfers between Funds | 0 | 0 | 0 | 0 |
| Cash Funds Last Year End | 8,452 | 0 | 0 | 8,452 |
| Cash funds this year end | 21,566 | 0 | 0 | 21,566 |

| | | | | |
|---------------|---|--|--|--|
| Paxton | Charity Commission Receipts and Payments Details | | | |
|---------------|---|--|--|--|

Charity no. 1196401

The Source

March 2024

| | <u>Unrestricted</u> | <u>Restricted</u> | <u>Endowment</u> | <u>Year Total</u> |
|--------------------------------|---------------------|-------------------|------------------|-------------------|
| A1 Receipts | | | | |
| | 0 | 0 | 0 | 0 |
| A1 Voluntary Receipts | | | | |
| Giving from Source members | 27,406 | 0 | 0 | 27,406 |
| | 27,406 | 0 | 0 | 27,406 |
| A1 Investments | | | | |
| Interest | 6 | 0 | 0 | 6 |
| | 6 | 0 | 0 | 6 |
| A1 Other Receipts | | | | |
| Money Transfer to Co Op | 1,508 | 0 | 0 | 1,508 |
| | 1,508 | 0 | 0 | 1,508 |
| A3 Payments | | | | |
| | 0 | 0 | 0 | 0 |
| A3 Charitable Activities Costs | | | | |
| Salary | 12,715 | 0 | 0 | 12,715 |
| Payroll costs | 65 | 0 | 0 | 65 |
| Website Subscription | 245 | 0 | 0 | 245 |
| Hospitality | 522 | 0 | 0 | 522 |
| Donations / Gifts | 910 | 0 | 0 | 910 |
| Other subscriptions | 13 | 0 | 0 | 13 |
| DBS registration | 283 | 0 | 0 | 283 |
| Staff Development/Retreat | 672 | 0 | 0 | 672 |
| Expenses | 145 | 0 | 0 | 145 |
| Resources | 89 | 0 | 0 | 89 |
| Misc | 149 | 0 | 0 | 149 |
| | 15,808 | 0 | 0 | 15,808 |