



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 4/11/21 **Period start date** **To** 31/3/23 **Period end**
date

Charity name: The Source, Derby

Charity registration number: 1196401

Objectives and Activities

	SORP reference		
Summary of the purposes of the charity as set out in its governing document	Para 1.17		The Object of the CIO is, for the public benefit, the advancement of the Christian faith in Derby and such other parts of the United Kingdom and the world as the Charity Trustees may from time to time decide.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19		<ul style="list-style-type: none">- Weekly gatherings comprising activities outlined in our statement of faith and constitution (eg. prayer, communion, hospitality etc). Meeting in outside, public places in addition to homes.- Online Wednesday evening gatherings for theological learning and discussion.- Retreats providing reflective time and hospitality for members of the public.- Voluntary donations to other charities and organisations- Networking with other churches and charities sharing similar objectives (Community Church Northampton/Synergy UK) Soul Table, City Vision, Journey Church- Producing and providing resources (music, podcasts

			and downloadable booklets) via our website.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18		Trustees have been sent, have read and are fully aware of the guidance issued by the Commission regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers have made a consistent contribution to the main activities of the charity to ensure continuity of existing activities and development of new activities. They have sought to draw in contributions and participation from members of the public and have reported back to Trustees on a regular basis.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>-The charity has met its objective of advancing the Christian faith for the benefit of the public.</p> <p>-It has consistently provided a variety of spaces both in person and online, for members of the public to explore, learn and grow in the Christian faith through the practices outlined in our constitution.</p> <p>-The charity has sought to build community for participants, enabling people to connect during and outside of charity activities and events. Members of the public have received practical help and pastoral support when needed.</p> <p>-The charity has resourced and equipped members of the public to live out the practices of the Christian faith in a variety of contexts (eg home, community, workplace) and has encouraged the public to engage in contemporary cultural issues (climate care, gender and sexuality, financial resources). . -</p> <p>The charity has promoted 'everyday faith' for the benefit of the public and those around them.</p> <p>-The charity has purposefully explored matters of wellbeing with members of the public and has encouraged participants to increase their understanding of mental health and wellbeing issues for themselves and the wider community.</p> <p>-The charity has experienced a growing number of participants in its activities and events.</p> <p>-The charity has remained financially sustainable and in good financial health.</p> <p>-The charity has reviewed policies and procedures on a regular basis and where applicable, has amended them with the agreement of Trustees. The increase in the number of children and vulnerable people participating in charity activities has also prompted regular discussions amongst Trustees.</p>

		<p>-The charity's presence in the city brings a positive contribution to individuals, the wider faith community in the city and promotes the general welfare of the city.</p> <p>-The charity has networked with other similar charities/organisations and provided helpful advice and guidance in addition to receiving help and support.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>- Four retreat days were held, two of these were residential. The retreat days incorporated practices in our statement of faith such as prayer, study, hospitality. Booklets were produced for the retreats to enable participants to continue the practices at other times.</p> <p>-Online theological and cultural engagement meetings (Everyday Theologians) twice a month have enabled participants from a variety of backgrounds to participate in a discussion based on the Bible/other books.</p> <p>-Songwriting and production of 'Bright Sadness', 'Flame' and 'Silent Saturday'.</p>
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is £8,451.74 in credit at the end of the period 31 March 2023
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Paragraph 5.5 of our Finance Policy reads:</p> <p><i>5.5 Level of reserves</i></p> <p><i>The Trustees will agree annually on reserve levels, bearing in mind the consequences if reserves are significantly above or below the agreed levels.</i></p> <p>Reserves are held to demonstrate that The Source, Derby is financially sustainable and to mitigate in the event of a large variation in income or expenditure. This variation may be due to an unforeseen expenditure arising or the dissolution of the charity.</p>
Amount of reserves held	Para 1.22	£6,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	All donations are made by individuals by monthly standing order, therefore the main risk is that the amount per month may fluctuate depending on people's personal financial situations. In addition, donors may decide to withdraw their donations at any time.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><i>Apart from the first Charity Trustees, unless the Charity Trustees decide otherwise every Charity Trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the Charity Trustees .</i></p> <p><i>In selecting individuals for appointment as Charity Trustees, the Charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</i></p> <p><i>All Charity Trustees must subscribe and adhere to, in belief and lifestyle, the Statement of Faith.</i></p> <p>(section 11, constitution)</p> <p>Regarding the selection process, after a proposal is brought to the Trustees and agreed, the Chair of Trustees will contact them, sending them appropriate introductory documents. After a discussion, if the person is happy to be appointed and the current Trustees are in agreement and this is minuted, induction documents are sent to the new Trustee and they are invited to the next Trustees' meeting.</p> <p>An enhanced DBS check for new Trustees will be made by the Trustee with responsibility for safeguarding.</p>

		New trustees are also updated on the Charity Commission website and Register.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>New trustees are sent the following documents:</p> <ul style="list-style-type: none"> - Constitution including Statement of Faith - Safeguarding policy - Conflict of interest policy <p>They are requested to read and address any questions of clarification to the Chair of Trustees.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity consists of a board of Trustees and two volunteers who are accountable to the Trustees. Decisions concerning charity events and activities are delegated to the volunteers who report back to the Trustees four times a year. The responsibility of the Trustees is to ensure that all activities of the charity and the way in which these are held comply with the objectives of the charity and are in accordance with existing policies and procedures, with particular attention to areas of finance, safeguarding and health and safety.</p> <p>See above for the policy and procedures for inducting new Trustees.</p>
Relationship with any related parties	Para 1.51	<p>The relationship between the charity and other charities and organisations with similar objects have operated on a relational basis and the charity is not bound or restricted in any way (ie financially or operationally) by these other groups.</p>
Other		

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Reference and Administrative details

Charity name	The Source, Derby
Other name the charity uses	
Registered charity number	1196401
Charity's principal address	104 Kedleston Road Derby DE22 1FW

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Gaynor Shaw	Chair of Trustees/Church Leader		Board of Trustees
	2	Jennifer Smith			Board of Trustees
	3	Thomas Larder			Board of Trustees
	4	Robyn Johnstone		4/2/22 to present	Board of Trustees
	5	Elizabeth Matthews		22/7/22 to present	Board of Trustees
	6	David Matthews		22/7/22 to present	Board of Trustees
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Gaynor Shaw		
Jennifer Smith		
Thomas Larder		
Robyn Johnstone		
Elizabeth Matthews		
David Matthews		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	N/A		
	Name of chief executive or names of senior staff members (Optional information)		
	N/A		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	G. SHAW	
	Full name(s)	Gaynor Philippa Shaw	
	Position (eg Secretary, Chair, etc)	Chair of Trustees	
	Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Source, Derby

No (if any)
1196401

Receipts and payments accounts

CC16a

For the period
from

Period start date
11/4/2021

To

Period end date
3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	£12,783.86	-	-	12,784	N/A
Interest	£2.44	-	-	2	N/A
Opening Balance	£543.51	-	-	544	N/A
Misc	101	-	-	101	N/A
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,431	-	-	13,431	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,431	-	-	13,431	-
A3 Payments					
Grants & Donations paid	4,223	-	-	4,223	N/A
Subscriptions	696	-	-	696	N/A
Governance Costs	60	-	-	60	N/A
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,979	-	-	4,979	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,979	-	-	4,979	-
Net of receipts/(payments)	8,452	-	-	8,452	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	8,452	-	-	8,452	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	8,451.74	-	-
		-	-	-
		-	-	-
	Total cash funds	8,452	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	