

# **YOUNG MEDWAY**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED 31ST OF MARCH 2025**

Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester, West Sussex  
PO20 7EG

## **YOUNG MEDWAY**

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## YOUNG MEDWAY

### LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1196375
<b>START OF FINANCIAL YEAR</b>	1st April 2024
<b>END OF FINANCIAL YEAR</b>	31st March 2025
<b>TRUSTEES SERVING DURING AND AFTER THE YEAR ENDING 31ST MARCH 2025</b>	B W Cooper P V Martin Cllr A Price J Williams - Resigned on 09.07.24 E Horner- Resigned on 17.04.24 K Self Cllr M W E Jones K-L Bottiglieri K Scott - Appointed on 03.04.24 C Gilhooly - Appointed on 03.04.24 Cllr Jim Gilbourne - Appointed on 12.03.2024
<b>GOVERNING DOCUMENT</b>	CIO Foundation - registered on 02.11.2021
<b>OBJECTS</b>	<p>1. TO PROMOTE THE EFFICIENCY AND EFFECTIVENESS OF CHARITIES PROVIDING SERVICES FOR CHILDREN OR YOUNG PEOPLE BY PROVIDING SUPPORT, ADVICE, TRAINING AND OTHER ASSISTANCE.</p> <p>2. TO PROMOTE THE EFFECTIVE USE OF RESOURCES FOR CHARITABLE PURPOSES BY CHARITABLE AND NON-CHARITABLE BODIES WORKING WITH CHILDREN AND YOUNG PEOPLE BY PROVIDING ADVICE, SERVICES AND CONSULTATIONS.</p> <p>3. TO ADVANCE IN LIFE AND RELIEVE THE NEEDS OF CHILDREN AND YOUNG PEOPLE THROUGH MAKING GRANTS TO ORGANISATIONS THAT DO ANY OR ALL OF THE FOLLOWING:</p> <ul style="list-style-type: none"><li>• THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE;</li><li>• PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.</li></ul>
<b>BANKING</b>	CAF Bank Ltd 25 Kings Hills Avenue Kings Hill, West Malling, Kent ME19 4JQ
<b>REGISTERED ADDRESS</b>	Young Medway c/o Medway Youth Service Medway Council Gun Wharf Dock Road Chatham ME4 4TR
<b>INDEPENDENT EXAMINER</b>	Z Derbak Independent Examiners Ltd The Grain Store Hills Barns Appledram Lane South Chichester, West Sussex PO20 7EG

**YOUNG MEDWAY**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

**OBJECTIVES AND ACHIEVEMENTS**

1. To promote the efficiency and effectiveness of charities providing services for children or young people by providing support, advice, training and other assistance
2. To promote the effective use of resources for charitable purposes by charitable and non-charitable bodies working with children and young people by providing advice, services and consultations.
3. To advance in life and relieve the needs of children and young people through making grants to organisations that do any or all of the following:
  - the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
  - providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

In this third year of operation Young Medway continued to develop its partnership with the Young People's Foundation Trust and Medway Council. Key activities included the delivery three networking sessions and two training opportunities for members. This work was facilitated by funding from the Young People's Foundation Trust which enabled the commissioning of Young Ealing Foundation to provide some administrative and consultancy support to help organise the offer to members. Networking sessions were well attended and received by member organisations. The two training sessions were well received but had lower attendance and this part of the program is under review. Young Medway has also partnered with Medway Council to copromote spaces on its monthly training for volunteers in member organisation. This began in January and sessions have been well received.

Throughout this year trustees have operated in accordance with the guidance from the Charity Commission, focussing their work on the public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

During 2024-25 Young Medway achieved various goals, including:

- Delivering a program of activities to support members
- Further developing online content including funding support and guidance.

**FINANCIAL REVIEW AND RESERVES POLICY**

By the 31st March of 2025 Young Medway held £45,502 in its accounts with the Charities Aid Foundation Bank. £34,857 of this was restricted fund, from which £30,337 was held on behalf of youth projects previously administered by Woodlands Youth Centre, Strood Youth Centre, Woodies Youth Centre and Parkwood Youth Centre. These legacy funds were donated to Young Medway at its formation as the previous charities closed in 2021/22.

In addition, it held £15,165 associated with the direct activity of Young Medway. These include Restricted Funds of £3,085 remaining of the 23/24 £10,000 grant from the Colyer Fergusson Charitable Trust and £1,434 from the Young People's Foundation Trust. Both of these relate to support costs and developing Young Medway's membership offer. Young Medway gratefully received a significant donation of £3,198 from the Mayor of Medway in September 2024 who had fund raised for Young Medway as one of their chosen charities of their 2023/24 Mayoral Year.

All spending has remained within the boundaries of available funds.

Young Medway aims to hold three months of unrestricted funds. As a newly formed organisation the Trustees keep this policy under review. Young Medway is holding historical restricted funds totalling £30,337 on behalf of four youth centres in Medway. This has arisen after the winding down of the four small local charities in 2021/22 that held the funds connected to each youth centre. Each were struggling to recruit enough active local management committee members to keep them viable as stand alone committees. The remaining funds are restricted to being spent for the benefit of young people who attend those youth centres. Young Medway, in conjunction with local young people, will be spending down these funds over the next two years. Young Medway have a process in place, that is available on request for agreeing to hold further funds, which must be approved by the Chair and Treasurer.

There are no specific concerns or reasons for the charity to not be able to continue to run in its current format. However, the charity is seeking core funds to be able employ staff and further develop its business.

## YOUNG MEDWAY

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31ST MARCH 2025

#### Structure, Governance and management

Young Medway is a Charitably Incorporated Organisation or CIO.

**The trustee board is made up as described by the below section of the constitution:**

#### **(3) Number of charity trustees**

(a) There should be:

Not less than 3 nor more than 12 elected trustees;

1 ex officio trustee; and

Not less than 2 nor more than 4  
nominated trustees.

(b) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

(c) The maximum number of charity trustees that can be appointed is as provided in sub-clause (a) of this clause. No trustee appointment may be made in excess of these provisions.

**Trustee selection is detailed in the below section of the constitution:**

#### **Appointment of charity trustees**

##### **(1) Appointed charity trustees**

(a) Apart from the first charity

trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

(b) In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

##### **(2) Ex officio charity trustee**

The Portfolio holder for Medway Children's Services will either serve as or nominate an ex-officio trustee for the time being ("the office holder") shall automatically, by virtue of holding that office ("ex officio"), be a charity trustee.

If unwilling to act as a charity trustee, the office holder may:

(a) before accepting appointment as a charity trustee, give notice in writing to the trustees of their unwillingness to act in that capacity; or

(b) after accepting appointment as a charity trustee, resign under the provisions contained in clause 15 (Retirement and removal of charity trustees). The office of ex officio charity trustee will then remain vacant until the office holder ceases to hold office.

##### **(3) Nominated Charity Trustees**

(a) Medway Council ("the appointing body") may appoint up to three charity trustees.

(b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.

(c) Each appointment must be for  
a term of [3] years.

(d) The appointment will be  
effective from the later of:

(i) the date of the vacancy; or

(ii) the date on which the CIO is informed of the appointment.

(e) The person appointed need not be a member of the appointing body.

(f) A trustee appointed by the appointing body has the same duty under Clause 12(1) as the other charity trustees to act in the way they decide in good faith would be most likely to further the purposes of the CIO.

#### **TRUSTEES RESPONSIBILITIES**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees ..  .., Trustee.

Print name: CLARE GILHOOLY

Date: 14/10/25

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Young Medway on the accounts for the year ended 31st March 2025 set out on pages 7 to 10.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

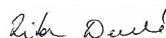
1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT AATQB  
Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester, West Sussex  
PO20 7EG

Sign:



Date:

15.10.2025

# YOUNG MEDWAY

## STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2025

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	<b>Total 2024/25 £</b>	<b>Total 2023/24 £</b>
<b>RECEIPTS :</b>						
Voluntary Receipts	2	6,447	3,198	12,938	22,583	40,685
<b>TOTAL RECEIPTS</b>		<b>6,447</b>	<b>3,198</b>	<b>12,938</b>	<b>22,583</b>	<b>40,685</b>
<b>PAYMENTS :</b>						
Costs of Charitable Activities	3a	173	3,688	61,494	65,355	15,797
Governance Costs	3b	-	-	1,260	1,260	1,320
<b>TOTAL PAYMENTS</b>		<b>173</b>	<b>3,688</b>	<b>62,754</b>	<b>66,615</b>	<b>17,117</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>6,274</b>	<b>-490</b>	<b>-49,816</b>	<b>-44,032</b>	<b>88,522</b>
Transfer between funds		-	-	-	-	-
Cash funds last year end		4,371	490	84,673	89,534	88,522
<b>Cash funds this year end</b>		<b>10,645</b>	<b>-</b>	<b>34,857</b>	<b>45,502</b>	<b>89,534</b>

The notes on pages 9 to 10 form part of these accounts.

All operations are continuing operations.

# YOUNG MEDWAY

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST MARCH 2025

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Funds £	31-Mar-25 Total £	31-Mar-24 Total £
<b>ASSETS</b>						
<b>Cash Funds:</b>						
General Account		2,358	-	-	2,358	1,839
Savings Account		8,287	-	34,857	43,144	87,695
		<b>10,645</b>	<b>-</b>	<b>34,857</b>	<b>45,502</b>	<b>89,534</b>
<b>Assets retained for the Charity's own use:</b>						
Equipment		-	-	-	-	-
Amount due to the charity		-	-	-	-	-
<b>LIABILITIES</b>						
Independent Examiners Fee		720	-	-	720	1,320
		<b>720</b>	<b>-</b>	<b>-</b>	<b>720</b>	<b>1,320</b>

### TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 13/10/25 and

Signed on their behalf by , Trustee.

Print name: CLARE GILHOOLY



# YOUNG MEDWAY

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

### 1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

### 2. RECEIPTS

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024/25 £	Total 2023/24 £
Charitable activities	5	-	-	2,876	2,876	-
Donations and legacies	5	-	-	6,196	6,196	29,470
Other Income	5	2,040	-	231	2,271	446
Services	4, 5	-	3,198	3,635	6,833	7,830
Miscellaneous Income		2,994	-	-	2,994	1,331
Interest		1,413	-	-	1,413	1,608
		<b>6,447</b>	<b>3,198</b>	<b>12,938</b>	<b>22,583</b>	<b>40,685</b>

### 3. PAYMENTS

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024/25 £	Total 2023/24 £
<b>a) Costs of Charitable Activities</b>						
Equipment and Supplies	5	-	-	34,145	34,145	27,554
Insurances	4, 5	-	119	8	127	96
Maintenance	5	-	-	3,764	3,764	-
Meals and entertainment	4, 5	-	199	1,306	1,505	415
Office/General Administrative Expenses	4, 5	-	57	5,113	5,170	827
Other Professional Services	4, 5	110	319	2,216	2,645	3,646
Rent / Room Hire	5	-	-	614	614	375
Training	5	-	-	3,942	3,942	2,610
Travel and Accommodation	5	-	-	354	354	-
Activities	5	-	-	6,225	6,225	2,574
Computer Cost	5	10	-	259	269	126
Printing, Postage and Stationery	5	-	-	162	162	38
Other Expenditure	4, 5	48	2,994	2,040	5,082	92
Advertising	5	-	-	938	938	-
Phone Cost	5	-	-	210	210	-
Interest Payable		5	-	-	5	-
Cash bill payments	5	-	-	198	198	-
		<b>173</b>	<b>3,688</b>	<b>61,494</b>	<b>65,355</b>	<b>38,353</b>
<b>b) Governance Costs</b>						
Independent Examination	5	-	-	1,260	1,260	1,320
		<b>-</b>	<b>-</b>	<b>1,260</b>	<b>1,260</b>	<b>1,320</b>

## YOUNG MEDWAY

### NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST MARCH 2025

#### 4. DESIGNATED FUNDS

##### Current year

	Cash funds at 01st Apr 2024	Receipts	Payments	Transfer	Cash funds at 31st Mar 2025
	£	£	£	£	£
Young Medway General	490	3,198	-3,688	-	-
	<b>490</b>	<b>3,198</b>	<b>-3,688</b>	<b>-</b>	<b>-</b>

##### Previous year

	Cash funds at 01st Apr 2023	Receipts	Payments	Transfer	Cash funds at 31st Mar 2024
	£	£	£	£	£
Young Medway General	-	-	-1,470	1,960	490
	<b>-</b>	<b>-</b>	<b>-1,470</b>	<b>1,960</b>	<b>490</b>

#### 5. RESTRICTED FUNDS

##### Current year

	Cash funds at 01st Apr 2024	Receipts	Payments	Transfer	Cash funds at 31st Mar 2025
	£	£	£	£	£
Parkwood Youth Service	17,445	1,101	-6,353	-	12,193
Strood Youth Service	14,011	10,362	-16,433	-	7,940
Woodlands Youth Service	7,524	1,475	-5,996	-	3,003
WREC Youth Service	29,080	-	-21,879	-	7,201
Young Medway (KCF & YPFT)	16,613	-	-12,093	-	4,520
	<b>84,673</b>	<b>12,938</b>	<b>-62,754</b>	<b>-</b>	<b>34,857</b>

Each of the historic restricted funds contribute a 3% of their holding funds to cover the general running cost of the organisations each year. These are included in the Payments category.

##### Previous year

	Cash funds at 01st Apr 2023	Receipts	Payments	Transfer	Cash funds at 31st Mar 2024
	£	£	£	£	£
Parkwood Youth Service	24,839	1,544	-8,938	-	17,445
Strood Youth Service	20,292	3,998	-10,279	-	14,011
Woodlands Youth Service	12,280	1,513	-6,269	-	7,524
WREC Youth Service	22,939	13,290	-7,149	-	29,080
Young Medway (KCF & YPFT)	6,269	17,500	-5,196	-1,960	16,613
	<b>24,839</b>	<b>37,845</b>	<b>-37,831</b>	<b>-1,960</b>	<b>84,673</b>

#### 6. PAYMENTS TO TRUSTEES OR RELATED PARTIES

No material transaction took place between the organisation and a trustee or any person connected with them.

#### 7. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.