



## **The Hollies Childcare Facility**

Learning, Caring and Playing Together  
Dysgu, Gofalu a Chwarae Gyda'n Gilydd

Charity Registration Number: 1196324  
CIW Registration Number: CYM00003386

# **Report and Financial Statement of the Trustees for the year ending 31<sup>st</sup> August 2025**

The Trustees of The Hollies Childcare Facility present their annual report and accounts for the year ended 31<sup>st</sup> August 2025 and confirm that they comply with the Charities Act of 2011 and The Charities SORP (FRS 102).

## **Aims**

1. To provide the necessary facilities for the daily care, recreation, and education of children of pre-school age and during out of school hours for children of pre-school age to 11 years.
2. To advance the education and training of the persons in the provision of such care, education, and recreational facilities.

## **Objectives**

1. To increase pupil numbers.
2. To enrich the lives of the children in our care by providing financial assistance for the children to experience extra-curricular activities.
3. To provide monetary help, where possible, to improve facilities at Gwauncelyn Primary School.
4. To keep our fees to a minimum

## **Background**

Once again, The Hollies Childcare facility has continued to thrive, and we have seen an increase in numbers in all areas – especially with our care for two-year-olds.

In all areas our fees have been kept to a minimum.

An increase in the number of two-year-old children attending the facility has meant an increase in staff to ensure that regulations regarding staffing ratios are maintained.

It is all too often difficult for a mum to return to work as the cost of childcare can be prohibitive. Once again, we have been able to help several families by providing free day care to help them take this important step in returning to employment. We have also been able to provide free day care to families who are experiencing stressful situations at home

This year we have made a total of £25,324.85 in charitable donations.

## **Pupil Numbers**

On September 1<sup>st</sup>, 2024, there were 15 children registered for our Playgroup Rising 3's, 27 children registered for our Playgroup Wrap-around service and 80 children registered for Out of School Club.

## Staff/Pupil Ratios

We are registered by Care Inspectorate Wales, and we follow staffing guidelines issued as follows:

Age 2 ratio is 1 to 4.

Age 3 to 7 ratio is 1 to 8.

Age 7 to 11 ratio is 1 to 10.

## Staffing

For the period reported we had 13 members of staff all with Enhanced DBS checks.

Six of these staff members had pay grades above the NLW and the remaining 7 on the NLW.

### Our Team:

<b>Name of CIW Responsible Individuals</b>	Sarah Murray Lynnette Collins
<b>Manager / PIC Level 4 HLTA, Level 3 CCPLD, Level 3 Transition to Play-work</b>	Sarah Murray
<b>Person in Charge of Playgroup and Hollies Out of School Club – CCLD Level 5, Transition to Play-work Level 3</b>	Claire Malkin
<b>Senior Play Leaders</b> CCLD Level 5, Transition to Play-works Level 3  CCPLD Level 3	Paula Davies-English  Amy Bartlett
<b>PIC Holiday Club, Deputy PIC for HOSC, Playworker and Food Preparation Co-ordinator.</b> Play-works Level 2, and CCPLD Level 3  <b>Deputy PIC for Holiday Club and Playworker.</b> Playworker. Cache Level 3 Extended Diploma for Children's Care, Learning and Development, Level 2 Play-works	Sharon Williams  Abbey Smith
<b>Playworkers</b> CCLD Level 3 CCLD Level 3 Play-works Level 2	Sally Smith Jodie Moore Callum Barrett
<b>Playworkers</b>	Sarah Parffit Morgan Barrett Aurora Bartolomei Leila Martin

All of our staff are committed to working towards undertaking any relevant qualifications to continue their professional development.

Amy Bartlett left for her maternity leave in June and will return to us in March 2026.

## **Staff Training Completed During the Reporting Period**

Prevent, Extended Safeguarding Training, Food Hygiene, First Aid, Health and Safety, Equality and Diversity, Allergen, Fire Safety, ALNCO Forum, GDPR, Mental Health, EIPEN, Healthy Eating, Movement Matters and Diabetic Training.

## **What We Do**

We plan focussed cross curricular activities covering the 6 areas of learning as outlined in the curriculum for Wales – expressive arts, languages, literacy and communication, science and technology, mathematics and numeracy, humanities and health and well-being. Offering real life experiences through a range of age-appropriate resources and opportunities the children can make their own choices and lead their own learning.

Our indoor and outdoor environments allow the children to take part in a variety of play activities and different types of play exploring their senses, managing, and taking risks and developing a sense of the world around them.

## **Our Fees**

Fees are our principal source of income. For the year reported we have had an increase in the cost of utilities, refreshments and staffing and we are pleased to report that once again, we have been able to provide our services for playgroup and after school care without an increase in our fees. However, to maintain staffing requirements during the six-week school holidays, fees for holiday club were increased to £25 per day. This was as a result of the increase in the number of requests for places for two year old children.

### **1. Playgroup**

Pre-School children from the age of 3 are eligible for a grant towards day care from The Welsh Government. Parents need to apply for this grant.

We set our Playgroup fees for children under 3 in line with by the WG grant which is currently £6.40 per hour.

### **2. Out of School Club**

Our after-school care fees are £7.00 per session.

If parents commit themselves to our facility, for the school year in advance, the fees are calculated monthly over an 11-month period.

Monthly fees for children attending:

5 sessions per week - £120.90.

4 sessions per week - £96.72.  
3 sessions per week - £72.54.  
2 sessions per week - £48.36.  
1 session per week - £24.18.

If we have available spaces parents can use the facility ad hoc for a fee of £8.50 per session.

### 3. Holiday Club

Holiday club operates throughout school holidays except for bank holidays.  
The club hours are 9:00am to 4:00pm at a cost of £25.00 per day.

**Snacks are provided throughout the day in all three settings at no extra cost.**

### **Our Finances**

It is our policy to maintain a reserve of £55,000.00 (where possible) in unrestricted funds. This equates to approximately 3 months operating costs.

### **ACCOUNTS REPORT FOLLOWS**

## INDEPENDENT EXAMINER'S REPORT TO

### THE TRUSTEES OF THE HOLLIES CHILCARE FACILITY (CHARITY NO. 1196324)

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2025 set out on pages 2-4

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

28th May 2026

Young and Phillips  
Chartered Certified Accountants  
Inspiration House  
Williams Place  
Cardiff Road  
Upper Boat  
Pontypridd  
CF37 5BH

# THE HOLLIES CHILDCARE FACILITY

## REVENUE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2025

		2025		2024
	£	£	£	£
<b>Turnover</b>				
RCT payments		81,654		67,599
Playgroup income		79,947		46,548
Holiday Club income		22,355		18,818
HOSC income		52,534		54,238
		<u>236,490</u>		<u>187,203</u>
<b>Other operating income</b>				
Grants received		500		-
<b>Administrative expenses</b>				
Wages and PAYE	169,195		146,647	
Social security costs	6,769		3,823	
DBS Checks	312		213	
Protective clothing	430		154	
Training	293		437	
Staff pension costs	3,503		2,721	
Rent	7,725		6,180	
Play equipment	2,082		3,279	
Power, light and heat	2,095		1,201	
Property repairs and maintenance	276		1,240	
Software costs	392		336	
Hire of equipment	556		-	
Professional subscriptions	290		210	
Legal and professional fees	317		315	
Accountancy	710		660	
Charitable donations	25,000		15,902	
Bank charges	86		(40)	
Insurance	1,156		1,131	
Printing, postage and stationery	55		43	
Website costs	594		570	
Telephone	165		150	
Refreshments	3,646		3,548	
Entertaining	650		337	
Sundry expenses	110		60	
Depreciation	3,110		3,329	
		<u>(229,517)</u>		<u>(192,446)</u>
<b>Operating profit/(loss)</b>		<u>7,473</u>		<u>(5,243)</u>
<b>Interest payable and similar expenses</b>				
Interest on overdue taxation		-		(5)
<b>Profit/(loss) before taxation</b>	3.16%	<u><u>7,473</u></u>	2.80%	<u><u>(5,248)</u></u>

# THE HOLLIES CHILDCARE FACILITY

## BALANCE SHEET

AS AT 31 AUGUST 2025

	Notes	2025 £	£	2024 £	£
Fixed assets			12,450		13,316
Current assets		71,033		62,644	
Creditors: amounts falling due within one year		(650)		(600)	
Net current assets			70,383		62,044
Total assets less current liabilities			82,833		75,360
Creditors: amounts falling due after more than one year			-		-
<b>Net assets</b>			<u>82,833</u>		<u>75,360</u>
<b>Capital account</b>					
Opening balance			75,360		80,608
Profit/(loss)			7,473		(5,248)
Closing balance			<u>82,833</u>		<u>75,360</u>

The financial statements were signed on 3rd March 2025

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**Administrative Information:**

Charity Name: The Hollies Childcare Facility

Charity Number: 1196324

CIW Number: CYM00003386

Principal Office:

The Hollies Childcare Facility  
Gwauncelyn Primary School  
Heol Deg  
Tonteg  
Rhondda Cynon Taff  
CF38 1ET

Trustees:

Mr John Collins  
Mrs Lynnette Collins  
Mrs Susan Reville  
Mrs Sarah Hearne  
Mrs Sian Iles

Accountants:

Young & Phillips Ltd  
Inspiration House  
Williams Place  
Cardiff Road  
Upper Boat  
Pontypridd  
CF37 5 BH