



The Hollies Childcare Facility

Learning, Caring and Playing Together
Dysgu, Gofalu a Chwarae Gyda'n Gilydd

Charity Registration Number: 1196324

CIW Registration Number: CYM00003386

Report and Financial Statement of the Trustees for the year ending 31st August 2023

The Trustees of The Hollies Childcare Facility present their annual report and accounts for the year ended 31st August 20223 and confirm that they comply with the Charities Act of 2011 and The Charities SORP (FRS 102).

Aims

1. To provide the necessary facilities for the daily care, recreation, and education of children of pre-school age and during out of school hours for children of pre-school age to 11 years.
2. To advance the education and training of the persons in the provision of such care, education, and recreational facilities.

Objectives

1. To increase pupil numbers.
2. To enrich the lives of the children in our care by providing financial assistance for the children to experience extra-curricular activities.
3. To provide monetary help, where possible, to improve facilities at Gwauncelyn Primary School.
4. To keep our fees to a minimum

Background

Although we were initially set up to provide a wraparound service for the nursery at Gwaucelyn Primary School, following our move into our new accommodation on 1st March 2022 the Hollies has continued to thrive and expand.

Offering care for children from the age of 2 has been particularly successful. Our Holiday Clubs, which are open to the local community, have been so successful that we have had to turn children away to maintain staffing ratios.

As we have close links with Gwauncelyn Primary School we are frequently made aware of parents who are experiencing difficulties.

This year we have been able to help three such families by providing free full day care. In one case this has enabled mum to return to work which has not only helped financially but has helped her health and well-being.

We have also made a total of £11,887.00 in charitable donations.

We successfully applied for a grant to improve our children's outdoor learning area. These improvements have enabled the children to not only grow their own vegetables in their greenhouse but have a great deal of fun with their new equipment.

Pupil Numbers

On September 1st, 2022, there were 38 children registered for our Playgroup Wrap-around service and 78 children registered for Out of School Club.

Staff/Pupil Ratios

We are registered by Care Inspectorate Wales, and we follow staffing guidelines issued as follows:

Age 2 ratio is 1 to 4.

Age 3 to 7 ratio is 1 to 8.

Age 7 to 11 ratio is 1 to 10.

Staffing

For the period reported we had 9 members of staff all with Enhanced DBS checks.

Four of these staff members had pay grades above the NLW and the remaining 5 on the NLW.

Our Team:

Name of CIW Responsible Individuals	Sarah Murray Lynnette Collins
Manager / PIC Level 4 HLTA, Level 3 CCPLD, Level 3 Transition to Playworks,	Sarah Murray
Person in Charge of Playgroup and Deputy PIC HOSC – CCLD Level 5, Transition to Playwork Level 3	Claire Malkin
Person in Charge of Out School Club – Level 4 HLTA, Level 3 CCLD, Transition to Playwork Level 3	Stacey Hogg
Senior Play Leader – CCLD Level 5, Transition to Playwork	Paula Davies-English
Playworker – Cache Level 3 Extended Diploma for Children's Care, Learning and Development, Level 2 Playworks	Abbey Smith
Deputy PIC Holiday Club, Playworker and food preparation co-ordinator, Playworks Level 2, working towards CCPLD level 3	Sharon Williams
Playworker – CCLD Level 3	Sally Smith
Playworkers	Morgan Barrett Callum Barrett
All staff are committed to working towards undertaking any relevant qualifications to continue their professional development.	

Staff Training Completed During the Reporting Period

Child Protection, Prevent, Safeguarding, Food Hygiene, First Aid, Health and Safety, Equality and Diversity, Allergen, Fire Safety, Speech, Language and Communication, ALNCO Forum, Makaton and Social Care Wales.

What We Do

We plan focussed cross curricular activities covering the 6 areas of learning as outlined in the curriculum for Wales – expressive arts, languages, literacy and communication, science and technology, mathematics and numeracy, humanities and health and well-being. Offering real life experiences through a range of age-appropriate resources and opportunities the children can make their own choices and lead their own learning.

Our indoor and outdoor environments allow the children to take part in a variety of play activities and different types of play exploring their senses, managing, and taking risks and developing a sense of the world around them.

Our Fees

Fees are our principal source of income. For the year reported, although we have had an increase in the cost of utilities, refreshments and staffing we are pleased to report that once again, we have been able to provide our services without an increase in our fees which are listed below.

1. Playgroup

Pre-School children from the age of 3 are eligible for a grant towards day care from The Welsh Government. Parents need to apply for this grant.

We set our Playgroup fees for children under 3 in line with by the WG grant which is currently £15.00 per session.

2. Out of School Club

Our after-school care fees are £7.00 per session.

If parents commit themselves to our facility, for the school year in advance, the fees are calculated monthly over an 11-month period.

Monthly fees for children attending:

5 sessions per week	- £120.90.
4 sessions per week	- £96.72.
3 sessions per week	- £72.54.
2 sessions per week	- £48.36.
1 session per week	- £24.18.

If we have available spaces parents can use the facility ad hoc for a fee of £8.00 per session.

3. Holiday Club

Holiday club operates throughout school holidays except for bank holidays.

The club hours are 9:00am to 4:00pm – the cost is £20 per day.

Snacks are provided throughout the day in all three settings at no extra cost.

Our Finances

It is our policy to maintain a reserve of £45,000.00 (where possible) in unrestricted funds. This equates to approximately 3 months operating costs.

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF THE HOLLIES CHILCARE FACILITY (CHARITY NO. 1196324)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023 set out on pages 2-3.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

12th March 2024

Young and Phillips
Chartered Certified Accountants
Inspiration House
Williams Place
Cardiff Road
Upper Boat
Pontypridd
CF37 5BH

THE HOLLIES CHILDCARE FACILITY

REVENUE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

		2023		2022
	£	£	£	£
Turnover				
RCT payments		96,671		52,829
Playgroup income		33,773		15,096
Holiday Club income		11,189		-
HOSC income		50,571		47,083
		<u>192,204</u>		<u>115,008</u>
Other operating income				
Grants received	10,197		411	
Donations received	<u>130</u>		<u>-</u>	
		10,327		411
Administrative expenses				
Wages and PAYE	120,977		96,987	
Social security costs	1,523		207	
DBS Checks	208		332	
Protective clothing	512		-	
Training	283		290	
Staff pension costs	2,112		1,548	
Rent	3,863		-	
Play equipment	1,636		2,006	
Power, light and heat	3,072		-	
Property repairs and maintenance	880		-	
Software costs	310		305	
Professional subscriptions	209		123	
Legal and professional fees	1,885		2,022	
Accountancy	600		600	
Charitable donations	11,887		-	
Bank charges	36		-	
Insurance	1,116		610	
Printing, postage and stationery	-		656	
Website costs	3,561		-	
Telephone	128		125	
Refreshments	3,069		2,217	
Sundry expenses	136		196	
Depreciation	<u>4,061</u>		<u>2,096</u>	
		(162,064)		(110,320)
Operating profit		<u>40,467</u>		<u>5,099</u>

THE HOLLIES CHILDCARE FACILITY

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Fixed assets			15,996		8,384
Current assets		68,779		35,113	
Creditors: amounts falling due within one year		(4,167)		(3,356)	
Net current assets			64,612		31,757
Total assets less current liabilities			80,608		40,141
Creditors: amounts falling due after more than one year			-		-
Net assets			80,608		40,141
Capital account					
Opening balance			40,141		35,042
Profit			40,467		5,099
Closing balance			80,608		40,141

The financial statements were signed on 13th March 2024

.....

Administrative Information:

Charity Name: The Hollies Childcare Facility

Charity Number: 1196324

CIW Number: CYM00003386

Principal Office:

The Hollies Childcare Facility
Gwauncelyn Primary School
Heol Deg
Tonteg
Rhondda Cynon Taff
CF38 1ET

Trustees:

Mr John Collins
Mrs Lynnette Collins
Mrs Susan Reville
Mrs Sarah Hearne
Mrs Melanie Jones
Mrs Claire Reed
Mrs Sian Iles

Accountants:

Young & Phillips Ltd
Inspiration House
Williams Place
Cardiff Road
Upper Boat
Pontypridd
CF37 5 BH