



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | April | 2023 | | 31st | March | 2024 |

Section A Reference and administration details

Charity name

HOUNSLOW YOUTH COUNSELLING INFORMATION AND SUPPORT SERVICE (HYCS)

Other names charity is known by

HYCS

Registered charity number (if any)

1196320 (formerly 296333)

Charity's principal address

78 St John's Road

Isleworth

LONDON

Postcode

TW76RU

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | Elizabeth Hassock | Chair | 29 th Oct 2021 | Members of charity |
| 2 | Katie Le Coultre | Treasurer | 29 th Oct 2021 | Members of charity |
| 3 | Holly Critchley | Member | 29 th Oct 2021 | Members of charity |
| 4 | Mary Head | Member | 29 th Oct 2021 | Members of charity |
| 5 | Alex Doig | Member | 29 th Oct 2021 | Members of charity |
| 6 | Carol Halliwell | Member | 29 th Oct 2021 | Members of charity |
| 7 | Petra Raccani | Member | 29 th Oct 2021 | Members of charity |
| 8 | Carolyn Bartlett | Member | 29 th Oct 2021 | Members of charity |
| 9 | Jean Leather | Member | 29 th Oct 2021 | Members of charity |
| 10 | Medhi Mirkhani | Member | 23 rd June 2022 | Member of charity |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation by Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected by members of the charity |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CHARITY IS STILL OPERATING UNDER 296333 UNTIL 1ST APRIL 2024 WHEN THE ASSETS WILL BE TRANSFERRED TO THIS NEW ENTITY.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Object of Hounslow Youth Counselling, Information and Support Service Charitable Incorporated Organisation (hereinafter called the CIO), is;

For the public benefit to preserve and protect good mental health and wellbeing among young people aged 11 – 25 years of age who live, work or study, in the London Borough of Hounslow, regardless of colour, race, nationality, ethnic or national origin,

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

| |
|---|
| <p>gender, parental status, dependants, disability, age, religion or belief, trade union or political beliefs, employment status, sexual orientation, gender history, pregnancy and maternity, through the provision of an accessible counselling, support and information service for individuals or groups designed to promote the relief of psychological suffering and/or suffering caused by social or economic circumstances.</p> |
| <p>The CIO has power to do anything which is calculated to further its object{s} or is conducive or incidental to doing so. In particular the CIO powers include the power to:</p> <ul style="list-style-type: none"> i) Open and maintain a centre where young people are welcome to call in or telephone or contact through the use of appropriate internet/web/virtual processes or systems ii) Increase effective ways of reaching out to young people who do not on their own initiative seek counselling, support or information from other established agencies iii) Identify and recruit staff and volunteers and co-ordinate staff and volunteers in this work, iv) To provide suitable training programmes and on-going support for all volunteers and paid staff v) Promote, carry out or assist in promoting and carrying out research, surveys, investigations and experimental work and publish the results thereof and other reports of the work of the CIO vi) To do all such other things as are necessary to the attainment of the said objects <p>All the Trustees have signed the statutory declaration and have ticked the box around their understanding of working with vulnerable groups and the Commissions safeguarding guidance. They are willing to act as a trustee of the organisation and understand its purposes. They are not prevented from acting as a trustees.</p> |

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

HYCS IS IN THE PROCESS OF MOVING FROM CHARITY NUMBER 296333 TO THIS NEW INCORPORATED CHARITY. The work that we delivery has not changed and as we are still operating under charity no 296333 we have nothing to report as yet under this charity. The process to move our assets and to closed the Charity Number 296333 has been completed 31st March 2024 and this charity will be fully operational from 1st April 2024. Please see the annual report from charity 296333 for details of our work over the past year. 2023 to March 2024.

Section E Financial review

Brief statement of the charity's policy on reserves

We will ensure 6months salary and running costs in our reserves.

Details of any funds materially in deficit

No funds have been spent or transferred to this charity.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Elizabeth Hassock

Position (eg Secretary, Chair, etc)

CHAIR

Date

31/10/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-------------------------------|
| Charity Name HOUNSLOW YOUTH COUNSELLING INFORMATION AND SUPPORT SERVICE | No (if any) 1196320 |
|---|-------------------------------|

CC16a


Receipts and payments accounts

| | | | |
|------------------------|--|----|--------------------------------------|
| For the period from | Period start date 01/04/2023 | To | Period end date 31/03/2024 |
|------------------------|--|----|--------------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | - | - | - | - | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | - | - | - | - | - |
| A3 Payments | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | - | - | - | - | - |
| Net of receipts/(payments) | - | - | - | - | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - | - | - | - | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds (agree balances with receipts and payments account(s)) | - | - | - |
| | | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees CHAIR OF TRUSTEES | Signature | Print Name | Date of approval | |
| |  | Elizabeth Hassock | 31/10/2024 | |
| CCXX R2 accounts (SS) | 2 | | 01/11/2024 | |