



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

### Section A

### Reference and administration details

Charity name Cylch Meithrin Felinfoel

Other names charity is known by

Registered charity number (if any) 1196259

Charity's principal address ICC

Ynyswen, Felinfoel

Llanelli, Carmarthenshire

Postcode

SA14 8BE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Bethan Thomas	Treasurer		Mrs Rhian Davies
2	Mrs Amanda Bowness	Secretary		Mrs Helen Wynne
3	Mrs Helen Wynne	Chairperson		Mrs Mair Billington
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20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B      Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected at yearly meetings

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policies are adopted by the Mudiad Meithrin Head office

**Summary of the objects of the charity set out in its governing document**

The aim of Cylch Meithrin Felinfoel is to provide every young child in Wales with an opportunity to benefit from early years' service and experiences through the medium of Welsh.

The Cylch Meithrin Felinfoel believes that acquiring the Welsh language is of advantage to children, every child should have an equal opportunity to access Welsh medium services in the early years within easy reach of their home, continuity in Welsh medium education is essential for every child attending out provision, play is fundamental to the physical, emotional, linguistic, social and intellectual development of children, children whatever their needs, benefit from good quality early years experiences, the family is the foundation of a child's development and children's rights, in accordance with the United Nations Convention on the Rights of the Child and the Children's Act 1989, are very important.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year****Healthy and Sustainable Pre-School Scheme**

The Cylch has taken part in the above scheme and passed all modules achieved plaque in May 2015 for the healthy and sustainable lifestyle for the children. Working towards revisit scheme. Complete and achieved the revisit of the scheme in 2017. Continue to work at this level. Renew on 2020 and achieved a high standard.

**Design to Smile**

The Cylch Meithrin Felinfoel have achieved the gold award for the Designed to Smile run by the Welsh Government Scheme. Received a certificate of achievement in 2022.

**Healthy Small Workplace Award**

The Cylch has achieved the Gold Award for the above scheme. Revisit at March 2020 and passed with high standard.

**Mudiad Meithrin Award**

Received Gold Award for the Mudiad Meithrin Safonau Serennog. Continue to work at a high standard

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Will continue to improve all areas in the setting, by purchasing more and effective resources.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>B Thomas</i>	<i>H Wynne</i>
<b>Full name(s)</b>	Bethan Thomas	Helen Wynne
<b>Position (eg Secretary, Chair, etc)</b>	Treasure	Chairperson
<b>Date</b>	19/04/2024	

**Summary for 2023/2024**  
**Cylch Meithrin Felinfoel**



Address : C/O ICC  
Ynyswen  
Felinfoel  
Llanelli  
Carmarthenshire  
SA14 8BE

Income / Expenditure	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Wages	-£ 6,399.96	-£ 7,331.65	-£ 7,255.70	-£ 7,140.68	-£ 4,565.31	-£ 7,665.46	-£ 7,622.52	-£ 7,828.94	-£ 7,209.96	-£ 7,167.76	-£ 8,786.67	-£ 8,480.62	-£ 87,455.23
Pension - NEST	-£ 786.25	-£ 390.93	-£ 405.63	-£ 617.73	£ -	-£ 433.55	-£ 423.01	-£ 448.67	-£ 455.43	-£ 454.95	-£ 467.03	-£ 444.53	-£ 5,327.71
HMRC	-£ 832.29	-£ 708.77	-£ 959.21	-£ 910.80	£ -	£ -	£ -	£ -	-£ 896.28	-£ 1,382.09	£ -	£ -	-£ 5,689.44
Management Fee	-£ 561.52	-£ 125.00	£ -	-£ 124.45	£ -	£ -	-£ 101.88	£ -	£ -	£ -	£ 35.00	£ -	-£ 947.85
Courses	£ -	-£ 180.00	-£ 5.00	£ -	£ -	£ -	-£ 120.60	£ -	-£ 37.90	£ -	£ -	-£ 30.95	-£ 374.45
School Trip	£ -	-£ 54.00	£ -	-£ 267.00	£ -	£ -	£ -	£ 10.00	£ -	£ -	£ -	£ -	-£ 311.00
In Class Activities	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Clothing	£ -	£ -	£ -	-£ 57.60	-£ 27.74	£ -	£ -	£ -	£ -	£ -	£ -	£ -	-£ 85.34
Equipment / Toys	-£ 101.76	-£ 177.95	-£ 249.39	-£ 99.49	£ -	-£ 1,081.79	-£ 258.94	£ -	£ -	-£ 280.46	-£ 966.86	-£ 3,216.64	
Office Equipment	-£ 90.54	£ -	£ -	£ -	£ -	£ -	£ 23.98	£ -	£ -	£ -	-£ 9.19	-£ 123.71	
Craft / Cooking Consumables	-£ 40.00	£ -	-£ 85.76	-£ 11.10	£ -	-£ 20.95	£ -	-£ 24.00	-£ 66.32	£ -	-£ 17.15	-£ 59.37	-£ 324.65
Materials / Wet Wipes	-£ 40.75	£ -	-£ 14.99	-£ 133.33	£ -	-£ 8.50	£ -	£ -	-£ 1.50	-£ 0.74	-£ 20.97	-£ 48.80	-£ 269.58
Food and Snacks	-£ 59.23	-£ 41.69	-£ 110.14	-£ 106.00	£ -	-£ 72.43	-£ 88.17	-£ 160.73	-£ 264.17	-£ 51.65	-£ 62.47	-£ 107.41	-£ 1,124.09
Milk	£ -	-£ 3.51	-£ 4.50	-£ 6.26	-£ 4.50	£ -	-£ 54.34	-£ 6.01	-£ 11.17	£ -	-£ 7.09	-£ 10.26	-£ 107.64
Printing/ Photos	£ -	£ -	-£ 127.99	£ -	£ -	-£ 129.35	£ -	£ -	£ -	£ -	£ 18.66	£ -	-£ 238.68
Stationary	£ -	-£ 134.29	£ -	£ -	£ -	£ -	-£ 9.96	-£ 10.48	-£ 43.04	£ -	£ -	-£ 52.47	-£ 250.24
Membership Fees	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	-£ 8.39	£ -	£ -	£ -	-£ 8.39
School Fees	£ 705.00	£ 378.00	£ 1,141.00	£ 1,360.00	£ -	£ 839.00	£ 806.00	£ 446.00	£ 1,238.00	£ 716.00	£ 580.50	£ 2,225.05	£ 10,434.55
Funding 3yr	£ -	£ -	£ 700.00	£ 2,850.00	£ 1,200.00	£ -	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ -	£ 2,400.00	£ 1,700.00	£ 12,450.00
Funding Flying Start	£ -	£ 3,013.30	£ 6,026.60	£ 6,933.55	£ 7,662.90	£ -	£ 5,434.60	£ 5,788.45	£ 5,789.80	£ 4,264.80	£ 5,219.70	£ 10,826.80	£ 60,960.50
Funding 30 hrs	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Fund Raising Activities	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 322.93	£ -	£ -	£ -	£ 322.93
Grant Money	£ -	£ -	£ -	£ 923.07	£ -	£ -	£ -	£ 7,760.00	-£ 60.00	£ -	-£ 4,080.00	£ -	£ 4,543.07
Others	£ -	£ -	£ -	£ -	£ -	-£ 10.00	£ -	-£ 136.54	£ 8.18	£ -	£ -	£ -	-£ 138.36

Net Income	-£ 8,207.30	-£ 5,756.49	-£ 1,222.72	£ 2,464.19	£ 4,265.35	-£ 8,583.03	-£ 1,262.80	£ 6,589.08	-£ 495.25	-£ 4,076.39	-£ 5,537.98	£ 4,541.39	-£ 17,281.95
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Bank Statement													
Start of Year	£86,034.74												
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
End of Month	£77,827.44	£ 72,070.95	£ 70,848.23	£ 73,312.42	£ 77,577.77	£ 68,994.74	£ 67,731.94	£ 74,321.02	£ 73,825.77	£ 69,749.38	£ 64,211.40	£ 68,752.79	
Net Year	-£ 17,281.95												

Prepared by : MAIR BILLINGTON

Signed :

Date :

Approved by : RHIAN DAVIES

Signed :

Date :

Accountant by : GWENNAN THOMAS

Signed :

Date :



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Cylch Meithrin Felinfoel

On accounts for the year  
ended

2023/2024

Charity no  
(if any)

1196259

Set out on pages

1/2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/5/24

Name:

Gwennan Thomas

Relevant professional  
qualification(s) or body  
(if any):

ACCA