

# 1ST YATE SCOUT GROUP

England & Wales - Charity number 1196247

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 2021-10-22

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 1st Yate Scout Group  
Church Road  
Yate  
Bristol  
BS37 5BG

**Phone** 07904160044

**Email** [gsl@1styatescouts.org.uk](mailto:gsl@1styatescouts.org.uk)

**Website** <https://1styatescouts.org.uk>

## Activities

---

**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

## Classification

---

- **How:** Provides Services
- **What:** Economic/community Development/employment
- **Who:** Children/young People

## Geography

- South Gloucestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£117,101	£47,135	-	-
2024-03-31	£42,670	£28,168	-	-
2023-03-31	£40,319	£57,505	-	-

## Trustees

Name	Role	Appointed
<b>Simon Smith</b>	Chair	2025-01-14
Claire Louise Anne Wiltshire		2013-11-27
Ellen Kirk		2021-04-13
Joanna Elizabeth Sullivan		2018-03-13
Neil Andrew Spiteri		2021-02-24
Victor Minkov		2025-08-04

**1ST YATE SCOUT GROUP**

England & Wales - Charity number 1196247

---

# Accounts

---

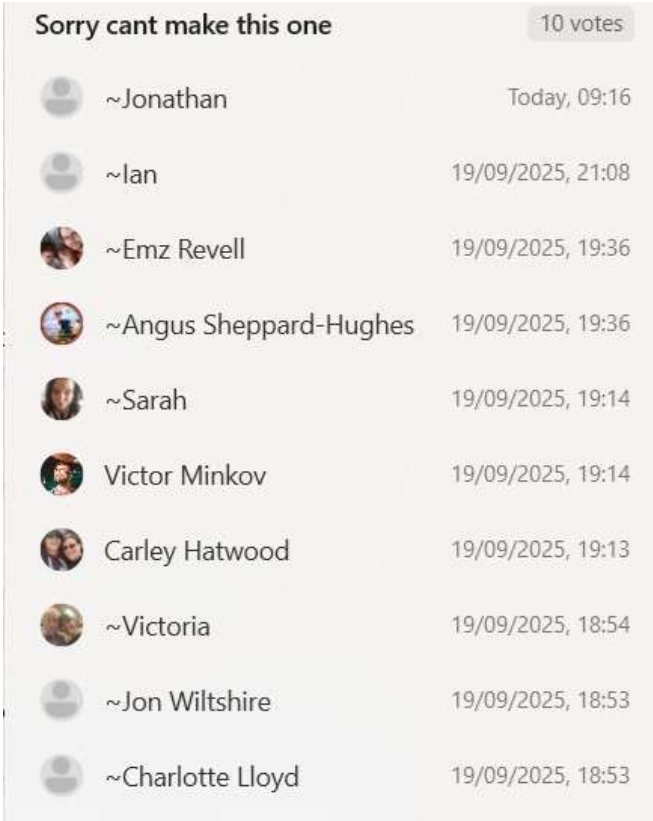
## 1<sup>st</sup> YATE SCOUT COUNCIL Annual General Meeting

### 1. Introduction and welcome

**Chair** made brief introductory remarks. Welcomed the Group Scout Council and guests and then previewed the meeting; also referencing reports from the various sections.

### 2. Apologies for absence

**Chair:** We've received apologies from 10 persons for their absence today, and their names are listed below:



A screenshot of a chat message titled "Sorry cant make this one" with 10 votes. The message lists 10 names and their respective times of sending the apology.

Name	Time
~Jonathan	Today, 09:16
~lan	19/09/2025, 21:08
~Emz Revell	19/09/2025, 19:36
~Angus Sheppard-Hughes	19/09/2025, 19:36
~Sarah	19/09/2025, 19:14
Victor Minkov	19/09/2025, 19:14
Carley Hatwood	19/09/2025, 19:13
~Victoria	19/09/2025, 18:54
~Jon Wiltshire	19/09/2025, 18:53
~Charlotte Lloyd	19/09/2025, 18:53

*Victor Minkov gave apologies but managed to attend for most of meeting.*

### 3. Governance topics

**Chair:** This part of the meeting is used to make sure the charity's foundations are in good order.

### **3a. Approve the minutes of the Annual General Meeting held on 28/09/2024**

**Chair:** The Group Trustee Board have reviewed the minutes of last year's AGM at the meeting held on 28/09/2024. I propose that these minutes are taken as read and ask the Group Scout Council to agree that they're a true record of that meeting.

The minutes were approved.

### **3b. Adopt the model constitution from Policy, Organisation and Rules (POR)**

**Chair:** In line with the recommendation from The Scout Association, the Group Trustee Board proposes we adopt the model constitution for a Scout Group from Chapter 5c of Policy, Organisation and Rules.

The model constitution was adopted.

### **3c. Note the Group's financial year**

**Chair:** Can the Group Scout Council members please note our charity's financial year is 1 April 2024 to 31 March 2025.

### **3e. Agree the number of members that may be appointed to the Trustee Board**

**Chair:** Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 7 people are appointed. I propose the Group Scout Council approves that recommendation, which has been seconded.

The trustee membership was agreed as 7.

### **3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)**

**Chair:** The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 4 people for future meetings of the Group Scout Council (the quorum for this AGM was agreed at last year's AGM).

Does the Group Scout Council approve that recommendation, which has been seconded.

The trustee quorum of 4 was approved.

## **4. Review of the previous year**

**Chair:** We'll now use this part of the meeting to reflect on the activities of the past year.

### **4a. The Group Lead Volunteer's review of Scouts in the 1<sup>st</sup> Yate Group**

**Chair** asked the Group Lead Volunteer to present their Annual Review.

The Group Lead Volunteer started the annual review with a video that she had put together at the request of County.

### **Group Lead Volunteer**

I hope you all enjoyed the video showcasing just a small part of our last year, This is also being shown at the county AGM next week.

I would like to thank everyone for joining us here today for our annual AGM and afternoon Tea, hope you all enjoyed the cake.

We've had another active year in Scouting, We've have said goodbye to some of our leadership team but have also welcomed some new faces, The district appointed a new District Lead Volunteer, Nick Gingell who has been a great support to our group already and has also donated various items of kit to us.

Our new Adult members system and training programme went live last November and I want to thank all our adult volunteers for bearing with me while I got my head around a new system, its by no means fully functional and there is still quite a lot to learn but I am getting to grips with it and apologise for my persistent messages regarding training and deadlines, I am however very happy to report that we are fully compliant and that all our adults have been great at ensuring their training is completed before the expiry date.

This year our group membership numbers have stabilised and we currently have...

42 Squirrels

46 Beavers

46 Cubs

48 Scouts

Although these numbers will change again shortly as we have various children moving up in the sections and have invited some new members from our waiting list which will bring us back to just below 200 members.

Our waiting list currently stands at 75 with the youngest on our list being just over 1 year old.

Our Adult leadership team has grown too, we currently have 26 members soon to be 27 when another one of our young leaders turns 18 next month, its great to see an increase in our adult volunteers and this increase has been helped by some of our young leaders that have decided to stay with us as Adult Volunteers.

As ever all our Adults work incredibly hard to deliver a fun and engaging programme of activities to our young people. They dedicate many hours to planning evenings, camps and day trips as well growing their skills, and completing training.

This year we have seen 3 of our leaders become Qualified Air Rifle instructors and are about to send 2 more off to become Crossbow instructors, several of our leaders have also updated their 1<sup>st</sup> Aid training and renewed various safety and safeguarding training all this alongside their day jobs and Family life!

Our Trustee board currently has 7 members, and it would be great to increase this as the trustees are a vital part of our group and support myself and the leaders enabling us to offer as much as we can to the young people in our group. They help with the governance of the group

and dedicate many hours to dealing with our finances, arranging fundraising and putting up with my endless requests. Thank you for all your support this year.

We now have 20 Young Leaders supporting our sections, These Young people are so important to us, They help plan and run evenings (sometimes not by choice!!) and adapt incredibly well to being thrown in at the deep end when we need a game running or are short of an adult to help run an evening. Seeing several of our young leaders move onto Adult Leadership is amazing and our hope is that many more will take up the challenge and follow in their footsteps while they will continue to grow their skills and be future leaders of 1<sup>st</sup> Yate!

I want to take the time to say how proud I am of 1<sup>st</sup> Yate, as Group Lead Volunteer I am very lucky to have a strong and dedicated leadership team and a supportive and guiding trustee board this will be vital over the next 12 months as we continue with our roof development project, a project I'm sure we will all be glad to see finished!!!

During the last year we were visited by Bob the County Lead volunteer, he spent some time with our Thursday scouts learning Semaphore and other communication skills and then came back a few weeks later and spent an evening with our Monday Squirrels learning oral hygiene, shoelace tying, packing for an adventure and various other skills. The feedback from his visit was amazing to quote Bob 'I was so impressed with the members, their behaviour, their involvement and their smartness. The meeting was very traditional and reminded me of my earlier days in scouting. The respectfulness to the flag ceremonies was fantastic and I was very proud to be a part of it'

He also asked that his thanks were passed on to the volunteers and leadership team and said we should all be very proud in what we are doing as a group. His email was signed in Semaphore so well done to the scouts that taught him this new skill!

So to round up, This year we have been camping lots! Been on trains, day trips, hiked, Held Archery sessions, Rifle sessions, completed experiments, Cooked, held an election at pool court, bounced at Airhop ( and will be again soon so prepare yourselves Akela and Baloo!!) Attended lots of community Events to fundraise, took part in Remembrance Day, Took part in a VE day celebration, Relayed, completed Survival camp, took part in Sodbury challenge and awarded LOTS of badges I could go on but we would be here all day. more details of the section's activities can be seen on their annual reports around the room.

Finally, I would like to update you on our Roof project and thank everyone for their support with our various fundraising activities and there have been a few!

Christmas fair, Tesco's day, stalls at local community events are just a selection of what we have done. Our latest being our Sponsored Walk, Scoot, Cycle to Brownsea island over the summer holidays, as yet I don't have a final total for the distance the group covered, or the total raised. I would like to make a special mention to 2 of our cub young leaders (well 1 cub young leader and 1 adult leader as of this week!) and their family who took the challenge on and cycled to Brownsea island in just 24 Hours covering a distance of 100 miles. We have a short video to share with you all of their journey after this meeting.

So where are we with the roof project? The plans have been submitted to the council for building regs are currently in the review stage, we have had to make some changes to our initial design to incorporate some access changes to the ground floor.

We have raised a large amount of the money required to complete the project and want to say a huge thanks to Avon County for their very generous donation of £30k to support this project. They have also agreed a further £30k loan to the group to get us a step closer. Yate town council also gave us a grant of £5k which was used towards the costs of having the asbestos removed from the soffits over the summer holidays so a huge thanks goes to them for their support. We are hoping that the next phase of work will start around easter this will involve removing our current roof, lowering the internal ceiling high and putting on the new roof as well as creating a new staircase and external fire exit. It's a Huge project for us and one that our Trustees have spent many hours working on but will mean we have a much better space to meet in, additional storage and a usable upstairs area.

My final thankyou goes to you, the parents and young people that make 1<sup>st</sup> Yate such a great group, we do all we do for the young people and get as much enjoyment from their growth and excitement as they do from being a part of our group.

We look forward to another busy year ahead and to facing some new (and ongoing) challenges head first and in 1<sup>st</sup> Yate Style.

**Chair** thanked Group Lead Volunteer for their review.

#### **4c. Receive and consider the Group Trustees' Annual Report including the annual Statement of Accounts**

**Chair** noted the Group Trustee Board prepared the Trustees' Annual Report and Statement of Accounts, and has received and considered the report on the accounts from the [Independent Examiner](#).

**Chair** asked the Group Treasurer to give an overview of the Statement of Accounts.

**Treasurer** described key points from the Statement of Accounts.

This covers the financial position from April 2024 to March 2025 inclusive.

My year has involved processing the subs and camp payments for 200 children, gift aid, processing expenses & providing the set of accounts that have been distributed around the room.

Our membership income increased by 23%. This is mostly due to having continually full groups & waiting list. As anticipated, our costs to group increased also to absorb most of this increase.

As anticipated, all the overhead costs for the building also increased. All listed on the set of accounts.

I mention gift aid every year, but as it gives us a 25% boost on any subs the parents pay, then it is worth highlighting the value of it and the need to get the forms signed by any new starters that qualify. We got the highest ever gift aid in 2024/25 due to some hard work by Claire to convince any parents that hadn't already submitted a form to sign one. Also, the summer scavenger hunt organised by the fundraising team, also produced a great boost. We jumped from 2.6k in 2023/24 to 5k raised in 2024/25. Almost double.

Significant efforts were put into fundraising, from multiple archery sessions, fundraisers like the fiesta & summer challenges, and Tesco tokens, to passive earners like lottery sales & bank interest. Thank you to everyone one that ran or took part in events, shook a bucket and reached out to people to help us raise what we need to provide the funds we need to max on activities and reach what we need to fix the roof. We did also used some of it to get some more rifles and archery equipment.

The roof: The roof has dominated everyone at 1<sup>st</sup> Yates thought for a long while now. Due to the incredible work by everyone at the end of Mar 25 we had 95k towards the roof. As shown in the financial accounts 30k of that is a loan from group. This needs paying back over the next 5 years, which is achievable, but still needs future fundraising events. We are also very grateful for their one off donation of 30k.

In summary, we are still in a stable financial position, with the closing balance of £3.5k in our running bank account, which as a not-for-profit charity, means we are operating within budget, and £95k in the savings account, which we are continuing to build upon and use for the replacement roof.

The total balance overall is £98k, although if you remove the 60k received from group (loan & donation) to get 38k, this is gives a fairer comparison of the previous year and shows us 10k up on the previous year, although it's all currently to be used on the roof.

Thank you again to our independent auditor for their timely and diligent work.

If anyone has any questions regarding our audited accounts then I'm more than happy to answer them.

**Chair** thanked the Treasurer for completing the Statement of Accounts and for all their work during the year.

Please note: No vote is required, the Group Scout Council only 'receives and considers' the report. It is the report of the Group's Trustees' to the members of the Group Scout Council.

**1st Yate Scout Group**  
**Receipts and Payments Account**  
**For the Year from 1st April to 31st March**

	<b>2024/25</b>	<b>2023/24</b>	<b>2022/23</b>
<u>Receipts</u>			
Membership subscriptions	31415.5	25424	19617.59
less subscription paid on (National/County/District)	11132	9515	9396
Net Membership subscription retained	20283.5	15909	10221.59
Loan for replacement roof	30000.00		
Gift Aid	5089.50	2659.24	4442.18
Income from Hut Rental	1080.00	489.00	408.00
Bank Interest	841.81	197.55	7.05
Other Grants	0.00	1500.00	1500.00
Necker Sales etc.	2219.45	1735.70	1472.14
Fund raising ie amazon smile	35039.23	1947.55	483.99
Camp deposits	11415.50	8717.25	12388.50
<b>Total Gross Income</b>	<b>105968.99</b>	<b>33155.29</b>	<b>30923.45</b>
<u>Payments</u>			
Squirrels	577.33	178.16	500.75
Beavers	497.66	283.43	630.42
Cubs	949.92	325.59	1271.56
Scouts	788.08	1100.72	592.18
Badges	2672.19	2555.91	2540.86
Scout Camps	1498.21	1281.38	1282.09
Cub Camp	1637.18	1127.17	925.35
Beaver Camp	458.61	901.50	389.49
Squirrel Camp	279.72	449.87	
Group camps	9015.63	2618.13	8298.75
Adult support and Training	1242.33	630.00	0.00
Council Tax	34.93	35.84	71.68
Bank Fees	0.00	0.00	62.54
Water and Sewerage	447.99	327.97	251.57
Electricity	1359.60	882.48	1835.47
Insurance	2526.75	0.00	1547.39
Cleaner	1462.12	1259.53	1109.88
Repairs and renewals	217.78	299.19	283.82
Materials and equipment	1850.62	1392.43	7314.18
GSL and Group Exec	193.65	221.27	631.63
Uniforms	3750.94	2386.31	2257.21
Relay for life, world jamboree, Tree of Life	0.00	0.00	397.40
Hut maintenance	4542.02	396.00	15314.72
Extraordinary item. Write off of historical floats pre2015	0.00	0.00	600.00
<b>Total Gross Expenditure</b>	<b>36003.26</b>	<b>18652.88</b>	<b>48108.94</b>

<b>Net of Receipts/(payments)</b>	69965.73	14502.41	-17185.49
Cash funds last year end	28409.26	13906.85	31092.34
<b>Cash funds this year end</b>	<u>98374.99</u>	<u>28409.26</u>	<u>13906.85</u>

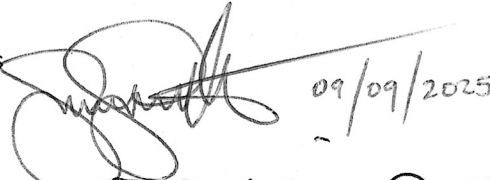


Cash Funds

Bank Current Account	3469.8	11010.75	13906.85
Bank Deposit Account Closed 2022 - transferred to Natwest	0	0	0
Bank deposit account opened 2023	94905.19	17398.51	
<b>Cash Floats Arcadia £300 Olympia £300 Scouts £300</b>	0	0	0
	<u>98374.99</u>	<u>28409.26</u>	<u>13906.85</u>

**Liabilities:** 0% interest loan with Avon County Scouts to replacement of the Scout hut roof. £30,000 over 5 years

Due dates:	Year 1	Mar-26	£6,000
	Year 2	Mar-27	£6,000
	Year 3	Mar-28	£6,000
	Year 4	Mar-29	£6,000
	Year 5	Mar-30	£6,000
			<u>£30,000</u>

The above receipts and payments account were approved by the Trustees on the and signed on their behalf by

Signatures  09/09/2025  
Chair  
Treasurer   
Auditor 

## Independent examiner's report to the trustees of 1<sup>st</sup> Yate Scout Group

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Yate Scout Group for the year ended March 2025.

### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Yate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Yate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

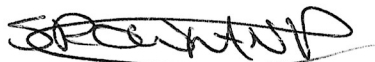
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Yate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

SOPHIE ROWLAND

Relevant professional qualification or membership of professional bodies (if any):

Address:

316 DOWSELL WAY, YATE, BS37 7EB

Date:

03/09/2025

**1ST YATE SCOUT GROUP**

England & Wales - Charity number 1196247

---

# Accounts

---

**1<sup>ST</sup> YATE SCOUT GROUP  
Annual General Meeting  
28<sup>th</sup> September 2024 AGM**

**1. Introduction and welcome**

*The Chair of the Trustee Board could not make the meeting due to a recent car accident. The Group Lead Volunteer kindly filled in for the role of Chair.*

The Chair welcomed everyone to the meeting and remind all present about fire safety and the fire exits. The Chair then pointed out that it will be a very quick meeting with no tea or coffee.

**2. Apologies for absence**

Chair: Please sign in on the attendance sheet.

**Present:**

Neil Spiteri, Ellen Kirk, Simon Smith, Jen Smith, Martin Butler, Amanda Pratley, Cheryl Whittles, Ian Whittles, Claire Wiltshire, Dave Wiltshire, Jon Wiltshire, Daniel Smith, Jo Sullivan

We've received apologies from 5 people for their absence today, and their names are included in the minutes of this meeting:

Emily Revell, Carly Hatwood, Steve Hanson, Angus Sheppard Hughes, Sam Jefferies

**3. Governance topics**

Chair: We'll use this part of the meeting to make sure the charity's foundations are in good order.

**3a. Approve the minutes of the Annual General Meeting held on 30<sup>th</sup> September 2023**

Chair: The Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 14/11/2023. I put forward these minutes are taken as read and ask the Trustee Board to agree they're a true record of that meeting.

Seconded by Ian Whittles. Approved by show of hands.

**3b. Adopt the model constitution from Policy, Organisation and Rules (POR)**

Chair: In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting.

Seconded by Amanda Pratley. Approved by show of hands.

The following is the model constitution adopted:



PCR Chapter 5.docx

### **3c. Note the Group's financial year**

Chair: Can the Group Scout Council members please note our charity's financial year is 1 April to 31 March.

### **3d. Approve appointed and community members of the Group Scout Council**

Chair: 1<sup>st</sup> Yate is an inclusive group so allow anyone to join the Scout Council.

Approved by show of hands.

### **3e. Agree the number of members that may be appointed to the Trustee Board**

Chair: Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. The outgoing Trustee Board recommends that a maximum of 12 people be appointed. I propose the Group Scout Council approves that recommendation.

Seconded by Amanda Pratley. Approved by show of hands.

It was also agreed that the quorum for the Trustee Board must be 5 members, with at least 2 core members (Group Lead Volunteer, Chair or Treasurer).

### **3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)**

Chair: The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 5 people. Does the Group Scout Council approve that recommendation?

Seconded by Dan Smith. Approved by show of hands.

#### **4. Review of the previous year**

Chair: Thank you for attending. We'll now use this part of the meeting to reflect on the activities of the past year.

##### **4a. The Group Lead Volunteer's review of Scouts in the 1<sup>st</sup> Yate Scout Group**

*The Chair presented in her Group Lead Volunteer role.*

Group Lead Volunteer: The group are in a good place, we have said goodbye to some team members, but welcomed some new ones. Bear Grylls has stepped down as the Chief Scout and the Cotswold Edge Commissioner has also stepped down.

There are many changes to come as the Scouting organisation transforms the approach to adult membership. There have also unfortunately been closures of two local Scout groups, Pucklechurch and Raysfield. First Yate have taken many from these groups and now have a young membership of over 200, and around 100 on the waiting list. Fortunately, a new group has started at Mafeking Hall, initially offering Beaver and Cub sections.

The adult leadership team has 22 members, which will soon be 23 as a young leader turns 18. The group now have 3 Fencing instructors and two more leaders will be trained to run air rifle courses. I would like to say a huge thank you to all of the adult volunteers.

There are 9 trustees. Their role is to cover finances, fund raising and other important activities such as Health and Safety.

There are 21 Young Leaders now, who help plan and run evening sessions. They are often thrown in at the deep end and are doing very well.

I am proud of First Yate. It has been a tough year, but the group are going from strength to strength. We want to offer great opportunities to our young members, with many camps and weekend events.

Ellen has been leading the fund raising efforts towards replacing the roof. The Festive Fiesta will be held again this year and a sponsored exercise bike ride at Tescos is also planned (a virtual cycle ride to Brownsea Island and back). Martin has been working with a Structural Engineer and the Local Authority Building Control, towards the replacement roof.

##### **The Group Lead Volunteer Report:**



Group Lead  
Volunteer AGM Yerty

##### **4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts**

*The Group Lead Volunteer changed back to perform the Chair role.*

Chair: The Group Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from the Independent Examiner Sophie Rowland.

The Chair asked the Group Treasurer to give their explanation of the Statement of Accounts.

The Treasurer gave the following report.

This covers the financial position from April 2023 to March 2024 inclusive.

Our membership income increased by 30%. This is mostly due to having continually full existing groups and then opening the second Squirrel group. We also increased subs fees from £12 to £15 per month midway through the year. This was to cope with the then current and anticipated cost increases of overheads and capitation. We've now got in the region of 200 children with monthly subs and camp payments.

I know I mention gift aid every year, but as it gives us a 25% boost on any subs the parents pay, then it is worth highlighting the value of it and the need to get the forms signed by any new starters that qualify.

Significant efforts were put into fundraising, from opening a higher interest bank savings account in order to get some interest on any unused funds, to archery sessions and fundraisers like the Christmas Fiesta. We secured an additional £1500 in total as grants from South Glos Council and the Tesco blue token scheme. These strategies all yielded us further, much needed income.

As anticipated, all the overhead costs for the building increased, except for the insurance costs, which will be shown in 24/25 year end, as the renewal happened in April. In the main we didn't have any significant expenditure, like the previous years heating replacement, because the roof issues became our focus, so the year-end figures show a return to the 2021/2022 spend levels.

In summary, we are still in a stable financial position, with the closing balance of £11k in our running bank account, which as a not-for-profit charity, means we have a comfortable safety net for the group, and £17k in the savings account, which we will build upon and use for the replacement roof.

If anyone has any questions regarding our audited accounts then I'm more than happy to answer them.

The Treasurer also thanked the auditor for their work. The Chair then thanked the Treasurer and continued with the meeting.

## **5. Making appointments**

Chair: We'll use this part of the meeting to organise the set-up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year.

### **5a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board**

*The Chair swapped to her Group Lead Volunteer role for this section of the meeting.*

Group Lead Volunteer: This year we have not held an open selection as our current Chair has agreed to stay for another year.

The proposal was seconded by Dan Smith. Approved by show of hands.

*The Group Lead Volunteer swapped back to her Chair role for this section of the meeting.*

### **5b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board**

Chair: The recommendation to the Group Scout Council is that Jo Sullivan should be appointed as Group Treasurer. Please show your hands as approval.

The proposal was seconded by Cheryl Whittles. Approved by show of hands.

### **5c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board**

Chair: The recommendation to the Group Scout Council is that Simon Smith and Andrew Taylor should be appointed as members of the Group Trustee Board and all other members should be re-elected.

The proposal was seconded by Amanda Pratley Approved by show of hands.

The Chair thanked the Trustees for their work during the year and those members that are standing down.

### **5d. Independent Examiner**

The Treasurer pointed out that an Independent Examiner for the 24/25 Financial Year has not yet been appointed. This will be addressed and minuted, during Trustee Board meetings.

## **6. Closing remarks**


The Chair thanked all for attending and stated that the intention is to go back to a larger AGM next year. The Scout Council then thanked the Trustees, Treasurer and Group Lead Volunteer.


There was a question to the Treasurer about gift aid. The Treasurer stated that the drive for gift aid signatures was helping. The gift aid claim in 2023 was for £2628, the claim to go in for 2024 should be £3754.


The Chair closed the meeting and every sang 'Happy Birthday' to Baloo.

## **Reports from sections**

  
Squirrels AGM  
Report 2024.docx

  
Beavers AGM Report  
2024.docx

  
Cubs AGM Report  
2024.docx

  
Scouts AGM Report  
2024.docx

**1st Yate Scout Group**  
**Receipts and Payments Account**  
**For the Year from 1st April to 31st March**

	<b>2023/24</b>	<b>2022/23</b>	<b>2021/22</b>
<u>Receipts</u>			
Membership subscriptions	25424	19617.59	14399.5
less subscription paid on (National/County/District)	9515	9396	7345
Net Membership subscription retained	<u>15909</u>	<u>10221.59</u>	<u>7054.5</u>
Donations			
Gift Aid	2659.24	4442.18	2264.50
Income from Hut Rental	489.00	408.00	408.00
Bank Interest	197.55	7.05	0.36
Other Grants	1500.00	1500.00	11905.21
Necker Sales etc.	1735.70	1472.14	334.47
Fund raising ie amazon smile	1947.55	483.99	5.54
Camp deposits	8717.25	12388.50	3630.00
<b>Total Gross Income</b>	<b><u>33155.29</u></b>	<b><u>30923.45</u></b>	<b><u>25602.58</u></b>
<u>Payments</u>			
Squirrels New troops for 2022	178.16	500.75	
Beavers	283.43	630.42	826.62
Cubs	325.59	1271.56	591.67
Scouts	1100.72	592.18	1141.66
Badges	2555.91	2540.86	1747.52
Scout Camps	1281.38	1282.09	1299.61
Cub Camp	1127.17	925.35	1089.16
Beaver Camp	901.50	389.49	338.18
Squirrel Camp	449.87		
Group camps	2618.13	8298.75	1513
Adult support and Training	630.00	0.00	1020
Council Tax	35.84	71.68	36.59
Bank Fees	0.00	62.54	19
Water and Sewerage	327.97	251.57	164.07
Electricity	882.48	1835.47	146.34
Insurance	0.00	1547.39	2339.14
Cleaner	1259.53	1109.88	889.23
Repairs and renewals	299.19	283.82	305.08
Materials and equipment	1392.43	7314.18	1911.89
GSL and Group Exec	221.27	631.63	1237.94
Uniforms	2386.31	2257.21	647.75
Relay for life, world jamboree, Tree of Life	0.00	397.40	0
Hut maintenance	396.00	15314.72	1652.19
Extraordinary item. Write off of historical floats pre2015	0.00	600.00	
<b>Total Gross Expenditure</b>	<b><u>18652.88</u></b>	<b><u>48108.94</u></b>	<b><u>18916.64</u></b>
<b>Net of Receipts/(payments)</b>	<b>14502.41</b>	<b>-17185.49</b>	<b>6685.94</b>
Cash funds last year end	13906.85	31092.34	24406.40

Cash funds this year end

28409.26 13906.85 31092.34

Cash Funds

Bank Current Account	11010.75	13906.85	27195.33
Bank Deposit Account Closed 2022 - transferred to Natwest	0	0	2997.01
Bank deposit account opened 2023	17398.51		
Cash Floats Arcadia £300 Olympia £300 Scouts £300	0	0	900
	<u>28409.26</u>	<u>13906.85</u>	<u>31092.34</u>

The above receipts and payments account were approved by the Trustees on the and signed on their behalf by

Signature

Chair

Treasurer


Auditor: ~~SOPHIE ROWLAND~~ SOPHIE ROWLAND

Independent examiner's report to the trustees of 1<sup>st</sup> Yate Scout Group

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Yate Scout Group for the year ended 2024.

Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Yate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the 1<sup>st</sup> Yate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Yate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: SOPHIE ROWLAND

Relevant professional qualification or membership of professional bodies (if any):

Address: 316 Dowsell Way  
Yate  
BS37 7EB

Date: 17/09/2024

**1ST YATE SCOUT GROUP**

England & Wales - Charity number 1196247

---

# Accounts

---

# **1<sup>ST</sup> Yate Scout Group - Executive Committee AGM**

## **Saturday 30<sup>th</sup> September 2023 at Scout Hall**

### **1. Introduction and welcome by the Chair**

The chair opened the meeting and welcomed everyone. He thanked all of the leaders, young leaders and members.

### **2. Present**

Justin Blackett, Chris Howat, Charlotte Lloyd, Jen Smith, Debbie Squire, Geoff Hill, Andy Pillinger, Steven Hanson, Alison Host, Kate Jones, Jason Smith, Vivien Whiffen, Chris Hatwood, Carly Hatwood, Daniel Smith, Dave Wiltshire, Ian Whittles, Ellen Kirk, Gemma Sharples, Helen Smith, Cheryl Whittles, Jason Moore, Katie Moore, Lianne Gilmour, Amanda Pratley, Emily Revell, Claire Wiltshire (Group Lead Volunteer), Sam Jefferies (Trustee Chair), Joanna Sullivan (Treasurer), Martin Butler (Secretary).

### **3. Apologies**

No apologies received.

### **4. Receive and consider the Minutes from AGM on 17<sup>th</sup> September 2022**

The Chair asked if there were any comments on the minutes from the previous AGM.

No comments were raised, the 2022 AGM minutes were agreed.

### **5. Undertake governance oversight: a. Adopt the constitution.**

The Chair explained that new guidance from the Scout Association is that all Trustee Boards need a constitution. As recommended, 1<sup>st</sup> Yate have adopted the model constitution from chapter 5 of the Policy, Organisation and Rules (POR).

### **b. Confirm the dates of the group's financial year.**

The dates of the groups financial year were confirmed as April 1<sup>st</sup> to March 31<sup>st</sup>.

### **c. Agree the number of elected trustees.**

The group agreed to stay with three elected trustees (see section 7 of the minutes).

## 6. Review the previous year:

### a. Considering the trustees annual report.

The chair confirmed that the group receives well below the annual threshold of £500k in funding. The group therefore does not need to produce a trustee's annual report.

### b. Consider the treasurer's report and presentation of the accounts 2022/23.

The chair handed over to the treasurer. The treasurer stated this was her fifth year in post and went through the financial report (see the attached report and accounts).

## 7. Make appointments:

### a. Approve group leader's proposed chair of trustees.

The group lead volunteer proposed Sam Jefferies for chair of the trustees, this was seconded by Dan Smith and Carly Hatwood; then approved by the AGM.

### b. Elect a secretary to the group.

Claire Wiltshire nominated Martin Butler for secretary, this was seconded by Ellen Kirk and Dan Smith; then approved by the AGM.

### c. Elect a group treasurer.

Claire Wiltshire nominated Jo Sullivan for group treasurer, this was seconded by Dave Wiltshire and Dan Smith; then approved by the AGM.

### d. Approve the members of the group trustee board.

Geoff Hill has stood down from the trustee board. The rest of the trustee board have agreed to stay on for another year.

### e. Appoint an auditor.

The current auditor stood down after auditing the figures for the last financial year. The trustee board are looking for a new auditor, and have a couple of likely candidates. The AGM delegated the election of a new auditor to the trustee board.

## 8. Agree meeting quorum for the trustee board and any sub-committees

The AGM agreed that the trustee board needs two key individuals (e.g., chair and secretary) and more than half of the membership present, for it to be quorate.

1<sup>st</sup> Yate have one sub-committee, which is the fundraising sub-committee. The group may in future have a formal Hall Improvement sub-committee; this will be decided next year.

## 9. GSL's report

The chair handed over to the Group Lead Volunteer for the GSL report.

Claire Wiltshire thanked the young leaders, especially for their work on camps.

There are 8 members of the trustee board, and they meet about once per term. The trustee board has to cover things like health and safety, fundraising and finance. The trustee board needs new members, especially parents of younger children.

The 1<sup>st</sup> Yate membership has grown; it is still the largest group in the district; we are aiming for 200 members by January.

Squirrels Drays are now open on both Monday and Wednesday. As very few local Scout groups have Squirrels, both Drays are full (total 40 Squirrels). The District Lead Volunteer is keen to get more Squirrels Drays going. Claire has agreed to provide help with guidance.

As the 1<sup>st</sup> Yate numbers are going up, the group need more leaders. The parent rotas are a great help, but both Squirrels and Thursday Beavers need additional leaders.

Each of the sections have produced an annual report, these were pinned to the section notice boards (*a copy is also filed with the minutes*).

The increased numbers mean the group needs more space. The first stage of removing the wall gives more space for groups, and allows for indoor archery. The group want to do more; an extension and a room in the roof. The roof needs to be replaced pretty soon, due to the age of the building. We need parental help with this project, as none of the current trustees have any real experience of the building industry.

The group would also like to hold a first international trip; aiming for some time in 2025. This will take planning and we need to make sure it is affordable.

Otherwise we plan to continue to do what we are doing and grow the group. There are some organisation changes around changes in the Policy, Organisation and Rules (such as the change from the Exec to trustee board)

Claire Wiltshire thanked parents and members for their support and for joining us at the AGM.

## 10. Conclusion and thanks

The chair thanked everyone for their attendance, then handed over to Andy Pillinger to say a few words about Geoff Hill.

Andy Pillinger thanked Geoff for all of his help over the years. Geoff helped Andy with the work over the last 10 years to get the group to what it is now. Geoff had been a Scout leader since 1964, starting with a group in Hampshire. Geoff came to volunteer at 1<sup>st</sup> Yate in 2013. The group did not have a sign, so few people knew it was a Scout group. Geoff did all of the chasing to get the planning permission for the sign (this took 6 months). He then used his carpentry skills to make and erect the sign. Geoff has been a member of the Exec for 10 years; he has also helped at the Yate Heritage centre and 1<sup>st</sup> Yate supermarket bag packing fundraisers. Andy also passed on thanks from Cotswold Edge.

## 11. Meeting Close

The chair brought the meeting to a close. Owen Wiltshire then gave a presentation about his time at the Jamboree in South Korea.

## Independent examiner's report to the trustees of 1<sup>st</sup> Yate Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Yate Scout Group for the year ended 31 March 2023.

### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Yate Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Yate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Yate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Malcolm P Prickett

Retired Bank Manager

Address: 18 Hampden Close, Yate, Bristol, BS37 5UW

Date: 4 June 2023