



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 21st October 2021 To 31st May 2022

Charity name: The Guild of Enamellers

Charity registration number: 1196237

Objectives and Activities

The Guild's objectives are

1. to further the preservation, skill, excellence and improvement of craftsmanship in vitreous enamelling for the benefit of the public, and
2. to advance public education in such craftsmanship.

The activities that have been carried out since October 2021 in support of these objectives are

- Annual conference – April 2022
- Regional work shops
- On-line workshops
- The quarterly journal
- Web site – short tutorials, articles added.
- Bursary Award 2022

More detail is given on each of these in the following section. Membership of the guild of enamellers is open to any member of the public who is interested in vitreous enamelling so all of these activities are aligned with the requirement that the Guild must operate for the public benefit. The trustees are fully aware of the guidance from the Charity Commission with regard to operating for public benefit.

The Guild is run by an enthusiastic volunteer community, the two principle components are the Regional Representatives who co-ordinate activities with in their regions, and the Executive Committee who are responsible for overseeing Guild activities.

Achievements and Performance

Annual conference – April 2022

The annual conference was held in Sparsholt College and was attended by 54 Guild members. The attendees benefited from recognised experts in the field of vitreous enamelling who gave their time to deliver a master class in enamel painting and seven workshops. The workshops covered the following subjects

- Everlasting flowers
- Fold forming
- Crackle enamel
- Screen printing
- Colour blending
- Gold and silver foil and leaf
- Torch fired beads

The master class was also made available over Zoom for people who were unable to attend the conference in person. In many cases people who attended the conference went on to deliver the same workshop in their local regions thus meeting the Guild's second objective to advance public education in vitreous enamelling.

Regional work shops

- Regions 1 and 2

There have been three workshops on screen printing, one each in Edinburgh, Glasgow and Cumbria.

The Cumbria group have been meeting once a month for a led Zoom session and have covered subjects such as discussing the fold forming workshop from conference, preparing silver for laser cutting to use in plique-a-jour, discussing the reinvention pieces, and the use of crackle enamel. There was also a self led workshop in March.

- Region 3

Region 3 has run no workshops during the period because we have been unable to find a representative to co-ordinate the region. As a result Region 3 members have been invited to join Region 4 workshops.

- Region 4

This busy region held workshops covering:

- Lustre powder with stencils/sgraffito techniques
- Enamelling on silver
- Region 5

The Guild welcomed a new Regional Representative to Region 5 in 2022. This is a geographically disparate region so meeting in person tends to be infrequent.

- Region 6

Region 6 ran one workshop during the period,

- Torch fired beads
- Region 7

Region 7 have run one workshop in the period:

- Kiln fired beads
- Region 8

Region 8 do not run workshops but join and help to co-ordinate online workshops which benefit many who still feel uncomfortable with meeting in person or who cannot travel.

Web site

The web site continues to evolve as the Guild finds more ways to reach people who are interested in enamelling. The Photograph Archive has migrated and been made more accessible. A forum has been added for people to ask questions on enamelling. The Guild also hosted a guest exhibition of the work of Ukrainian enamellers which was made available to the general public and well received.

Bursary award 2022

The 2022 Bursary was awarded to Olga Komisarova, the runners up were Imogen Hales and Jin Guo. The Bursary is made possible by the generosity of our sponsors - Milton Bridge, Proops Brothers, Vitrum Signum and the British Society of Enamellers. For the 2023 Bursary we are delighted to welcome additional sponsorship from Harrison&Harrison and Corby Kilns.

The Journal

The Guild continues to produce 4 issues of the Journal each year, these are sent to all members. The educational/instructional articles from the Journal have been added to the relevant section of the website.

Financial Review

Review of the charity's financial position at the end of the period.

In reading this summary and looking at the accounts it should be noted that because we have changed the financial year end the accounting period was longer than usual – from 1st January 2021 to May the 31st 2022.

The Guild's financial position at the end of the accounting period (May 31st 2022) is healthy. The primary source of income is still the annual membership fees, as a charity we are now able to recover Gift Aid on these, no claim was made in this financial period but the additional income has been shown in this year's accounts. We would strongly encourage all members to complete a Gift Aid form (if they are eligible) when renewing membership as this helps us to maintain membership fees at the current level.

Although it was necessary to subsidise the 2022 conference there were sufficient reserves to allow us to do so, the loss was £3724. Conferences will continue to be priced to break even.

Prior to the COVID-19 pandemic in 2020 the Executive committee had met face to face three times a year – travel expenses were paid for attendance at these meetings. During the pandemic the Guild moved Executive meetings online which has resulted in a considerable saving. It is expected that the Executive committee will continue to meet online.

DVD sales which used to be a source of income have declined gradually over the years and are expected to cease eventually. The DVD contents have been made available online in small sections which are available to purchase, however it is not expected that the revenue from these sales will compensate for the loss of revenue from DVD sales.

The Bursary fund continues to be sponsored by a number of companies (see above) – but all in the form of vouchers. Prior to 2021 WG Ball provided a £500 cash sponsorship but this ceased after the sad death of John Ball and the company's decision to stop supplying members of the public. The only external cash sponsor for the Bursary prize is the British Society of Enamellers who generously provide £300. The Guild matches this with the proceeds from the raffle held at conference - £350.

Technology expenditure has increased slightly due to the requirement for Zoom and Vimeo accounts but we have also been able to drop an expensive DropBox subscription as Microsoft provide provide charities with free access to a comprehensive range of business tools – including OneDrive for storage.

Policy on holding reserves

The Guild aims to hold sufficient reserves to be able to cover the cost of an annual conference. The conference is the Guild's highest annual expenditure and highest risk item. In the event that we had to cancel a conference at short notice, it may be difficult to recover money that has already been committed to the venue.

The amount of reserves is held is: £36329.03

Structure, Governance and Management

The Guild's governing document is the Constitution and the Guild is constituted as an Association CIO.

Trustees are voted in annually at the Guild's AGM in accordance with section 13 in the constitution. It is expected that trustees will be members of the Executive Committee and will usually include the three chairs (vice, current and retiring) and the holders of the following positions:

- Secretary
- Treasurer
- Membership Secretary
- Webmaster

An additional trustee responsible for outreach is elected from one of the following positions:

- Selection and awards secretary
- Bursary secretary
- Publicity officer

This position is currently held by the Awards and Selection secretary.

Reference and Administrative details

Charity name	The Guild of Enamellers
Other name the charity uses	-
Registered charity number	1196237
Charity's principal address	2-3 Stable Court Herriard Park Herriard Hampshire RG25 2PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zoe Slattery	Webmaster		
2	Roselyn Ann Jones	Awards and Selection secretary		
3	Susan Rowley	Treasurer		
4	Jacqui Clarkson	Secretary		
5	Shirley Gore	Retiring chair (2022)		
6	Laura Selway	Chair (2022)		
7	Julia Riddington	Membership secretary		
8	Joy Funnell	Retiring chair (2021)	October 2021 - April 2022	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position

--	--

Date

--

The Guild of Enamellers

Income & Expenditure account for the 17 months ended 31 May 2022

	2022			2020		
	£	£		£	£	
	Income	Expenditure	Surplus/ (Deficit)	Income	Expenditure	Surplus/ (Deficit)
<i>General membership income and expenditure:</i>						
Subscriptions	15,166.81			8,180.00		
Journal		7,669.00			5,167.61	
Executive committee travel		86.34			1,126.10	
Exhibitions		0.00			0.00	
Stationery & printing		60.70			60.81	
Telephone and postage		290.85			148.71	
Region 4&7 expenses		351.23			0.00	
Website		800.91			264.27	
Library		134.92			88.69	
Insurance		1,484.00			172.03	
Sundry		115.37			93.74	
Accountancy fees		720.00			0.00	
PAT testing		63.95			0.00	
Bank charges		1,383.16			345.94	
Depreciation 25% RB		986.80			744.68	
	<u>15,166.81</u>	<u>14,147.23</u>	1,019.58	<u>8,180.00</u>	<u>8,212.58</u>	(32.58)
<i>Other income and expenditure:</i>						
Conference fees and tutorials	28,842.44	24,214.81	4,627.63	0.00	56.00	(56.00)
DVD/online video sales	1,235.95	132.88	1,103.07	3,310.01	665.22	2,644.79
Awards & selection	60.00	764.60	(704.60)	0.00	0.00	0.00
Risos	10.00	0.00	10.00	40.00	0.00	40.00
Raffle and other income	75.65	0.00	75.65	47.16		47.16
Interest	1.06	0.00	1.06	8.41		8.41
Bursary	645.00	629.00	16.00	0.00	500.00	(500.00)
(Deficit)/Surplus for the year			<u>6,148.39</u>			<u>2,151.78</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

THE GUILD OF ENAMELLERS

On accounts for the
period ended

31st May 2022

Charity no
(if any)

1196237

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/05/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 23/03/2023

Name:

Mr Jonathan David Mills BSc (Hons) CA ACCA

Relevant professional
qualification(s) or body
(if any):

ICAS and ACCA

Address:

2-3 Stable Court, Herriard Park, Basingstoke, Hants. RG25 2PL

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A