



Trustees' Annual Report for the period

Period start date			Period end date		
From	06	April	2021	To	05
					April
					2022

Section A Reference and administration details

Charity name

Winchcombe Community Allotments and Orchard

Other names charity is known by

Winchcombe CAO

Registered charity number (if any)

1196185

Charity's principal address

78 North Street, Winchcombe

Postcode

GL54 5PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tom de la Rosa	Chair		
2	Denise Laxton	Treasurer		
3	Sarah Davies			
4	Amy Verey			
5	Jess Nicholls			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected from membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>-Governance including trustee decisions occasionally uses digital platform (Whatsapp)</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) To benefit the residents of Winchcombe and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide growing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- (2) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting sustainable growing practices.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Charity formally established
- Secured c. £9,000 in grant funding
- Opened up community orchard and allotments for public use

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Established as a formal constituted body
- Agreed and signed a 10 year lease on 'Land off Mount View Drive, Winchcombe' with Winchcombe Town Council
- Secured £9,000 in unrestricted grant funding from the following organisations:
 - Tewkesbury Borough Council
 - Gloucestershire Community Foundation
- Cleared and made good our allotment site
- Planted the community orchard (c. 35 trees) and native hedgerows
- Completed our site design and laid our individual and community allotment plots
- Open registration and allocation for members of Winchcombe Community to join the allotments and orchard

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves will be used to cover a minimum of 2 years average expenses, anything above this will be used to further the charities objectives as outlined above.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principles sources of funding raise for this year have been:

- Charitable grants (c. £8,500)
- Private plot fees (c. £500)

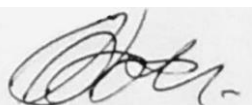
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tom de la Rosa

Position (eg Secretary, Chair, etc)

Chair

Date

30/07/2022



Trustees' Annual Report for the period

Period start date				Period end date			
06	April	2022		01	February	2023	
From				To			

Section A Reference and administration details

Charity name

Winchcombe Community Allotments and Orchard

Other names charity is known by

Winchcombe CAO

Registered charity number (if any)

1196185

Charity's principal address

78 North Street, Winchcombe

Postcode

GL54 5PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tom de la Rosa	Chair		
2	Iain Knight	Treasurer	From 08-08-2022	
3	Sarah Davies			
4	Amy Verey			
5	Jess Nicholls			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
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Trustee selection methods (eg. appointed by, elected by)	Elected from membership

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>-Governance including trustee decisions occasionally uses digital platform (Whatsapp) with records saved online</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) To benefit the residents of Winchcombe and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide growing facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- (2) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting sustainable growing practices.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Provision of 49 private allotment for the benefit of Winchcombe
- Provision of a large, freely accessible community growing plot
- Free public access to a community orchard

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Community growing activities supported by volunteers through the year

Summary of the main achievements of the charity during the year

- Fencing erected on site
- Water supply arranged to site
- Community food grown and established
- Planning permission secured to enable sheds and community facilities and wider site design
- C. £11k grant funding secured
- Space allocated within community plot for local seedsavers

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves will be used to cover a minimum of 2 years average expenses, anything above this will be used to further the charities objectives as outlined above.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principles sources of funding raise for this year have been:

- Charitable grants (c. £11,000)

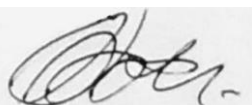
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tom de la Rosa

Position (eg Secretary, Chair, etc)

Chair

Date

02/02/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Winchcombe Community Allotments and Orchard

No (if any)
1196185

CC16a

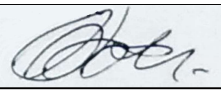
Receipts and payments accounts

For the period from	Period start date 06/04/2021	To	Period end date 05/04/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gloucestershire community grant payment	5,000	-	-	5,000	-
Tewkesbury COVID-19 grant	1,000	-	-	1,000	-
Plot fees 22/23	10	-	-	10	-
Alpkit charitable grant	200	-	-	200	-
Fencing refund	703	-	-	703	-
Gloucestershire council build back better	2,500	-	-	2,500	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,413	-	-	9,413	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,413	-	-	9,413	-
A3 Payments					
Key cutting	35	-	-	35	-
Grass topping services	150	-	-	150	-
Compost purchase	161	-	-	161	-
Orchard tree stakes and guards	282	-	-	282	-
Orchard tree stock	367	-	-	367	-
Lease agreement fees	45	-	-	45	-
Fencing materials	3,969	-	-	3,969	-
Insurance	104	-	-	104	-
	-	-	-	-	-
Sub total	5,113	-	-	5,113	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,113	-	-	5,113	-
Net of receipts/(payments)	4,300	-	-	4,300	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,300	-	-	4,300	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account (Co-op bank)	4,300	-	-
		-	-	-
		-	-	-
	Total cash funds	4,300	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Tom de la Rosa	30/07/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Winchcombe Community Allotments and Orchard

No of any
1196185

Receipts and payments accounts

CC16a

For the period
from

Period start date
06/04/2022


To

Period end date
01/02/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
tesco groundwork grant	500	-	-	500	-
private plot fees	502	-	-	502	-
community grant hollingsworth and vose	700	-	-	700	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	1,702	-	-	1,702	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,702	-	-	1,702	-
A3 Payments					
Fencing and landscaping	2,375	-	-	2,375	-
water pipework	177	-	-	177	-
planning application fees	494	-	-	494	-
community quipment and seeds	276	-	-	276	-
Insurance	113	-	-	113	-
Two wheeled tractor	1,265	-	-	1,265	-
		-	-	-	-
		-	-	-	-
Sub total	4,700	-	-	4,700	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,700	-	-	4,700	-
Net of receipts/(payments)	2,998	-	-	2,998	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,300	-	-	4,300	-
Cash funds this year end	1,302	-	-	1,302	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account (Co-op bank)	1,304	-	-
		-	-	-
		-	-	-
	Total cash funds	1,304	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
		Restricted	Restricted	Endowment
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
		Restricted	Restricted	Endowment
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
		Restricted	Restricted	Endowment
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Iain Knight	10/02/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Winchcombe Community Allotments and Orchard

No (if any)
1196185

Receipts and payments accounts

CC16a

For the period from	Period start date 02/02/2023	To	Period end date 05/04/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Private donation	500	-	-	500	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	500	-	-	500	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	500	-	-	500	-
A3 Payments					
Water piping	130	-	-	130	-
Rabbit fencing	331	-	-	331	-
Growing medium compost	117	-	-	117	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total	577	-	-	577	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	577	-	-	577	-
Net of receipts/(payments)	- 76	-	-	- 76	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,302	-	-	1,302	-
Cash funds this year end	1,226	-	-	1,226	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account (Co-op bank)	1,226	-	-
		-	-	-

	-	-	-
Total cash funds	1,226	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

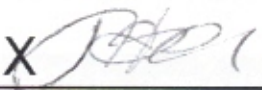
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
X  01/12/23 Tom de la Rosa Chair		01/12/23