

**THE FRIENDS OF LONG MELFORD CHURCH BUILDING TRUST**

**YEAR ENDED 31 MARCH 2025**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF LONG MELFORD CHURCH BUILDING TRUST**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which comprise the Statement of Financial Activities (income and expenditure basis), the balance sheet, and related notes to the account.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

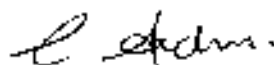
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Clare Anderson FCCA

Date 20.08.2025

# THE FRIENDS OF LONG MELFORD CHURCH BUILDING TRUST

YEAR ENDED 31 MARCH 2025

## TRUSTEES REPORT

The Trustees present their report with the accounts of The Friends of Long Melford Church Building Trust for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and the Charities Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

### Statement of Trustees Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting by Charities, issued by the Charity Commission; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the Charity will not continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

YEAR ENDED 31 MARCH 2025

TRUSTEES REPORT (CONTINUED)

**Trustees**

The Trustees in office during the year were as follows:

J Watts

R Michette

C Michette

B Moulton

D Hamand

V Chandler

J Nunn

M Clayton (appointed 18/02/2025)

A Sawyer (appointed 21/02/2024)

Appointment of Trustees is governed by the constitution. The Trustees are authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Objectives and activities for the public benefit**

The objects of the charity are to raise funds and use the income and relevant capital from the W B Clopton Fund to contribute towards the restoration of the medieval stained glass of Holy Trinity Church, Long Melford, and at the discretion of the Trustees to use other income and funds towards other building restoration at said church.

**Achievements and Performance**

After many years of planning, research and exploratory work with much effort from D Hamand in his role for the church the medieval glass restoration began in the year to 31 March 2023 and has continued into this year with further restoration planned during 2025. The Trustees were delighted to donate £82,000 towards the project. The Trustees look forward to making further donations towards this ongoing restoration work.

The Trustees welcomed the Clopton family from USA in the summer of 2024, as part of the Clopton Reunion which forms an integral part of the original donation from W B Clopton, so that they could marvel at the restoration of the medieval stained glass to which they continually support the Friends and until 2024 had not seen any of the results of the restoration. Despite lower numbers on the visit than in the past they were suitably impressed and donated a substantial amount towards future works.

THE FRIENDS OF LONG MELFORD CHURCH BUILDING TRUST

YEAR ENDED 31 MARCH 2025

TRUSTEES REPORT (CONTINUED)

**Financial Review**

The charity experienced a further quiet year in terms of activity continuing the trend following the very inactive years due to the Covid-19 pandemic. The Trustees have approved a further donation to the church for the medieval stained glass restoration which necessitated the charity to sell more of its investments held for that purpose and also made use of general funds to donate towards the restoration work. The further donation was approved just after the year end date of £36,000.

The investments are now solely within M&G with the poor performing CAF funds having been cashed in to support the medieval stained glass restoration works. Despite the continuing economic issues nationally and globally with the ongoing war in Ukraine and impact of political unrest with Russia the investments in M&G have held up reasonably well and continue to generate income which is reinvested.

**Structure, Governance and Management**

The organisation is a registered charity, number 1069008, and is constituted under a constitution of a Charitable Incorporated Organisation dated 28 January 1998.

New trustees are appointed by the existing trustees and serve for four years after which they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of three trustees, to a maximum of nine.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for effective administration of the CIO. The charity must also try to seek a gender balance and try to encourage younger people to become trustees.

The Trust has attracted a range of individuals with experience in project and financial management, leisure and sports provision, working with people of all ages including those with additional needs.

**Funds held as custodian Trustees on behalf of others**

No such assets are held at present.

Approved by the trustees on

and signed on their behalf by:

18/6/2025

John Watts (Chairman)

RECORD OF LONGMEADOW CHURCH BUILDING TRUST

ON 10/20/03

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2003

STATEMENT OF FINANCIAL ACTIVITIES, INCOME AND EXPENDITURE BASIS

NAME	DATE	\$	£	EXPENDITURE	DATE	\$	£
UNRESTRICTED RESTRICTED				ANNUAL INCOME RESTRICTED			
Annual contributions		398.00					
Total of Major Investment	8		82,000.00	Buddy Day costs		0.00	
of Donations		43.00		Church repairs - door all on the roof		0.00	
on Regular donations		7,881.11		Meadowland Street Church - donations		97,000.00	
				William B Chapman Commemorative Plaque		30.00	
Annual received - W B Chapman reserve		328.18		Bank Charges		10.40	
				Laithes/donations sheets		0.00	
Dividends		14,611.87		Newspaper costs etc		56.12	
Adjusted/Unadjusted (to assets) on Investments				Assess while on display boards		100.00	
Major Donations		11,482.13					
Total		9,081.11	108,419.89	Total expenditure		186.52	97,000.00
Income derived from continuing activities				Surplus (Deficit) for year		7,895.49	11,419.89



# FINANCIAL STATEMENT OF LONG MEADOW CHURCH BUILDING TRUST

ON 10/01/08

## FINANCIAL STATEMENT FOR YEAR ENDED 31 MARCH 2008

### 10 RESTRICTED AND UNRESTRICTED FUNDS

Fund Name	Type	bf/bw	Income	Transfers & Other	CHAS
GENERAL FUND	restricted	22,742.30	71,076.28	-39,270.87	7,248.74
	unrestricted	5,146.14	8,081.11	196.82	13,652.41
Fund can be used for any church building matter as well as charity running costs					

STAINED GLASS FUND	restricted	29,280.81	29,280.81		0.00
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Specific fund for the stained glass restoration (from Cloydon donations)

CHAPEL MAINTENANCE FUND	restricted	18,671.04			18,671.04
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Specific fund for building works to the Lady Chapel

W B CLOYDON FUND	restricted	233,004.88	14,611.87	70,749.08	28,482.13
					203,349.40

For medieval stained glass restoration at Long Meadford Holy Trinity Church

		303,756.14	93,798.03	97,195.82	-89,288.89
					241,018.89

The transfers and adjustments on investment deposits incorporate the movement between fund types following the disposal units in the M&G Investment and utilisation of those funds to partly finance the outlay in respect of the medieval stained glass donations.

### 11 NET ASSETS BY FUND TYPE

AS 31/03/2008	Fixed Assets Investments	Net Current Assets	Total
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GENERAL FUND	unrestricted	600.00	12,982.41
	restricted		7,848.74
			0.00

STAINED GLASS FUND		18,871.04	18,871.04
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CHAPEL MAINTENANCE FUND		188,778.38	18,871.04
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W B CLOYDON FUND		600.00	203,848.40
		203,248.40	241,018.89

AS 31/03/2008	Fixed Assets Investments	Net Current Assets	Total
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GENERAL FUND	unrestricted	700.00	4,446.14
	restricted		22,847.38
			18,798.78

STAINED GLASS FUND		10,824.13	18,871.04
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CHAPEL MAINTENANCE FUND		18,871.04	18,871.04
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W B CLOYDON FUND		232,100.43	232,004.88
		232,004.88	303,519.14

STATEMENT OF THE ACCOUNTS FOR YEAR ENDED 31 MARCH 2026

1 These accounts have been prepared in accordance with the Charities Act 2011, the SORP (2019), Financial Reporting Standards applicable in the UK and FRS 102 (FA) as applicable to smaller entities, and UK Generally Accepted Accounting Standards.

The accounts are prepared on a going concern basis under the historical cost convention modified to include certain items at fair value. The accounts are presented in sterling which is the functional currency of the charity.

There are no significant accounting policies to disclose.

2 Charabel Maintenance Fund was previously stated as £4,180.18. It was agreed to return the fund to its original purchased sum of \$30,000 in a previous year and it has been recorded as such since. The fund value is the net value held in investments before the forced closure.

3 The W B Clapton fund of \$240,000 which includes the Blahed Glass fund of \$40,000 is held in the Investments in M&G as well as the W B Clapton Reserve account and a proportion of the M&G Reserve account (see note 5).

4 BANK BALANCES RECONCILIATIONS

ACCOUNT	BALANCE	INCOME	EXPENSES	TRANSFER	CURRENT
CURRENT ACCOUNT	20,161.82	89,898.11	97,025.92		12,962.41
W B CLAPTON RESERVE ACCOUNT	23,791.82	326.10			24,117.78
5 M&G Fund valuation on balance sheet is as at 31/03/2026					12,962.41
					0.00

7 TANGIBLE FIXED ASSETS

comprising:

Marquees	£500.00
Tables	100.00
	<u>600.00</u>

8 RESTRICTED FUNDS/INVESTMENTS HELD

The initial capital "gifted" to the Charity by William B Clapton amounting to \$240,000 (£120,000) is conditional on the basis that it remains invested in perpetuity and cannot be spent.

9 DISPOSAL OF INVESTMENT ASSETS

Units held in the M&G Investment were disposed of in order to release funds for the next stage of donations to the church for the medieval stained glass restoration. The total of these amounted to £22,000.