

**BRIGHTON
PEOPLE'S
THEATRE**

Annual Report
October 2021 — March 2023

BELONG



HELLO

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A message from our Chair



Coming through the pandemic, Brighton People's Theatre has proved to be a vital force for good for our participants, community and partners. It is clear that BPT plays an essential role for the people of Brighton.

In 2021 BPT we expanded our board to seven trustees, with just under half being new to the organisation and bringing a fresh perspective. In 2022 the new board took time to support the development of a new business plan which puts the ethos and methodology of this unique organisation at its heart.

100%

100% of our participants say their wellbeing has improved through their involvement with BPT.

Paul Hamlyn Foundation's continued support has allowed BPT to move forward in creating a sustainable business model. BPT is now working towards an ambitious business plan which looks to diversify and strengthen our funding streams and increase our collaboration with key partners.

This has been a time of considerable change for the charity, but one thing has not changed, and will never change – Brighton People's Theatre is owned and loved by the people of Brighton.

Thomas Hescott, December 2023

98%

98% saying they have a sense of belonging.



A message from our CEO & Artistic Director

Brighton People's Theatre went from strength to strength in our first 18 months operating as a charity.

Our artistic work

We ran a successful **workshop and rehearsal programme** of 189 workshops, attended by 303 people, who attended a total of 1669 times in council estates and community centres across the City. Workshops involved hundreds of people most of whom we had never met before.

82%

82% had never done theatre before.

100%

100% of people involved in our work would recommend us to a friend.

We developed **two original show ideas**; Born and Bread and The Songbird Café . Both of these shows grew out of our workshop programme and were co-created between professional artists and our participants.

Our team

We moved from a team of freelancers to a team of staff on PAYE. This was a huge change for us, enabling the core team to have a sense of stability only dreamed of a few years earlier, particularly as we now have two artists on payroll. We are hugely grateful to our main funder, Paul Hamlyn Foundation, whose support has enabled this to happen. Their ongoing support had been game-changing.

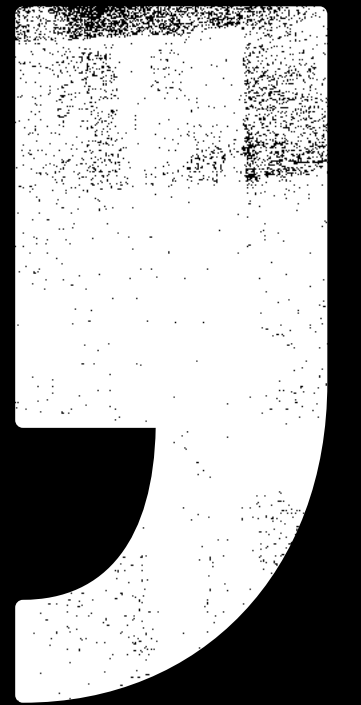
We have created work for 12 freelance artists in a wide variety of roles; Guest Directors, Sound Designers, Set Designers, Composers and Writers. Their input into our creative practice and feedback on our way of working has been invaluable in enabling us to learn and grow as an organisation.

Our reflections

Our learning has been broad and deep over the past 18 months. This has been enabled by a robust evaluation framework that we have implemented with the support of an independent evaluator. We are able to adapt and change how we work as we learn.

The positive impact on people's lives is clear to see from the felt sense in the room during our workshops and the powerful testimonials from people we work with. They are why we do what we do. I hope that this report gives you a sense of what we have achieved and where we are heading. I'm looking forward to continuing to lead this organisation into the future and seeing what more BPT magic unfolds.

Naomi Alexander, December 2023



The BPT Story...

We are a theatre company that brings people together. Owned and loved by the people of Brighton. We make our work over a cup of coffee, a shared story, a workshop, a show, a magical world appearing in a local park.

Who we are

Brighton People’s Theatre was started by Naomi Alexander in 2015 out of a desire to create theatre in a way that was more relevant and accessible to everyone. Brighton People’s Theatre is open to everyone in the Greater Brighton area who is over 18 and doesn’t earn their living as a professional artist. Everyone is welcome, however, we prioritise our resources on ensuring that people with the lowest socioeconomic status can get involved. We think this is the fairest way of organising what we do. We pay childcare and bus fares for those who need it so they can join in.

Brighton People’s Theatre
Annual Report Oct 2021 – Mar 2023



93%

93% of our participants have increased their knowledge of theatre.

Why we exist

Theatre should bring people together but analysis of the Arts Council’s own Taking Part data shows that public subsidy of the arts reinforces and recreates social division.

Our research led by communities in Brighton shows that people from lower socioeconomic backgrounds often feel excluded from publicly subsidised arts. Research led by the Warwick Commission shows that it is the most wealthy, least ethnically diverse and most well educated 8% of the population who are the main consumers and producers of publicly subsidised arts.

We think this is a social justice issue and we want to change it.

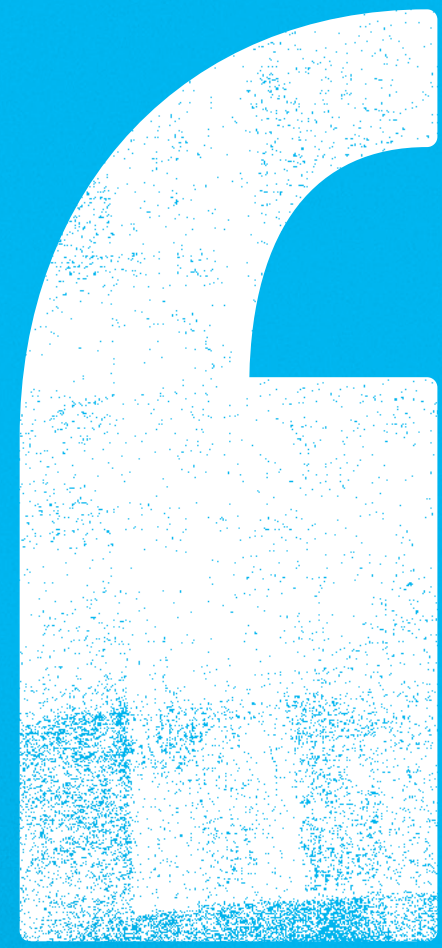
Our Team

CEO and Artistic Director Naomi Alexander
Executive Director Marina Norris (left Dec 2021)
Company Manager Fran Masey O’Neil
Associate Director Jack Parris
Communications Manager Niamh Hicks
Workshop Administrator Sofia Goghru
Workshop Administrator Zara Nolan

Our Trustees

Thomas Hescott Chair
Helen Rice Vice-Chair
Jenni Lewin-Turner
Munya Muchati
Lily Einhorn
Paul Hughes
Anna Jefferson



A large, white, stylized opening quotation mark on a blue background.

Our Vision and Mission is simple

We bring people in Brighton Together...
...to play, to laugh, to create, to think, to talk,
to perform, to applaud, to agree, to disagree,
to empathise, to sing, to dance, to cry, to listen,
to learn, to connect, to understand, to be
understood, to be seen, to belong, to trust,
to be part of something bigger than ourselves.

A large, white, stylized closing quotation mark on a blue background.

Key Achievements...

Workshop programme

In October 2021, BPT started its drop-in workshops to provide a space to play and connect in neighbourhoods across the City. We delivered weekly workshops in Whitehawk, Moulsecoomb, Portslade and the City Centre.

All workshops were Pay What You Decide and provided a space for participants to take creative risks while meeting like-minded people in their community. Over this 18 month period, we began playing games, and then began co-creating and devising work for the stage based on the theme of: 'Right to Speak - Finding our Voice'.



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As the Covid-19 pandemic and successive lockdowns began to fade, by October 2021 we were fully back to working in a physical space. However, our monitoring data suggested people were experiencing high levels of mental health challenge, exacerbated by the isolation of the pandemic.

78%

A staggering 78% of our cohort reported experiencing mental health challenges including anxiety, depression, ADHD, PTSD, agoraphobia and addiction.

10% reported physical challenges including chronic fatigue, chronic pain and restricted mobility, whilst 12% report a lack of confidence, low self-esteem and identity issues post lockdown (bereavement, addiction and isolation).



139

We ran 139 workshops, attended by 137 people, 815 times.

Our weekly workshops were a place of creativity and connection for lots of new people who had never done anything like this before. Participants from these workshops subsequently got involved in the development of Songbird Café and Born and Bread.

“Something about being part of that process with all the other people in it - gave me such pleasure and yes it has increased my confidence - and my confidence in all of us- that we all can really do this. Together. With the help of the magical process that is BPT.”

— Weekly workshop participant

“

It's given me a sense of hope and inspiration again, I'd lost my way for a number of years and it has reignited my inspiration for pursuing my dreams but also focusing on things which make my soul happy!

”

The Songbird Café

Between January and July 2022 we successfully put into practise our model of co-creation by delivering a Research and Development (R&D) process for our new show The Songbird Café .



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The Songbird Café will be a family friendly musical. The idea behind it is to explore the crisis in mental health, loneliness and isolation which our members have said is the most pressing theme they want to explore. However, The Songbird Café will be a magical, uplifting experience for all the family.

“Having all your ideas used in such a lovely way is very empowering. My mind woke up, it was as if old chambers had been suddenly re opened and treasures discovered. The sense of well-being this delivered was so incredible. Each session took me out of my ‘everyday’ into the utterly absorbing, oh so professional world of BPT.”

—
The Songbird Café participant

The R&D process was run by a creative team of four who each led the development of their artform in collaboration with BPT's Artistic Director Naomi Alexander. The R&D process brought together participants and artists to co-create the world of The Songbird Café and developed ideas for the plot, the characters, the dances, the costume and the set design.



We are applying for development funding to continue work in co-creating The Songbird Café and hope to be able to stage it at Brighton Festival at some point in the future.

26

We ran 26 workshops, attended by 94 people, 225 times.

182

We received 182 expressions of interest from people across the BN postcode area who wanted to get involved in the R&D. 87% of these were from people completely new to BPT.



Born and Bread

In Spring 2022 Brighton People's Theatre had conversations with more than 100 people across the City about food, belonging and what it means to call Brighton 'home'.



From Bangkok to Bevendean. Whitehawk to Mexico City. The stories painted a picture of the City from a perspective never seen before.

"Inspiring, energising, fun, illuminating, challenging, friendly, and playful."

Using these stories as source material, we ran a six week workshop programme to develop the themes of the show. In April 2022 BPT Associate Director Jack Parris and Guest Director, Tanushka Marah, collated these stories into a script, with dramaturgical support from Naomi Alexander. The first draft script was rehearsed in 6 weeks over June and July.

"Made me feel like I can really make a difference. That I can contribute."

We staged a work in progress sharing in July 2022 to a sell-out audience at the Attenborough Centre for Creative Arts with a cast of 30 non-professional actors who took roles as Bakers in a community kitchen. Most of the cast had never performed in something like this before. The stories were served (along with a hot bowl of soup and roll of bread) to an ACCA audience of 120 people.

165

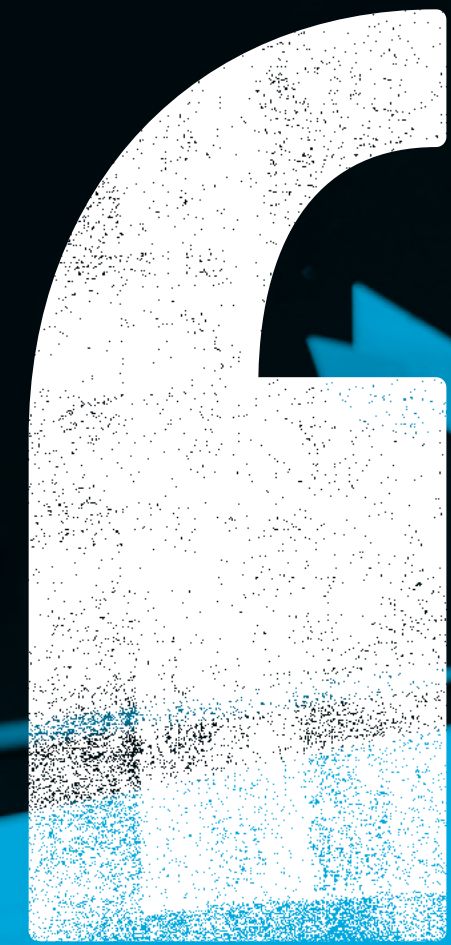
We ran 165 workshops and rehearsals, attended by 87 people, 629 times.



"Just like bread, it (Born and Bread) has taken the raw ingredients of sometimes very raw actors, and brought out unexpected talents in a brilliant way – and it has given each of us a new joy, and a feeling of connectedness in a City that is sometimes very lonely. And there is no greater joy than making other people happy – BPT does all that and more."

— Born and Bread participant)

From September 2022 - February 2023, BPT ran a series of workshops with the original Born and Bread cast, to test new material and develop the original script, while Jack and Naomi worked with dramaturg Lou Cope to rework the script. In March 2023 we ran a casting evening which saw 60 people auditioning for 30 roles in our big baker chorus.



“

As a stay at home mum, it felt really good to connect with people I wouldn't normally connect with, and to do something new and out of my comfort zone. Always felt uplifted when leaving the sessions.

”

Our development...

In January 2022 we took some time out to reflect on what Brighton People's Theatre could set out to achieve.



We worked with Ned Glasier from Company Three in London who facilitated a reflective process with the CEO Naomi Alexander, the Board and the staff team to co-create the business plan for the next three years. The process gave us a clear vision and mission: To bring people together to be part of something bigger than ourselves.

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The Business Plan

The business plan sets out our vision for evolving the work of the charity from April 2023 - March 2026. It has enabled us to articulate our methodology for co-creating work between professional and non professional artists and set out clear, measurable objectives for organisational development.

We worked with a Communications Company, Baxter & Bailey, to design and produce the Business Plan in an engaging, easy to read format that could sit on our website for new funders to read. We involved our members in producing a short film that communicates the essence of our vision for use on our website and social media.



Sitting underneath the Business Plan, are a range of other documents that the team have evolved in response to our learning.

1

A Communications Plan

That clearly articulates the rationale for communicating clear messages to different stakeholders, using a range of tried and tested approaches.

4

A Way of Being Plan

That explains our organisational values (Open, Playful, Fearless and Respectful) and details the behaviours that we expect staff and freelancers to display as a result of living these values.

2

An Activity Plan

That shows the artistic, organisational and communications milestones that are needed to deliver the business plan.

5

An Evaluation and Learning Plan

That explains the detail of our approach to capturing, analysing and communicating the rich lessons that will inevitably arise as we embark on delivering the activity over the next three years.

3

A Fundraising Plan

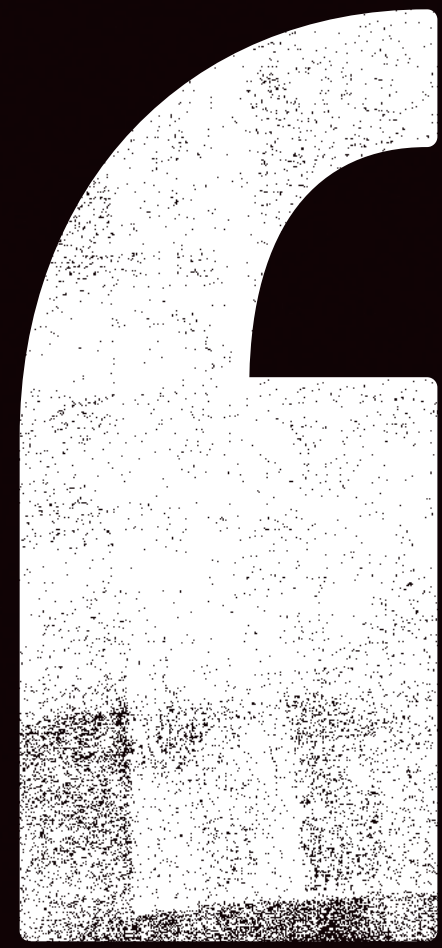
That articulates the approach to diversifying our income and has identified specific funders to approach in specific timeframes.

6

The BPT Methodology

An overview of the process we take to co-create new shows: the why, what and how of our approach that we can share with people who are involved so they can easily understand where their contribution fits.





I

absolutely love the weekly workshops. They are so varied and interesting, I learn a lot but also have such a laugh when I am there. I feel like I can play as an adult which doesn't happen often.

;

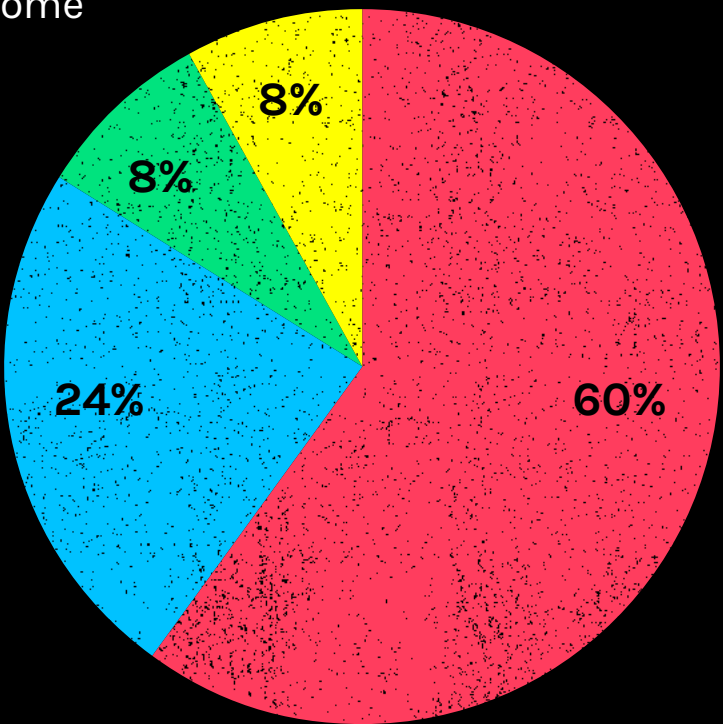
Funding and Finance

Over this first 18 month period of operating as a Charitable Incorporated Organisation, Brighton People’s Theatre had a...

- Total income of £258,230
- Total expenditure of £258,144
- It holds 3 months running costs of £19,000 in reserves

Income

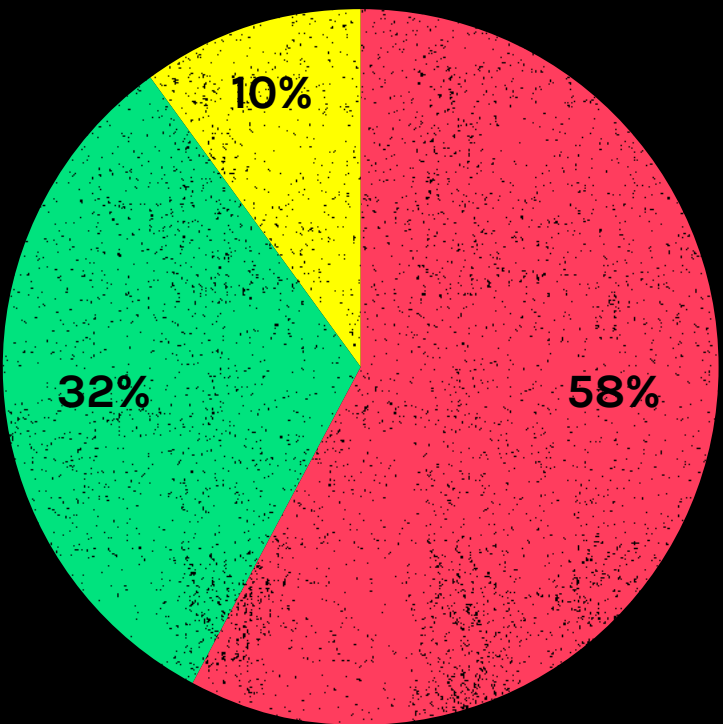
- Paul Hamlyn Foundation
- Arts Council England
- Small Grants
- Earned Income



We are very grateful for the continued support from the Paul Hamlyn Foundation and Arts Council England without which we would not have been able to operate over the last 18 months. We are also grateful to the Chalk Cliff Trust, Chichester University, Kickstarter Placement, Pride Community Foundation, Sussex Community Foundation, the City Council and Brighton Dome and Festival for supporting us with a range of small grants and commissions. We are pleased that we managed to maintain 8% of our income as earned income.

Expenditure

- Staffing costs
- Artistic expenditure
- Organisational running cost



Trustee statement

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Public benefit

Brighton People’s Theatre recognises and celebrates the creativity inherent in everyone. We want to build and sustain mutually beneficial, collaborative relationships with people living in the City. We place a special emphasis on involving those who have had the fewest opportunities to make and consume publicly funded culture.

We believe in the intrinsic value of the arts and culture and want to extend this value to as many people as possible. We also want to democratise the way the arts are funded, produced and consumed in the UK.

Governing document

Brighton People’s Theatre is a registered Charitable Incorporated Organisation (CIO) and is governed by its constitution.

Over the next few years we are planning to further diversify our income streams.

Our full annual accounts are available on request and on the Charity Commission website.

Reference and Administration details

| | |
|---------------------------|---|
| Registered Charity Number | 1196082 |
| Registered Office | Age Uk 29 Prestonville Road Brighton BN2 3PG |
| Independent examiner | F1 CRT Limited Flat 24 Wellingtonia Court Laine Close Brighton BN1 6TD |

Interview with...



What is your name?

Maya Rezk.

How old are you?

29 years old.

Where were you born?

Syria, in Damascus.

Where do you live now?

In Brighton.

What is your job?

I am a care worker.

How did you first find out about BPT?

First I found out about it as someone suggested it to me at the Jollof Cafe (a cafe run by refugees), I was a bit scared to come along because of my language abilities in English.

What were your first impressions?

It was very welcoming and I found it to be free, everyone respected each other and accepted each other. To be honest, I just felt like I was part of this group, like I knew these people.

What have you done with BPT?

First I came along to the drop in workshops every Thursday for about a year. Then I auditioned for Born and Bread and I have also been involved in the steering group for Mabrouk, a new show about celebrations made with people with heritage from Arabic speaking countries.

What impact has BPT had on your life?

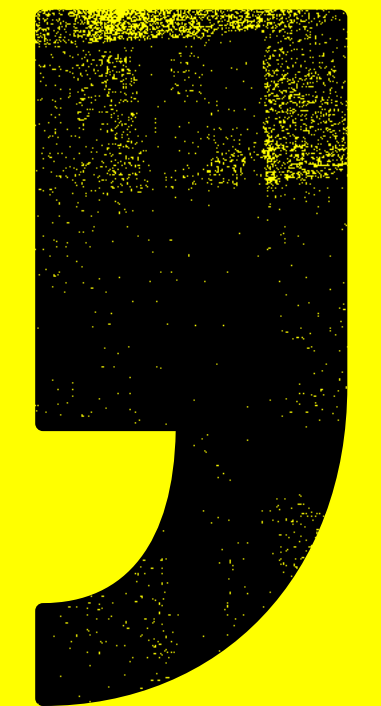
BPT has given me hope to be in the theatre again. It has given me confidence, to share my ideas and to be more open. I have made a lot of friends through BPT. I love them so much and we keep in touch every day.

Before you joined BPT had you ever done anything like this before?

I studied acting in Syria and had done workshops before. I did voice dubbing in Syria - that was my main job. So it's really brilliant to get back into it.

Is there anything else you want to say?

Thank you from the bottom of my heart for being a part of this group.



Interview with...



What is your name?

Paul Hughes.

How old are you?

64 years old.

Where were you born?

Whitehawk, in Brighton.

Where do you live now?

Whitehawk, in Brighton.

What is your job?

I am an engineer at the hospital.

How did you first find out about BPT?

I first found out about it when I met Naomi (BPT's CEO) at a community event in Whitehawk. She told me all about BPT and I decided to come along and give it a try. I'd always fancied doing a bit of theatre but hadn't known where to go.

What were your first impressions?

It was a good laugh. Nice, friendly people. I liked it.

What have you done with BPT?

What don't I do?! I started coming along to the drop-in workshops pre-pandemic. Then we were on bloody zoom for a year. After that I got involved in Born and Bread, in The Songbird Café and I am now on the Board of Trustees at BPT.

What impact has BPT had on your life?

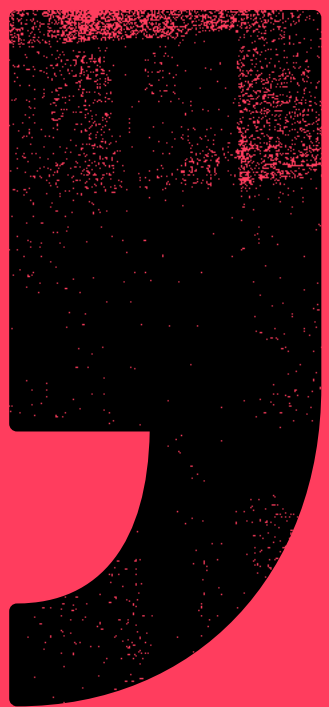
No matter what I go to, it always takes me to a happier place. And because I am part of BPT I also got to perform with ThirdSpace Theatre in the Brighton Festival - a fantastic opportunity thanks to BPT's networks.

Before you joined BPT had you ever done anything like this before?

I had done a few skits for a laugh when I was in the army but nothing else since I was at school.

Is there anything else you want to say?

If you're unsure about coming along, give it a go. You won't regret it.



Connect with us on social:

 @brightonpeoplestheatre

 @brightonpeoplestheatre

 @brightonpeoplestheatre

 @brightonpeoplestheatre

 @btnpeople

Sign up to our mailing list via:
brightonpeoplestheatre.org

Contact us via:
hello@brightonpeoplestheatre.org

Thanks to our supporters:



ATTENBOROUGH
CENTRE
FOR THE
CREATIVE
ARTS



REGISTERED CHARITY NUMBER: 1196082

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023
FOR
BRIGHTON PEOPLE'S THEATRE CIO

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

BRIGHTON PEOPLE'S THEATRE CIO

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023**

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BRIGHTON PEOPLE'S THEATRE CIO

REPORT OF THE TRUSTEES

FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the period 8 October 2021 to 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are:

To advance education for public benefit through:

- a) The promotion of the arts, in particular but not exclusively, in the performing arts;
- b) Promoting, presenting, producing and organising community participation in high quality arts provision for public benefit.

Significant activities

Brighton People's Theatre has 3 strands to its works:

- 1. Participation.
- 2. Plays.
- 3. Research.

We place communities within areas of socio-economic deprivation at the heart of our creative offer. The charity is transforming the ways we make theatre and how we tell the tales of our city, for our city.

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in the planning of future activities.

This is set out in their report.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The detailed annual report, attached as an appendix, sets out the activities during the period.

FINANCIAL REVIEW

Financial position

The charity achieved a surplus of £86 during the period and this has been carried forward.

Reserves policy

The charity has a designated fund of £19,000 to cover the cost of closure/winding up. This amount was set up from when the charity was previously a CIC (charitable incorporated company).

As stated previously the unrestricted reserves at 31 March 2023 were £86. It is the policy of the charity to maintain free unrestricted reserves of 3 months annual running costs which would equate to approximately £43,000.

FUTURE PLANS

These are set out in the attached annual report.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust.

BRIGHTON PEOPLE'S THEATRE CIO

REPORT OF THE TRUSTEES FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Charity constitution

The charity was registered on the 8th October 2021 as a Charitable Incorporated Organisation (CIO).

It took over the operations of Brighton People's Theatre CIC on the same date.

Recruitment and appointment of new trustees

First charity trustees.

The first charity trustees are as follows, and are appointed for the following terms:

Helen Rice - 1 year.

Jennifer Lewin-Turner - 2 years.

Jo Royce - 3 years.

Bobby Brown - 3 years.

Appointment of charity trustees.

a). Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.

b). In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Number of charity trustees.

a). There must be at least 3 charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

b). The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1196082

Principal address

C/O Age UK Brighton and Hove

29 Prestonville Road

Brighton

East Sussex

BN1 3TJ

Trustees

A S Parsons (appointed 11.2.22)

T J Hescott Chair (appointed 7.12.21)

L H E Einhorn (appointed 7.12.21)

M Muchati (appointed 7.12.21)

P D Hughes (appointed 7.12.21)

J Lewin-Turner

H Rice Vice-Chair

BRIGHTON PEOPLE'S THEATRE CIO

REPORT OF THE TRUSTEES

FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Christopher Robert Tyler FCA DChA FCIE
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

CEO and Artistic Director

N Alexander

Bankers

The Co-Operative Bank.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

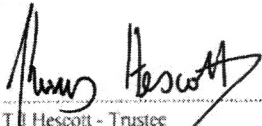
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 28/11/2023 and signed on its behalf by:


T J Hescott - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRIGHTON PEOPLE'S THEATRE CIO**

Independent examiner's report to the trustees of Brighton People's Theatre CIO

I report to the charity trustees on my examination of the accounts of Brighton People's Theatre CIO (the Trust) for the period 8 October 2021 to 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 17th January 2024

BRIGHTON PEOPLE'S THEATRE CIO

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023**

| | Notes | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|------------------------------------|-------|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | | |
| Donations and legacies | 2 | 3,000 | - | 3,000 |
| Charitable activities | 4 | | | |
| Art Projects and Events | | 5,318 | 241,186 | 246,504 |
| Other trading activities | 3 | 8,726 | - | 8,726 |
| Total | | <u>17,044</u> | <u>241,186</u> | <u>258,230</u> |
| EXPENDITURE ON | | | | |
| Raising funds | | - | 23,009 | 23,009 |
| Charitable activities | 5 | | | |
| Art Projects and Events | | 15,377 | 217,615 | 232,992 |
| Support Costs | | 1,581 | 562 | 2,143 |
| Total | | <u>16,958</u> | <u>241,186</u> | <u>258,144</u> |
| NET INCOME | | 86 | - | 86 |
| Transfers between funds | 12 | 19,000 | - | 19,000 |
| Net movement in funds | | <u>19,086</u> | <u>-</u> | <u>19,086</u> |
| TOTAL FUNDS CARRIED FORWARD | | <u>19,086</u> | <u>-</u> | <u>19,086</u> |

The notes form part of these financial statements

BRIGHTON PEOPLE'S THEATRE CIO

BALANCE SHEET
31 MARCH 2023

| | Notes | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|--|-------|----------------------------|--------------------------|---------------------|
| FIXED ASSETS | | | | |
| Tangible assets | 9 | 165 | - | 165 |
| CURRENT ASSETS | | | | |
| Debtors | 10 | 267 | - | 267 |
| Cash at bank and in hand | | 30,521 | - | 30,521 |
| | | 30,788 | - | 30,788 |
| CREDITORS | | | | |
| Amounts falling due within one year | 11 | (11,867) | - | (11,867) |
| NET CURRENT ASSETS | | 18,921 | - | 18,921 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 19,086 | - | 19,086 |
| NET ASSETS | | 19,086 | - | 19,086 |
| FUNDS | 12 | | | |
| Unrestricted funds | | | | 19,086 |
| TOTAL FUNDS | | | | 19,086 |

The financial statements were approved by the Board of Trustees and authorised for issue on
22/11/2023 and were signed on its behalf by:


T.J. Hescott - Trustee

The notes form part of these financial statements

BRIGHTON PEOPLE'S THEATRE CO

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 OCTOBER 2021 TO 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019, Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011). The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants from government and other agencies have been included as income from activities in furtherance of the charity's objects in the year in which they are receivable and certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment and other income is accounted for on a receivable basis.

No amounts are included in the accounts for services donated by volunteers.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

The costs of tangible fixed assets are written off over their useful economic life as follows:

Computer equipment - 3 years straight line.

Individual fixed assets costing more than £250 or more are capitalised at cost.

The charity carries out regular impairment reviews of its fixed assets.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BRIGHTON PEOPLE'S THEATRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

1. ACCOUNTING POLICIES - continued

Pension cost

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The scheme is available to all eligible employees and is managed by NEST. The employer contribution in 2022/23 was 5% and the employee contribution was 3%.

2. DONATIONS AND LEGACIES

| | |
|-----------|------------|
| Donations | £ 3,000 |
|-----------|------------|

3. OTHER TRADING ACTIVITIES

| | |
|----------------------|------------|
| Employment allowance | £ 8,726 |
|----------------------|------------|

4. INCOME FROM CHARITABLE ACTIVITIES

| | | |
|---------------------------|-------------------------|----------------|
| | Activity | £ |
| Workshop and other income | Art Projects and Events | 5,318 |
| Grants | Art Projects and Events | 241,186 |
| | | <u>246,504</u> |

Grants received, included in the above, are as follows:

| | |
|---|----------------|
| | £ |
| Arts Council England - The Songbird Cafe R&D | 31,690 |
| Arts Council England - Culture Recovery Fund | 30,115 |
| Brighton and Hove City Council - Collaboration Fund | 8,200 |
| Brighton Dome and Festival | 5,000 |
| Chalk Cliff Trust | 5,900 |
| Chichester University | 1,000 |
| Kickstart Placement | 710 |
| The Paul Hamlyn Foundation | 153,945 |
| Pride Community Foundation | 500 |
| Sussex Community Foundation | 4,126 |
| | <u>241,186</u> |

Amounts received and deferred to 2023/24 were as follows:

| | |
|---|-----------|
| | 2023 £ |
| The Orange Tree Trust | 2,500 |
| A Lacy Tate Trust | 500 |
| Unity Theatre | 1,000 |
| Arts Council England - The Songbird Cafe R&D | 3,961 |
| Brighton and Hove City Council - Collaboration Fund | 2,300 |
| Donation | 665 |

BRIGHTON PEOPLE'S THEATRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

5. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 6) £ | Totals £ |
|-------------------------|----------------------|---------------------------------------|----------------|
| Art Projects and Events | 232,992 | - | 232,992 |
| Support Costs | - | 2,143 | 2,143 |
| | <u>232,992</u> | <u>2,143</u> | <u>235,135</u> |

6. SUPPORT COSTS

| | Governance costs £ |
|---|--------------------------|
| Support Costs | <u>2,143</u> |
| Support costs, included in the above, are as follows: | |
| | Support Costs £ |
| Accountancy | 1,581 |
| Governance costs - other | <u>562</u> |
| | <u>2,143</u> |

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2023.

Trustees' expenses

One trustee received reimbursed travel of £81.10.

8. STAFF COSTS

Staff costs during the year were as follows:

| | 2023 £ |
|------------------------------|-----------|
| Salaries | 136,371 |
| Employers national insurance | 11,496 |
| Employers pension costs | 2,915 |

The average number of employees during the period was 4.

No employee received emoluments in excess of £60,000.

The charity consider its key management personnel comprises the Trustees and, the CEO and Artistic Director, and the Executive Director. Total employment benefits to its key management personnel (including employers national insurance and pension contributions) was £57,638.

BRIGHTON PEOPLE'S THEATRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

9. TANGIBLE FIXED ASSETS

| | |
|-----------------------|----------------------------|
| | Computer equipment £ |
| COST | |
| Transfer | 500 |
| DEPRECIATION | |
| Charge for year | 165 |
| Transfer | 170 |
| At 31 March 2023 | 335 |
| NET BOOK VALUE | |
| At 31 March 2023 | 165 |

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | |
|---------------|-----|
| | £ |
| Trade debtors | 167 |
| Other debtors | 100 |
| | 267 |

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | |
|-----------------|--------|
| | £ |
| Other creditors | 941 |
| Deferred income | 10,926 |
| | 11,867 |

12. MOVEMENT IN FUNDS

| | Net movement in funds £ | Transfers between funds £ | At 31.3.23 £ |
|--|----------------------------------|------------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 86 | - | 86 |
| Designated fund - Costs of Closure/Winding Up | - | 19,000 | 19,000 |
| | 86 | 19,000 | 19,086 |
| TOTAL FUNDS | 86 | 19,000 | 19,086 |

BRIGHTON PEOPLE'S THEATRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 1 OCTOBER 2021 TO 31 MARCH 2022

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 17,044 | (16,958) | 86 |
| Restricted funds | | | |
| Arts Council England - Song Bird | 31,690 | (31,690) | - |
| Arts Council England - Culture Recovery Fund | 30,115 | (30,115) | - |
| Brighton and Hove City Council - Collaboration Fund | 8,200 | (8,200) | - |
| Brighton Festival | 5,000 | (5,000) | - |
| Chalk Cliff Trust | 5,900 | (5,900) | - |
| Chichester University | 1,000 | (1,000) | - |
| Kickstart Placement | 710 | (710) | - |
| Paul Hamlyn | 153,945 | (153,945) | - |
| Pride Community Foundation | 500 | (500) | - |
| Sussex Community Foundation | 4,126 | (4,126) | - |
| | <u>241,186</u> | <u>(241,186)</u> | <u>-</u> |
| TOTAL FUNDS | <u>258,230</u> | <u>(258,144)</u> | <u>86</u> |

The purpose of each restricted fund was as follows:

1. Arts Council England - The Songbird Cafe R&D - To research and develop a family friendly musical about loneliness, isolation and mental health.
2. Arts Council England - Culture Recovery Fund - To stabilise the organisation following the Covid-19 pandemic.
3. Brighton and Hove City Council - Collaboration Fund - To enable the organisation to collaborate with ThirdSpace Theatre (formerly Windmill Young Actors).
4. Brighton Dome and Festival - To research and develop a family friendly musical about loneliness, isolation and mental health.
5. Chalk Cliff Trust - A contribution towards the salary of the Communications Manager and the Company Manager.
6. Chichester University - To support a paid work placement for a student to work as Assistant Stage Manager on the Research and Development of Born and Bread.
7. The Paul Hamlyn Foundation - To deliver a theatre workshop programme across the city.
8. Kickstart Placement - To fund work placements for young people aged 16 to 24 who are deemed to be at risk of long-term unemployment due to the Coronavirus pandemic.
9. Pride Community Foundation - To support the engagement and involvement of communities in our work.
10. Sussex Community Foundation - To support our workshop programme in Portslade.

BRIGHTON PEOPLE'S THEATRE CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023

13. RELATED PARTY DISCLOSURES

The charity rented premises from Age UK West Sussex, Brighton & Hove during the period amounting to £3,825. It also paid for finance management services from the same organisation amounting to £4,774 during the same period.

Helen Rice is a trustee of Brighton People's Theatre CIO and is the CEO of Age UK West Sussex, Brighton & Hove.

BRIGHTON PEOPLE'S THEATRE CIO

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 8 OCTOBER 2021 TO 31 MARCH 2023**

£

INCOME AND ENDOWMENTS

| | |
|---------------------------------|---------|
| Donations and legacies | |
| Donations | 3,000 |
| Other trading activities | |
| Employment allowance | 8,726 |
| Charitable activities | |
| Workshop and other income | 5,318 |
| Grants | 241,186 |
| | <hr/> |
| | 246,504 |
| Total incoming resources | <hr/> |
| | 258,230 |

EXPENDITURE

| | |
|---------------------------------------|---------|
| Raising donations and legacies | |
| Marketing | 17,409 |
| Freelance fees - F/R | 5,600 |
| | <hr/> |
| | 23,009 |
| Charitable activities | |
| Staff costs | 149,124 |
| Project costs | 60,474 |
| Freelance fees - other | 11,605 |
| Office costs | 9,480 |
| Insurance | 846 |
| Staff costs - other | 831 |
| Travel | 450 |
| Bank charges | 17 |
| Computer equipment | 165 |
| | <hr/> |
| | 232,992 |
| Support costs | |
| Governance costs | |
| Accountancy | 1,581 |
| Governance costs - other | 562 |
| | <hr/> |
| | 2,143 |
| Total resources expended | <hr/> |
| | 258,144 |
| Net income | <hr/> |
| | 86 |

This page does not form part of the statutory financial statements

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRIGHTON PEOPLE'S THEATRE CIO**

Independent examiner's report to the trustees of Brighton People's Theatre CIO

I report to the charity trustees on my examination of the accounts of Brighton People's Theatre CIO (the Trust) for the period 8 October 2021 to 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 14 January 2024