



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 7th October 21 To 6th April 23

Charity name: APT for Social Development

Charity registration number: 1196076

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	During its first 18 months of operation as a charity, APT4SD has promoted social inclusion, physical and mental wellbeing in those often excluded by providing training in Appropriate Paper-based Technology (APT), and support for workshops in Wales and Kenya to produce APT assistive devices for children with disabilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Training in APT has taken place in Talybont-on-Usk in Wales and in Njoro and Maua in Kenya and a workshop in Kinamba near Nyahururu was built. The Talybont, Njoro and Maua workshops have been supported financially in terms of rent, volunteer and paid staff, and materials to enable them to provide APT assistive devices for children with Disabilities. Both these Kenyan workshops have had further training and evaluation visits and received ongoing remote support.</p> <p>The Kinamba workshop, and its trainer/APTer have not received any further funding since the initial trainings he delivered in February and March 22 when his techniques were found to have become substandard and his behaviour unacceptable. His organisations workshop was visited in Dec 22 and found to be barely functional with the neighbouring L'Arche workshop also visited and future collaboration discussed, but no financial support provided as this workshop already well established,</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have kept the focus of the Charity's activity on benefiting those involved in the production process as well as the children with disabilities and their families who are assessed for and receive the assistive devices made for them

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The volunteers in Wales were able to use the Talybont workshop to enable adults with intellectual disabilities to learn how to make APT items and continue attending on a regular basis to make devices for their family and friends, providing a supportive, social environment to harness their creativity, Therapists preparing for training others in Kenya were able to use Talybont and a Welshpool workshop to prepare for the training of Kenyan workshop staff and Therapists in the first quarter in 2022. This allowed two new workshops to be established in Njoro and Maua which have continued to produce devices which have been positively evaluated as benefitting children with disabilities and their families. The Njoro workshop has been the more successful not only in its monthly assessment and production which also involves parents working as "Paperers" on the devices, but in helping to train APTers from other organisations although this training was done independently of APT4SD.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Njoro workshop support for rest of 2023 already paid out through its UK charity, Remaining grant money for Maua workshop to be paid quarterly following satisfactory performance review
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	New charity so far reliant on grants with funds all designated for specific activities so no chance to build up a reserve
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although ongoing funding is uncertain the trustees are still committed to the work of the charity. The trustees recognise the need for further trustees and volunteers before proposing further projects and seeking funding for them at this time

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Initial Grant from Gibbs Trust, Subsequent Grants from Wales Africa Funding stream and Powys Association of Voluntary Organisations. Donation from St James Place and smaller amounts from individual
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		donors. Talybont workshop rent is half the market price as an in-kind donation as is the time of all the volunteers
A description of the principal risks facing the charity	Para 1.46	Lack of funds, limited capacity of the three active trustees to apply for grants and/or fundraise

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Proposed and seconded by existing trustees,

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Environmental Policy Equality and Diversity Policy Risk Assessment and Policy Safeguarding Policy Framework
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Memorandums of Understanding with Kenyan Organisations/Workshops
Other		

Reference and Administrative details

Charity name	Appropriate Paper Technology for Social Development
Other name the charity uses	APT for Social Development, , APT4SD
Registered charity number	1196076
Charity's principal address	24, Penpentre, Talybont-On -Usk Brecon Powys LD3 7YQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Lindoewood	Chair	Whole time	
2	Hilary Williams	Secretary	Whole time	
3	Cath Barton	Training Lead	Oct 21- Feb 23	
4	Joanne Marney		Whole Time	
5	Diane Lyle	Training lead	Nov 22 onwards.	
6				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others.


Description of the assets held in this capacity	Remaining 150 copies of handbook Westmacott J. Assistive cardboard equipment using appropriate paper-based technology. Galashiels: Meigle Colour Printers Limited; 2015 being stored by 2 trustees, requested to take by family of author who is now in a nursing home for distribution to those learning or using APT.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Cerebral Palsy Africa was a Scottish Registered Charity, who funded the publication of the handbook, no longer exists as a UK charity.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Kept in separate labelled boxes. All trustees aware of the assets.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Rachel Lindoewood	Hilary Williams
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Position (eg Secretary, Chair, etc)	Chair	Secretary
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Date	3.2.24
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CHARITY COMMISSION
FOR ENGLAND AND WALES

APT FOR SOCIAL DEVELOPMENT

No (if any)
3

Receipts and payments accounts


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For the period from	Period start date May-22	To	Period end date Dec-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
BBF- Wales Africa Grant		1856	-	1,856	-
BBF- unrestricted funds	169		-	169	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	169	1,856	-	2,025	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	169	1,856	-	2,025	-
A3 Payments					
Rents for Welsh workshops	1,326		-		-
Insurance 2020 & 2021	435		-		-
	-	-	-	-	-
Sub total	1,761	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,761	-	-		-
Net of receipts/(payments)	- 1,592	1,856	-		-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 1,592	1,856	-	Cross Add Error	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Dr Rachel Lindoewood	6/10/2022



Receipts and payments account

For the period from	Period start date Oct-21	To
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
A1 Receipts			
Wales Africa Grant Dec 21		10000	-
Donation Nov and Dec 21	390		
Gibbbs Trust grant Dec 21		5000	
PAVO Grant Dec 21		876	
Donations Feb and April 22	268		-
St James Place July 22		2,500	
Wales Africa Grant Jan 23	-	11,386	-
	-	-	-
Sub total (Gross income for AR)	658	29,762	-

A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-

Total receipts	658	29,762	-
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A3 Payments

Kinamba workshop build and APT trainer pay incl bank charges Nov21-Mar 22		4,470	
Njoro training course incl trainer travel and workshop running costs Dec 21-Feb 22		4,452	
Tools and Manuals for Kenyan workshops Feb 22		724	
Tools for Welsh workshop April 22		85	
Rents for Welsh workshops	630	1,560	-
Njoro workshop running costs May 22		1,518	
Maua Workshop running costs May-Dec22		2,837	
Follow up evaluation visit Sept 22		1,082	
Insurance 2021 & 20221		409	-
Njoro Workshop 12 months running costs Jan23	-	8,569	-
Maua workshop running costs Feb 23		634	
Sub total	630	26,341	-

A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-

	<i>Sub total</i>	-	-	-
	<i>Total payments</i>	630	26,341	-
	<i>Net of receipts/(payments)</i>	28	3,420	-
A5 Transfers between funds		-	-	-
A6 Cash funds last year end		-	-	-
	<i>Cash funds this year end</i>	28	3,420	-


Categories	Details	Unrestricted funds to nearest £
B1 Cash funds		-
		-
		-
	Total cash funds	-
(agree balances with receipts and payments account(s))		Agreement Error

	Details	Fund to which asset belongs
B3 Investment assets		

B5 Liabilities

Details	Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature	Print
	Dr Rachel
	

No (if any)
3

counts

Period end date
Apr-23

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Total funds

Last year

to the nearest £

to the nearest £

	10,000	-

	268	-
	11,386	-
	-	-
	30,420	-

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	-	
	-	-
	-	-

	30,420	-
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	4,470	
	4,452	
	724	
	85	
	2,190	-
	1,518	
	2,837	
	1,082	
	409	-
	8,569	-
	634	
	26,971	-

8230.58

	-	
	-	

-	-
26,971	-
3,448	-
-	-
-	-
3,448	-

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Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
Agreement Error	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-
-	-

Amount due
(optional)

-
-
-
-
-

When due
(optional)

Name

Lindoewood

Date of
approval

1/31/2024

We were advised that an external auditors' report was not required given our income of just £30000 in our first 18 months.

Apologies if this is incorrect and we will endeavour to organise this but did not want to delay the rest of the submission .

From Rachel Lindoewood , Chair of Trustees, APT4SD