

Registered Charity no. 1196073

**The Parochial Church Council Of The
Ecclesiastical Parish Of Woodhouse and
Wrangthorn**

**Known as St Augustine's Church,
Wrangthorn**

Trustees Annual Report and Accounts

Year Ended 31st December 2024



St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Contents Page

	Page
Legal and Administrative Information	1
Trustee's Annual Report	3
Independent Examiners Report	6
Statement of Financial Activities	7
Statement of Financial Position	8
Notes to the Financial Statements	9

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Legal and Administrative Information

Reference

The Charity is called "The Parochial Church Council Of The Ecclesiastical Parish Of Woodhouse and Wrangthorn" also known as St Augustine's Church, Wrangthorn. The Church is registered with the Charity Commission for England and Wales and was registered on the 7th of October 2021. Prior to this the church was an excepted charity not required to register for charitable status with the commission.

Registered Charity Number

1196073

Registered Office

St Augustine's Church
Hyde Park Terrace
Leeds
LS16 1BJ

Website

<https://www.wrangthorn.org.uk/>

Parochial Church Council (PCC) Members and Trustees

Rev Elizabeth Woolf

Rector

Rev Adrian Smith

Incumbent (Resigned
September 2024)

Rev Jasmine Barber

Curate

Ann Johnson

Warden

Rev Eve Ridgeway

Associate Rector

Rev Josh Lees

Team Vicar

Elected members of PCC:

Charlotte Dixon

Treasurer

Graham Hartney

Janet Seabourne

Toby Grasham

Co-opted members of PCC:

John Birkett

James Hodson

Observer of the PCC:

Helen Roberts

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Legal and Administrative Information

Primary Bankers

Unity Trust Bank plc
Four Brindleyplace
Birmingham
B1 2JB

Independent Examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

Administrative information

St Augustine's, Wrangthorn is situated on Hyde Park Terrace, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is: St Augustine's, Wrangthorn, Hyde Park Terrace, Leeds, LS6 1BJ. The PCC is a body corporate (PCC Powers Measure 1956)

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Trustee's Annual Report

Aims and purposes

St Augustine's Church, Wrangthorn (PCC) has the responsibility of cooperating with the Rector, the Reverend Elizabeth Woolf, in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall at St Augustine's, Wrangthorn.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Augustine's, Wrangthorn. Our services and worship put faith into practice through prayer and Scripture, music and sacrament.

Achievements and Performance

The PCC offers a range of services during the week which the community find both beneficial and spiritually fulfilling. The services and activities which take place within the community of St Augustine's, Wrangthorn are listed below:

- Sunday Service Ministry – a weekly Sunday morning service which takes place at 10:30am each Sunday.
- Church @HydeParkCorner – this is a service aimed at Students within our parish. This takes place at 1pm on Sundays.
- During the week the Church has been taking part in Warm Spaces on Wednesdays which is continuing to provide a place for people within the congregation to meet and use the resources of the building during this time.

North West Deanery Synod

St Augustine's, Wrangthorn is a member of the Headingley Area Deanery Synod.

St Augustine's Wrangthorn Church Hall

The Church Hall at St Augustine's, Wrangthorn is booked and used by various groups and organisations across the Parish. This income is used to support the expenditure and maintenance of the Church Hall building.

Pastoral Care

The church seeks to provide, spiritual, social, relational, and practical care and support to both members of the church and also those living in the parish and local community.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Trustee's Annual Report

Mission and evangelism

Helping those in need is a demonstration of our faith. As a PCC there is a commitment to support 5 mission partners in areas of their mission. The 3 Mission Partners are: Kids Klub, Transformations Leeds and Unity in Action against Poverty. The Church has also supported the Zimbabwe Project Christmas 2024.

Ecumenical Relationships

St Augustine's Wrangthorn works in partnership with other local churches, both within the parish and beyond.. We are part of a larger Team Ministry that includes St George's and Holy Trinity Boar Lane.

Financial review

Total receipts were £158,633 of which was £45,272 was unrestricted voluntary donations, and £33,821 was restricted donations and grants which are detailed in the financial statements.

The planned giving through the standing orders and envelope scheme increased slightly. The gift aided donations increased although some of this was a late payment for 2023 gift aid. The income for the hall increased slightly, however the expenditure for the Hall rose due to the rise in heating, energy and water bills. Parish Share increased this year as well as facilities, utilities and insurance costs.

Reserves Policy

St Augustine's Church Reserves Policy

Why it matters

A reserves policy explains to existing and potential funders, donors, church members, and other stakeholders why the PCC is holding a particular amount of reserves. A good reserves policy gives confidence that the PCC's finances are being managed and can also provide an indicator of future funding needs. The Charities SORP1 requires a statement of a charity & reserves policy within its annual report. In addition, if a charity operates without a reserves policy, the Regulations require this fact to be stated in the annual report.

Why the PCC needs reserves

The PCC exists to fulfil its charitable objects and all its activities must relate directly or indirectly to fulfilling its purpose. The PCC raises funds from both individual donors and grant-making bodies. Some of the funding received is restricted to specific purposes and the PCC is committed to complying with those restrictions.

In addition, the PCC needs reserves without any restriction which can be used at its discretion within the overall limitations of its charitable objects. These reserves are needed to ensure it operates efficiently and effectively in a planned and managed way without the need to significantly reduce activities unexpectedly or produce a shortfall on financial commitments, principally the Parish Share.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Trustee's Annual Report

The PCC considers that a prudent reserves policy is to hold one year's Parish Share plus 3 month's expected expenditure not including the Parish Share.

Level of reserves

The PCC estimates that it needs to maintain to ensure it can continue its activities without having to plan for significant reduction in activities or face a shortfall on financial commitments. This amount is made of two parts; a conservative estimation for Parish Share and 3 months of expenditure not including The Parish Share.

The PCC will monitor the level of reserves to ensure the level remains appropriate.

1 Statement of Recommended Practice

2 The Parish Share calculation is currently under revision and a conservative over-estimation is warranted as the effect of the new formula has not yet been published.

Volunteers

We would like to thank all volunteers who work hard to ensure that the Church remains at the heart of the Parish Community of St Augustine's, Wrangthorn. In particular to the Church Warden: Ann Johnson.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Augustine's, Wrangthorn the membership of the PCC consists of the Incumbent, Church Wardens and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and the importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met 12 times during the year.

The trustees' annual report was approved and signed on behalf of the board of trustees by:

Trustee: Elizabeth Woolf



Date: 19/06/2025

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Independent Examiners Report

I report to the trustees on my examination of the financial statements of St Augustine's Church, Wrangthorn ('the charity') for the year ended 31st December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

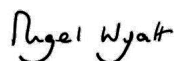
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 19/06/2025

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Statement of Receipts and Payments

		2024		2023
		Unrestricted Funds	Restricted Funds	Total Funds
	Note	£	£	£
Receipts				
Giving		35,462	9,965	45,427
Fundraising		100	-	100
Hall income		9,769	-	9,769
Grants and SDF income		54,652	23,728	78,380
Other income		24,829	283	25,112
Total Receipts	2	124,812	33,976	158,788
Payments				
Payments on charitable activities	3, 9	139,628	27,932	167,560
Total Payments		139,628	27,932	167,560
Net Receipts / (Payments)		(14,816)	6,044	(8,772)
Net Movement In Funds (Cash)				
Total funds (Cash) brought forward	7	67,645	9,452	77,097
Transfers		3,762	(3,762)	-
Total Funds (Cash) Carried Forward	7	56,591	11,734	68,325
Funds Represented By				
General (Unrestricted)		4,802	-	4,802
Designated funds		51,789	-	51,789
Restricted funds		-	11,734	11,734
	7	56,591	11,734	68,325

These financial statements were approved by the board of trustees and authorised for issue :

Name of Trustee:

Elizabeth Woolf

Signed on behalf of the Trustees:



Date of approval:

19/06/2025

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Statement of Assets and Liabilities

As the accounts are prepared on a cash basis, there is no formal Balance Sheet or Statement of Financial Position. Instead a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

	2024	2023
	£	£
Current Assets		
Cash at bank and petty cash	68,325	77,097
	68,325	77,097

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Taxation

The charity is exempt from tax on its charitable activities.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted funds £	Restricted funds £	Total funds 2024 £
Giving			
Standing orders	22,260	9,965	32,225
Envelope scheme	7,050	-	7,050
Cash collections	3,176	-	3,176
One-off gifts	595	-	595
Sum-Up giving	284	-	284
Legacy	2,098	-	2,098
	<u>35,462</u>	<u>9,965</u>	<u>45,427</u>
Fundraising			
External charity donations	-	-	-
Talent table	100	-	100
	<u>100</u>	<u>-</u>	<u>100</u>
Hall Income			
Hall recurring lettings	9,019	-	9,019
Hall occasional lettings	750	-	750
	<u>9,769</u>	<u>-</u>	<u>9,769</u>
Grants and SDF Income			
SDF income	46,402	22,728	69,130
Grants	8,250	1,000	9,250
	<u>54,652</u>	<u>23,728</u>	<u>78,380</u>
Other Income			
Tower rental	9,750	-	9,750
Gift aid	10,141	-	10,141
Gift aid small donations scheme	-	-	-
Church rental income	104	-	104
Building fund	-	-	-
C@HPC	34	-	34
Bank interest	2,610	283	2,893
Transfer	-	-	-
Miscellaneous	2,190	-	2,190
	<u>24,829</u>	<u>283</u>	<u>25,112</u>
Total Receipts	<u>124,812</u>	<u>33,976</u>	<u>158,788</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Giving			
Standing orders	22,575	9,572	32,147
Envelope scheme	6,264	-	6,264
Cash collections	854	-	854
One-off gifts	-	-	-
Sum-Up giving	916	-	916
Legacy	8,000	-	8,000
	<u>38,609</u>	<u>9,572</u>	<u>48,181</u>
Fundraising			
External charity donations	34	-	34
Talent table	50	-	50
	<u>84</u>	<u>-</u>	<u>84</u>
Hall Income			
Hall recurring lettings	6,097	-	6,097
Hall occasional lettings	750	-	750
	<u>6,847</u>	<u>-</u>	<u>6,847</u>
Grants and SDF Income			
SDF income	56,071	-	56,071
Grants	8,325	1,000	9,325
	<u>64,396</u>	<u>1,000</u>	<u>65,396</u>
Other Income			
Tower rental	9,750	-	9,750
Gift aid	5,344	-	5,344
Gift aid small donations scheme	624	-	624
Church rental income	957	-	957
Building fund	-	-	-
C@HPC	-	-	-
Bank interest	1,527	354	1,881
Transfer	-	-	-
Miscellaneous	-	-	-
	<u>18,202</u>	<u>354</u>	<u>18,556</u>
Total Receipts	<u>128,138</u>	<u>10,926</u>	<u>139,064</u>

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

3 Payments On Charitable Activities by Fund Type

	Unrestricted funds	Restricted funds	Total funds 2024
	£	£	£
Parish share	22,848	-	22,848
Ministries & outreach	14,839	-	14,839
Facilities, utilities & insurance	45,151	27,932	73,083
Running costs	56,440	-	56,440
Other expenditure	350	-	350
	139,628	27,932	167,560

	Unrestricted funds	Restricted funds	Total funds 2023
	£	£	£
Parish share	20,771	-	20,771
Ministries & outreach	15,930	-	15,930
Facilities, utilities & insurance	41,316	12,476	53,792
Running costs	70,666	-	70,666
Other expenditure	680	-	680
	149,363	12,476	161,839

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further details about volunteer contributions in the organisation.

5 Independent Examination Fees

Fees payable to the independent examiner for:	2024	2023
	£	£
Independent examination and preparation of the financial	840	872

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

6 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	45,189	62,074
Social security costs	-	-
Employer contributions to pension plans	3,168	4,196
	<u>48,357</u>	<u>66,271</u>

The average head count of employees during the year was as follows:

	2024	2023
Average Head Count	3	4

No employees received employee benefits of more than £60,000 during the year.

7 Analysis of Charitable Funds

Unrestricted Funds

	1 Jan 2024	Income	Expenditure	Transfers	31 Dec 2024
	£	£	£	£	£
Unrestricted					
General	18,466	122,202	(139,628)	3,762	4,802
	18,466	122,202	(139,628)	3,762	4,802
Designated					
Reserves (CCLA)	49,179	2,610	-	-	51,789
	49,179	2,610	-	-	51,789

Total Unrestricted	67,645	124,812	(139,628)	3,762	56,591
---------------------------	---------------	----------------	------------------	--------------	---------------

Restricted Funds

Building fund	9,452	33,976	(27,932)	(3,762)	11,734
Total Restricted	9,452	33,976	(27,932)	(3,762)	11,734
Total Funds	77,097	158,788	(167,560)	-	68,325

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

Fund Descriptions

Designated Funds

Reserves (CCLA)	Reserves ring fenced by the PCC to be spent in line with the PCC's PCC's reserves policy.
Building fund	Funds raised with a restriction by the PCC for maintaining and repairing the building, including the ongoing building project.

8 Related Party Transactions

There were no related party transactions which took place during the year (2023: £0).

Elizabeth Woolf is a member of St George's PCC and Adrian Smith is a member of St Augustine's Wrangthorn PCC. A number of financial transactions took place between the two organisations, the most notable ones relating to payroll as St George's assists Wrangthorn in undertaking its payroll. All transactions that do take place are reimbursed to ensure the finances are kept separate.

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

	Unrestricted funds	Restricted funds	Total Funds 2024
	£	£	£
Parish Share			
Parish Share	22,848	-	22,848
	22,848	-	22,848
Ministries & Outreach			
Church@hypeparkcorner	6,999	-	6,999
Space	3,591	-	3,591
Community Engagement Wednesday	-	-	-
Students, Children & Youth	-	-	-
Training Support	69	-	69
Publicity	1,148	-	1,148
Mission & Outreach	-	-	-
Hospitality	267	-	267
Licenses	755	-	755
Music and Worship	-	-	-
Charity Donations	2,000	-	2,000
Resources for Church	10	-	10
	14,839	-	14,839
Facilities, Utilities & Insurance			
Building Project Design Feasibility	-	-	-
Utilities	11,175	-	11,175
Insurance	7,282	-	7,282
Supplies and Equipment	3,457	-	3,457
Repairs and Maintenance	7,219	27,932	35,151
Hall	9,561	-	9,561
Cleaning	6,457	-	6,457
	45,151	27,932	73,083
Running Costs			
Sunday Service Ministry	1,127	-	1,127
Staff Salaries	52,831	-	52,831
Staff & Clergy Expenses	574	-	574
Administration	-	-	-
Financial Administration	1,501	-	1,501
Office Administration	407	-	407
	56,440	-	56,440

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

Other Expenditure

Miscellaneous	350	-	350
	350	-	350
Total Payments	139,628	27,932	167,560

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

	Unrestricted funds	Restricted funds	Total Funds 2023
	£	£	£
Parish Share			
Parish Share	20,771	-	20,771
	20,771	-	20,771
Ministries & Outreach			
Church@hypeparkcorner	4,323	-	4,323
Space	2,239	-	2,239
Community Engagement Wednesday	-	-	-
Students, Children & Youth	-	-	-
Training Support	71	-	71
Publicity	819	-	819
Mission & Outreach	-	-	-
Hospitality	1,777	-	1,777
Licenses	1,264	-	1,264
Music and Worship	267	-	267
Charity Donations	5,170	-	5,170
Resources for Church	-	-	-
	15,930	-	15,930
Facilities, Utilities & Insurance			
Building Project Design Feasibility	612	-	612
Utilities	13,480	1,000	14,480
Insurance	8,346	-	8,346
Supplies and Equipment	269	-	269
Repairs and Maintenance	9,017	11,476	20,493
Hall	3,078	-	3,078
Cleaning	6,514	-	6,514
	41,316	12,476	53,792
Running Costs			
Sunday Service Ministry	666	-	666
Staff Salaries	68,634	-	68,634
Staff & Clergy Expenses	-	-	-
Administration	-	-	-
Financial Administration	285	-	285
Office Administration	1,081	-	1,081
	70,666	-	70,666

St Augustine's Church, Wrangthorn

Year Ended 31st December 2024

Notes to the Financial Statements

9 Detailed Payments on Charitable Activities

Other Expenditure

Miscellaneous	680	-	680
	680	-	680

Total Payments	149,363	12,476	161,839
-----------------------	----------------	---------------	----------------